

November 6, 2019

USD 471 – Dexter, KS has passed a Bond Election for improvements to their school facilities. The Scope of Work for the project is given below:

SITE WORK

- relocate existing outdoor basketball court east of elementary building.
- provide bus drop-off lane south of elementary & high school buildings.
- provide for street parking on both sides of main street east of elementary school.

NEW CONNECTING LINK

- construct new link system to connect elementary & high school buildings for security.
- construct new campus entrance facing Main Street.

HIGH SCHOOL BUILDING

- attach connecting link.

ELEMENTARY BUILDING

- keep existing exterior walls & roof structure.
- insulate exterior walls.
- insulate roof.
- replace existing roofing materials.
- completely demolish interior & develop new layout.
- provide office / reception / meeting space
- classrooms to accommodate 20-25 students
- consider replacing floor slab.
- replace windows throughout.
- cut in new doors at existing building as needed.
- add kindergarten & pre-k space as safe room @ north end of existing building.
- add administrative area
- attach connecting link.

AUDITORIUM BUILDING

- repair exterior masonry as needed.

- replace existing roofing materials.
- demolish existing restrooms & weight room.
- construct new restrooms & remodeled lobby.
- demolish bleachers & infill basement below to expand floor space for multipurpose.
- replace floor @ multipurpose.
- replace windows throughout.
- refurbish stage for theatrical usage.
- provide acoustical adjustments as needed.

Please provide a proposal to prepare an architectural survey to be used as the basis for the design of these projects. The survey area is indicated on the attached map in semi-transparent yellow. Please review the included checklist for items that will need to be included on the survey.

Your proposal should include fees required to complete the work so that the finished survey will be received via email in AutoCAD format no later than 5:00 p.m. on December 16, 2019. If you are unable to meet this schedule, please indicate when you can have the work completed.

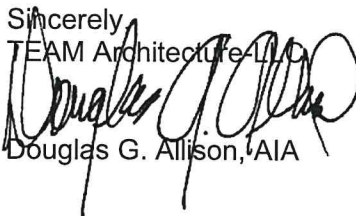
Your proposal should be addressed to:

K.B. Criss, Superintendent
USD 471 - Dexter Schools
311 N. Main St
Dexter, KS 67038
kbcritt@usd471.org
620.876.5415

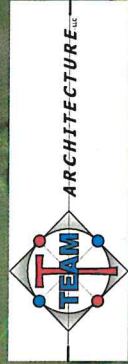
Please email your proposal to my attention no later than 2:00 p.m. on November 13, 2019. We plan to issue notice to proceed to the firm with the successful proposal by 5:00 p.m. on November 15, 2019.

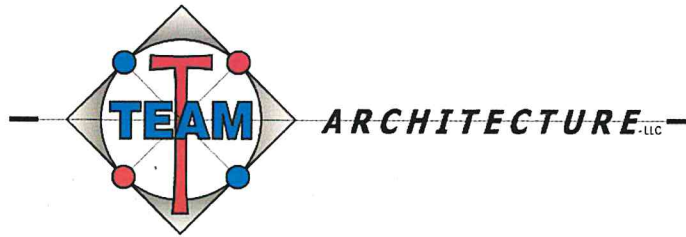
Sincerely,

TEAM Architecture-LLC



Douglas G. Allison, AIA



**General Reference Data:**

- ☐ Drawing title and scale, including a graphic scale indication shown in feet
- ☐ Arrows showing compass north, true north, or reference north. North shall be directed to the top of the page, or when not practical, north shall be directed to the right
- ☐ Legend of symbols and abbreviations used on the drawing
- ☐ Property address if one is recorded
- ☐ Property owner's name
- ☐ Property legal description
- ☐ Property zoning classification
- ☐ Lot and block numbers of adjacent properties
- ☐ Land use of adjacent properties
- ☐ Surveyor's name, address, phone number, signature, seal and registration number
- ☐ Certification by the surveyor of the completeness of the work
- ☐ Survey date of completion and dates of all revisions
- ☐ Approval/authorization of public agencies as required
- ☐ Flood zone designation with annotation according to base flood elevations established by F.E.M.A. or other applicable local jurisdiction

Basic Property Data:

- ☐ Point of beginning
- ☐ Property boundary lines given in mathematical dimensions, both measured & platted
- ☐ Property boundary lines given by bearings in degrees, minutes and seconds, both measured & platted
- ☐ Distances from property lines to right-of-way lines of streets or roads
- ☐ Names and widths of streets, roads, highways or railroads abutting the property and widths of rights-of-way
- ☐ Required setback or building restriction lines
- ☐ Platted and private easements and special provisions
- ☐ Evidence of monuments noted to indicate which were found and which were placed
- ☐ All buildings, structures, and fences on the site
- ☐ All buildings, structures, and fences on the site with their location defined by measurements to boundaries
- ☐ The character and location of all walls, buildings, fences, and other visible improvements within ten feet of boundary lines
- ☐ Indication of access to public ways such as curb cuts, alleys and driveways
- ☐ Indication of access control to public ways
- ☐ Curbs and walkways adjacent to the property
- ☐ On site curbs, gutters, walkways and paving, including paving types
- ☐ Existing trees with trunks 6" diameter or larger including identification of species if known, or differentiation between coniferous and deciduous varieties
- ☐ Existing major shrubs, undergrowth and planting beds

Additional Property Data:

- ☐ Vicinity map showing property in reference to nearby highways or major streets
- ☐ Land area in acres
- ☐ Elevation contours at one foot intervals and the datum of the elevations
- ☐ Top of curb and flow line elevation points shown at property lines
- ☐ Finished floor elevation of buildings on site and the datum of the elevation
- ☐ Location of utilities existing on or serving the surveyed property including overhead, at grade, and underground items. Utilities to be included:
 - ☐ Domestic water lines and meters including size
 - ☐ Fire protection water lines including size and fire hydrants on site. If there are no on-site hydrants, make note of the nearest hydrant location.
 - ☐ Sanitary sewer lines including size and direction of flow and tap location if known
 - ☐ Sanitary sewer manholes including flow lines and direction of flow
 - ☐ Storm sewer flow lines including size and direction of flow and type of pipe
 - ☐ Storm sewer inlets and structures including flow lines and direction of flow
 - ☐ Natural gas lines and meters including size
 - ☐ Overhead or underground electric lines, meters, transformers, poles, & guy cables
 - ☐ Cable television lines
 - ☐ Telecommunication or fiber optic lines
 - ☐ Traffic lights and signs on or adjacent to property
 - ☐ Identify the company provider of the utilities indicated above
- ☐ Names of adjoining property owners
- ☐ Observable evidence of site used as a solid waste dump, sump or sanitary landfill
- ☐ Parking areas and if striped, the striping type (handicapped, motorcycle, regular, etc) and number of parking spaces
- ☐ Location of cemeteries and burial grounds on the property
- ☐ Ponds, lakes, springs, rivers, or wells bordering on or running through the property
- ☐ On site drainage culverts or rip rap
- ☐ Rock outcrops with elevation points
- ☐ Existing trees with trunks smaller than 6" diameter including identification of species

Other Specific Items:

- ☐ _____
- ☐ _____

Format for Delivery to the Architect/Owner:

- ☐ AutoCad drawing files via e-mail
- ☐ (3) Printed copies of the drawings