

Section **INSTRUCTION**

Procedure Title: **Promotion/Retention**

Retention:

Prior to March 15, the teacher will confer with the parent/guardian and principal regarding any student who is considered for retention. A Group of Qualified People (GQP) which includes, but is not limited to, classroom teachers(s), principal, psychologist, counselor, and Director of Teaching and Learning will meet. Information will be reviewed to analyze the student’s progress to date. Parents will be advised on how they may assist the student during the remainder of the school year.

At least two weeks prior to the end of the school year, the parent/guardian and GQP will review the student’s progress to date and make a recommendation for promotion or retention based on multiple data points, research, and best practice

Promotion/Double Promotion:

After a student has successfully completed a year of study at a specific grade level, he/she will be promoted to the next grade. (Policy 2421)

When a student is recommended for a double promotion in kindergarten through seventh grade, the teacher will confer with the parent/guardian and principal prior to March 15. The GQP will meet to review and analyze the student’s progress to date.

If the GQP and parent/guardian agree the student is a possible candidate for double promotion, the student will be given a Kelso School District cognitive measure. The parent/guardian and GQP will review the student’s cognitive data and academic progress. The recommendation for next grade promotion or double promotion will be based on multiple data points, research, and best practice.

Adopted: April 27, 2015

Revised: February 25, 2019

