

Regular Meeting Minutes
U.S.D. #398 Board of Education
Central Office
Monday, July 11, 2018 ~ 6:00 p.m.

Members Present

Terry Eberhard, Dr. Timothy Caldwell, Shayla Clark, Tiana Gaines, Donna Glover and Julia Ensminger; Ron Traxson, Superintendent; Scott Kimble, Building Administrator; Lisa Hodges, Clerk; Stephanie Winter, Treasurer

Members Absent

Glendon Parks

Public Participation

Beth Peter

Call to Order ~ President Julia Ensminger called the meeting to order at 6:00 p.m.

Additions to and Approval of the Agenda

Terry Eberhard moved to approve the agenda as presented. Donna Glover seconded the motion. Motion carried 6-0.

Organization of Board

Terry Eberhard moved to nominate Julia Ensminger as board president for the 2018-2019 school year. Donna Glover seconded the motion. Motion carried 5-1. Tiana Gaines abstained.

Julia Ensminger moved to nominate Terry Eberhard as vice president for the 2018-2019 school year. Donna Glover seconded the motion. Motion carried 6-0.

Donna Glover moved to appoint Ronald Traxson as superintendent for the 2018-2019 school year. Dr. Timothy Caldwell seconded the motion. Motion carried 6-0.

Donna Glover moved to appoint Lisa Hodges as clerk of the board for the 2018-2019 school year. Dr. Timothy Caldwell seconded the motion. Motion carried 6-0.

Terry Eberhard moved to appoint Stephanie Winter as treasurer of the board for the 2018-2019 school year. Shayla Clark seconded the motion. Motion carried 6-0.

Approval of Minutes

Terry Eberhard moved to approve the minutes of the June 13, 2018, Regular Meeting as presented. Donna Glover seconded the motion. Motion carried 6-0.

Communications ~

A thank you was read from the Jon Brooks family.

Public Forum ~

Mr. Ben Jones introduced himself as a candidate running for the state board of education, District 7.

Consent Agenda

- Approval of Monthly Bills
- Approval of Expenditure Journal Entries
- Acceptance of Voided Check Journal
- Acceptance of Monthly Expense Report
- Acceptance of Treasurer's Report
- Acceptance of PBHS & PBES Activity Fund Reports
- Resolution(s)
 - Establishing Meeting Dates, Times, and Places for the 2018-2019 School Year
 - Resolution for the Annual Waiver of Requirements for GAAP
 - Resolution Establishing the School Calendar in Terms of Hours

- Resolution Authorizing Early Payment of Claims
- Resolution to Authorize the Destruction of Records
- Home Rule Resolution
- Motion to Rescind Policy Statements Found in the 2017-2018 Minutes and Adopt the Policy Manual or Written Statements
- Board Appointments & Authorizations for 2018-2019
- Establish Petty Cash, Debit Card, and Credit Card Limits
- Establish Executive Session Procedures and Expectations
- Approval of Accounting Procedures Updates
- Approval of Emergency Substitutes and Standard Teaching Certificates

Dr. Timothy Caldwell moved to approve the consent agenda as amended including additional June warrants totaling \$215,570.45; July warrants totaling \$46,099.44; the board approved expenditure journal entries and transfers; passed resolutions for establishing the meeting schedule and times of regular meetings, amending the meeting dates to the second Wednesday of each month with exceptions, Annual Waiver of Requirements for Generally Accepted Accounting Principles; Establishing the School Calendar in Terms of Hours; Authorizing Early Payment of Claims; Rescind Policy Statements Found in the 2017-2018 Minutes and Adopt the Policy Manual or Written Statements; Authorize the Destruction of Records; and Home Rule for the 2018-2019 school year. Board Appointments and Authorizations for 2017-2018 school year as presented with board appointments as follows for Julia Ensminger, MCSEC Representative; Shayla Clark, TEEN Representative; Glendon Parks, Board Investment Committee Representative; and Julia Ensminger, KASB Governmental Relations Representative with all other board members as alternates. Established petty cash, debit card, and credit card limits for the 2018-2019 school year. Approved procedure updates, handbooks and substitutes as presented. Terry Eberhard seconded the motion. Motion carried 6-0.

Old Business:

2017-2018 Budget Closure Report

Superintendent Traxson reviewed fund transfers, and closing cash balances with the board. Closing cash balances were compared with past year.

Dr. Timothy Caldwell moved to accept the 2017-2018 Budget Closure Report as presented. Shayla Clark seconded the motion. Motion carried 6-0.

Negotiations

Julia Ensminger moved that the board go into executive session for the purpose of discussing matters relating to employee-employer negotiations whether or not in consultation with the representative or representatives of the body or agency to protect the district’s right to the confidentiality of its negotiating position and the public interest and that the board return to the open meeting at 7:00 p.m. in this room. The superintendent will remain in the executive session. Terry Eberhard seconded the motion. Motion carried 6-0

The board went into executive session at 6:40 p.m.
The board returned to the open meeting at 7:00 p.m.

Donna Glover moved that the board go into executive session for an addition fifteen minutes for the purpose of discussing matters relating to employer-employee negotiation whether or not in consultation with the representation of the body or agency to protect the district’s right to the confidentiality of the negotiating position and the public interest, and that the board return to the open meeting at 7:16 p.m. in this room. The superintendent will remain in the executive session. Terry Eberhard seconded the motion. Motion carried 6-0.

The board went into executive session at 7:01 p.m.
The board returned to the open meeting at 7:16 p.m.

New Business:

Statement of Substantial Interest

The board reviewed and updated their statement of substantial interest for any changes in their business or ownerships.

Preliminary Budget Report and Approval of the Budget Publication Date

Donna Glover moved to approve the budget for publication, and that the Budget Hearing date will be on Monday August 13, 2018 at 6:05 p.m. at the USD398 Central Office. Shayla Clark seconded the motion. Motion carried 6-0.

Board/Staff Picnic

Tiana Gaines moved to approve the District “Blast Off” event Saturday, August 11th at 6:00 p.m. at the Peabody City Park. Shayla Clark seconded the motion. Motion carried 6-0.

Facilities & Equipment Update/Discussion

Superintendent Traxson informed the board of the status of the summer maintenance and repairs.

Policy Updates

Donna Glover moved to approve the policy changes as listed. Shayla Clark seconded the motion. Motion carried 6-0.

2018-2019 Handbook Approvals

Dr. Timothy Caldwell moved to approve the Elementary School Handbooks and the USD 398 Parent-Student Transportation Handbook as presented by administration for the SY 2018-19. The Middle/High School Handbooks will be tabled until the August meeting. Tiana Gaines seconded the motion. Motion carried 6-0.

Staff Approvals

Donna Glover moved to approve the staff and their positions as presented and recommended by the administration for the 2018-19 SY. Dr. Timothy Caldwell seconded the motion. Motion carried 6-0.

Administrative Reports

Superintendent Traxson

- Advertise sealed bids for old playground equipment
- Kansas State Use Vendors
- Butler Automotive Program

Special Education Report – In Packet

TEEN Report – Handout

Adjournment

Julia Ensminger adjourned the meeting at 8:25 p.m.

For the Board of Education

Approved:

Lisa Hodges, Clerk

Date

Board President

Date