

**Kelso School District NO. 458**  
**Request for Qualifications**  
**Professional Services – Transportation Planning Services**

Kelso School District No. 458 is requesting qualifications for professional services from interested firms for various capital projects throughout the District. **Qualification information should be submitted no later than 3:00 p.m. on August 9th, 2019.**

Interested firms with recent experience in the below area of expertise is requested to submit qualifications:

- **Transportation planning services including but not limited to a Transportation Management Plan for two new schools.**

In order to be considered, interested firms should submit their qualifications statement addressing the following:

- Firm background and qualifications.
- Experience with public school districts
- Public school references with names and phone numbers of contacts.
- Sample Transportation Management Plan for review.
- Resumes of key individuals providing service, including project specific information.
- Availability to immediately commence work.

The qualifications package shall be by PDF electronic format via email only and shall be limited to one, single page cover letter and maximum of ten, one sided (10) 8.5" x 11" pages for the discipline as listed above.

Kelso School District will review all applicants and select the most qualified firm with which to negotiate a mutually agreeable fee for the anticipated scope of work based on project requirements.

All questions as well as the Statement of Qualifications shall be sent to Scott Westlund, Chief Financial and Operations Officer, Kelso School District at the following email address: [scott.westlund@kelsosd.org](mailto:scott.westlund@kelsosd.org)