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Longview, WA 98632

Addendum No. 1

Page No. 1 of 6

Date: August 19, 2019

**Project: Kelso School District  
Phone System Replacement  
Project Number 2019-23B**

**Notice to Contractor:**

The following changes in the Contract Documents, including the Drawings and Specifications, constitute this Addendum. All changes included in Addenda shall become a part of the Contract Documents for this Project. Any changes herein offset only the specific Drawings or Notes on Drawings or words or paragraphs in Specifications referenced to and the balance of the Drawings shall remain in full force.

**ARCHITECTURAL SPECIFICATION**

<u>ITEM</u>	<u>SHEET NO./ SECTION NO.</u>	<u>DESCRIPTION</u>
1.0	Bid Date	The bid date will be changed to Tuesday, August 27 <sup>th</sup> at 4:00 p.m.
1.1	Bid Response	Page 5, item E. of the project manual refers to a BID RESPONSE SPREADSHEET. Each bidder shall submit a spreadsheet that describes, at a minimum, the following: <ul style="list-style-type: none"><li>a. Company contact information</li><li>b. The cost of all equipment and labor.</li><li>c. Equipment must show the quantities of each type per building.</li><li>d. Identify the standard labor rates and costs associated with additional equipment and services.</li><li>e. Include costs for Bond, Insurance, permits, and other miscellaneous costs.</li></ul>
1.2	Pre-bid Walk	For attendees at the pre-bid walkthrough held on August 13, 2019 see attached sign-in sheet.
1.3	Questions	The following questions were asked at the walkthrough with the corresponding answers: <ul style="list-style-type: none"><li>1. There is a mention of no voice gateways at any site location for SRST service however one of the required systems and services, also page 11 states the following:<ul style="list-style-type: none"><li>a. Provide, program, setup and install all network equipment necessary to maintain E911 compliant service at each school and business site if the data link to the core data center is lost.</li></ul></li></ul> <p>During periods of link loss to the VOIP servers this would not be possible to accomplish without voice gateways, as you would have no PSTN access at those sites.</p>

**We do not require SRST service at the individual schools.**

Page 11, Required New Systems and Services: "Provide, program, setup and install all network equipment necessary to maintain E911 compliant service at each school and business site if the data link to the core data center is lost." – DELETED

Page 18, Required Emergency Calling Features: 1.d – DELETED

2. There is a requirement for integration to existing overhead paging systems, what model paging system is this? What is the cross connection type? (i.e. Rj45, Rj11, etc)  
The district currently has Rauland Telecenter paging systems. Use a RJ-45 cross-connection.
3. How many phones require voicemail functionality?  
All phones require voicemail functionality.
4. There is a requirement for the ability to send voicemail > Email in a text format. How many user would require this functionality?  
All users will require Voicemail to Email functionality.
5. How many PRI (PSTN) Circuit / cross connections at the Kelso High School?  
Kelso School District currently has two PRI circuits (provided by Windstream) that terminate at Kelso High School.
6. Can you please provide us with Attachment A – Bid Response Spreadsheet?  
See item 1.1 of this addendum.
7. What is the prevailing wage for this engagement?  
Look up rates according to type of work being done at <https://lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp>. It is assumed the workers will be classified as Telecommunications Technicians (WAC 296-127-01378) or Electronic Technicians (WAC 296-127-01322) if they fit the description in the WAC.
8. With regard to page 12 of the RFP, Scope of Work - #3 – Is migrating from PRI to SIP a requirement during this project? Have carrier SIP services already been coordinated? Has faxing been taken into consideration with regards to SIP?  
No, we will migrate to SIP in the future when we upgrade our carrier services.

9. With regard to page 12 of the RFP, the Scope of Work - #6 – Can you please provide clarification on PoLRE?  
**Disregard; not required for our network.**
10. With regard to page 12 of the RFP, Scope of Work - #7 and #15 – Please clarify who is placing new handsets and removing existing handsets? The information regarding handsets on page 1 contradicts with what is stated on page 12.  
**Kelso School District staff will place new handsets and remove existing handsets.**
- page 12 Scope of Work #7 - should read "Kelso School District staff will receive, unpackage, and place all phones at their designated location. The contractor will place all other devices, components, and cable patches and make all systems fully operational. Kelso School will provide all data network PoE ports for the individual phones and port connectivity to the local data network for phone connectivity to the core systems in the Kelso High School phone room."
  - page 12 Scope of Work #15 - should read "Kelso School District staff will remove all existing phones connected to the Tradiran switch and return them to the Kelso School District warehouse."
11. With regard to page 12 of the RFP, Scope of Work - #9 – What is interconnect to the paging system, e.g. FXO, FXS, Line level audio?  
**Interconnect with the Rauland Telecenter paging system with a RJ-45 cable**
12. With regard to page 12 of the RFP, Scope of Work - #10 - Is SRST a requirement? If not, please describe the purpose of the POTS lines?  
**SRST is not required. Disregard connecting the POTS lines.**
13. With regard to page 12 of the RFP, the Scope of Work - #11 – Is the integration for fax services? If migration to carrier SIP services is required, has faxing over SIP been discussed with the carrier? Do they support faxing over SIP?  
**Yes, the integration is for Fax services. The SIP abilities will be implemented in the future when we change carrier services.**
14. With regard to page 11 (REQUIRED NEW SYSTEMS AND SERVICES: 2nd bullet) and 12 (Scope of Work - #12) of the RFP - Are manufacturer refurbished phones with full manufacturer warranty ok? Typically refurbished phones can provide substantial cost savings.

Yes, manufacturer refurbished phones with full manufacturer warranty are acceptable.

15. On page 13 (STANDARD PBX FEATURE CAPABILITIES AND REQUIREMENTS. #4) and page 15 (Desired/Optional PBX Features - #16) of the RFP – How many Automatic Call Distribution (ACD) agents are required? Will each facility within the District require its own queue?

ACD features will not be utilized at this time. Do not setup.

16. Under Required Voicemail Features, letter j on page 17 of the RFP – How many people would like the voicemails transcribed to text in their email?

All users will require Voicemail to Email functionality.

12. On page 18, #1-d, under Required Emergency Calling Features;

- a. System availability in the case of a power outage is directly related to the facilities back up power capabilities. Is adding additional backup power a requirement of this RFP?

No. Page 18, Required Emergency Calling Features: 1.d - deleted

- b. The ability to make internal and 911 calls in the case of loss of data connectivity to the data centers is a function of SRST. Page 1 of the RFP document states that SRST is not a requirement. Can you please clarify this requirement?

We do not require SRST service at the individual schools.

Page 11, Required New Systems and Services: "Provide, program, setup and install all network equipment necessary to maintain E911 compliant service at each school and business site if the data link to the core data center is lost." - DELETED

Page 18, Required Emergency Calling Features: 1.d – DELETED

17. On page 16 under REQUIRED HANDSET FEATURES: #10 – What are the throughput requirements for the pass-through? Is this a requirement for all phones?

One Gigabit (1 GB)

18. Given the tight turn-around time between the close of the question period (4:00 p.m. Friday, August 16) and the time when the response must ship out, may we please request an extension to the due date?

Yes, proposal due date has been extended to August 27th, 2019, 4:00pm. Announce top 3 scoring bidders, schedule

interviews: August 28<sup>th</sup>. All other project timeline dates will be adhered to.

**END OF ADDENDUM 1**

# PHONE SYSTEM WALKTHROUGHS – SIGN-IN SHEET

<b>Project:</b>	KSD Phone System Project	<b>Date:</b>	8/13/19
<b>Facilitator(s):</b>	Kelso School District Staff	<b>Place:</b>	Kelso High School

Name	Company	Email Address	Phone
Patrick Robertson	Structured	prdoertson@structured.com	503-954-6875
John Ackerman	TIG	John.ackerman@TIG.com	503-891-7782
S. Stephanie Allan	Structured	SALLAN@STRUCTURED.COM	503-989-0522
Duane Oertel	TIG	duane.oertel@tiger	503-726-9775

KSD staff present  
 Cody Reid , IT Supervisor  
 Scott King , Technician  
 Gary Schimmel , Facilities Supervisor