

**NOTICE OF ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF THE ASH  
FORK JOINT UNIFIED SCHOOL DISTRICT NO. 31**

**Date: January 10, 2023 Time: 5:00 PM Place: Room Resource Room**

**Meeting Minutes**

I. **Call to Order** 5:02pm Present: Laurie Granger, Susan Barnes, Jodie Benson, Joe Fairchild, Deborah Hunt.

II. **Election of Governing Board President** –  
**Joe Fairchild motioned to nominate Laurie Granger for President. Jodie Benson seconded. Yay votes: Susan Barnes, Debbie Hunt. Nay votes: none**

III. **Election of Governing Board Vice President.**  
**Jodie Benson motioned to nominate Joe Fairchild for Vice President. Laurie Granger seconded. Yay votes: Susan Barnes, Debbie Hunt. Nay votes: none**

IV. **Election of Governing Board Clerk.**  
**Susan Barnes motioned to nominate Jodie Benson for clerk. Joe Fairchild seconded. Yay votes: Laurie Granger, Debbie Hunt. Nay votes: none**

V. **Establish Regular Meeting Date and Time**  
**Susan Barnes motioned to establish the Regular Meeting Date and Time to the second Tuesday of each month at 5:00pm. Debbie Hunt seconded. Yay votes: Laurie Granger, Joe Fairchild, Jodie Benson. Nay votes: none**

VI. **Establish Official Public Notice Locations**  
**Joe Fairchild motioned to establish the official public notice posting locations to be the school website [www.afjUSD.org](http://www.afjUSD.org) and the display board outside the district office. Jodie Benson seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

VII. **Adjournment**  
**Joe Fairchild motioned to adjourn the organization meeting at 5:06pm. Susan Barnes seconded. Yay votes: Jodie Benson, Debbie Hunt, Laurie Granger. Nay votes: none**

**REGULAR MEETING**  
**THE GOVERNING BOARD OF THE**  
**ASH FORK JOINT UNIFIED SCHOOL DISTRICT NO. 31**  
**46999 N. 5<sup>th</sup> St. Ash Fork, Arizona**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board for Ash Fork Joint Unified School District No. 31 will convene a Regular Board Meeting at the time, date, and place indicated. **Pursuant to A.R.S. 38-431.03 the Board may vote to convene in executive session to review personnel and/or legal matters**

**Date: January 10, 2023 5:05pm Place: Resource Room**  
**AGENDA**

I. **Call to Order** – 5:07 PM  
A. Roll Call - Present: Laurie Granger, Susan Barnes, Jodie Benson, Joe Fairchild, Deborah Hunt. Seth Staples, Sue Atkinson. Absent: Robert Broehm, Sonny Martin

II. Adoption of Agenda

**Jodie Benson motioned to adopt the agenda as written. Susan Barnes seconded. Yay votes: Joe Fairchild , Laurie Granger, Debbie Hunt. Nay votes: none**

III. Pledge of Allegiance - Lead by Laurie Granger

IV. Board meeting minutes not previously approved

A. Regular Meeting Minutes from December 13, 2022

**Joe Fairchild motioned to approve the regular meeting minutes from December 13, 2022 as written. Jodie Benson seconded. Yay votes: Laurie Granger, Susan Barnes, Abstain: Debbie Hunt. Nay votes: none**

V. Information Only Items (No Action Taken)

A. Governing Board items - None

B. Facilities- Transportation report – Mr. Staples reported that maintenance had been dealing with a water leak this week and the trip bus broke down today. Mr. Broehm is en-route to them now hopefully with the right part to fix it.

C. Superintendents report - Mr. Staples reported that this week was the kick off of the new Elementary/Middle School schedule that was now incorporating a reteach and enrich component to the daily schedule. I have had a great response from the teachers. We have a “Beyond Textbooks” traing this Thursday for the teacher on the reteach and enrich program. Middle school boys’ basketball has their first game on Thursday. January 28<sup>th</sup> is the last game for our High school basketball. Then were on to baseball and softball. I feel our girls’ softball team will be one to contend with this year. We will have our academic awards ceremony tomorrow Wednesday the 11<sup>th</sup> starting at 9am. In addition to our honor roll and superintendent’s award designee’s we will be awarding Presidential Academic awards. The PTA will also assist in handing out awards tomorrow and they will be running the book fair this year on February 27<sup>th</sup>.

VI. Presentations (No Action Taken) – S.Martin – progress on Class of 2023 senior trip to Hawaii

VII. Call to the Public -none

VIII. Old Business - none

IX. Action Items

A. Consent Agenda Items *(All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. All or individual items may be pulled from the consent agenda and discussed individually)*

1. Consideration to Ratify Vouchers (pg.1-3)

- a. Payroll Voucher #22 - \$7,917.55
- Payroll Voucher #23 - \$82,416.74
- Payroll Voucher #24 - \$78,722.07

Expense Voucher #2324 - \$19,600.67 (pg.4-21)

Expense Voucher #2325 - \$20,027.41

Expense Voucher #2326 - \$31,510.78  
Expense Voucher #2327 - \$8,722.39

- b. Auxiliary Account Check Detail (pg.22)
- c. Purchase Orders – Apptegy (website hosting) \$5,060

**Joe Fairchild motioned approve consent agenda items a,b and c. Jodie Benson seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

**B. Non-Consent Agenda Discussion/Action Items**

**1. Approve District Financial Reports:**

- a. Cash and Budget Balance Expenditures (pg. 23-24)

**Susan Barnes motioned to approve the cash and budget balance reports. Jodie Benson seconded. Yay votes: Laurie Granger, Debbie Hunt, Joe Fairchild. Nay votes: none**

- b. Student Activity Report (pg.25)

**Jodie Benson motioned to approve the student activity fund report. Joe Fairchild seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

**2. Discuss/Approve IGA with Mountain Institute CTED for management of Perkins grant (pg.26-32)**

**Jodie Benson motioned to approve the IGA with Mountain Institute CTED for management of Perkins grant. Susan Barnes seconded. Yay votes: Joe Fairchild, Laurie Granger, Debbie Hunt. Nay votes: none**

**3. Discuss/Approve IGA to enter the Final Mile Project Consortium (pg.33-40)**

**Jodie Benson motioned to approve the IGA to enter the Final Mile Project Consortium. Debbie Hunt seconded. Yay votes: Joe Fairchild, Laurie Granger, Susan Barnes. Nay votes: none**

**4. Discuss/Approve IGA with Coconino County Elections (pg.41-45)**

**Joe Fairchild motioned approve the IGA with Coconino County Elections. Jodie Benson seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

**5. Discuss/Approve The first reading of policy advisories #739-743 (pg.47-63)**

**Susan Barnes motioned to approve the first reading of policy advisories #739-743. Jodie Benson seconded. Yay votes: Laurie Granger, Debbie Hunt, Joe Fairchild. Nay votes: none**

- 6. Discuss/Approve Establish guidelines in the employee handbook for tuition reimbursement for certified teachers: 100% reimbursement of tuition for removal of deficiencies or addition of endorsements to existing certificates.  
50% reimbursement of tuition up to \$2,500 per year for staff actively pursuing a teaching certificate.

**Susan Barnes motioned to approve guidelines in the employee handbook for tuition reimbursement for certified teachers: 100% reimbursement of tuition for removal of deficiencies or addition of endorsements to existing certificates. 50% reimbursement of tuition up to \$2,500 per year for staff actively pursuing a teaching certificate. Debbie Hunt seconded. Yay votes: Laurie Granger, Jodie Benson, Joe Fairchild. Nay votes: none**

7. **Personnel**

ii. New Hires: HS English H. Atkinson

iii. Resignations: Date revision J. Leach

**Joe Fairchild motioned to approve personnel items ii and iii new hire and resignation as written. Susan Barnes seconded. Yay votes: Jodie Benson, Debbie Hunt, Laurie Granger. Nay votes: none**

iv. Additional Duty Stipends: \$75 per day Para Pro substitute stipend,  
Spartan of the month coordinator T. Ayala.  
CTED grant administrator S. Atkinson

**Jodie Benson motioned to approve personnel items iv, additional duty stipends as written. Joe Fairchild seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

4. December evaluation of Seth Staples

**Susan Barnes motioned to approve 32 one of one's (out of 32) for the December evaluation of Seth Staples. Jodie Benson seconded. Yay votes: Laurie Granger, Joe Fairchild. Abstain: Debbie Hunt Nay votes: none**

VIII. Information and Discussion only Items (NO Action taken)

- A. Requests for Future Agenda Items ( The governing Board may identify items they would like placed on a future agenda) **Requesting a report from Mr. Martin on the senior class trip.**
- B. Date of Next Meeting Tuesday, February 14, 2023 5pm in Resource Room

IX. Adjournment

**Joe Fairchild motioned to adjourn the regular meeting at 6:00pm. Jodie Benson seconded. Yay votes: Susan Barnes, Debbie Hunt, Laurie Granger. Nay votes: none**

MINUTES APPROVED \_\_\_ WRITTEN/\_\_\_ AMENDED, January 10, 2023 MEETING\*

\_\_\_\_\_  
Laurie Granger, President

\_\_\_\_\_  
Joe Fairchild, Vice-President

\_\_\_\_\_  
Susan Barnes, Member

\_\_\_\_\_  
Deborah Hunt, Member

\_\_\_\_\_  
Jodie Benson- Clerk

**\*draft until approved at the next regularly scheduled Board meeting.**