Carl Sandburg Elementary School • www.charleston.k12.il.us

Phone: (217) 639-4000 1924 Reynolds Drive, Charleston, IL 61920 Fax: (217) 639-4005

Daily Schedule - Carl Sandburg

Office opens at 7:00 A.M.

7:30 – Building opens for student drop-off and breakfast begins

8:00 – Students go to Community Meeting

8:10 – Students go to classrooms and classes begin

Activity Period		Lunch Period
10:40 - 11:10	1st Grade	11:10 – 11:40
11:15 – 11:45	2 nd Grade	11:45 – 12:15
11:50 – 12:20	3 rd Grade	12:20 - 12:50

Students who go home or out for lunch must be back in school at the beginning of each activity period or they will receive an excused tardy based on State attendance guidelines.

2:50 – School dismisses

2-Hour Early Dismissal Day Activity/Lunch Schedule

Activity Period		Lunch Period
10:30 - 11:00	1st Grade	11:00 – 11:30
11:05 – 11:35	2 nd Grade	11:35 – 12:05
11:40 – 12:10	3 rd Grade	12:10 - 12:40

The first bell will ring at 12:40. Actual dismissal time is 12:50.