

Section: **MANAGEMENT SUPPORT**

Policy Title: **Food and Beverage Consumption**

The Board recognizes that staff members and others associated with the district are expected to pay for their own food and beverages during in-district activity. However, under certain circumstances the district may expend funds for food and non-alcoholic beverage consumed by staff and others while in the conduct of district business.

Public Functions - Reasonable expenses associated with public functions are permitted provided they serve a public purpose.

Meetings, Study Sessions, Hearings - Food and non-alcoholic beverages may be served at district expense when a meeting, study session or hearing continues through normal mealtime hours and will facilitate continuance of the session with minimum disruption. Expenses for food and beverage must be reasonable and serve a public purpose. Participants shall be restricted to Board of Directors, staff members, volunteers or advisory committee members. Refreshments of a nominal nature may be provided at meetings and study sessions that occur during non-mealtime hours.

All requests of this nature to be paid from district funding must be approved by the Superintendent or designee.

Adopted: August 22, 1990
Revised: February 12, 2007