



Kelso School District

NONDISCLOSURE FORM 2018-2019 (Optional) **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Kelso School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Kelso School District may disclose appropriately designated "directory information" (which consists of name, age and photo likeness) without written consent, unless you have advised the district that you wish to opt out of the disclosure of directory information regarding your student. The primary purpose of disclosures of directory information is to allow the Kelso School District to include student information in school related publications.

To request withholding of information pursuant to FERPA, please complete this form (one form per family) and return it to the Student Services Office (601 Crawford Street, Kelso, WA 98626). If this form is not completed and filed with the District, it will be assumed that the directory information listed below may be disclosed. If this form is completed and filed, it will remain effective for the duration of your student's enrollment in the District unless you notify your school office in writing that you would like to revoke this nondisclosure form.

- ☐ **DO NOT DISCLOSE to Military:**
Exclude student information from being sent to military recruiters.
- ☐ **DO NOT DISCLOSE to Higher Education:**
Exclude student information from being sent to institutions of higher education.
- ☐ **DO NOT DISCLOSE for Public Use:**
Exclude student information and photo* from being sent outside the district such as newspaper, other media and outside agencies (examples may include the PTA, the senior party committee, levy committee, etc.)
- ☐ **DO NOT DISCLOSE for District Use:**
Exclude student information and photo* from within the district, such as in yearbooks, sports rosters and programs, electronic portfolios, and other material where student's information or photo is identified.
- ☐ **DO NOT DISCLOSE for Web Publishing (i.e. media/internet):**
Exclude student information and photo* from district, school and classroom websites, e-boards and/or social media pages when student's information or photo is identified by name.

* Procedure 2022P allows for group and action photos (video or still) to be published when students are not identified. If this is still a concern please make an appointment with your child's principal to discuss it.

List all students attending schools in the Kelso School District.

Legal Last	Legal First	Legal Middle	School Student Attends	Grade

Please print clearly. Continue on back if necessary.

Parent / Guardian / Adult Student Legal Name (Please Print Clearly)

Parent / Guardian / Adult Student Signature

Date