

Regular Meeting Minutes
U.S.D. #398 Board of Education
Central Office
Wednesday, July 10, 2019 ~ 6:00 p.m.

Members Present

Terry Eberhard, Shayla Clark, Glendon Parks, Donna Glover and Julia Ensminger; Ron Traxson, Superintendent; Lisa Hodges, Clerk; Stephanie Winter, Treasurer

Members Absent

Dr. Timothy Caldwell and Tiana Gaines

Public Participation

Brian Simmonds

Call to Order ~ President Julia Ensminger called the meeting to order at 6:00 p.m.

Additions to and Approval of the Agenda

Terry Eberhard moved to approve the agenda as amended. Donna Glover seconded the motion. Motion carried 7-0.

New Business

- I. Approval of Kansas Homeland Security Region G Hazard Mitigation Plan (I/A)
- J. Approval of Athletic Trainer Service Agreement (w/NMC) (I/A)
- K. Approval for Food Service Records Re-Adjustment (I/A)
- L. Approval for Renewal of Student Extended Catastrophic Accident Ins. (I/A)

Organization of Board

Julia Ensminger moved to nominate Donna Glover as board president for the 2019-2020 school year. Glendon Parks seconded the motion. Motion carried 5-0.

Dr. Timothy Caldwell entered the meeting at 6:02 p.m.

Donna Glover moved to nominate Shayla Clark as vice president for the 2019-2020 school year. Terry Eberhard seconded the motion. Motion carried 6-0.

Tiana Gaines entered the meeting at 6:03 p.m.

Glendon Parks moved to appoint Ronald Traxson as superintendent, Lisa Hodges as clerk of the board, and Stephanie Winter as treasurer of the board for the 2019-2020 school year. Terry Eberhard seconded the motion. Motion carried 7-0.

Approval of Minutes

Glendon Parks moved to approve the minutes of the June 12, 2019, Regular Meeting as presented. Shayla Clark seconded the motion. Motion carried 7-0.

Communications ~ A thank you from Tyler Entz was read.

Consent Agenda

- Approval of Monthly Bills
- Approval of Expenditure Journal Entries
- Acceptance of Voided Check Journal
- Acceptance of Monthly Expense Report
- Acceptance of Treasurer's Report
- Acceptance of PBHS & PBES Activity Fund Reports
- Resolution(s)
 - Establishing Meeting Dates, Times, and Places for the 2019-2020 School Year
 - Resolution for the Annual Waiver of Requirements for GAAP
 - Resolution Establishing the School Calendar in Terms of Hours
 - Resolution Authorizing Early Payment of Claims
 - Resolution to Authorize the Destruction of Records
 - Home Rule Resolution

- Motion to Rescind Policy Statements Found in the 2018-2019 Minutes and Adopt the Policy Manual or Written Statements
- Board Appointments & Authorizations for 2019-2020
- Establish Petty Cash, Debit Card, and Credit Card Limits
- Establish Executive Session Procedures and Expectations
- Approval of Accounting Procedures Updates
- Approval of Emergency Substitutes and Standard Teaching Certificates

Shayla Clark moved to approve the consent agenda as amended including additional June warrants totaling \$172,138.25; July warrants totaling \$31,386.34; the board approved expenditure journal entries and transfers; passed resolutions for establishing the meeting schedule and times of regular meetings, amending the meeting dates to the second Wednesday of each month with exceptions, Annual Waiver of Requirements for Generally Accepted Accounting Principles; Establishing the School Calendar in Terms of Hours; Authorizing Early Payment of Claims; Rescind Policy Statements Found in the 2018-2019 Minutes and Adopt the Policy Manual or Written Statements; Authorize the Destruction of Records; and Home Rule for the 2019-2020 school year. Board Appointments and Authorizations for 2019-2020 school year as presented with board appointments as follows for Donna Glover, MCSEC Representative, Tiana Gaines MCSEC alternate Representative; Shayla Clark, TEEN Representative; Dr. Timothy Caldwell, Board Investment Committee Representative; and KASB Governmental Relations Representative with all other board members as alternates. Established petty cash, debit card, and credit card limits for the 2019-2020 school year. Approved procedure updates, handbooks and substitutes as presented. Terry Eberhard seconded the motion. Motion carried 7-0.

Old Business:

2018-2019 Budget Closure Report

Superintendent Traxson reviewed fund transfers, and closing cash balances with the board. Closing cash balances were compared with past year.

Shayla Clark moved to accept the 2018-2019 Budget Closure Report as presented. Terry Eberhard seconded the motion. Motion carried 7-0.

Negotiations

Superintendent Traxson informed the board of the status of Negotiations

Julia Ensminger left the meeting at 6:39 p.m.

Approval for “Launch” of the redesign program

Tiana Gaines moved to approve USD 398 School prepared for “Launch” of the Redesign Program with the State. Shayla Clark seconded motion. Motion carried 6-0.

Julia Ensminger re-entered the meeting at 6:41 p.m.

Approval of Baseball Cooperative Agreement

Dr. Timothy Caldwell moved to approve Peabody-Burns High School to continue with the baseball cooperative with Hillsboro HS for SY 2020-21. Tiana Gaines seconded the motion. Motion carried 7-0.

New Business:

Statement of Substantial Interest

The board reviewed and updated their statement of substantial interest for any changes in their business or ownerships.

Preliminary Budget Report and Approval of the Budget Publication Date

Shayla Clark moved to approve the budget for publication, and that the Budget Hearing date will be on Wednesday August 14, 2019 at 6:05 p.m. at the USD398 Central Office. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

Board/Staff Kickoff

Shayla Clark moved to approve the District “Blast Off” event Friday, August 23rd at 5:00 p.m. at the Peabody City Park. Terry Eberhard seconded the motion. Motion carried 7-0.

Facilities & Equipment Update/Discussion

Dr. Timothy Caldwell left the meeting at 7:18 p.m.

Shayla Clark moved to approve American Boiler as recipient of the bid for boiler upgrade/replacement. Tiana Gaines seconded the motion. Motion carried 6-0.

Dr. Timothy Caldwell entered the meeting at 7:21 p.m.

KASB June Policy Update recommendations

Shayla Clark moved to approve the policy changes as listed. Tiana Gaines seconded the motion. Motion carried 7-0.

Glendon Parks left the meeting at 8:05 p.m.

2019-2020 Handbook Approvals

Dr. Timothy Caldwell moved to approve the 2019-20 handbooks as presented by administration for the SY 2019-20. Julia Ensminger seconded the motion. Motion carried 6-0.

Staff Approvals- None

Glendon Parks re-entered the meeting 8:09 p.m.

Approval of Kansas Homeland Security Region G Hazard Mitigation

Dr. Timothy Caldwell moved to approve Resolution 2019-01, adopting the Kansas Homeland Security Region G Hazard Mitigation Plan. Shayla Clark seconded the motion. Motion carried 7-0.

Approval of Athletic Trainer Service Agreement (w/Newton Medical Center)

Shayla Clark moved to approve the Athletic Trainer Service Agreement between the Newton Medical Center and USD 398 for the amount of \$1,050. Glendon Parks seconded the motion. Motion carried 7-0.

Approval for Food Service Records Re-Adjustment

Tiana Gaines moved to approve the treasurer to delete the money owed record that are no longer relevant in the food service files. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

Approval for Renewal of Student Extended Catastrophic Accident Insurance

Dr. Timothy Caldwell moved to approve the renewal of the Student Extended Catastrophic Accident Insurance with Willis of Greater Kansas, Inc. for the amount of \$350. For the SY 2019-20. Shayla Clark seconded the motion. Motion carried 7-0.

Executive Session

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent will remain in the executive session. Julia Ensminger seconded the motion. Motion carried 7-0.

The board went into executive session at 8:25 p.m.

The board returned to the open meeting at 8:35 p.m.

Administrative Reports

Superintendent Traxson

Special Education Report – In Packet

TEEN Report – Handout

Adjournment

Donna Glover adjourned the meeting at 8:35 p.m.

For the Board of Education

Approved:

Lisa Hodges, Clerk
July 10, 2019

Date
U.S.D. #398 Board Meeting Minutes

Board President

Date
Page 3 of 3