

Section: **MANAGEMENT SUPPORT**

Policy Title: **Architect and Engineering Services**

It shall be the policy of the Board of Directors of the Kelso School District to utilize licensed professional architects and engineers as required.

Interested firms will be requested to submit a statement of qualifications and performance data to enable the Board to determine which architectural or engineering firm will best serve the needs of the district. Criteria for selection of a firm shall include, but not be limited to, quality and breadth of staff, design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates and budget control.

The Superintendent shall establish necessary procedures to solicit and screen qualified engineers and architects. The Superintendent shall recommend one or more firms to the Board for its consideration. The Board and the successful architectural or engineering firm shall enter into a contract for the necessary services. In the event of such an emergency, the Board may waive this selection process and secure such services as needed.

Cross Reference: Policy 6220

Purchasing: Bids and Contracts

Legal References: RCW 28A.330.100(3)
RCW 39.80

Additional powers of boards (1st class)
Contracts for architectural and
engineering services
Architects' contracts

AGO 57-59 No.68

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