

AR
WICKES ELEMENTARY SCHOOL (Cossatot River School District)
130 SCHOOL DRIVE
WICKES AR 71973
870-385-2346

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

District

Cossatot River School District

School Improvement Status

Grade Levels

Kindergarten - Sixth Grade

Parent Involvement Coordinator

Gina Hunter

Are you Title I Schoolwide?

- Yes
- No
- N/A

Percent of free and reduced lunch

100%

Parent Involvement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

Erika

Last Name

Duggan

Position

Parent Facilitator

Enter committee members

First Name

Maricela

Last Name

Avila

Position

Teacher

Enter committee members

First Name

Gloria

Last Name

Pritchett

Position

Teacher

Enter committee members

First Name

Joleen

Last Name

Whisenhunt

Position

Teacher

Enter committee members

First Name

Emily

Last Name

Smith

Position

Parent

Enter committee members

First Name

Antoinia

Last Name

Trinidad

Position

Parent

Enter committee members

First Name

Kristi

Last Name

Frachiseur

Position

Parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

Each teacher at Wickes Elementary School will send home a folder (K-2) or an agenda (3-6) containing student papers, work samples, and/or notes each week. Parents will be asked to sign the folder/agenda and send it back to school.

Wickes Elementary teachers will routinely contact parents on an individual basis to communicate about their child's progress.

Wickes Elementary School will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.

Wickes Elementary School will provide to parents progress reports/report cards every four and nine weeks with information regarding their child's academic progress.

Wickes Elementary School will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

Wickes Elementary School will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.

Wickes Elementary Open House is scheduled before the first day of school in order for the family to visit the student's classroom to meet the teacher & discuss what the children will be learning. Orientation is conducted each Spring to transition incoming kindergarten students from preschool. This allows students & parents to become familiar with the school environment.

Notes sent to home to parents are written in English and Spanish to the parents and families at Wickes Elementary School.

Wickes Elementary School uses the TAC/HAC to allow parents & teachers to communicate in a regular, two-way, and meaningful manner with the child's teacher and the school principal.

Wickes Elementary School utilizes the Alert Now System notifies families of meetings, events, early dismissals, and

inclement weather days.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

At Wickes Elementary School, meetings will be held at various times during the day or evening to better accommodate parents.

Wickes Elementary School will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.

Teachers at Wickes Elementary School will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. These conferences will be held in October 2016 and in March 2017.

Wickes Elementary School will offer parents a special workshop each year to provide an explanation of the statewide assessment system, standards, and other accountability measures.

Day Activities include:

Grandparents Day-September 9, 2016

Back the Blue Day-September 20, 2016

Veterans Day Program November 11, 2016

National Parent Involvement Day-November 18, 2016

Parent/Teacher Conferences- October 20, 2016/March 16, 2017

Reading Picnic-May 2017

Kindergarten Graduation May 2017

Awards Ceremony-May 2017

PATT Meetings (Parents and Teachers Together)

Evening activities include:

Open House-August 9, 2016

Grade level Parent Nights-August/September 2016

ESL Parent Night-September 20, 2016

Fall Festival-October 28, 2016

Christmas Music Program-December 2016

Tour of Lights-December 2016

2-Archery Nights-April 2017

Parent/Teacher Conferences-October 20, 2016/March 16, 2017

PATT Meetings (Parents and Teachers Together)

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Wickes Elementary School will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful.

Wickes Elementary School will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction

approved by the Department of Education.

Cossatot River School District, in accordance with the State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

4. How will your school work with parents to create a School-Parent-Compact?

Wickes Elementary School staff, parents, and students will develop a school-parent-student compact at Wickes Elementary School. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Wickes Elementary School will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way

Wickes Elementary School will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.

STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as the Head Start Program, Reading First Program, Early Reading First Program, Even Start Program, Parents as Teachers Program and, Home Instruction Programs for Preschool Youngsters, and state-run pre school programs.

6. How will your school provide resources for parents?

Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The Wickes Elementary School will open the resource center at hours that are convenient to parents.

The Wickes Elementary School will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).

To promote and support responsible parenting, the Wickes Elementary School shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

Wickes Elementary School will create a parent center.

Wickes Elementary School will include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

The Wickes Elementary principal shall designate (1) certified staff member who is willing to serve as a parent facilitator.

7. How will your school engage parents in the evaluation of your parental involvement efforts?

Wickes Elementary School will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

Wickes Elementary School will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get

information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

Wickes Elementary School will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

The Cossatot River School District will hold their Title I Annual Meeting as a separate meeting each year in October. The 2016-17 meeting will be held on October 13, 2016.

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***