

## MVHS FINAL EXAM EXEMPTION POLICY

The purpose of this policy is to promote and reward high student achievement, excellent school attendance, and proper school behavior by offering to students the reward of an exemption from final exams. Listed below is the criteria that students must meet for this exemption along with helpful procedural information.

| <b>SEMESTER REQUIREMENTS</b>  |   |
|---|---|
| If GPA = 4.000, then up to 4 non-exempted days.<br>If GPA > 3.495, then up to 3 non-exempted days.<br>If GPA > 2.995, then up to 2 non-exempted days.                 | No unexcused absent <u>periods</u> (total from all classes)<br>2, or fewer, unexcused tardies (total from all classes)<br>No ISS, or OSS<br>No D or F semester grades |
| If the above requirements are met, then a non-college credit course with an 85% or higher grade can be exempted. <span style="float: right;">Removed Dec. 2017</span> |   |

### ATTENDANCE TYPES THAT ARE EXEMPTED FOR THIS POLICY

| TYPE                                  | REQUIREMENT AND DETAILED INFORMATION  |
|---------------------------------------|---|
| <b>College Visits</b>                 | 11th / 12th graders = up to 2 visits per semester<br>9th / 10th graders = 1 college visit per semester<br>* Additional visits must be approved by the School Counselor in advance.<br>Must provide proof of attendance through any appropriate documentation.<br>Example: any note from the institution or received documents at the visit. |
| <b>Court Appearances</b>              | Provide proof of attendance through any appropriate documentation.<br>Example: court email, court document of attendance.   |
| <b>Funeral Service</b>                | Provide proof of attendance through any appropriate documentation.<br>Example: funeral service bulletin, or parent verification is accepted.  |
| <b>Enrollment Exams</b>               | Provide proof of attendance through any appropriate documentation.<br>Example: email notice received, attendance form from the organization.  |
| <b>Medical / Therapy Appointments</b> | Provide proof of attendance through any appropriate documentation.<br>Example: a form from the medical office.  |
| <b>Surgeries or Hospitalization</b>   | Provide proof of attendance through any appropriate documentation.<br>Example: note from the medical office with dates to be absent from school.  |
| <b>School Activities</b>              | All school activities during the school day are excused for this policy and no verification is needed.  |

#### ATTENDANCE VERIFICATION

For all of the above listed types of absences, other than school activities, verification is required to ensure the integrity of this policy. A school form is provided that parents are to complete, sign, attach the verification documents, and return to the main office. This form is located in the school's office and on the district's web site. [www.mv330.org](http://www.mv330.org)

#### ATTENDANCE CALCULATION

Each semester, the total number of non-exempted class periods will be determined and divided by the number of periods attendance is taken in a school day (8). This calculation will determine the number of days absent for this policy. Example: If a student has 26 periods of absences that are not exempted under this policy, then the calculation is, 26 divided by 8 = 3.25, which is 3.25 days.

#### OTHER INFORMATION:

1. Students who are taking college concurrent classes at MVHS must take the final exam.