

Section: **MANAGEMENT SUPPORT**

Policy Title: **Private Vehicle Transportation**

The board authorizes the use of private vehicles under the following circumstances:

- A. Under unusual circumstances, the district may request parents, or a responsible adult, to drive children to school in their own vehicles on a per-mile cost reimbursable basis. The transportation department determines when "in-lieu" transportation would be advantageous to the district and arranges its implementation. In cases where carpools are formed by families, reimbursement shall be provided only to the parent whose car is used to transport the students to school.

- B. Staff may transport students when a student's welfare is involved; when due care dictates prompt action, when engaged in field trip activity or when engaged in an extracurricular activity. The staff member shall acknowledge that he/she agrees to assume full responsibility for any liability or property damage, comprehensive or collision, made by or against the driver/owner of the vehicle. The district's liability insurance shall cover the risk assumed by the district. The staff member shall be reimbursed for mileage by the district.

The superintendent, or his/her designee, shall establish procedures for the use of private auto transportation.

Legal References:	RCW 28A.160.030	Authorizing individual transportation or other arrangements
	WAC 392-143-070	Other vehicles used to transport students

Adopted: February 12, 2007