

ST. CROIX CENTRAL DISTRICT, HAMMOND-ROBERTS, WI
MONDAY, OCTOBER 21, 2019 – 7:00 P.M.
SCHOOL BOARD MEETING MINUTES - UNAPPROVED
SCC DISTRICT OFFICE

- 1) Call to Order – President Kruschke called the meeting to order at 7:01 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Members present: Scott DeGross, Howard Kruschke, Kirk Lyksett, David Olsen, Jeff Redmon (7:13 p.m.), and Tricia Rogers. Absent: John Hueg. Also present: Superintendent Tim Widiker, High School Principal Kurt Soderberg, Middle School Principal Pete Nusbaum, Elementary School Principal Shelly Clay, Director of Special Education and Student Services Pat Basche, Virtual Education Principal Stephani Posta, Business Manager Jen Kleschold, and Executive Administrative Assistant Pam Katner. Staff: Sean Conway, Lynn Goss, Greg Green, and Gretchen Rozeboom. Also present: district students and residents.
- 4) Report of Meeting Notification – Superintendent Widiker reported that the meeting was properly noticed.
- 5) Welcome Visitors/Public Comment – President Kruschke called for public comment with one response.
 - a. Middle School Special Education Paraprofessional Lynn Goss addressed the Board to thank them for their support of Paras and approval to form a Para Professional Development Committee to create meaningful training on district PD days. The committee worked with Director Basche to write a job description that reflects their job duties and responsibilities. They are currently working on Para Handbook updates.
- 6) Highlight on Youth
 - a. SCC Virtual Education Presentation by Students and Staff – Virtual Education Principal Stephani Posta introduced four students who participate in the St. Croix Virtual Academy. Students: Calvin Heintz (12th), Noah Viebrock (12th), Devin Minder (11th), and Mathilda Leeson (12th) gave various reasons why virtual education works for them. Each student credited the program and staff for their educational success. They thanked the District and Board for implementing a virtual charter school which allows them to open enroll into the St. Croix Central School District and attend school virtually. Principal Posta gave an update on the virtual school enrollment. Last year at this time, there was 103 open enrolled in virtual students compared to 156 currently. Resident student attending full-time virtual is at

twenty-six as compared to twenty last year. **The Board thanked the students and Principal Posta for coming to the meeting and giving their positive feedback.**

- b. SCC Trap Team Presentation – SCC Students and FFA Advisor Gretchen Rozeboom – Several members from the SCC Trap Team reported on their successful fall season. Kelton Rozeboom, Brock Thorsen, Justin Kamm, and Abby Boettcher thanked the Board for the opportunity to compete on a district trap team. Students in grades 6-12 are invited to join the SCC FFA Trap Team. Hunter's safety training is required. FFA Advisor Gretchen Rozeboom also thanked the Board, community, Trap Team families and volunteers. The team had many successes at conference and state levels. At the varsity level, the team took 2nd at State competition and 14th out of 206 teams at Nationals. The SCC Trap Team was the highest placing Wisconsin team at Nationals!

President Kruschke congratulated the team and families on a successful fall season and wished them luck in their spring season.

7) Comments by Board Members and Superintendent

- a. Update from Communication Planning Committee – Director Rogers commented on tonight's committee meeting. The committee finalized the November/December postcard that will be sent out shortly. The postcard will continue to focus on district happenings and highlights including a calendar of important district dates on the back. Superintendent Widiker invited the Board and administration to submit their buildings information and high points for the January postcard.
- b. Staff Appreciation Bagel Breakfast – The annual Bagel Breakfast was provided by the Board on Thursday, October 17th to show their appreciation to the SCC staff. Director Hueg delivered the bagels at each building and received a great deal of positive feedback and appreciation from the staff. President Kruschke thanked Buddy's Bakery in Hudson for their help in making this event a success. President Kruschke thanked Director Hueg for his time and work in planning this annual event.

8) Scheduled Presentations by Guests and Staff

- a. High School Marching Band Presentation – HS Instrumental Music Teacher Sean Conway – High school student and Drum Major Grace Hanson along with band teacher Sean Conway reported on the SCC Marching Band program. This year's marching band consists of forty students. This year the high school schedule included a marching band class and an alternative 9-12 instrumental ensemble for students who did not want to participate in marching band in the fall. Other changes include, purchasing the first new uniforms since 1992, greater social media outreach and new performance opportunities. The band had a successful season learning to read drill charts, memorize and perform thirty-seven pages of drill. They had the first field show performance since 1983 and represented their school and community with pride and maturity. Mr. Conway congratulated Grace Hanson on being awarded a \$500 Youth in Music Scholarship for further music education. Eight award winners

were selected out of 110 applicants from thirty-five participating marching bands at the US Bank Stadium Youth in Music Marching Band Championships. Going forward, Mr. Conway, said the program would like to continue to build on their success, increase the number of students involved, continue to update equipment, add more performances, and develop student leadership programs. The Board watched a short video of the SCC Marching Band's performance at the US Bank Stadium.

The Board thanked Mr. Conway and Grace for their informational and entertaining presentation.

- 9) Financial Reports – Board Treasurer Scott DeGross read the treasurer's report with a balance of \$3,313,659.04. Motion Director Lyksett, 2nd Director Olsen to accept the financial reports, including the treasurer's report, as presented. Unanimously carried. **Exhibit 9**

- 10) Consideration of Consent Agenda – Motion Director Olsen, 2nd Director DeGross to approve the consent agenda as presented. Unanimously carried.

a. Approval of Minutes **Exhibit 10a**

- i. SCC School Board Meeting – September 23, 2019
- ii. SCC Board Learning Meeting – October 7, 2019

b. Approval of Bi-Monthly Bills for October 2019 **Exhibit 10b**

c. Approval of Resignations and Retirement

- i. Rachel Hanson 1 FTE HS Track & Field Asst. Coach October 21, 2019

d. Approval of Appointments and Contract Modifications

- i. Carol Bodish 4 Hr. Middle School Housekeeper October 11, 2019
- ii. Kyle Hillstead From 7.5 to 8 Hr. MS Housekeeper October 11, 2019
- iii. Teresa Swoboda From 6 to 7.5 Hr. MS/HS Housekeeper October 11, 2019
- iv. Ron Siler 1 FTE C-Team Boys' Basketball Coach October 22, 2019
- v. Justin Yaron 1 FTE HS Track & Field Asst. Coach October 22, 2019
- vi. Rachel Hanson 1 FTE HS Track & Field Head Coach October 22, 2019
- vii. Shannan Seibert 7.5 Hr. Elem. Special Education Para November 13, 2019
- viii. Erica Kenall 7.5 Hr. Elem. Special Education Para October 14, 2019
- ix. Shauna Gustafson 6.75 Hr. Elem. Special Education Para October 14, 2019
- x. Alycia Benzer 1 FTE MS Play – Advisor October 22, 2019

e. Approval of Student Participation in Early College Credit Program – Spring 2020

Exhibit 10e

- f. Approval of Curricular Modifications Requests for Students to Enroll in Full-Time and Part-Time Virtual Courses for 2019-20

11) Administrative Reports

- a. Student Enrollment Update - An overview of October's enrollment figures which showed enrollment down by seven students from September's "in the seats" enrollment total for a

total of 1,601. The district's Free and Reduced Meal percentage is up slightly at 20.70%. Open enrollment is at 275 students open enrolled into SCC (206 in 18-19) and 109 students open enrolled out of the district (112 in 18-19). There are 26 full-time virtual resident students and 41 part-time virtual resident students. At this time, there are 156 virtual charter students compared to 103 students last year.

Exhibit 11a

12) The Key Work of Our School Board

- a. Student, Staff, and Community Recognition – Director Lyksett read this month's recognitions to the following students and staff members:
 - i. Thank you to Jeremiah Hubbard for choosing SCC Elementary for your Eagle Scout project! Due to your commitment, hard work, and time the children are enjoying the two gaga pits you installed.
 - ii. In recognition of Heather Wester, Aimee Bohatta, Lori Cress, Tammy Merth, Jen Kleschold, Kim Gunderson, and Pam Katner in deciphering and reporting detailed and accurate student enrollment counts for both the August Summer School days and 3rd Friday count. Your work is critical to our funding process and DPI audits and your commitment to excellence is very appreciated.
 - iii. In recognition of the Girls' Golf Team for qualifying for the State Tournament.
 - iv. In recognition of Logan Kimberly and his coaching staff in qualifying for the Girls' Golf State Tournament.
- b. Update and Discussion Regarding the Soccer Exploratory Committee – The committee met after a request from district parents to form an exploratory soccer committee to see if soccer can be added to SCC athletics. Director DeGross reported on the meeting. A second more detailed parent survey was distributed to students in 5th – 11th grade and found that many families were interested in starting a soccer program. Cost for starting up and supporting the program was estimated at \$40,000-\$50,000. The committee is recommending that the Board move forward in forming a one season of girls' and one season of boys' soccer program. President Kruschke suggested that the Board adopt a formal resolution at the November regular meeting. A budget will need to be worked out with a fall season start date.
- c. Preliminary Discussion Regarding District Needs and Priorities – Discussion was held on possible future referendum, facility and staffing needs and future compensation. The Board is asking the administration to get a wish/need list together to establish the next steps to give our students the best opportunities, treat staff fairly and keep our programs up to standards. The Board will revisit this topic at the upcoming Board Retreat in November.
- d. Board Retreat Planning – Plans for a Board Workshop/Retreat were discussed. It's been about five years since the last one was held. It is an opportunity for the Board to learning who they are as a Board, review expectations and the current strategic plan. The workshop/retreat will be held at the Phipps Center for the Arts in Hudson on a Friday night starting with dinner at 5:00 p.m. at Pier 500 and Saturday 8:00 a.m. until noon. Former superintendent, Dr. Lee Pritzl

will facilitate the workshop. The retreat will be on Friday, November 15th and Saturday, November 16th.

13) Core Agenda Items

- a. Discussion of Updated Job Descriptions as Additions to SCC Employee Handbook – Superintendent Widiker presented several job descriptions that include new descriptions as well as those that will replace existing descriptions. Job descriptions will no longer be included in the District Policy Book and will not need Board approval. They will be an addendum to the SCC Employee Handbook. ***Exhibit 13a***

b. Elimination of Job Descriptions from Board Policies:

- i. Board Policy 500.020, Building Principal
- ii. Board Policy 500.030, Director of Pupil Services
- iii. Board Policy 500.040, Guidance Counselor
- iv. Board Policy 500.050, Athletic Director
- v. Board Policy 500.065, Technology Coordinator
- vi. Board Policy 500.066, Network Administrator
- vii. Board Policy 500.070, Curriculum Coordinator
- viii. Board Policy 500.080, Department Head
- ix. Board Policy 500.090, Local Vocational Educational Coordinator
- x. Board Policy 500.100, Enrichment Committee Member
- xi. Board Policy 500.120, Extra Curricular Advisor
- xii. Board Policy 500.130, Coach
- xiii. Board Policy 500.150, Bus Driver
- xiv. Board Policy 500.160, Head Cook, Baker, Assistant Cook
- xv. Board Policy 500.180, High School Secretary, Elementary Secretary, Athletic Director/Guidance Secretary
- xvi. Board Policy 500.183, 9-Month Elementary Secretary
- xvii. Board Policy 500.185, Building and Grounds Supervisor
- xviii. Board Policy 500.190, Head Building Custodian, Custodian, Grounds Custodian, Cleaning Aide
- xix. Board Policy 500.200, Physical Education Aide, Elementary Aide, Junior-Senior High Aide, Special Education Aide
- xx. Board Policy 500.210, Pupil Service Aide/Typist
- xxi. Board Policy 500.220, School Nurse
- xxii. Board Policy 500.221, Nursing Assistant
- xxiii. Board Policy 500.231, Community Education Assistant

Motion Director Redmon, 2nd Director Lyksett to remove job descriptions listed as agenda items 13bi through 13bxxiii as presented. Unanimously carried.

- c. Consideration of Increasing District Capitalization Threshold from \$1,000 to \$5,000 Starting with the 2018-19 Fiscal Year – Currently, the district capitalization threshold is at \$1,000.

Business Manager Kleschold is recommending that the District raises it to \$5,000. This will require less reporting of smaller fixed assets. The district is currently reporting fixed assets for the 2018-19 fiscal year and she is recommending that the increase starts with the 2018-19 fiscal year. Motion Director DeGross, 2nd Director Redmon to increase district capitalization threshold from \$1,000 to \$5,000 starting with the 2018-19 fiscal year as presented. Unanimously carried.

- d. Consideration of Budget, Tax Levy and Mill Rate for the 2019-20 Fiscal Year – The *preliminary* budget, tax levy and mill rate for 2019-20 were presented at the Annual Meeting in July. Business Manager Kleschold summarized the recommended budget, updated enrollment, revenue control, valuations, and state aid figures for the 2019-20 school year. The administration's recommendation is to approve a tax levy of \$7,588,479 for the 2019-20 school year with a mill rate of .01037669 to support the Fund 10 budgeted expenditures of \$19,344,453; Fund 30 budgeted expenditures of \$4,080,327; and Fund 80 expenditures of \$430,000. Motion Director Lyksett, 2nd Director Redmon to approve the recommended budget, tax levy, and mill rate for the 2019-20 school year as presented. Unanimously carried.

Handout 13d

14) Other

15) Important Upcoming Dates

- a. November 15, 2019 – Board Workshop/Retreat at 5:00 p.m. in the Phipps Center for the Arts at 109 Locust Street, Hudson
- b. November 16, 2019 – Board Workshop/Retreat at 8:00 a.m. in the Phipps Center for the Arts at 109 Locust Street, Hudson
- c. November 18, 2019 – Communication Planning Committee Meeting at 6:00 p.m. in the SCC District Office at 915 Davis Street, Hammond
- d. November 18, 2019 – SCC School Board Meeting at 7:00 p.m. in the SCC District Office at 915 Davis Street, Hammond
- e. December 2019 – No Scheduled SCC Board Learning and Special Meeting
- f. December 9, 2019 – SCC School Board Meeting at 7:00 p.m. in the SCC District Office at 915 Davis Street, Hammond

16) Adjournment – Motion Director Olsen, 2nd Director Lyksett to adjourn. Unanimously carried.

Time: 9:23 p.m.

Jeff Redmon, School Board Clerk