

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

WORK SESSION MINUTES

October 15, 2019
Work Session – 7:00 p.m.
Library

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY SCHOOL BUSINESS ADMINISTRATOR

ROLL CALL

Present:

Gerald Brennan
Maryann Brett
John Griffin

Suzanne Raoul
Daniel Sinclair

Also Present:

Hugh Beattie Kathryn Davenport

Absent: Robert Adams, Bruce Gibson, Samuel Nastory, Joseph Walker

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 13, 2019 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a work session will be held on October 15, 2019 at 7:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the audience's left and the alternate is located to the audience's right in the opposite corner of the Library.

SCHOOL BUSINESS ADMINISTRATOR COMMENTS

School Business Administrator, Kathryn Davenport, welcomed everyone to the Work session.

School Business Administrator, Kathryn Davenport, requested nominations from the floor to elect another Board member to preside over the meeting due to the absence of both the Board President and Vice President.

Moved by Daniel Sinclair, seconded by John Griffin, that the Board of Education approve that the Finance Committee Chairperson, Suzanne Raoul, to preside over the September, 2019, Work Session and Regular Session meetings in the absence of both the Board President and Vice President.

ROLL CALL: YES 5 NO 0 ABSTAIN 0

COMMITTEE REPORTS

- Student Focus Committee

Ms. Maryann Brett reviewed the minutes from the October 1 Student Focus Committee meeting that covered the following topics:

- HIB Reports

- CORE/STEP Overnight Field Trip, Camp Mason, Hardwick, NJ
- Research Class Field Trips, October 3, 2019 & October 10, 2019
- Elementary Back-to-School Night Visits
- Open House – October 6th
- Homecoming Dance – October 26, 2019
- Co-curricular Update

- Education Committee

Ms. Maryann Brett reviewed the minutes from the October 1 Education Committee meeting that covered the following topics:

- 2019-20 Assignment Plan for Certified & Non-Certified Nurses
- Curriculum Updates & UPAL
- Policy/Regulation Review for 13 policies and regulations
- Pastabilities
- Personnel

- Finance Committee

Ms. Suzanne Raoul, Chair of the Finance Committee, reviewed the minutes from the October 1 Finance committee meeting that covered the following topics:

- Costly HVAC issues – Status
- Negotiations – Update & discussion
- Fiscal Efficiency Process
- Mileage Reimbursement Rate
- Health Benefits Update
- Update on districts actions with respect to Alyssa's Law

ADJOURNMENT TO REGULAR MEETING AGENDA

Moved by John Griffin seconded by Gerald Brennan that the meeting be adjourned at 7:20pm.

VOICE VOTE: YES 5 NO 0 ABSTAIN 0

Respectfully submitted,



Kathryn Davenport
School Business Administrator/Board Secretary

October 15, 2019

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING MINTUES

October 15, 2019

Board Meeting – 7:30 p.m.
Library

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY FINANCE CHAIRPERSON

ROLL CALL

Present:

Gerald Brennan
Maryann Brett
John Griffin

Suzanne Raoul
Daniel Sinclair
Joseph Walker (arrived 8:22pm)

Also Present:

Hugh Beattie Kathryn Davenport

Absent: Robert Adams, Bruce Gibson, Samuel Nastory,

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 13, 2019 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a regular meeting will be held on October 15, 2019 at 7:30 PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

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FINANCE CHAIRPERSON'S COMMENTS

Finance Chairperson, Suzanne Raoul, welcomed everyone to the Regular Session.

NJSLA HONORS INITIATIVE PRESENTATION by Mr. Hugh Beattie, Mr. Michael Novak, Mr. Kenneth McCurnin

KODIAK LANDSCAPING RECOGNITION

BOARD GOAL SETTING FOR 2019-2020

Ms. Kathleen Helewa of the NJ School Boards Association will facilitate the Lakeland Regional High School Board of Education's Annual Goal Setting for the 2019-2020 school year.

PUBLIC COMMENTS

Moved by Daniel Sinclair seconded by Maryann Brett that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns on agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind

all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

- Ms. Anne Trozzo, 50 Wanaque Avenue, Haskell, NJ

VOICE VOTE: YES 6 NO 0 ABSTAIN 0

Moved by Maryann Brett seconded by John Griffin that the Board close the public comments session.

VOICE VOTE: YES 6 NO 0 ABSTAIN 0

APPROVAL OF MINUTES

Moved by Daniel Sinclair seconded by Maryann Brett that the Board approve the following Board Minutes:

September 18, 2019 Work Session/Regular Meeting

ROLL CALL: YES 3 NO 0 ABSTAIN 3 (Griffin, Brennan, Walker)

Moved by Daniel Sinclair seconded by Maryann Brett that the Board approve the following Board Minutes:

September 18, 2019 Private Executive Session

ROLL CALL: YES 3 NO 0 ABSTAIN 3 (Griffin, Brennan, Walker)

CHIEF SCHOOL ADMINISTRATOR'S REPORT AND RECOMMENDATIONS

1. Moved by Joseph Walker, seconded by Daniel Sinclair, that the Board of Education, upon the recommendation of the Chief School Administrator, review and approve the **2019-2020 NJQSAC DPR's and Declaration**, as presented.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

2. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Education Committee, approve the **2019-2020 Assignment Plan for Certified and Non-Certified Nurses**, as presented.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

3. WHEREAS, Jill Scully has tendered her resignation as a School Nurse at Lakeland Regional High School to become effective November 1, 2019, after having completed twenty-four years in education spent in faithful service to the Lakeland Regional School District, and

WHEREAS, during her tenure as a School Nurse in our school system, she has provided outstanding leadership and dedication to the district in all aspects related to the development of the educational program to benefit the students of Lakeland Regional High School, and

WHEREAS, in her tenure as a School Nurse, she has influenced the lives of the members of the student body with her deep understanding, and earned the love and respect of her students and their parents, as well as her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district, and in the interest of the members of the Ringwood and Wanaque communities.

NOW, THEREFORE, BE IT RESOLVED that the Lakeland Regional High School Board of Education hereby recognizes Jill Scully's contributions to the community and expresses its appreciation of her dedicated service and directs that this Resolution be included in the Minutes of the Board and that a copy be presented to Ms. Scully as a token of its esteem.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

4. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, accept, with regret, the resignation of Mr. Roger Gould, Night Custodian Person In Charge, effective **October 28, 2019**, with last day of employment of October 25, 2019.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

5. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, accept the resignation of Ms. Samantha Hirsh, Behaviorist, effective **November 25, 2019 or sooner** based on a suitable replacement.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

6. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, **rescind** the sixth class taught by Ms. Caitlin Vauter effective **September 30, 2019**, due to scheduling changes which is in alignment with the requirements as set forth in the current LEA Agreement.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

7. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following personnel to a teach six block effective **October 16, 2019 through June 30, 2020** with a **prorated** pensionable salary increase of \$7,000.00.

- Ms. Amy Saco

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

8. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **appointment** of Ms., Karen Pavero, 110 Central Avenue, Pompton Lakes, NJ 07442, as a **Teacher of Business, to cover a maternity leave**, effective **December 2, 2019 to on or about April 30, 2020**, at BA, Step 2, at a **prorated** salary based on an annual salary to be determined. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

9. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. Joseph Imbasciani, 62 Upper Lakeview Avenue, Ringwood, NJ 07456, as a **Certified Special Education Aide**, effective **on or before December 2, 2019 through June 30, 2020**, at Step 1 at a **prorated** salary based on an annual rate of \$25,190.00. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

10. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of the following staff member to be employed in the **Academic Assistance Supplement Program (Homework Help)** to be held in the Media Center, effective **October 16, 2019 -**

June 11, 2020, from 2:45 p.m. to 3:45 p.m., at a rate of \$75.00 per hour, as follows, with funding to be paid from Title 1 Grant:

Name	Subject/Department	Day(s)
Patricia Kebrdle	Social Studies / Special Education	Thursday's or on an alternate day as deemed necessary with a limit to just once per week

ROLL CALL: YES 6 NO 0 ABSTAIN 0

11. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of the following staff member to be employed as a **Substitute, as needed**, in the **Academic Assistance Supplement Program (Homework Help)** to be held in the Media Center, effective **October 16, 2019 - June 11, 2020**, from 2:45 p.m. to 3:45 p.m., at a rate of \$75.00 per hour, as follows, with funding to be paid from Title 1 Grant:

Name	Subject/Department	Day(s)
Amanda Higgins	Special Education	Tuesday's or Wednesday's or on an alternate day as deemed necessary with a limit to just once per week

ROLL CALL: YES 6 NO 0 ABSTAIN 0

12. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of the following staff members to be employed in the **Alternative Education Program** during the **2019-2020 school year**:

Teachers – funding paid through General Funds:

- Jenni Harmon - 2 days per week - 3:15 p.m. to 5:30 p.m. at a stipend of \$1,000 per month based on student enrollment
- Ann Pagano - 2 days per week - 3:15 p.m. to 5:30 p.m. at a stipend of \$1,000 per month based on student enrollment

Special Education Aides – funding paid through ESSA 1A Grant:

- Mary Conklin - 2 days per week - 3:15 p.m. to 4:15 p.m. at \$25.00 per hour
- Lynn Lutz - 2 days per week - 3:15 p.m. to 4:15 p.m. at \$25.00 per hour

ROLL CALL: YES 6 NO 0 ABSTAIN 0

13. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, accept the resignation of Mr. Michael Gould, Assistant Band Director effective **October 1, 2019**.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

14. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the ***appointments/revisions*** of the following Co-Curricular Advisors, for the **2019-2020 school year**, at a stipend to be determined:

ACTIVITY	ADVISOR	
Band, Assistant Director	Sean Kecherson	Vacant
Phoenix Literary Magazine Co-Advisor	Melissa Gentile	New
Phoenix Literary Magazine Co-Advisor	Donn Reeves	Revised
Student Council Co-Advisor	Jenni Harmon	Revised
Student Council Co-Advisor	Caitlin Vauter	New

ROLL CALL: YES 6 NO 0 ABSTAIN 0

15. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **appointment** of Mr. William Veres as a **Volunteer** Fishing Club Co-Advisor for the **2019-2020 school year**.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

16. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, **revise** the appointment for Ms. Nicole DeCarlo **from** **Co-Head** Cheerleading Coach **to** **Volunteer** Assistant Cheerleading Coach for the **2019-2020 Winter Season**.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

17. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, **revise** the appointment for Ms. Erin Lauterhahn **from** **Co-Head** Cheerleading Coach **to** **Head** Cheerleading Coach, Step 2 for the **2019-2020 Winter Season**, at a stipend to be determined.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

18. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mr. Nathan Nussbaum, 9 Ricker Road, Kinnelon, NJ 07405 as **Assistant Ice Hockey Coach**, for the **Winter 2019-2020 Season**, at Step 2 at a rate to be determined. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

19. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of the following staff members as a **Volunteer** Assistant Ice Hockey Coaches for the **2019-2020 Winter Season**:

1. Mr. Rick Capozzi
2. Mr. Ronald Etzkorn

ROLL CALL: YES 6 NO 0 ABSTAIN 0

20. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. Alexander Chinskey, 676 Pines Lake Drive West, Wayne, NJ 07470 as a **Volunteer** Assistant Ice Hockey Coach for the **2019-2020 Winter Season**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

21. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. Charles Huber III, 21 Mountain Avenue, Wanaque, NJ 07465 as a **Volunteer** Assistant Wrestling Coach for the **2019-2020 Winter Season**. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for employment.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

22. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. Philip Cavallaro, 314 Union Avenue, Bloomingdale, NJ 07403 as a **Volunteer** Assistant Wrestling Coach for the **2019-2020 Winter Season**.

ROLL CALL: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

23. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the revised Job Description effective **October 16, 2019**, as presented:

- Administrative Assistant Media Center – *revised*

ROLL CALL: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

24. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Chief School Administrator and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee's current work responsibilities. This is in accordance with the previously authorized request for such travel and the District's Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board's policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Rita Mazza	NJPSA/FEA – Principal/AP Survival Guide, Saddle Brook, NJ	10/4/2019	\$11.53	\$161.53
Kelly Norton	NJPSA/FEA – Anti-Bullying Specialist Certification, Monroe, NJ	9/30/2019, 10/1/2019, 10/2/2019	\$172.56	\$672.56
Teri Powers	Systems 3K Training, Eatontown, NJ	9/11/2019	\$45.20	\$45.20

ROLL CALL: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

25. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Approximate Substitute Cost Per Day	Chief School Administrator Approval Date
Melanie Bronstein	Identifying, Understanding Managing Self Harm Behaviors, West Orange, NJ	10/28/2019	\$12.83	\$0.00	10/10/2019
Amanda Castagliola	Autism Across the Spectrum, Eatontown, NJ	10/22/2019	\$301.80	\$0.00	10/10/2019
Rick Capozzi	World Baseball Coaches Convention, Uncasville, CT	1/9-10/2020	\$258.00	\$100.00-\$110.00 per day	10/10/2019
Joseph Cervino	2019 Rutgers Wrestling Coaches Clinic, Piscataway, NJ	10/25/2019	\$103.79	\$100.00-\$110.00	10/10/2019
Ashley DiBiasi	Identifying, Understanding Managing Self Harm Behaviors, West Orange, NJ	10/28/2019	\$12.83	\$0.00	10/10/2019
AnnaMarie Driscoll	SEMI Fall Workshop, East Orange, NJ	10/18/2019	\$19.28	\$0.00	10/10/2019
Ronald Etkorn	World Baseball Coaches Convention, Uncasville, CT	1/9-10/2020	\$165.00	\$100.00-\$110.00 per day	10/10/2019

Ornella Incardona	DECA Advisory Monthly Meeting, Bloomingdale, NJ	11/13/2019	\$4.03	\$100.00-\$110.00	10/10/2019
Thomas Lambrinides	NJ Bar – Civil Law Seminar, Iselin, NJ	11/25/2019	\$0.00	\$100.00-\$110.00	10/10/2019
Audrey Lidsky	National Educator Conference – Financial Literacy, Washington, DC	11/1-3/2019 Friday-Sunday	\$163.68	\$100.00-\$110.00	10/10/2019
Kenneth McCurnin	NJAMSL Fall Meeting, New Providence, NJ	11/12/2019	\$19.16	\$0.00	10/10/2019
Lorraine Nangle	Syracuse University Project Advance, Battery Park, NY	11/22/2019	\$41.00	\$100.00-\$110.00	10/10/2019
Ann Pagano	Creative Ways to Use Google Forms in the Classroom, Paramus, NJ	12/4/2019	\$88.64	\$100.00-\$110.00	10/10/2019
Teri Powers	SEMI Fall Workshop, East Orange, NJ	10/18/2019	\$19.28	\$0.00	10/10/2019
Tara Ross-Salman	2019 Guidance Expo, White Plains, NY	10/23/2019	\$33.56	\$0.00	10/10/2019
Gregg White	Personal Financial Literacy, Teaneck, NJ	1/28/2020	\$8.09	\$100.0-\$110.00	10/10/2019

ROLL CALL: YES 6 NO 0 ABSTAIN 0

26. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following Field Trip Requests and chaperones. These activities will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.
- Research Class to *tour and attend workshops* at Perkin Elmer Industrial, Budd Lake, NJ on **Thursday, October 3, 2019**, from 8:00 a.m. to 2:30 p.m., for approximately 6 students, with **students missing one (1) day of school**, at an expense of approximately \$232.00 for transportation. ***This field trip was reviewed and endorsed at the Student Focus Committee Meeting on October 1, 2019.****
- Chaperones:
- Jaroslaw Slusarczyk – Teacher
- Research Class to *attend 2019 mass spec users workshops* at Thermo Fisher Scientific, Somerset, NJ on **Thursday, October 10, 2019**, from 7:15 a.m. to 2:30 p.m., for approximately 6 students, with **students missing one (1) day of school**, at an expense of approximately \$275.00 for transportation. ***This field trip was reviewed and endorsed at the Student Focus Committee Meeting on October 1, 2019.****
- Chaperones:
- Jaroslaw Slusarczyk – Teacher
- CORE/LEARN Classes to *explore a helipad and learn about flight medic roles, duties and training* at Greenwood Lake Airport, West Milford, NJ on **Wednesday, October 16, 2019**, from 10:00 a.m. to 1:00 p.m., for approximately 20 students, with **students missing approximately three (3) blocks of school**, at an expense of approximately \$103.00 for transportation.**
- Chaperones:
- Jamie Haftek – Teacher
 - Danielle Osborne – Teacher
 - William Veres – Teacher
 - All Assigned Special Education and ABA Therapist Aides
- LEAP to participate in the *Passaic County Teen Summit*, at William Paterson University, Wayne, NJ on **Friday, October 18, 2019**, for approximately 10 students, from 8:00 a.m. to 2:00 p.m., with **students missing one (1) day of school**, at an expense of approximately \$50.00 for transportation, to be paid from the AWARE Account.**
- Chaperones:
- Jamie Haftek – LEAP Co-Advisor/Teacher
 - Janet Ross – LEAP/AWARE Co-Advisor/Administrative Assistant

- e. **LASO** to participate in a *club bonding activities* at 13th Hour Haunted House, Wharton, NJ on **Friday, October 18, 2019**, for approximately 25 students, from 6:30 p.m. to 10:30 p.m., at an expense of approximately \$164.00 for transportation, to be paid from the LASO Activities Account.

Chaperones:

- Estela Diaz – Co-Advisor/Teacher
- Amy Saco – Co-Advisor/Teacher

- f. **LEAP** to participate in a *LEAP Membership/Training Retreat* at Passaic County Community College, Wanaque, NJ on **Sunday, October 20, 2019**, for approximately 50 students, at no expense to the Board.

Chaperones:

- Jamie Haftek – LEAP Co-Advisor/Teacher
- Janet Ross – LEAP/AWARE Co-Advisor/Administrative Assistant
- Kelly Venezia – LEAP/AWARE Co-Advisor

- g. **Student Council Club** to participate in *culminate student experience and improve school spirit* at Brighton Asylum, Passaic, NJ on **Thursday, October 24, 2019**, from 6:15 p.m. to 9:00 p.m., for approximately 45 students, at an expense of approximately \$124.00 for transportation to be paid from the Student Council Club Student Activity Account.

Chaperones:

- Jenni Harmon - Advisor/Teacher
- Pamela Herzig – Teacher
- Donna Hess – Teacher
- Kimberly Schwarzlow – Teacher
- Patricia Telschow – Teacher
- Andrew Truong – Teacher
- Caitlin Vauter – Teacher

- h. **LEAP** to participate in the *Hunger Walk* at Lakeland Regional High School and *Bowling Event* at Holiday Bowl, Oakland, NJ with bus transportation from Wanaque to Oakland and back to LRHS from 2:00 p.m. to 5:00 p.m. on **Sunday, November 3, 2019** for approximately 30 students, at an expense of approximately \$100.00 for transportation, to be paid from the AWARE Account.

Chaperones:

- Jamie Haftek – LEAP Co-Advisor/Teacher
- Janet Ross – LEAP/AWARE Co-Advisor/Administrative Assistant
- Kelly Venezia – LEAP/AWARE Co-Advisor

- i. **Spanish 4H / Spanish AP Classes** to view the *bilingual production of “La Cancion”* at Repertorio Espanol, New York, NY and *have lunch* at Noches de Colombia, Montclair, NJ on **Thursday, November 14, 2019** from 9:15 a.m. to 4:30 p.m., for approximately 19 students, with **students missing four (4) blocks of school**, at an expense of approximately \$250.00 for transportation.

Chaperones:

- Estela Diaz – Teacher
- Linda Dietz – Teacher

- j. **Co-Ed Coders Club** to attend *cybersecurity workshops and prepare for competitions* at Brookdale Community College, Lincroft, NJ on **Friday, November 15, 2019** from 7:30 a.m. to 4:00 p.m., for approximately 5 students, with **students missing one (1) day of school**, at an expense of approximately \$346.00 for transportation, to be paid from the Co-Ed Coders Club Student Activity Account.

Chaperones:

- Ann Pagano – Advisor/Teacher

- k. **CORE and Theatre Arts Classes** to *watch the Nutcracker with some Lakeland students performing* at Bergen Academies, Hackensack, NJ **Friday, November 22, 2019**, from 8:30 a.m. to 2:00 p.m., for approximately 31 students, with **students missing approximately one (1) day of school**, at an expense of approximately \$225.00 for transportation.

Chaperones:

- Jamie Haftek – Teacher
- Melissa Gentile – Teacher

- All Assigned Special Education Aides

1. **CORE and Theatre Arts Classes** to *watch the Diary of Anne Frank* at Mayo Arts Center, Morristown, NJ on **Tuesday, April 28, 2020**, from 9:00 a.m. to 2:00 p.m., for approximately 31 students, with **students missing approximately four (4) blocks of school**, at an expense of approximately \$181.00 for transportation.

Chaperones:

- Jamie Haftek – Teacher
- Melissa Gentile – Teacher
- All Assigned Special Education Aides

ROLL CALL: YES 6 NO 0 ABSTAIN 0

27. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **CORE/STEP Classes** for an overnight out-of-district field trip to *experience team building, socialization, outdoor camping and overnight adventures at Camp Mason YMCA, Hardwick, NJ* from **Monday, October 21, 2019 through Tuesday, October 22, 2019**, for approximately 18 students, with students missing two (2) days of school, at an expense of approximately \$203.00 for transportation. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Jamie Haftek – Teacher
- Karen McCormack – Teacher
- Geraldine Batelli – Teacher
- Ronald Finkelstein – Assistant Principal
- Jill Scully – School Nurse
- All Assigned Special Education Aides

ROLL CALL: YES 6 NO 0 ABSTAIN 0

28. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Student Focus Committee, approve the request by the **Lakeland Diamond Club** for the Baseball Team to participate in an overnight out-of-district *Baseball Spring Training/Games at the Wide World of Sports* at the Disney Sports Complex, Orlando, FL from **Tuesday, April 7, 2020 (leaving after school) through Tuesday, April 14, 2020**, for approximately 20 students, with **students missing two (2) days of school**, at an expense of approximately \$200.00 for transportation to and from the airport, to be paid from the Lakeland Diamond Club. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Rick Capozzi – Head Coach/Teacher
- Ronald Etzkorn – Assistant Coach/Teacher
- Michael Zubia – Assistant Coach

ROLL CALL: YES 6 NO 0 ABSTAIN 0

29. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following staff members to assist the following student, as indicated below, effective **September 27, 2019 through October 18, 2019**, not to exceed **3 hours per week** to be paid at an hourly rate based on their annual salary:

Student	Staff Member	Activity
Student #23185(s)	<ul style="list-style-type: none"> • Mary Noone • Thomas Wittmann • Kimberly Allegrini – Substitute • Scott Bosma – Substitute 	Filming of Freshmen Football Games (1 aide per game)
Student #23356(s)	<ul style="list-style-type: none"> • Mary Noone • Thomas Wittmann 	Water Boy for Freshmen Football Games

	<ul style="list-style-type: none"> • Kimberly Allegrini – Substitute • Scott Bosma – Substitute 	(1 aide per game)
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ROLL CALL: YES 6 NO 0 ABSTAIN 0

30. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff member below to aide and assist the following special education student during the student's musical performance during **Lakeland's Open House on October 6, 2019**, at an hourly rate of pay based on his annual salary:

STAFF MEMBER	STUDENT	HOURS
Kyle Letsche	#21356(r)	1:15 p.m. – 3:15 p.m. 2 hours total

ROLL CALL: YES 6 NO 0 ABSTAIN 0

31. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following staff members as ***Substitute Bus Aides*** for special education morning and/or afternoon bus runs, as indicated below, effective **October 7, 2019 through June 24, 2020**, not to exceed **10 hours per week** to be paid at an hourly rate based on their annual salary:

STAFF MEMBER	AM/PM Bus Run (substitute)
Rachel Barry	AM/PM
Scott Bosma	AM/PM
Lisette de la Torre	AM/PM
Liz DiModugno	AM/PM
Aaron Furnbach	AM/PM
Jeffrey Fuentes	AM/PM
Kathleen Parrotta	AM/PM
James Tabuzzi	AM/PM
Thomas Wittmann	AM
Troy Bianchi	AM/PM
Mary Conklin	AM/PM
Kelly Engels	AM/PM
Matthew Keyzer	AM/PM
Kyle Letsche	AM/PM
Sandra Miele	AM/PM
Joanne Moloughney	AM/PM
Samantha Newell	AM/PM
Angelica Sokolovic	AM
Ryan Sottolano	AM/PM
Susan West	AM/PM
Linda Whitehead	AM/PM
Ellen Herbert	AM/PM

ROLL CALL: YES 6 NO 0 ABSTAIN 0

32. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff member below to aide and assist the following special education

students after school during “Extra Help” in core subjects effective **October 16, 2019 through June 24, 2020**, at an hourly rate of pay based on his annual salary:

STAFF MEMBER	STUDENTS	HOURS
Kyle Letsche	#21365(s) #23185(s)	Not to exceed 2.5 hours per week

ROLL CALL: YES 6 NO 0 ABSTAIN 0

33. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff members listed below to aide and assist the following special education students at the **Homecoming Dance on October 26, 2019**, at an hourly rate of pay based on their annual salary:

STAFF MEMBER	STUDENTS	NOT TO EXCEED HOURS
Kimberly Allegrini Rachel Barry Patricia Gray Ellen Herbert Mary Noone	#21167(s) #20349(s) #23356(s) #19169(s) #19387(s) #22196(s) #18314(s) #23338(s) #23320(s)	Not to exceed 3 hours per staff member

ROLL CALL: YES 6 NO 0 ABSTAIN 0

34. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve Jamie Haftek as a *substitute*, as needed, to assist the special education students attending the **Homecoming Dance on October 26, 2019**, at a rate of \$35.00 per hour not to exceed 3 hours.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

35. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff members below, *as needed*, to assist the following special education students in **after-school co-curricular and/or athletic sport activities** for the indicated number of hours weekly, effective **September 27, 2019 through June 24, 2020**, at an hourly rate of pay based on their annual salary:

STAFF MEMBER(S)	CO-CURRICULAR AND/OR ATHLETIC SPORT ACTIVITY	STUDENTS	HOURS
Rachel Barry Scott Bosma Lisette de la Torre Elizabeth DiModugno Aaron Furnbach	Art Club (6 aides needed)	#21317(S) #19368(S) #23320(S) #19387(S) #22324(S) #19169(S) #22363(S) #17272(S) #20349(S) #21216(S)	Not to exceed 4 hours per week
Jeffrey Fuentes Patricia Gray Jolanta Kwiatkowska Mary Noone	Yoga Club (4 aides needed)	#21317(S) #19169(S) #23320(S) #19387(S) #22324(S) #21356(R) #20349(S)	Not to exceed 4 hours per week
Kathleen Parrotta James Tabuzzi	All School Production (TBD)	#23320(S) #21317(S) #19169(S)	Not to exceed 10 hours per week

Thomas Wittmann Kimberly Allegrini Troy Bianchi Mary Conklin Kelly Engels Matthew Keyzer Kyle Letsche Sandra Miele Joanne Moloughney Samantha Newell Gail Persico Candace Pfeifer Angelica Sokolovic Ryan Sottolano Susan West Linda Whitehead Ellen Herbert	Chess Club (2 aide needed)	#22196(S) #19387(S) #22324(S) #21356(R)	Not to exceed 4 hours per week
	Co-Ed Coders Club (1 aide needed)	#22196(S) #19387(S) #22324(S)	Not to exceed 4 hours per week
	Drama Club (1 aide needed)	#22320(S) #19169(S)	Not to exceed 4 hours per week
	Ping Pong Club (2 aides needed)	#22324(S) #22196(S) #19422(S) #18314(S) #19169(S) #23185(S)	Not to exceed 4 hours per week
	Basketball (2 aides needed)	#23356(S) #19422(S)	Not to exceed 4 hours per week
	Bowling (1 aide needed)	#23338(S)	Not to exceed 4 hours per week
	Fishing Club (1 aide needed)	#23185(S)	Not to exceed 4 hours per week
	Culinary Club (1 aide needed)	#20369(S)	Not to exceed 4 hours per week
	Swim Team (1 aide needed)	#22151(S)	Not to exceed 10 hours per week
	Late Bus Run	#19387(S) #20349(S) #22363(S) #18314(S) #19422(S) #21317(S) #17272(S)	Not to exceed 10 hours per week

ROLL CALL: YES 6 NO 0 ABSTAIN 0

36. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff members below, *as needed*, to assist the special education **students #23280(S) and #22333(s) in band practices/concerts/parades/graduation/rehearsals/football games/festivals** for the indicated number of hours weekly, effective **September 27, 2019 through June 24, 2020**, at an hourly rate of pay based on their annual salary:

STAFF MEMBER(S)	BAND ACTIVITIES	HOURS
Rachel Barry Scott Bosma	Band Practices (1 aide per practice needed)	Not to exceed 10 hours per week
Lisette de la Torre Elizabeth DiModugno Aaron Furnbach	Concerts/Parades/Graduation Up to 12 Events (1 aide per event)	Not to exceed 12 hours per week
Jeffrey Fuentes Patricia Gray Jolanta Kwiatkowska Mary Noone	Rehearsals Up to 12 Rehearsals (1 aide per rehearsal)	Not to exceed 10 hours per week
Kathleen Parrotta James Tabuzzi Thomas Wittmann Kimberly Allegrini	Football Games Up to 12 Games (1 aide per game)	Not to exceed 10 hours per week
Troy Bianchi Mary Conklin Kelly Engels Matthew Keyzer Kyle Letsche Sandra Miele Joanne Moloughney	Festivals Up to 6 Festivals (1 aide per festival)	Not to exceed 12 hours per week

Samantha Newell Gail Persico Candace Pfeifer Angelica Sokolovic Ryan Sottolano Susan West Linda Whitehead Ellen Herbert		
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ROLL CALL: YES 6 NO 0 ABSTAIN 0

37. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff members below, ***as needed***, to assist the special education students for **morning and/or afternoon bus runs, in after-school co-curricular, athletic sport activities and/or band practices/concerts/parades/graduation/rehearsals/football games/festivals**, effective **September 27, 2019 through June 24, 2020**, at a rate of \$35.00 per hour:

- Jamie Haftek
- Karen McCormack
- Danielle Osborne
- William Veres

ROLL CALL: YES 6 NO 0 ABSTAIN 0

38. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the staff members below, ***as needed***, to assist the following special education students in after-school activities, **sponsored by the Special Olympics** for the indicated number of hours weekly, effective **September 27, 2019 through June 24, 2020**, at an hourly rate of pay based on their annual salary, ***with all stipends funded through Play United***:

STAFF MEMBER(S)	SPECIAL OLYMPIC ACTIVITY	STUDENTS	HOURS
Rachel Barry Scott Bosma Lisette de la Torre Elizabeth DiModugno Aaron Furnbach Jeffrey Fuentes Patricia Gray Jolanta Kwiatkowska Mary Noone Kathleen Parrotta James Tabuzzi Thomas Wittmann Kimberly Allegrini Troy Bianchi Mary Conklin Kelly Engels	Play United (5 aides needed)	#22324(S) #17272(S) #22196(S) #18314(S) #21317(S) #19387(S) #20349(S) #19169(S) #23356(S) #19368(S) #23320(S) #21216(S) #23338(S) #21167(S)	Not to exceed 4 hours per week
	Swim Club (1 aided needed)	#22151(S)	Not to exceed 4 hours per week

Matthew Keyzer Kyle Letsche Sandra Miele Joanne Moloughney Samantha Newell Gail Persico Candace Pfeifer Angelica Sokolovic Ryan Sottolano Susan West Linda Whitehead Ellen Herbert Jamie Haftek Karen McCormack Danielle Osborne William Veres	
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ROLL CALL: YES 6 NO 0 ABSTAIN 0

39. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the placement of two (2) special Education students at Passaic County Technical Institute, 45 Reinhardt Road, Wayne, NJ for the **2019-2020 Full School Year**:

Special Education Program Tuition Rate = \$18,829.00 per student	From: September 1, 2019
TOTAL TUITION: \$37,658.00	To: June 30, 2020

ROLL CALL: YES 6 NO 0 ABSTAIN 0

40. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the in-home ABA Therapy services of Hybridge Learning Group, 336 West Passaic Street, Rochelle Park, NJ for **Student #18133(s)** (placement at Phoenix Center) beginning **October 1, 2019** for the **2019-2020 school year**, as outlined below:

Service	Rate	Estimated Total
ABA Instruction	\$65.00/hour	Up to 10 hours/week x 36 weeks \$23,400.00
BCBA Parent Training	\$142.00/hour	2 hours/week x 36 weeks \$10,224.00
BCBA Program Supervision	\$142.00/hour	4 hours/month x 9 months \$5,112.00
Report Writing	\$142.00/hour	1 hour/month x 9 months \$1,278.00
TOTAL Estimate for In-Home Service: \$40,014.00		

ROLL CALL: YES 6 NO 0 ABSTAIN 0

41. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the services of the following professional to provide the Child Study Team with professional representation during the **2019-2020 school year** on an **"as needed"** basis:

Professional	Service	Fee
Joshua Shifrin PHD, ABSNP, NCSP 2 W. Northfield Road #212 Livingston, NJ 07039	IEP Meeting Attendance (including travel time)	\$200.00 per hour
	Work that is legal in nature (including travel time)	\$300 per hour

ROLL CALL: YES 6 NO 0 ABSTAIN 0

42. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the services of the following professional to provide the Child Study Team with an evaluation for the following student during the **2019-2020 school year**:

Student	Professional	Service	Fee
Student #21303(s)	Joshua Shifrin PHD, ABSNP, NCSP 2 W. Northfield Road #212 Livingston, NJ 07039	Neuro Psychological Evaluations	\$3,600.00

ROLL CALL: YES 6 NO 0 ABSTAIN 0

43. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following students:

Student #21263(r)	Medical	\$35.00 per hour Total: \$490.00	From: July 1, 2019 To: July 22, 2019 Total: 14.5 hours
Student #22238(r)	Medical	\$35.00 per hour @ 5 hours per week Total: \$700.00	From: September 30, 2019 To: October 25, 2019 Total: 20 hours
Student #21203(s)	Medical	\$35.00 per hour @ 10 hours/week Total: 1,400.00	From: October 7, 2019 To: November 4, 2019 Total: 4 weeks (40 hours)
Student #23351(s)	Medical	\$35.00 per hour @ 10 hours/week Total: \$2,100.00	From: October 7, 2019 To: November 21, 2019 Total: 30 days
Student #20339(s)	Supplemental Instruction	\$35.00 per hour @ 5 hours/week Total: \$6,125.00	From: October 15, 2019 To no later than: June 30, 2020 Total: up to 35 weeks

ROLL CALL: YES 6 NO 0 ABSTAIN 0

44. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following student. Educational services shall be provided by Educere Virtual School provider:

Student #20338(r)	Medical	\$399.00 for Chemistry	From: September 23, 2019 To: June 24, 2020
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ROLL CALL: YES 6 NO 0 ABSTAIN 0

45. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Lakeland Chorale Association** use of the **Classroom 305, Student Meeting Room, nearby restrooms and parking lots** for *parent meetings* to be held on **October 17, 2019, November 4, 2019 and December 2, 2019** from 7:30 p.m. to 9:30 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

46. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Lakeland Chorale Association** use of the **Cafeteria, Faculty Dining Room, nearby restrooms and parking lots** for *Fish and Chips Dinner* to be held on **Sunday, October 20, 2019** from 3:00 p.m. to 8:00 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

47. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by the **Ringwood Recreation Commission**, the use of **Football Field, nearby restrooms, parking lots** for a **8th Grade Soccer Game** to be held on **Monday, November 4, 2019** (rain date: **Monday, November 11, 2019**) from 6:15 p.m. to 8:15 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

48. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Mr. Brian Phillips** to host a **Triple Threat Youth Basketball Camp**, use of the **East Gym, West Gym, nearby restrooms, locker rooms and parking** for a **Boys' and Girls' Basketball Camp for Grades 2-9** to be held **Thursday and Friday, November 7 & 8, 2019** from 8:00 a.m. to 2:00 p.m., *pending a fire permit*.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

49. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following **Ringwood Recreation Commission** requests for the **2019-2020** school year as indicated below unless the building is officially closed. Lakeland Regional High School scheduled activities, athletics, extra-curricular or school related fund raising activities will continue to have priority use of all facilities as well as any cancellations rescheduled.

Boy's & Girl's Travel Basketball Games

Friday's	West or East Gym, nearby restrooms, parking lots	December 6, 2019 – March 27, 2020 5:00 p.m. – 10:00 p.m.
Sunday's	West or East Gym, nearby restrooms, parking lots	November 3, 2019 – March 29, 2020 11:00 a.m. – 6:00 p.m.

Youth Indoor Soccer Games

Friday's	East Gym, nearby restrooms, parking lots	December 6, 2019 – March 27, 2020 6:00 p.m. – 10:00 p.m.
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Youth Volleyball Games

Monday's & Wednesday's	East Gym, nearby restrooms, parking lots	April 1, 2020 – June 10, 2020 6:30 p.m. – 9:30 p.m.
Date to be excluded:	Monday, May 25, 2020	

ROLL CALL: YES 6 NO 0 ABSTAIN 0

50. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Wanaque Recreation** on behalf of **Lakeland Junior Wrestling** the use of the **West Gym, Cafeteria, Kitchen, nearby restrooms and the parking lots** for a **Wrestling Preparation, Set-up and Tournament** as follows, *pending fire permit*:

Fri., February 7, 2020 Wrestling Weigh-Ins	6:00 p.m. – 9:00 p.m.	Cafeteria, Student Meeting Room, Restrooms, Parking
Sat., February 8, 2020 Wrestling Set-Up	5:00 p.m. – 9:00 p.m.	West Gym, Restrooms, Parking
Sun., February 9, 2020 State Qualifier Tournament	6:00 a.m. – 6:00 p.m.	West Gym, Cafeteria, Student Meeting Room, Boys & Girls Locker Rooms, Restrooms, Parking

ROLL CALL: YES 6 NO 0 ABSTAIN 0

51. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Eric White** on behalf of the **New Jersey Historical Fencing Association** the use of the **West Gym, nearby restrooms, and parking lots**, for **Martial Arts Training** to be held on the following dates and times, pending fire permit:

Saturday, May 2, 2020	9:00 a.m. - 6:00 p.m.
Sunday, May 3, 2020	9:00 a.m. - 6:00 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

52. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Miss Andreas's Dance Studio** use of the **Auditorium, Student Meeting Room, nearby restrooms and parking lots** for a **Dance Recital** on the dates and times as indicated below, with a fee schedule set as per District Policy #7510:

<u>Program</u>	<u>Date</u>	<u>Program Time</u>
Rehearsal	Friday, June 19, 2020	3:00 p.m. - 9:00 p.m.
Recital	Saturday, June 20, 2020	9:00 a.m. - 5:00 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

53. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Mr. Brian Phillips** to host a **Serve's Up Volleyball Camp**, use of the **East Gym, West Gym, nearby restrooms, locker rooms and parking** for a **Boy's and Girl's Volleyball Camp for Grades 5-9** to be held **Monday-Thursday, July 6-8, 2020** from 8:00 a.m. to 2:00 p.m., pending a fire permit.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

54. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Mr. Brian Phillips** to host a **Triple Threat Youth Basketball Camp**, use of the **East Gym, West Gym, nearby restrooms, locker rooms and parking** for a **Boy's and Girl's Basketball Camp for Grades 2-9** to be held **Monday-Thursday, July 13-16, 2020** from 8:00 a.m. to 2:00 p.m., pending a fire permit.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

55. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Ryan McCarney, Head Boy's Basketball Coach** on behalf of **Lakeland Lancer Basketball Camp, LLC**, use of the **West Gym, East Gym, nearby restrooms and parking** for a **Lakeland Lancer Junior Basketball Camp for Grades 2-9** to be held **Monday-Friday, July 20-24, 2020** from 8:00 a.m. to 3:30 p.m., pending Certificate of Insurance.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

56. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Thomas McCormack, Head Football**, use of the **Lower Football Field, Main Football Field, East Gym, West Gym, weight room, nearby locker rooms, restrooms and parking** for a **Lakeland Junior Lancer Football Camp for Grades 3-8**, to be held **Tuesday-Thursday, July 7-9, 2020** from 9:00 a.m. to 1:00 p.m., pending Certificate of Liability Insurance.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

57. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator and the Education Committee, approve the following **new/revised** Policies and Regulations, 1st reading, as presented:

- a. Policy and Regulation #1642 – Earned Sick Leave Law – *New*
- b. Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities – *Revised*
- c. Policy & Regulation #3218 – Use, Possession, or Distribution of Substances – *Revised*
- d. Policy & Regulation #4218 – Use, Possession, or Distribution of Substances – *Revised*
- e. Policy #4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing- *Revised*
- f. Policy #5517 – School District Issued Student Identification Cards – *Revised*
- g. Policy & Regulation #6112 – Reimbursement of Federal and Other Grant Expenditures – *Revised*
- h. Policy & Regulation #7440 – School District Security – *Revised*
- i. Policy & Regulation #8600 – Student Transportation – *Revised*
- j. Policy #8630 – Bus Driver/Bus Aide Responsibility – *Revised*
- k. Regulation #8630 – Emergency School Bus Procedures – *Revised*
- l. Policy #8670 – Transportation of Special Needs Students – *Revised*
- m. Policy # 9400 – Media Relations – *Revised*

ROLL CALL: YES 6 NO 0 ABSTAIN 0

58. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the Administration Report as submitted for the month of September, 2019.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

59. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the **appointment** of Ms. Brie Ellerbrock, 47 Shadyside Drive, Wyckoff, NJ 07481, as a **School Nurse**, effective **January 2, 2019 through June 30, 2020**, at BA+15, Step 15, at a **prorated** salary based on an annual salary to be determined. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

60. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, accept the resignation of Mr. Aaron Furnbach, Special Education Aide, effective **October 28, 2019**, with last day of employment of October 25, 2019.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

61. Moved by Joseph Walker, seconded by Daniel Sinclair that the Board of Education, upon the recommendation of the Chief School Administrator, approve the request by **Lakeland Softball Association** use of the **Classroom 415, nearby restrooms and parking lots** for *parent meetings* to be held on **November 4, 2019 and December 2, 2019** from 7:00 p.m. to 8:30 p.m.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

BOARD PRESIDENT’S REPORT AND RECOMMENDATIONS

1. Moved by Joseph Walker, seconded by Maryann Brett, that the Board of Education, approve the Amended Employment Contract for Mr. Hugh E. Beattie, Superintendent, effective August 21, 2019 through June 30, 2022, as approved and attached by the Passaic County Department of Education.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

1. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the Bill List in the amount of \$2,569,907.51 and reviewed by the Board Finance Committee Members.

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
9/25/2019	Pre Pay	\$ 270.00
10/1/2019	Pre Pay	578,836.33
9/27/2019	Pre Pay	18,692.25
10/4/2019	Pre Pay	205.00
10/15/2019	Bills List	434,555.05
10/15/2019	Bills List	2,312.00
9/30/2019	Payroll	805,074.39
10/15/2019	Payroll	697,007.32
8/31/2019	Student Activity	970.72
8/31/2019	Athletics	1,360.00
8/31/2019	Transportation	19,139.61
8/31/2019	Cafeteria	11,484.84

TOTAL: \$2,569,907.51

ROLL CALL: YES 6 NO 0 ABSTAIN 0

2. **Acceptance of Board Secretary/ Treasurer's Report**

Moved by Maryann Brett seconded by Gerald Brennan Whereas the Lakeland Regional HS Board of Education has received the reports of the Board Secretary/Treasurer's for the month of August, 2019; now, therefore, Be it Resolved, the Board of Education accepts the above referenced reports and orders that it be attached to and made part of the official record of this meeting.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

3. **Board Secretary's Line Item Certification**

Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board of Education has received the Board Secretary/Treasurer's Report for the month of August 2019; Whereas, in compliance with N.J.A.C. 6:20-2A.10(d), the secretary has certified that, as of the date of the report(s), no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it Resolved, that the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and Be it Further Resolved, in compliance with N.J.A.C. 6:20- 2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2A.10(a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

ROLL CALL: YES 6 NO 0 ABSTAIN 0

4. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator **approve the Budget Transfers** as per the computer printout dated October 01, 2019 totaling \$51,302.00 and further that the Board accept the August 2019 year-to-date Budget Transfer Summary Report (S1701mandated).

ROLL CALL: YES 6 NO 0 ABSTAIN 0

5. Moved by Maryann Brett seconded by Gerald Brennan that the Board approves:
Pursuant to N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Board of Education authorizes purchases with the list of State Contract vendors (list to be circulated at Work Session Meeting due to its magnitude) who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Lakeland Regional High School Board of Education and the referenced State Contract Vendors shall be for the 2017-2018 school year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

All contracts are listed under the State of New Jersey, Division of Purchase Property, Cooperative Purchasing Program. Each administrator/supervisor who recommends purchases through the referenced State Contract vendors has certified by signing the purchase order that sufficient funds exist to purchase the goods or services.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

6. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve NJDOE Debt Service Data Collection Report, as presented.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

7. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional High School Board of Education, upon the recommendation of the School Business Administrator approve the transfer of \$ 18,199.00 from Capital Reserve for the final payment and closeout of the STEM Lab II construction project.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

8. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the ESEA Final Reports for FY 2018-19, as presented.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

9. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional Board of Education, upon the recommendation of the Chief School Administrator and School Business Administrator approve the Comprehensive Maintenance Plan for the 2019-2020 school year, as emailed, hard copy to be presented.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

10. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional Board of Education, upon the recommendation of the Chief School Administrator of Schools and School Business Administrator approve the Annual Maintenance M1 Report for the 2019-2020 school year, as emailed, hard copy to be presented.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

11. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the transportation jointure with Northern Regional Educational Services Commission effective 9/5/19 - 12/20/19

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u># of Students</u>	<u>Total</u>
GAFL19	Garden Academy	Omar Transport	1	\$16,555.00
				+\$662.20(surcharge)

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

12. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the transportation jointure with Northern Regional Educational Services Commission effective 9/5/19 - 12/20/19

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u># of Students</u>	<u>Total</u>
PHSFL19	Passaic HS	Jet Transport	1	\$14,280.00
				+\$571.20(surcharge)

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

13. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator, approve the transportation jointure with Northern Regional Educational Services Commission effective 9/5/19 - 12//19

<u>Route #</u>	<u>Destination</u>	<u>Contractor</u>	<u># of Students</u>	<u>Total</u>
CHSFL19	Community HS	Jets Transport	1	\$14,910.00
				+\$596.40(surcharge)

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

14. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board upon the recommendation of the School Business Administrator approves a 2018-19 budget transfer into the Transportation budget account lines (11-000-270) from balances remaining in June, 2019, in the amount of \$ (pending auditor figure) for subsequent transfer into the district's Transportation Internal Service Fund, also in the month of June.

PULLED UNTIL NOVEMBER MEETING

15. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional HS Board upon the recommendation of the School Business Administrator approves a 2018-19 deposit of \$ (pending auditor figure) into the district's Maintenance Reserve Account from balances remaining in June, 2019, of the 2018-19 school year budget.

PULLED UNTIL NOVEMBER MEETING

16. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional High School Board of Education, upon the recommendation of the School Business Administrator approve the additional 403 (B) vendor Security Benefit 403 (B) Program.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

17. Moved by Maryann Brett seconded by Gerald Brennan that the Lakeland Regional High School Board of Education, upon the recommendation of the School Business Administrator approve the Health and Safety Evaluation of School Buildings Checklist for 2019-20, as presented.

ROLL CALL: YES ___6___ NO ___0___ ABSTAIN ___0___

OLD BUSINESS

Dan Sinclair reminded everyone that Keith Kelley will be doing a presentation at the NJSBA Conference on Tuesday, October 22, 2019 from 9:30am-10:30am in room # 310.

NEW BUSINESS

None

PRIVATE EXECUTIVE SESSION

Moved by Joseph Walker seconded by Daniel Sinclair that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN 9:10pm

- a. X Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation

- c. Attorney-client privilege
- d. X Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. X Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

VOICE VOTE: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

Moved by Daniel Sinclair seconded by Maryann Brett that the Board of Education return to public session at 9:44pm


VOICE VOTE: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

ADJOURNMENT

Moved by Joseph Walker seconded by Maryann Brett that the meeting be adjourned at 9:45pm

VOICE VOTE: YES ___ 6 ___ NO ___ 0 ___ ABSTAIN ___ 0 ___

Respectfully submitted,


Kathryn Davenport
School Business Administrator/Board Secretary