

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOARD OF EDUCATION OFFICE
MONDAY, JULY 1, 2019
7:00 P.M.

Board Members:

M. Breneman
J. Eckhart
TJ Jonsson
P. Winters
R. Wright
D. Zachgo

Others:

Dr. Betty Summers, Supt.
Greta Obermueller, Clerk
Christi Walter, LJSHS Principal
Brenda White
Kris Heinze

1. The meeting was called to order at 7:00 p.m. by President, TJ Jonsson. David Bell will not be present at the meeting this evening.
2. Motion by Patti Winters, seconded by Debora Zachgo, to adopt the amended agenda. Aye-6 No-0
3. There were no delegations to address the board.
4. Motion by Debora Zachgo, seconded by Rhonda Wright, to approve the minutes of the special meeting of June 14, 2019, the end-of-the-fiscal year special meeting of June 25, 2019, the special meeting of June 27, 2019, and the special meeting of June 28, 2019. Aye-6 No-0
5. Motion by Monty Breneman, seconded by Jeana Eckhart, to accept the Clerk's and Treasurer's Reports. Aye-6 No-0
6. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. Board of Education accept the bills for payment. Aye-6 No-0
7. Dr. Betty Summers called attention to the invoices and the draft drawing from Walt's Refrigeration, Heating and A/C for the Lincoln Jr./Sr. High School walk-in-cooler.
8. Kansas State Department of Education is again offering a Safe and Secure Schools Grant for the upcoming school year. Dr. Betty Summers reported that Kathy Robertson completed this application for Lincoln Elementary School by the June 14, 2019, deadline. It is a 50/50 matching grant. The Board of Education can determine if they wish to proceed with this project, if Lincoln Elementary School is awarded this grant. A projected total for the Lincoln Elementary School secure vestibule/entry is \$40,293.00.

9. Dr. Betty Summers placed photos of old uniforms that are deemed for disposal at the Board of Education table for board member review. She reported that they are stretched out, yellow in color, have been replaced and no longer suitable. The uniforms will be disposed of, if there are no objections.
10. Under the Mettner Field project update, Dr. Betty Summers reported that Kathy Robertson had taken her on a tour of Mettner Field last week. Dr. Betty stated that the projects and updates are something to be proud of for USD board members and patrons. Aside from the track, all projects are completed except the John Luck Memorial picnic bench.
11. Attention was directed to Lincoln County Recreation Commission Report, prepared by Nikki Flinn, district board representative.
12. Under the Superintendent's Report, there is an additional early dismissal that needs to be approved for a Junior High track meet on April 30, 2020. The change orders from Street Plumbing Heating and Electric were reviewed by board members. Concern was expressed, as board members had specifically stated from the awarding of this project that there would be no additions and this project would not cost one dime more than the bid had stated. Board members requested that Fred Malicoat of Malicoat-Winslow Engineers be reminded of this assurance.
13. Activity routes for 2019-2020 was next on the agenda with Dr. Betty Summers asking board members if they want to consider funding with so few students riding. Christi Walter, LJSHS Principal, stated that on average, there were three consistent riders this past year for after school sports practices. This will be brought back next month for further discussion.
14. The red line version of the KASB Policy updates were sent out by Kathy Robertson last month. Dr. Betty Summers encouraged board members to review as it is helpful to see the changes. She also stated that she included the page from Mrs. Robertson where she had made notes in the margins to assist board members with deciding on approval of each policy recommended by KASB. This will be brought back for action next month.
15. There was limited discussion on the Kansas Setoff Program on collection of student fees. This will brought back next month for action.
16. It has been proposed that LSH Graduation be moved to the Saturday prior to Mother's Day next spring instead of actually scheduling it on Mother's Day. Discussion took place with board members stating that Sylvan schedules their

graduation on the Saturday before Mother's Day and the 2:00 p.m. and 4:00 p.m. times seemed awfully close. After further conversation, it was the consensus of the board to leave it as is and host Graduation on Mother's Day in 2020.

17. The information provided to Mrs. Robertson from Kelly Larson regarding the Lincoln County Economic Development Foundation Main Street Storefront Study from the June 14, 2019, meeting was discussed. Dr. Betty Summers reported that Kelly Larson shared through an email to Kathy Robertson that the District Board Office being designated on the Development Foundation Main Street Storefront Study does not force anyone to make improvements to their buildings. If the community decides to go through with a historic designation, there might be financial assistance available, but if businesses do not wish to do anything, they will not have to make improvements.
18. The bid walk through for the FEMA Storm Shelter was held on June 27, 2019. Bids will be due prior to the next board meeting. Mrs. Robertson shared with Dr. Betty Summers that she was really excited due to the high interest in providing bids at the walk through.
19. TJ Jonsson asked board members if they would agree to postponing the Board of Education committee assignments to after the January meeting as it would be required to reassign members again. The Board agreed to wait and retain their present committee appointment, serving on the committees they are currently on.
20. Dr. Betty Summers asked board members if they would consider closing the office on Friday, July 5, 2019, giving employees a four day weekend. Employees would make up those hours over the next two weeks, logging those hours and reporting documentation to the district office. This will be brought back later in the meeting for action.
21. Motion by Monty Breneman, seconded by Rhonda Wright, that the Board of Education of U.S.D. #298 appoint Greta Obermueller as Clerk of the Board for the 2019-2020 school year. Aye-6 No-0
22. Motion by Debora Zachgo, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 appoint Norma Kobbeman as Deputy Clerk of the Board for the 2019-2020 school year. Aye-6 No-0
23. Motion by Jeana Eckhart, seconded by Patti Winters, that the Board of Education of U.S.D. #298 appoint Greta Obermueller to act as KPERs Agent for the 2019-2020 school year. Aye-6 No-0

24. Motion by Rhonda Wright, seconded by Monty Breneman, that the Board of Education of U.S.D. #298 appoint Mandi Crist as Board Treasurer for the 2019-2020 school year. Aye-6 No-0
25. Motion by Jeana Eckhart, seconded by Patti Winters, that the Board of Education of U.S.D. #298 appoint Daniel D. Metz as their attorney for the 2019-2020 school year. Aye-6 No-0
26. Motion by Monty Breneman, seconded by Debora Zachgo, that the Bank of Tescott, Citizens State Bank and Trust Co. and Wilson State Bank be named as official depositories for school funds for the 2019-2020 school year. Aye-6 No-0
27. Motion by Rhonda Wright, seconded by Debora Zachgo, that the Board of Education of U.S.D. #298 appoint Dr. Betty Summers as Board Agent for investing idle funds for the 2019-2020 school year. Aye-6 No-0
28. Motion by Jeana Eckhart, seconded by Patti Winters, that the *Lincoln Sentinel-Republican* be named as the official newspaper for legal publications for the 2019-2020 school year. Aye-6 No-0
29. Motion by Debora Zachgo, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 appoint Dr. Betty Summers as Director of Food Service for the 2019-2020 school year. Aye-6 No-0
30. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education appoint Denise Schmidt as Director for Title Funds for the 2019-2020 school year. Aye-6 No-0
31. Motion by Jeana Eckhart, seconded by Debora Zachgo, that the Board of Education of U.S.D. #298 establish the following meeting schedule for regular Board of Education meetings to be held in the Board of Education Office during the 2019-2020 school year:

August 5, 2019, at 7:00 p.m.
September 3, 2019, at 7:00 p.m.
October 7, 2019, at 7:00 p.m.
November 4, 2019, at 7:00 p.m.
December 2, 2019, at 7:00 p.m.
January 6, 2020, at 7:00 p.m.

February 3, 2020, at 7:00 p.m.
March 2, 2020, at 7:00 p.m.
April 6, 2020, at 7:00 p.m.
May 4, 2020, at 7:00 p.m.
June 1, 2020, at 7:00 p.m.
July 6, 2020, at 7:00 p.m.

Aye-6 No-0

32. Motion by Patti Winters, seconded by Debora Zachgo, that the Board of Education of U.S.D. #298 appoint Denise Schmidt, as truancy officer for the Lincoln Elementary School for the 2019-2020 school year. Aye-6 No-0
- Motion by Rhonda Wright, seconded by Monty Breneman, that the Board of Education of U.S.D. #298 appoint Christi Walter, as truancy officer for the Lincoln Jr./Sr. High school for the 2019-20 school year. Aye-6 No-0
33. Motion by Patti Winters, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 appoint Dale Chaffin, Insurance Planning, Inc., as their agent of record for property and liability insurance for the 2019-2020 school year. Aye-6 No-0
34. Motion by Debora Zachgo, seconded by Monty Breneman, that the Board of Education of U.S.D. #298 establish the approved state mileage rate of 58 cents per mile for the 2019-2020 school year. Aye-6 No-0
35. Motion by Monty Breneman, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 adopt the 1,116 hour school year for 2019-2020. Aye-6 No-0
36. Motion by Rhonda Wright, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 approve petty cash amounts for the 2019-2020 school year as follows: \$800 for Lincoln Elementary School; \$1,000 for Board of Education Office, and \$1,300 for the Lincoln Jr./Sr. High School, all of which are monthly reimbursables. Aye-6 No-0
37. Motion by Debora Zachgo, seconded by Patti Winters, that U.S.D. #298 Board of Education adopt Resolution 07-19-01 to Waive the Annual Requirement of General Accepted Accounting Principles and Fixed Asset Accounting to cover the 2018-2019 school year as follows:

WHEREAS, the Unified School District #298, Lincoln, Kansas, has determined that the financial statements and financial reports for the year ended 2018-2019 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) and not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District #298, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial

reports to be prepared in conformity with K.S.A. 75-1120(a) for the year ended 2019.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Unified School District #298, Lincoln, Kansas, in regular meeting duly assembled this 1st day of July, 2019, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District #298 Lincoln for the year ended 2019.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District #298 Lincoln to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Aye-6 No-0

38. Motion by Patti Winters, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 adopt the following resolution: Be it resolved that all policy statements found in the minutes of this Board of Education Handbook prior to July 1, 2019, be rescinded, and that Board of Education adopt the policy manual as has been presented and recommended by the Superintendent of Schools, to govern this school district during the 2019-2020 school year, subject to periodic review, amendment and revision. Aye-6 No-0
39. Motion by Debora Zachgo, seconded by Rhonda Wright, that the Board of Education of U.S.D. #298 appoint Dr. Betty Summers, Freedom of Information Officer, for the 2019-2020 school year. Aye-6 No-0
40. Motion by Jeana Eckhart, seconded by Monty Breneman, that the Board of Education of U.S.D. #298 appoint Greta Obermueller, Custodian of Records, for the 2019-2020 school year. Aye-6 No-0
41. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education appoint Dr. Betty Summers as U.S.D. #298 Homeless Liaison and Migrant Coordinator for the 2019-2020 school year. Aye-6 No-0
42. Motion by Monty Breneman, seconded by Jeana Eckhart, that the Board of Education of U.S.D. #298 appoint Christi Walter as Hearing Officer for Free and Reduced Lunches for the 2019-2020 school year. Aye-6 No-0

43. Motion by Patti Winters, seconded by Monty Breneman, that U.S.D. #298 Board of Education appoint Dr. Betty Summers as Compliance Coordinator for Federal Anti-Discrimination Laws including Title VI, Title VII, Title IX, American Disabilities Act (ADA) and Section 504 for the 2019-2020 school year. Aye-6 No-0
44. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve Early Payment Policy per K.S.A. 12-105B for the 2019-2020 school year. Aye-6 No-0
45. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve Resolution No. 07-19-02 to Establish Home Rule as set forth in Addendum #4. Aye-6 No-0
46. TJ Jonsson opened the floor for nominations for Board President. Patti Winters nominated TJ Jonsson for U.S.D. #298 Board of Education President for the 2019-2020 school year and Monty Breneman seconded the nomination. Nominations ceased and TJ Jonsson was re-elected President of the Board of Education. Aye-5 No-1 (Abstain)
47. TJ Jonsson opened the floor for nominations for Vice-President. Jeana Eckhart nominated Patti Winters for U.S.D. #298 Board of Education Vice-President for the 2019-2020 school year and Rhonda Wright seconded the nomination. Nominations ceased and Patti Winters was elected Vice-President of the Board of Education. Aye-5 No-1 (Abstain)
48. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the destruction of antiquated records as the statutes and the Superintendent so determine. Aye-6 No-0
49. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve LHS Wrestling competing in the Red Cloud, Nebraska, meet on February 01, 2020. Aye-6 No-0
50. Motion by Jeana Eckhart, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the 2:00 p.m. early release of students on January 20, 2020; at 3:00 p.m. on January 21, 2020, January 23, 2020, and January 24, 2020, during hosting the NPL Basketball Tournament. Aye-6 No-0
51. Motion by Patti Winters, seconded by Monty Breneman, that U.S.D. #298 Board of Education approve the LHS band students going out of state for a band trip to Worlds of Fun on May 16, 2020. Aye-6 No-0

52. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the LHS Athletic Banquet being held on Tuesday, March 24, 2020, at 6:30 p.m. Aye-6 No-0
53. Motion by Jeana Eckhart, seconded by Monty Breneman, that U.S.D. #298 Board of Education approve the LHS Academic Banquet being held on Wednesday, May 6, 2020, at 6:30 p.m. Aye-6 No-0
54. Motion by Debora Zachgo, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the LJSHS Spring Vocal and Band Concert being held on Wednesday, April 29, 2020, at 7:00 p.m. Aye-6 No-0
55. Motion by Monty Breneman, seconded by Debora Zachgo, that U.S.D. #298 approve waiving admission fees for K-12 students at all activities specified by the Board of Education. Aye-6 No-0
56. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the 2019-20 Student Accident Insurance through Student Assurance Services, Inc. Aye-6 No-0
57. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the LES Walk-In Freezer Bid from Sunflower Restaurant and Supply, Inc. in the amount of \$18,845.00. Aye-5 No-1
58. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education allow 6th grade participation in athletics for the 2019-2020 school year. Aye-2 No-4 (Motion fails)
59. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln Preschool Parent Handbook. Aye-6 No-0
60. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln Elementary School Student Handbook. Aye-6 No-0
61. Motion by Debora Zachgo, seconded by Monty Breneman, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln Jr. High School Student Handbook. Aye-6 No-0

62. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln High School Student Handbook. Aye-6 No-0
63. Motion by Monty Breneman, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln Elementary School Certified Staff Handbook. Aye-6 No-0
64. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the 2019-2020 Lincoln Jr./Sr. High School Certified Staff Handbook. Aye-6 No-0
65. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the donation from V.F.W. Auxiliary No. 7928 to Lincoln Elementary School, check #3022, in the amount of \$300.00. Aye-6 No-0
66. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 accept the donation from V.F.W. Auxiliary No. 7928 to Lincoln Jr./Sr. High School, check #3023, in the amount of \$300.00. Aye-6 No-0
67. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the KSDE Child Nutrition Program Procurement Plan for our district. Aye-6 No-0
68. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the KSDE Child Nutrition and Wellness 2020 Program Agreement for U.S.D. #298 Lincoln. Aye-6 No-0
69. Motion by Jeana Eckhart, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve Dr. Betty Summers as the new authorized representative for the KSDE Child Nutrition Program. Aye-6 No-0
70. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the milk bid from F & A Food Sales, Inc. for the 2019-2020 school year. Aye- 6 No-0
71. Motion by Rhonda Wright, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve closing the office on Friday, July 5, 2019, with time to be documented and made up by employees in the coming week. Aye-6 No-0

72. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go into executive session at 8:00 p.m. for 20 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 8:20 p.m. in the Board of Education Conference Room. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-6 No-0

8:20 p.m. The Board returned to open meeting.

Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education go back into executive session at 8:20 p.m. for an additional 20 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representatives of the body or agency; and that the board return to open meeting at 8:40 p.m. in the Board of Education Conference Room. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-6 No-0

8:40 p.m. The Board returned to open meeting.

73. Motion by Monty Breneman, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go into executive session at 8:40 p.m. for 10 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 8:50 p.m. in the Board of Education Conference Room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-6 No-0

8:40 p.m. Christi Walter joined executive session.

8:50 p.m. The Board returned to open meeting.

Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 8:50 p.m. for an additional 5 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 8:55 p.m. in the Board of Education Conference Room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-6 No-0

8:50 p.m. Christi Walter joined executive session.

8:50 p.m. Greta Obermueller joined executive session.

8:51 p.m. Greta Obermueller left executive session.

8:52 p.m. Christi Walter left executive session.

74. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education hire Jeremy Slattery as Lincoln Jr./Sr. High School Custodian. Aye-6 No-0
75. A review of board members serving on or agreeing to serve on the following committees were as follows: Rhonda Wright - Calendar Committee; Debora Zachgo - PDP Committee; Jeana Eckhart and Monty Breneman - Facilities Committee; TJ Jonsson - Technology Committee; Monty Breneman - Mettner Field Committee; Patti Winters and TJ Jonsson - Negotiations Committee.
76. There were no requests under the Board Information Request portion of the meeting.
77. Motion by Jeana Eckhart, seconded by Monty Breneman that the meeting be adjourned. Aye-6 No-0

Time: 8:58 p.m.

Greta Obermueller, Clerk

Approved:

TJ Jonsson, President