



**Board of Trustees
Regular Meeting Minutes
August 22, 2019**

Public Meeting Workshop

The Board and audience discussed ways to improve our enrollment.
Trustee Estes left the meeting at 7:12 due to prior commitment

Regular Meeting

Meeting was called to order by Chairman Greenwood at 7:50 pm.
Roll call was taken by the Clerk, Chairman Greenwood, Vice Chairwoman Smith, Trustees Castaneda and Hayes was present. Trustee Wright and Estes were absent. Quorum was present. Also in attendance was Charter Administrator, Tony Richard and Board Clerk, Candie Massey.

Pledge of Allegiance was led by Chairman Greenwood.

Public Input

Mrs. Penny Sites asked about the kids coming to the meetings and leading the Pledge of Allegiance.

Approve Meeting Minutes of July 25, 2019

Motion to approve the meeting minutes for July 25th was made by Vice Chairwoman Smith and seconded by Trustee Castanada, all ayes, motion passed.

Accounts Payable for July

Motion to change this item to read "website reports" in the future was made by Vice Chairwoman Smith and seconded by Trustee Castanada, all ayes, motion passed.

Motion to approve the website reports and bank reconciliation was made by Vice Chairwoman Smith and seconded by Trustee Hays, all ayes, motion carried.

Administrator Contract

Motion to approve administrator contract for Mr. Tony Richards was made by Vice Chairwoman Smith and seconded by Trustee Castanada, roll call approval, all ayes, motion passed.

Calendar Review – tabled

PTO Report/TVCS Families

Ms. Taveya Mitchell is requesting an action item to be put on the next agenda to have the PTO be allowed to have their own bank account with a checkbook. Ms. Mitchell read through the handbook and meeting minutes when she came on. Vice Chairwoman sent the board policy to Ms. Mitchell and Ms. Massey during the meeting. Policy states that the PTO will provide to the Business Manager on the 5th day of the month list of checks written during the month.

Teacher Liaison Report

Mrs. Rachel Wheatley was available during the meeting and spoke about Title I, GATE, and ELL. Ms. Wheatley will start testing next week and with Title I she is working with teachers to ensure the best time for pull out due to a structured schedule in the classroom. She is looking at the afternoon right now. The board clarified what they are looking for in a teacher liaison and the information to be given during board meetings. Ms. Penny Sites asked if there are complaints how do the staff know that it is being brought to the boards' attention. Many complaints were made about the visual appearance of the school when the staff came back on August 8th.

Charter Administrator Report/Academic Update

Mr. Tony Richard spoke about the PTO and Board rotations that teachers have been assigned for the year. Mr. Richard stated zero period support starting next week (August 26th) for students that have been identified as needing extra help with math. Letters have been sent by Mrs. Sara Hensley, Mr. Ryan Porter, Ms. Helen Fischer, and Miss. Shelley Best to parents. At the next meeting Mr. Richard will have a breakdown of all the students that have been assessed and need extra help with math or language arts.

Facilities/Management

Mr. Richard stated the bricks have been repaired or replaced. 300 holes needed to be repaired. Mortar had dried before the bricks were laid when construction was originally done. One of our faculty members had an issue with flushing her keys down the toilet and we had to call a plumber to ensure there was no blockage. Mr. Richard concurs with Mrs. Sites that the site is large for one person to keep up. Custodian has been given a checklist in order to keep up with everything that needs to be done. Vice Chairwoman Smith asked since we are a Leader in Me school have jobs been assigned to students in regards to simple classroom clean up maintenance? Mr. Richard stated all classrooms have vacuums. Leader in Me is going on in all classrooms. The board would like to see the students take initiative and ownership of their surroundings. The board would like to revisit this issue. Mr. Richard stated all mold cleanup has been done and all areas where water was able to get under the building has been fixed. Due to the health issue this had to be done before school started.

Enrollment Update and Summer Marketing Events

Current enrollment is at 360.

Finance Report - tabled

Stakeholder Update

Chairman Greenwood spoke about the phone call with the bond holders the day before. There is no panic at this moment. The significant loss of students has been acknowledged. After the work session we have a lot of great ideas to approach it. Vice Chairwoman mentioned our situation is like a pendulum swing with the negative press we need to send out a positive message and bring the pendulum around the other way.

Meeting adjourned 8:51 pm.

Dated the ____ day of _____, 2019.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda