

**WINCHESTER SCHOOL BOARD
WINCHESTER SCHOOL LIBRARY
OCTOBER 24, 2019**

Board Members Present: L. Picard, T. Perkins, K. Bazan, A. Carle

Absent: V. Cole

Administration Present: K. Dassau, M. Henry, V. Carey, I. Spencer

The meeting was called to order by School Board Chair, L. Picard at 6:35 pm.

CITIZENS' COMMENTS:

None.

MINUTES:

L. Picard MOVED to approve the Public Minutes of 10/3/19; SECONDED by: A. Carle, VOTED: 4-0, MOTION PASSED.

PRINCIPAL'S REPORT – V. Carey:

*The Board received two new draft policies that are required in order to receive Federal Grants. Both are the same, except one is for Title One and one is for Title Two.

K. Bazan MOVED to approve *Title One and Title Two Supplement Not Supplant Policies*; SECONDED by: T. Perkins, VOTED: 4-0, MOTION PASSED.

*Heather Pelkey is doing research on student engagement in engineering design science as part of her doctoral.

*Cross Country Team is doing great! Ian Cardinale was undefeated in the regular season. He finished sixth out of 180 in the State. Lila Moore finished 26 out of 148! Some runners have beaten their personal best!

*The PTA was awarded a Google Grant for Internet Safety. An event is planned for November 14th. The PTA will also be able to purchase door prizes and materials with the Grant money.

*Tomorrow Night there is a family Halloween and Bake Sale for Pre-K through Grade 5.

*NHDI Residency begins the week of November 8th. Forty students are enrolled in the year long program.

BUSINESS MANAGER'S REPORT – M. Henry:

*Payroll Manifests are out of sync with the Board meeting schedule. M. Henry will send the Manifest to the Board via e-mail.

*Thank you to the Hinsdale School for storing food when we lost power and to Kelly and staff for packing it up and moving it. It helped so we didn't lose everything. Nice of them to do.

SUPERINTENDENT'S REPORT – K. Dassau:

K. Dassau advised there has been an increase in Adequacy aid

M. Henry has consulted with the DRA rep and K. Dassau has spoken to the School Board Attorney.

K. Dassau explained would need a special meeting in order to spend the monies. Won't know the exact number until 11/15; thinks it is \$400,000. We will receive another \$800,000 in 2021.

M. Henry feels the tax rate should automatically drop with \$400,000 in revenue for the first part of 2020. K. Dassau explained the proposal from Administration is to take \$175,000 to complete the third floor and \$175,000 for a bond payment which would save about \$26,000 in interest on the bond. The remaining \$50,000 would go back to the general fund.

FEMA has Grant monies for a generator; we are the back-up emergency shelter.

K. Bazan – Perhaps it could also help with showers.

I. Spencer – It might.

Ian Spencer distributed Capital Reserve Activity Plan and Capital Reserve Activity Plan with Infrastructure Fund and reviewed both with the Board.

L. Picard feels I. Spencer should write-up a couple of talking points and at every Selectboard meeting bring it up that perhaps we could use the Town's grant writer.

There was much conversation by the Board regarding the decision as to a Special Meeting regarding use of the \$400,000,

*M. Henry advised need to get free/reduced lunch applications in because it will effect Adequacy Aid.

V. Carey explained the Title One event will tie that in and have paperwork completed while parents are there.

L. Picard advised they will revisit use of the \$400,000 after review the budget to give the Board time to consider.

*K. Dassau has a need for two non-public sessions and possibly a non-meeting.

SCHOOL BOARD CHAIR COMMENT/REPORT – L. Picard:

*The Board will hold its Deliberative Session on 2/6/20. The meeting will be called to order at 6:00pm. for a Board Meeting and then recess for the Deliberative Session. The Board can then go back to the Board meeting if needed.

*There will be a Public Hearing with the Town and School together in January, 2020.

L. Picard MOVED to approve the Accounts Payable Manifest of 10/24/19 in the amount of \$265,236.15; SECONDED by: K. Bazan, VOTED: 4-0, MOTION PASSED.

L. Picard entered into the record approval of the Payroll Manifest of 10/18/19 in the amount of \$236,701.46.

L. Picard entered into the record approval of the Payroll Manifest of 10/18/19 in the amount of \$1,950.49.

After discussion, the Board agreed to change the 11/7 meeting to 11/14 and keep the 11/21 meeting as is.

At 7:55 pm. the Board began to discuss the budget.

Professional Development: The increase is due to a contractual change for teacher workshops.
After review, M. Henry will need to check the figure.

Transportation: We will be part of several districts getting one bid for transportation. The bid needs to be in by December 15th which will be before the budget is voted on.

Board: M. Henry reviewed. The Board agreed to add a stipend for Board salaries.

Teachers: M. Henry reviewed.

Projected enrollment – V. Carey reviewed.

L. Picard requested for the Deliberative Session, to have the average enrollment and the past two to three years' enrollment numbers.

KHS: M. Henry doesn't have the new rate yet. There will be a big bump as Winchester has a big Eighth grade class and a big Eleventh grade class.

Facilities: I. Spencer reviewed. Advised a big jump in propane, but still about the same cost due to reduction in oil.

Maintenance Equipment – Big jump due to auto scrubber for tile floors; expects to reduce that line next year.

Fire alarm inspections are due; have been doing things that have not necessarily gotten done in the past – bringing cost up in the budget.

Maintenance of Grounds - Trying to do better job of taking care of things, plus sanding, plowing, etc.

Biggest increase is to wages; decrease in health insurance was discussed previously.

Ian Spencer can prepare talking points for the Budget Committee.

M. Henry will add notes to the budget.

K. Dassau advised at the next meeting they would like to present positions and possible salary increases.

Asking the Board for a base-line number as to what they are looking for.

M. Henry researched and found in this area increases are on average 2.5 to three percent.

L. Picard feels they may not need to follow a pattern of the same percentage numbers as other districts.

M. Henry advised they are taking into consideration similar positions in the area and that Winchester is still below the pay scale.

K. Dassau advised they are not looking to bring the salaries up-to-level all at once.

L. Picard and K. Bazan feel the safe baseline to put is 2.5%.

K. Dassau advised at the next meeting would like to present positions and possible salary increases.

K. Bazan thinks a mailer is a smart idea to get information out on the budget and give information regarding the \$800,000 infrastructure Grant.

M. Henry will call for clarification on the Special meeting as K. Bazan wants to know who is running the meeting and exactly what will happen at the meeting. Thinks there would also need to be a public hearing.

M. Henry will send the Board an e-mail after she clarifies the information.

Ian Spencer left the meeting at 9:12pm. The Board took a short recess.

K. Bazan MOVED to go into non-public session under RSA 91-A:3,III(a) at 9:15pm; SECONDED by: T. Perkins, VOTED: 4-0, K. Bazan – yes, L. Picard – yes, T. Perkins – yes, MOTION PASSED.

L. Picard MOVED to leave non-public session at 9:21 pm.; SECONDED by: T. Perkins, VOTED: 4-0, MOTION PASSED.

While in non-public session the Board discussed a Retirement and a Maternity Leave.

L. Picard MOVED to adjourn the meeting at 9:21pm; SECONDED by: T. Perkins, VOTED: 4-0, MOTION PASSED.

The Board went into a non-meeting at 9:22pm.

Sincerely,

Peggy Higgins
School Board Secretary