

Section: **INSTRUCTION**  
Policy Title: **School-to-Work**

### **Vision**

The Kelso School District recognizes that bringing relevance to learning benefits all students and therefore encourages students to participate in a broad spectrum of work-based and work-related experiences. All students will be motivated and engaged in learning the knowledge and skills they will need to succeed in the global economy of this century, and to contribute to the stability, prosperity, and pluralist democratic traditions of America.

### **Structure**

The school-to-work program will be integrated with the general education program and support career pathways. Developmentally appropriate school-to-work activities will be developed and made available to all students at all grade levels as an integrated part of the curriculum.

Necessary staff development shall be provided both to staff addressing general instructional responsibilities to assure that the school-to-work programs are smoothly integrated into the education program.

Resources for safe and relevant work-based and work-related learning experiences shall be developed in cooperation with the community – employers, labor organizations and public and private agencies. The board directs the superintendent/designee to establish procedures for entering into agreements with employers for work-based and work-related experiences that specify the responsibilities of the district and employer, and addresses issues including work place safety, liability, screening of persons who will have regularly scheduled, unsupervised access to students, transportation and student and parent responsibilities. (Every effort shall be made to structure all work-based and work-related learning experiences to avoid circumstances when employees or agents of a participating employer would have regularly scheduled, unsupervised access to students.)

### **Accountability**

Student achievement and the effectiveness of each school to work activity shall be regularly assessed. The board directs the superintendent/designee to develop procedures for involving teachers, counselors and other appropriate personnel in the evaluation of students for placement in the various school-to-work activities.

Each school to work activity shall have an assessment process for students while they are in the program and at the completion of the program. Each participant in school to work activities – district staff, students, parents, employers and employers' workers – have specific responsibilities of which they shall be informed and for which they will be held accountable.

The board directs the superintendent/designee to develop specific informed consent and medical release documents for students and parents that shall be executed by the student and a parent or guardian whenever a student participates in a school to work program off-campus. The forms developed for each program shall describe the program, delineate the off-campus activities the student will be involved in, provide the location(s) of the off-campus activities the student will be involved in, provide the location(s) and the off-campus activities, describe who will be responsible for the student's transportation, outline the student's responsibilities and give parent or guardian permission for necessary medical services to be provided to the student while off-campus.

Students shall be subject to the district's discipline policies while traveling to and from and while present at off-campus locations for school to work activities. Violations of student responsibilities may also result in termination from the school to work activities. Employers may terminate students from their workplace for violations of workplace rules or regulations or for safety violations.

The board directs the superintendent/designee to develop procedures for the resolution of complaints resulting from off-campus programs, whether from students, parents or employers.

**Advocacy**

The district shall engage in outreach and cooperative efforts with employers, labor organizations, civic organizations and public and private agencies to create community support for and involvement in school to work activities.

Cross References: Board Policy 2170 Vocational Education

Adopted: September 25, 2006

Revised: March 10, 2008