

Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday, October 21, 2019 – 6:00pm

Opening Devotion and Prayer – **Led by Pastor Wing**

1. Recording of Members Present / Recognition of Guests

Present: Scott Ernstmeyer, Joel Rodencal, Tina Barrett, Treva Ptascheck, Pastor Wing, Matt Heibel, Bill Miller, Greg Sunderman, Ruth Tewes

Absent: Chris Schaedel, Jill Fiddler

Guests: none

2. Agenda Review

Motion by Joel Rodencal, Second by Treva Ptascheck to accept the agenda as presented by Bill Miller.

Motion Carried.

3. Consent Agenda

Approval of Prior Meeting's Minutes – September 2019 – **Doc 2**

Approval of Financial Reports

• September 30 Account Balances – **Doc 3a**

• September 30 Balance Sheet – **Doc 3b**

• September 30 Financial Statement and Treasurer's Report – **Doc 3c**

Advancement Report – **Doc 4**

Principal Report – **Doc 5**

Executive Director Report – **Doc 6**

Policy 5.6 - Financial Payment Policy - Member Congregations – **Doc 7**

Policy 5.19 - Accounting Capitalization Policy – **Doc 8**

Motion by Ruth Tewes, Second by Tina Barrett to accept the consent agenda as presented by Bill Miller.

Motion Carried.

4. Board Education

Congregational Reports Shared – **Doc 9** - Each of Board member shared highlights from their congregational reports and answered questions raised by fellow Board members.

Policy 5.9 – Major Gifts Policy – **Doc 10** - Bill walked through the policy as discussed at

Governance Committee. Scott provided examples of how the policy works with the current

campaign. No revisions suggested. Policy will be presented for approval in the consent agenda next month.

5. Reports

Executive Director

• Strategic Planning Update – **Doc 11** - Scott reviewed work to be completed for this year on the **Vision 2025 Work Timeline** including action updates and next steps.

• Stay-Go Committee Update – **Doc 12** - Scott shared the list of committee members and announced that **Chris Schaedel** has agreed to serve as the chair. First meeting will be this **Wednesday, October 23rd**. The committee has been renamed **Long Range Site Committee**.

• Office Team Structure – It has been two weeks since Scott offered the **Director of Enrollment position** at a **halftime level**. The position was accepted at quarter time level for up to **12-18 months**.

• Website Update - The app has launched and hopefully all have downloaded it and set up **notifications** as the school will switch from the emailed daily bulletin to announcements on the app starting next week.

Principal

- Enrollment Update - **Matt shared that we have one more student today than on Friday as a Junior that left for LPS has returned full-time.**

6. Action Items:
none

7. Discussion Agenda

- Siemens – Performance Grade Audit – **Doc 13 - Scott recapped discussions surrounding a performance grade audit. The Board discussed pushing the audit back to March/April time frame due to 30-60 day window for action following completion of audit to ensure funds would be available to accomplish necessary work. Board consensus was to push off for now and Scott will bring up again at a future Board Meeting to discuss again.**

8. Closed Session

a. ED Goals

**Motion to enter closed session by Treva Ptascheck, Second by Tina Barrett.
Motion Carried.**

**Motion to leave closed session by Treva Ptascheck, Second by Tina Barrett.
Motion Carried.**

8. Closing & Adjournment

**Motion to close and adjourn the meeting by Tina Barrett, Second by Greg Sunderman.
Motion Carried.**

Next Meeting – Monday, November 25, 2019 @ 6:00 pm