

Unofficial Minutes

July 11th, 2022

Regular Meeting

In-Person

Wabaunsee District Office

6:00 PM

Call to Order: Board President Callie Meinhardt called the meeting to order at 6:00pm, followed by the Pledge of Allegiance and a moment of silence. Board members Tony Conrad, Justin Frank, Jerome Hess and Kelly Oliver were present. Board member Don Frank was absent.

Additions to Agenda: Board member Justin Frank moved to approve the additions to the agenda: Discussion item – Purchase of van when it comes available. Employment – Wendy Leenerts (HS Counselor). Tony Conrad seconded. Motion carried 5-0.

Board Organization: Board member Kelly Oliver moved to elect Justin Frank as Board President and Tony Conrad as Board Vice-President. Callie Meinhardt seconded. Motion carried 5-0.

Written Reports: Reports were submitted by Maintenance Director, Transportation Director, Technology Director. Principals and Food Service director – off duty.

Consent Agenda: Board member Kelly Oliver moved to approve the Consent Agenda which included: approval of minutes from the June 20th, 2022 regular meeting; Establish Regular Meeting Dates: The second Monday of each month at 6:00 PM at the District Office in Alma, with the October meeting to be held at Maple Hill Elementary School, and the March meeting to be held at WJHS in Paxico; Appointments for 2022-23 School year: Clerk of the Board...Michelle Gehrt, Deputy Clerk-Jeanne Parry, District Treasurer-Charmin Miller, KPERS Agent-Michelle Gehrt, Truancy Officers-Building Principals KSA 72-3121, Building Safety Officer-Building Principals, Activity Fund Supervisors-Building Principals, Student Record Custodians-Building Principals, Homeless Liaison-Dr. Troy Pitsch, Food Service Authorized Representative-Charmin Miller, Determining Official-Charmin Miller, Hearing Official-Dr. Troy Pitsch, District Public Records Custodian-Michelle Gehrt, Freedom of Information Officer-Dr. Troy Pitsch, Federal Programs Administrator-Dr. Troy Pitsch, Title VI/VII/IX/Sec. 504 Admin-Dr. Troy Pitsch, District ADA Coordinator-Dr. Troy Pitsch, Board Attorney-KASB Legal Assistance; Designated Depositories – 7/1/2022 – 6/30/2023 KSA 9-1401: Stockgrowers State Bank, Bank of the Flint Hills-Alma Branch, Kansas Municipal Investment Pool, All deposits must be 100% secured, excluding real estate mortgages; Adoption of GAAP Waiver Resolution KSA 75-1120a (Adoption of Generally Accepted Accounting Practices as set forth by KSDE); Authorization of Student Activity Funds KSA 72-1178a at: Wabaunsee High School, Wabaunsee Junior High, Alma Elementary School, Maple Hill Elementary School, Principals are authorized and required to administer said funds as prescribed by Kansas law; Authorize Early Payment Policy per KSA 12-105b: District Treasurer is authorized with approval of the Superintendent to pay such claims which provide a discount for early payment or for the assessment of a penalty for late payment in advance of formal board

approval; Designate Wabaunsee County Signal-Enterprise as the official District newspaper. KSA 64-101, Approve renewal of Food Service Program Agreement with KSDE (Lays out all policy related to food service and compliance with food service regulation. Standard agreement for every school district with a food service program); Approve signing of the Federal Program Statement of Assurances indicating the district's intention to comply with all federal rules and regulations. (Federal level compliance agreement for all Title programming); Adopt Proposed Fee Schedule KSA 72-3353; Adopt the minimum school year length using (counting) hours (1116 hrs.) KSA 72-3115; Establish Petty Cash Funds KSA 72-1178; Establish Mileage reimbursement rate as the rate prescribed by the State of Kansas for use of a personal vehicle for approved, school-related business travel. (Currently .585 cents per mile as of July 1st, 2022) KSA 75-3203; Rescind all previous policies and adopt the policies as printed. This includes the adoption of 2022-23 School Handbooks for AES/MHES, WJHS & WHS. (No changes to student policy from last year at all three levels.); Approve destruction of non-essential records. KSA 72-1629; Approve payment of final 2021-2022 bills and transfers from 06 General Fund to Capital Outlay, Special Education, At-Risk and 08 Supplemental General (LOB) to Food Service, Professional Development, Special Education, Career and Postsecondary Education, At-Risk. KSA 12-105b; Accept Treasurer's Report for June 2022; Accept July 1, 2022, Unencumbered Cash Balance Report; Approve school attendance variances. Motion to Consent Agenda. Tony Conrad seconded. Motion carried 5-0.

Old and New Business: Bond- Board members Justin Frank and Jerome Hess, BHS and HTK met with USD 329 staff on the bond proposal options. The next steps for the bond are to have bond verbiage for the August BOE meeting, how to get the community involved. Board member Tony Conrad met with the city, and they do not have any issues. Board President Justin Frank moved to approve bond option 7.4. Jerome Hess seconded. Motion carried 5-0. The board discussed on how they would get the bond proposal out to the public with BSH/HTK. Remove from table KASB policy updates/handbook. Board President moved to approve having the 2022-2023 Budget Proposal & Revenue Neutral Rate Budget hearing before (6:00pm) the regular August 8th 2022 BOE, this will include the newly required building/district needs assessment and state assessment reviews (KSA 72-1163). Tony Conrad seconded. Motion carried 5-0. Board member Kelly Conrad moved to approve the Wabaunsee County health Dept. School Nursing Services Contract KSA 72-6261 Immunization Policy. Callie Meinhardt seconded. Motion carried 5-0. Board member Tony Conrad moved to approve the creation of a Teacher Aide position for the MHES K-1 consolidated classroom. Board member Kelly Oliver moved to approve the sale of the Paxico Middle School for \$70, 000 purchase price with closing in 45 days from the contract day. Tony Conrad seconded. Motion carried 5-0. Board President Justin Frank moved to approve the purchase of a van when it becomes available. Tony Conrad seconded. Board President Justin Frank amends his motion to say \$70,000. Tony Conrad seconds the amendment. Motion carried 5-0.

Personnel: Board President Justin Frank moved to approve employment as submitted: Employment: AES Cook-Teresa Larson, Bus Driver-Jonelle Wallace, MHES Secretary-Cheryl Hurla and HS Counselor-Wendy Leenerts. Transfer of Duties: AES Secretary Michelle Gehrt to BOE

Clerk and BOE Clerk Erin Sutherland to AES Secretary. Tony Conrad seconded. Motion carried 5-0.

Superintendent/ Board Member's Forum: Dr. Troy Pitsch spoke about his first week and learning about the different school building.

Adjournment: Board President Justin Frank moved to adjourn. Jerome Hess seconded. Motion carried 5-0. The open meeting adjourned at 6:26pm.

Michelle Gehrt, Board Clerk