

SCHOOL BOARD MINUTES

JULY 17th, 2018 – GRACE CITY

The Annual meeting of the Midkota School District #7 Board of Education was held on July 17th at 7:30 AM in the meeting room of the Schoolhouse Café in Grace City, ND. **Members Present:** President Vollmer, VP Utke, Laura Kulsrud, Ethan Stangeland, Shian Hoyt **Absent:** Shawn Adrian and Preston Hoffman. **Others Present:** Superintendent Mrs. Bilden, Business Manager Nikki Boote **Guests:** Louis Halvorson, JoAnn Black, Keith Johnson and Jason Otto

President Vollmer called the meeting to order at 7:30 AM and a quorum was established.

Additions to the Agenda: Mrs. Bilden would like to add: 1) 2018-19 Staffing and 2) Football Co-op

MSC Hoyt/Kulsrud to approve agenda with additions and consent agenda to include the following: Minutes from the June 11th meeting.

There being no further business for the 2017-18 school year, President Vollmer wishes to thank Shawn Adrian for his years of service to the Midkota School District.

MSC Hoyt/Utke to adjourn this portion of the meeting at 7:35 AM.

Meeting was turned over to Business Manager, Nicole Boote, who called the meeting to order at 7:35 AM with the following board members present: Laura Kulsrud, Veronica Vollmer, Joel Utke, Ethan Stangeland, Shian Hoyt and Louis Halvorson. **Others Present:** Superintendent Mrs. Bilden **Guests:** JoAnne Black, Jason Otto, Keith Johnson. CCC Representatives Darrren Fenster and James Allred, Larry Carcoana from Zerr Berg arrived at 9:30 AM. N. Boote welcomed newly elected board member Louis Halvorson and presided over the election of the President for the 2018-19 school year.

- A. **President:** Laura Kulsrud nominated Veronica Vollmer; Veronica Vollmer nominated Joel Utke. Hoyt moved, Stangeland seconded, that nominations cease for board president. Paper ballots were distributed to all board members by Business Manager Boote and then collected and tallied: Utke – 4/Vollmer - 2 ; Utke declared the President. On roll call vote, all voted yes. Motion carried.

The meeting was turned over to Board President, Joel Utke.

- B. **Vice-President:** Laura Kulsrud nominated Veronica Vollmer for school board vice-president. Hoyt moved, Stangeland seconded, that nominations cease and a unanimous ballot cast for the Vice President. On roll call vote, all voted yes. Motion Carried.

- C. **2018-19 Appointments:** MSC Hoyt/Vollmer to appoint Nicole Boote as Business Manager; Superintendent Mrs. Bilden as the 2018-19 GST Multidistrict Educational Services Representative, CDDLC Representative, Title I, REAP, ADA, DOT Drug & Alcohol Safety, Section 504 and Title IX contact. On Roll call vote, all voted yes. Motion Carried.
- D. **Auditor:** MSC Kulsrud/Stangeland to hire Harold Rotunda as the 2018-19 Auditor. On Roll call vote, all voted yes. Motion Carried.
- E. **Bank Depository:** MSC Hoyt/Vollmer to keep the official depository as is with Farmers & Merchants Bank for the General Fund, Activity Fund and Hot Lunch Fund, Bank Forward for the CDDLC Fund and Authorize the Superintendent and Business Manager to Invest Funds. On Roll call vote, all voted yes. Motion Carried.
- F. **Official Newspaper:** MSC Vollmer/Stangeland that the official newspaper will be The Foster County Independent. On Roll call vote, all voted yes. Motion Carried.
- G. **Pledge of Assets/Bonding:** The board reviewed the bonding of school officials and also the pledge of assets from F&M Bank and found them to be adequate.
- H. **Set Meeting Dates & Times for 2018/19 School year:** MSC Hoyt/Halvorson to set meeting date and times to the 2nd Tuesday of the Month at 7:30 AM. On Roll call vote, all voted yes. Motion Carried. One exception will be the August board meeting will be August 7th at 7:30 AM in McHenry.
- I. **Committee Assignments:** MSC Kulsrud/Hoyt to approve the 2018-19 Committee Assignments as follows: Budget & Finance – Vollmer, Kulsrud, Utke; Buildings – Hoyt, Stangeland, Utke; Curriculum, Technology and Staff Development – Vollmer, Hoffman, Kulsrud; Sports Cooperative – Halvorson, Hoyt, Stangeland On Roll call vote, all voted yes. Motion Carried.
- J. **Mission Statement and Beliefs:** The board reviewed both the Midkota School District Mission Statement and Beliefs.
- K. **Hot Lunch/Activity Fees:** Hot Lunch and Activity Fees were reviewed and will remain the same for the 2018-19 school year. Past due Hot Lunch and activity bills were discussed.
- L. **2017-18 Financial Report & 2018-19 Budget:** Superintendent Bilden reported to the board that the deadline for submitting the 2017-18 Annual district financials has been changed to August. Both these items will be tabled until the August meeting.
- M. **Buildings:** Representatives from CCC and Zerr Berg will be here at 9:30 AM for a building progress update and will be moved to the end of the meeting.

- N. 2018-19 Staffing:** Mrs. Bilden presented a proposal for 2018-19 staffing of Athletic Director and High School Principal. An update on a 2nd grade teacher was also given. Board is in agreement that Mrs. Bilden should move forward on what she thinks is best for the district as long as within the 2018-19 Budget.
- O. Football Co-op Letter:** Superintendent Bilden will follow up with GCC Superintendent Brown on the 2019 Football Co-op.
- P. Bills:** MSC Hoyt/Vollmer to approve the bills as presented. On roll call vote, all voted yes. Motion carried.

Checking Account ID	1	Fund Number	01	GENERAL FUND
30344	2ND GEAR			2,525.00
30345	ACT			48.00
30377	ADVANCED BUSINESS METHODS			257.42
30378	AMAZON.COM			368.10
30414	BAKKEGARD & SCHELL INC			164.75
30415	BINFORD GROCERY			292.05
30346	BRAGER DISPOSAL SERVICE			504.00
30417	BRISS OIL COMPANY			89.00
30404	BYRON HOECKLE			765.00
30347	CARLIN LARSON			152.40
30370	CARRIE BRAATEN			124.12
30418	CENTRAL BUSINESS SYSTEMS			1,025.33
30419	CENTRAL DAKOTA DISTANCE LEARNING CONSORTIUM			10,801.64
30348	CITY OF BINFORD			612.00
30421	CITY OF GLENFIELD			53.00
30410	DACOTAH PAPER CO			2,147.49
30350	DAKOTA CENTRAL TELECOMMUNICATIONS			300.00
281	DELUXE CHECKS			466.90
30405	DICKEY RURAL NETWORKS			3,780.78
30423	ECOLAB INC.			75.00
30380	EDLUND ENTERPRISES, LLC			52.42
30424	EDU TECH			20.00
30425	EDUCATIONAL SECRETARIES ASSN. OF ND			70.00
30426	FARMERS UNION INSURANCE			786.00
30351	FINLEY MOTORS			2,000.78
30411	FOLLETT EDUCATIONAL SERVICES			2,335.97
30352	FORUM, THE			125.00
30427	FOSTER CO INDEPENDENT			318.90
30381	GERRELL'S OF GRAND FORKS			1,373.88
30428	GRIGGS COUNTY COUNCIL OF THE ARTS			100.00
30429	GST MULTIDISTRICT			13,089.36
284	HORACE MANN FLEXIBLE SPENDING			48.00
30430	INFORMATION TECHNOLOGY DEPT			208.08
30353	LAMPO GROUP, LLC, THE			900.00
30406	LEAF			587.21
30368	LEXIA LEARNING SYSTEMS, LLC			4,620.00
30371	LINN DOCKTER			678.16
30382	MIDKOTA SCHOOLS			22.86
30431	MOORE LIBERTY GRIGGS COUNTY			504.13
30383	MUTUAL OF OMAHA			446.59

30355	NAEIR			59.00
30432	ND EDUCATORS SERVICE COOPERATIVE			153.00
30433	ND INSURANCE RESERVE FUND			7,642.26
30401	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM			9.24
30434	ND SCHOOL BOARDS ASSOCIATION			3,160.02
30356	NDCEL			465.00
30435	NDSOS			400.00
30407	NETRIX IT			2,674.00
30436	NEW CENTURY PRESS			26.40
30437	NORTHERN PLAINS ELECTRIC COOPERATIVE INC			1,133.78
30357	OFFICE DEPOT			408.90
30412	OFFICE FURNITURE 2 GO			18,234.00
30438	OTTER TAIL POWER COMPANY			1,257.35
30359	POPP BINDING & LAMINDATING INC.			1,380.00
30369	RAMI TOPP			71.00
30376	REDS BAR AND GRILL			74.50
30439	RON LENZ			150.98
30361	RUNNINGS SUPPLY INC.			19.99
30440	SARA BILDEN			72.57
30362	SCHOOL FIX			2,735.23
30441	SCHOOL SPECIALTY			31,973.74
30375	SCHOOLHOUSE CAFE			42.67
30442	SOFTWARE UNLIMITED			5,750.00
30372	STACY ADRIAN			65.26
30403	STEIN'S INC.			10.00
30443	STOKKELAND CARPET CLEANING			794.60
30384	THEMES & VARIATIONS			1,900.00
30444	TRUE IT			450.00
30365	VALUATIONS NORTHWEST			1,898.00
30445	VINING OIL & GAS, LLC			151.46
Fund Number	01			136,002.27
Checking Account ID	1	Fund Number	03	BUILDING FUND
30349	Consolidated Construction			530,717.47
30409	ZERR BERG ARCHITECTS			11,758.00
Fund Number	03			542,475.47
Checking Account ID	2	Fund Number	05	HOT LUNCH FUND
2388	CULINEX			1,887.43
2390	MIDKOTA SCHOOLS			60,738.03
Fund Number	05			62,625.46
Checking Account ID	3	Fund Number	06	ACTIVITY FUND
6109	BINFORD GROCERY			1,313.78
6108	RAMKOTA INN BISMARCK			700.00
6110	ROSE GARDEN FLORAL			354.85
6107	SCHOOL FIX			616.62
6101	TRAVEL WORLD			8,105.00
Fund Number	06			11,090.25

Board recessed at 8:24 AM and reconvened at 8:39 AM.

Jason Otto & Jo Black departed the meeting at 8:35 AM.

REPORTS:

ATHLETIC DIRECTOR REPORT: No report.

SUPERINTENDENT/HS PRINCIPAL REPORT: Discussed having an Ice Cream Social Back to School Night on August 20th from 5:00 – 7:00 PM with the board serving ice cream. Kulsurd, Utke, Vollmer will serve at the High School; Halvorson, Hoyt, Stangeland and Hoffman will serve at the Elementary School.

ELEMENTARY PRINCIPAL REPORT: No report.

Board recessed at 9:17 AM; reconvened at 9:27 AM.

Keith Johnson departed the meeting at 9:30 AM.

Discussion on 2018-19 Staffing was discussed again and the board is confident in Superintendent Bilden’s recommendation as previously presented and discussed.

At 9:35 AM Darren Fenster and James Allred from CCC and Larry Carcoana from Zerr Berg joined the meeting.

BUILDING: Update on progress included: Northern Plains Electric and electrical pole moving; Class Call system; concrete will be poured tomorrow; open gyms at High School as well as the project being behind schedule with an expected move in date at the end December. A meeting with Northern Plains is scheduled for Thursday at 10:00 AM to come up with a less expensive option and Mrs. Bilden will be in attendance with CCC representatives.

Next Meeting date and time: Tuesday, August 7th at 7:30 AM in McHenry.

Adjournment: MSC Hoyt/Vollmer to adjourn the meeting at 10:36 AM.

President

Business Manager

Date Approved