



Every Student Matters, Every Moment Counts

Morton School District #214

Home of the Timberwolves!

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www.morton.k12.wa.us

 @MortonSchoolDistrict214

 @MSD21214

Policy: 1805 Open Government Trainings

Section: ☐ - 0000 ☒ - 1000 ☐ - 2000 ☐ - 3000 ☐ - 4000 ☐ - 5000 ☐ - 6000
Planning Board of Instruction Students Community Relations Personnel Management

The board recognizes the value of meaningful, informed public participation in district deliberations and the need to conduct its affairs in a transparent manner. All board directors will participate in trainings regarding: 1) the Open Public Meetings Act; 2) the Public Records Act; and 3) Public Records Retention, within ninety (90) days of taking the oath of office following election or appointment. After the initial trainings, board directors will participate in refresher trainings on these subjects every four years that they hold office in order to remain current with new developments in open government law.

Board directors will document their completion of required trainings. The Superintendent or designee will file and maintain the documentation in the district.

Legal References:

ESSB 5964, Open Government Trainings Act
RCW 28A.343.360, Oath of Office
RCW 40, Public Documents, Records, and Publications
RCW 40.14, Preservation and Destruction of Public Records
RCW 42.30, Open Public Meetings Act
RCW 42.56, Public Records Act
RCW 42.56.580, Public Records Officers

Management Resources:

2014 - June Issue
2014 Open Government Training Act (Q&A)
Attorney General's Model Rules

Adoption Date: 5/22/2023

Classification: Essential

Revised Dates: 06.14;

The Morton School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator/ADA Coordinator/Civil Rights Compliance Coordinator and Superintendent John Hannah, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5300, jhannah@morton.k12.wa.us, or Section 504 Coordinator Jordan Austin, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5137, jaustin@morton.k12.wa.us