



STEWARTSVILLE C-2 SCHOOL DISTRICT
 902 BUCHANAN STREET
 STEWARTSVILLE, MISSOURI 64490
 816-669-3792



APPLICATION FOR CERTIFICATED POSITIONS

Date:

Stewartsville C-2 School's consideration for employment does not discriminate on the basis of race, color, religion, national origin, gender, age, or disability.

Please complete the application

Name:

(Last)

(First)

(Middle)

Address:

(Street)

(City)

(State/Zip)

Phone#

Contact Person or Close Relative:

Certification Type: (Life, PC-1, Etc.) Year: Other:

Subject Areas(s):

Grade Level(s):

Expiration Date(s):

Position(s) applying for:

INFORMATION RELEASE WAIVER

I understand the Stewartsville C-2 School District may contact either in writing or verbally, my personal references, prior and present employers, as well as educational institutions, and I hereby consent to such contact. I hereby release the officers, agents, employees and directors of each of my past employers, personal references, educational institutions, from any and all liability arising from disclosure of personal records and from verbal appraisals of my past performance made by the personnel of prior employers, personal references and educational institutions. I understand and agree that this waiver includes any and all matters or actions that I may now have, or may have in the future, concerning the disclosures, regardless of their nature. I understand and consent to having criminal and arrest record checks as a condition for consideration of application for employment.

I hereby declare that all of the information and answers set forth in this Application are true, correct and materially complete. I understand that any false or incomplete answers or information may constitute a reason for terminate any possible employment in the future.

 Applicant's Signature

 Date Submitted

ALL APPLICATIONS WILL BE KEPT ON FILE FOR TWO (2) YEARS FROM DATE OF APPLICATION

Note: All applicants are expected to answer all questions on this application. Answer "none" or "not applicable" where necessary. The applicants should exercise the greatest care in preparing this form. Information given herein becomes a legal part of any contract in case of selection.

EDUCATIONAL RECORD
(Please begin with High School)

School Attended	Date(s)	Areas of Specialization	Degree

Total Undergraduate Semester Hours:

Total Graduate Semester Hours:

TEACHING EXPERIENCE

(If none, list student teaching experience)

Name and Location of School	Grade or Subjects Taught	Dates	Supervisor/Phone

Total years teaching experience:

Have you failed re-election to a teaching position?

If yes, what district?

What extra duty positions would you be interested in sponsoring or coaching?

OTHER PREVIOUS WORK EXPERIENCE

(Past three years only)

Employer	Address	Telephone	Type of Work	Dates

REFERENCES

References should be persons qualified to give any information to show your fitness for the position for which you are applying. Please include superintendents, principals, college student-teaching supervisor, and/or fellow employees with whom you have worked in the past (5) years.

Name	Address	Telephone	Occupation

Have you ever pleaded guilty, no contest, or been convicted of a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or which the fine was less than \$100)

Has the Children’s Division (Missouri Division of Family Services) or a similar agency in any other state or jurisdiction ever issued a determination of finding of cause or reason to believe or suspected that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child?

If the answers to any of the foregoing questions are “yes”, please explain on a separate sheet of paper.

THE STEWARTSVILLE C-2 SCHOOL DISTRICT CONSIDERS A COMPLETE APPLICATION FILE TO CONTAIN:

- 1) Letter of Application**
- 2) Resume**
- 3) Completed Application Form**
- 4) Copy of All Transcripts**
- 5) Copy of Teaching Certificate(s)**
- 6) 3 - Letters of Recommendation**

NOTICE OF NONDISCRIMINATION

Applicants for admission or employment, students, parents of elementary and secondary school students, employees, sources of referral and applicants for employment, and all professional organizations that have entered into agreements with the **Stewartsville C-2** School District (“School District”) are hereby notified that the School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. In addition, the School District provides equal access to the Boy Scouts of America and other designated youth groups.

Any person having inquiries concerning the School District’s compliance with the laws and regulations implementing Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act, Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (ADA) or the Boy Scouts of America Equal Access Act, is directed to the respective Compliance Coordinator listed below, who oversees the School District’s efforts to comply with the laws and regulations implementing the laws and regulations cited above.

The School District has established grievance procedures for persons unable to resolve problems arising under the statutes above. The School District’s Compliance Coordinator will provide information regarding those procedures upon request.

Any person who is unable to resolve a problem or grievance arising under any of the laws and regulations cited above may contact the Office for Civil Rights, Region VII, 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114; telephone (816) 268-0550.

COMPLIANCE COORDINATOR

Superintendent

902 Buchanan Street

Stewartsville, MO 64490-6136

Phone: 816-669-3792

Fax: 816-669-8125

mstephenson@stewartsville.k12.mo.us

COMMITMENT TO COMPLIANCE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (“ADA”), the **Stewartsville C-2** School District (“School District”) does not discriminate on the basis of disability against qualified individuals with a disability with respect to the School District’s services, programs or activities.

Employment: The School District does not discriminate on the basis of disability in its hiring or employment practices. The School District complies with the federal regulations under Title I of the ADA (which governs the application of the ADA in the hiring and employment setting).

Effective Communication: The School District will comply with the ADA with respect to providing auxiliary aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in School District programs, services, and activities. These aids and services are designed to make information and communications accessible to people who have impairments, in areas such as speech, hearing, and vision. The School District will not place a surcharge on a qualified individual with a disability, or any group of qualified individuals with disabilities, to cover the cost of providing auxiliary aids/services or reasonable modifications of policy (for example, retrieving items from locations that are open to the public but inaccessible to users of wheelchairs).

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a service, program, or activity of the School District should contact the respective Compliance Coordinator, whose contact information is listed below. Such contact should be made as soon as possible, but not later than 48 hours before the scheduled event (and, preferably, at least five (5) business days before the event).

Modifications to Policies and Procedures: The School District will make reasonable modifications to policies and programs to ensure that qualified individuals with disabilities have an equal opportunity to enjoy its services, programs and activities.

The ADA does not require the School District to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a School District service, program, or activity is not accessible to persons with a disability may be directed to the Compliance Coordinator below. In addition, as stated in the School District’s Notice of Nondiscrimination, a person who is unable to resolve a problem or grievance arising under Title II of the ADA may contact the Office for Civil Rights, Region VII, 8930 Ward Parkway, Suite 2037, Kansas City, Missouri 64114; telephone (816) 268-0550.

COMPLIANCE COORDINATOR

Superintendent

902 Buchanan Street

Stewartsville, MO 64490-6136

Phone: 816-669-3792

Fax: 816-669-8125

mstephenson@stewartsville.k12.mo.us