

Section: **MANAGEMENT SUPPORT**

Policy Title: **Gifts or Donations**

The board recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.

Any gift or donation to the district of real property can be accepted only by board approval. Any gift or donation to the district or to an individual school or department of money, materials or equipment having a value of \$5,000 or greater will be subject to board approval. In no event will any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the board's authorization. The board will not authorize gifts that are inappropriate, which carry with them unsuitable conditions or which will obligate the district to future expenditures from the general fund which are out of proportion to the value of the gift. All gifts will become district property and will be accepted without obligation relative to use and/or disposal.

The Superintendent will establish criteria to be met in the acceptance of gifts to the district, regardless of whether they are solicited or unsolicited. Gifts or donations will adhere to all District policies and procedures, and will abide by all local, state, and federal safety standards, rules regulations and laws.

**Unsolicited Gifts or Donations to the District**

Money or additional supplies and equipment donated by booster clubs or other groups or patrons to support specific teams or extra-curricular activities are not to result in unacceptable levels of disparity of allocation favoring one team or gender.

**Solicited Gifts or Donations to the District**

Staff seeking donations for their classroom must obtain prior approval from the building principal. Staff or administrators seeking donations to benefit an entire school or the district as a whole must obtain prior approval from the Superintendent or his/her designee. In addition, gifts or donations involving technology, district facilities, maintenance, and other ancillary services must be approved by the appropriate supervisors.

**Gifts to Staff**

The board recognizes that students and/or parents may wish to express their appreciation to school staff by giving gifts. In recognition of the fact that not all families can afford to show their appreciation with expensive gifts, the board discourages the giving of all but small, inexpensive gifts or letters of appreciation.

Legal References: RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and

student aid purposes, receipt and  
administration

WAC 392-190-025 Recreational and athletic activity

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