

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

SPECIAL MEETING

MINUTES

LINCOLN ELEMENTARY SCHOOL
OFFICE, FRIDAY, JULY 26, 2019
6:00 P.M.

Board Members:

D. Bell
J. Eckhart
TJ Jonsson
P. Winters
D. Zachgo

Others:

Dr. Betty Summers, Supt.
Greta Obermueller, Clerk
Denise Schimidt, LES Principal
Brenda White
Dan Metz
Kris Heinze

Special Meeting

1. The Special Meeting was called to order at the Lincoln Elementary School at 6:00 p.m. by TJ Jonsson, President. He stated that Monty Breneman and Rhonda Wright will not be in attendance this evening as they have prior obligations.
2. Motion by Jeana Eckhart, seconded by Debora Zachgo, to adopt the agenda.
Aye-5 No-0
3. At the request of TJ Jonsson, board members moved to the Lincoln Elementary School gym so that board members could view and discuss the progress of the new HVAC system installation. Dr. Betty Summers detailed the obstacles that have been encountered. There is not sufficient room between the ceiling and the actual roof of the gym to install ductwork. It will be dropped below the ceiling but view obstruction of the stage and the competition floor are a concern. To alleviate this problem, ductwork will be relocated thus necessitating a change order for additional supplies and labor with a proposed cost to the district of \$4,324.00. Concern was expressed about the additional cost as board members had been reassured there would be none throughout this project. Discussion then turned to EPM and the control system that is in place. Board members had wished for wiring and boxes to remain intact and not be removed, even though the new BARD units would not be connected to the EPM control system at this time. If the financial opportunity to reconnect EPM in the future presents itself, then the wiring is in place. Dr. Betty Summers stated that she has been contacted by EPM that the EPM control boxes have been removed, wiring has been pulled and patented software could be compromised. The Board understood an agreement was reached between EPM and Street Plumbing for the project.

6:28 p.m. The tour concluded and the board members returned the Lincoln Elementary School Office for the remainder of the meeting.

4. Dr. Betty Summers inquired about keeping with tradition by hosting the Back-to-School Breakfast on the first day of inservice for teachers, August 12, 2019. This will be an action item later this evening.
5. A draft copy of the U.S.D. #298 Classified Employee Handbook was distributed for board member review, questions and / or modification. This will be on the August agenda for board action.
6. The 2019-2020 proposed budget, prepared by Nancy Knapp and Mandi Crist, has been approved by KSDE, with minor changes. The budget has been published in the *Lincoln Sentinel*, and will be on the budget hearing agenda at the August 5, 2019, meeting at 6:45 p.m. with action later in the regular meeting. Board members are encouraged to call Dr. Betty Summers if they have questions.
7. The placement of the Lincoln Elementary School HVAC unit ductwork in the gym was next on the agenda. The change order to move ductwork so the gym floor and stage area are not obstructed from the balcony will cost \$4,324.00. Concern was expressed about the alternate plan being an eyesore. After conversation and discussion, board members concur that Street Plumbing and Electric proceed with HVAC and let the district figure out the brackets for the basketball goals by moving the stage ductwork above the curtain by disconnecting the basketball goal brace.
8. Fred Malicoat of Malicoat Winslow joined the meeting via cell phone. TJ Jonsson had questions on the contract with Street Plumbing, the general contractor, and EPM. He asked Mr. Malicoat to enlighten members on why this has been set up this way. Mr. Malicoat stated that generally EPM works for the owner. EPM and Street Plumbing had agreed that they could work together knowing what had to be kept in tact to use later and knowing their own systems. The conduit and wire going to each BARD unit will be reused. The items remaining on the EPM system next year at Lincoln Elementary School are the outside lights, the freezer, water heaters, and then the job of rewriting the software. Mr. Malicoat stated that one of his roles is to act as the consulting engineer. As things stand now, EPM will be at Lincoln Elementary School on Monday morning to secure the software and remove or leave the system in place as they see fit. Mr. Malicoat will be at the August 5, 2019, Board of Education meeting.
9. Motion by Patti Winters, seconded by Debora Zachgo, that U.S.D. #298 Lincoln Board of Education host the Back-to-School breakfast on August 12, 2019, at 7:45 a.m. in the Lincoln Jr./Sr. High School Commons. Aye-5 No-0
10. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve the change order for the LES HVAC and Window Project in regard to rerouting the duct work and placing it in front of the stage and the bleachers in the total amount of \$4,324. Aye-5 No-0

11. The EPM contract will be tabled until the August 5, 2019, meeting.
12. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go into executive session at 7:05 p.m. for 15 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 7:20 p.m. in the Lincoln Elementary School Office. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-5 No-0

7:20 p.m. The Board returned to open meeting.

13. Motion by David Bell, seconded by Debora Zachgo, that U.S.D. #298 Board of Education go back into executive session at 7:20 p.m. for 10 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 7:30 p.m. in the Lincoln Elementary School Office. The executive session is required to protect the district's right to the confidentiality of its negotiating position, and the public interest. Aye-5 No-0

7:30 p.m. The Board returned to open meeting.

14. Motion by Jeana Eckhart, seconded by Debora Zachgo, that the meeting be adjourned. Aye-5 No-0

Time: 7:34 p.m.

Greta Obermueller, Clerk

Approved:

TJ Jonsson, President