

Section: **COMMUNITY RELATIONS**

Procedure Title: **Relations with the Law Enforcement, Child Protective Agencies and the County Health Department**

1. Law enforcement officials approaching the schools are encourage to :
 - A. Whenever possible arrangements to visit a school for any purpose should be made with the school administrator in advance of the visit.
 - B. Upon arrival at the school, report to the school administration.
 - C. If officer wishes to see a student, the student should be summoned or brought to a designated room by school personnel.
2. Law enforcement officials requesting information from school officials:
 - A. Where " classified " information is concerned (psychological test scores and reports, medical records, etc.), release should be authorized by written permission of the parent(s)/ guardian(s).
 - B. Where interviews with school staff are necessary, such interviews should be arranged through the school administration.
3. Law enforcement officials interviews with students:
 - A. Interviews with students should be conducted at the school only when it is impractical or unreasonable to conduct the interview at the student's home or at the enforcement agency headquarters.
4. Interrogation of students by law enforcement officials:
 - A. Interrogation of students should be conducted at the school only when it is impractical or unreasonable to conduct the interrogation at the student's home or at the enforcement agency headquarters.
 - B. The student should be informed of his/her rights prior to the interrogation.
 - C. A school official, preferably an administrator, may be present during interrogation.
 - D. The parent(s)/guardian(s) should be contacted by the agency following the interrogation to inform them that an interrogation was conducted and to explain its purpose and results.

5. Arresting students on school premises by law enforcement officials:
- A. The school administration should be informed before a student is taken from school.
 - B. Proper arrest procedures should be followed.
 - C. Parent(s)/guardian(s) should be notified that their child will be taken into custody by law enforcement official. Details of the arrest should be made available to the parent(s)/guardian(s).
 - D. Arrest should be made with as little physical contact and commotion as possible, and with courtesy and respect to the student.

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