

# MIDD-WEST SCHOOL DISTRICT

Work Session

Middleburg Elementary School

Large Group Conference Room

Monday, October 14, 2019

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

<b><u>BOARD OF SCHOOL DIRECTORS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE ARRIVAL</u></b>
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Mr. Victor L. Abate, President		X	
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer	X		
Mrs. Stephanie M. Bowersox	X		
Mrs. Wyona P. Lauver		X	
Mr. Tony G. McKnight	X		
Mr. Christopher T. Nesbit	X		
Mr. Thomas J. Rubillo	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction  
Attorney Orris C. Knepp, III, Solicitor  
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School  
Mrs. Lee C. Bzdil, Supervisor of Special Education  
Mr. Thor R. Edmiston, Principal, Midd-West High School  
Miss Erin C. Sheedy, Principal, West Snyder Elementary School  
Miss Kathryn Gaugler  
Master Nathan Herrold  
Mrs. Julie Stugart  
Master Elias Swartz

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

*There were no public comments.*

V. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Master Elias J. Swartz, Class Vice President; Master Nathan Herrold, Class Treasurer; Mrs. Julie A. Stugart, Senior Class Advisor; and Miss Kathryn E. Gaugler, Assistant Senior Class Advisor – Senior Class Trip

Master Swartz stated good evening. I'm Elias Swartz, Vice President of the Class of 2020.

Master Herrold stated and I'm Nathan Herrold. I'm the Treasurer of the Class of 2020.

Master Swartz stated alright. So, on Saturday we know that there's a conflict with the track kids who will be at their Districts. They'll be at Districts, some of the kids that will want to go on the trip, so we decided that we're going to try to make all the Saturday activities free so the kids won't have the problem of paying money for stuff that they didn't get to do. So, these are some of the free activities we've chosen that we would like to do if it will fit into our schedule, and the track kids that come up will still have the ability to do these activities later on. They just won't get as in-depth with them, but we'll hit them later on in our trip. These are the non-negotiable activities. So, earlier in the year we had a survey with the people going on the class trip. We had them vote on different activities that they wanted to do, and these were the top five. Our fourth one was a zoo and aquarium, but the experience with it and just the price of the money, we decided that it really wasn't worth the cost. The aquarium wasn't that great of a thing to do. So, the dinner dance cruise was, I think, the top choice for everybody, and then a tour of the Fenway Park or Gillett Stadium, a theater experience of some kind and then just shopping, and then these are the possible activities that we've had. A lot of kids have shown interest in these activities, and we thought it would be fun because a lot of historical and fun things to do, team building activities such as the scavenger hunt, the escape room. You have to use team building activities. We're hoping, or we're putting a cap at \$750.00. We don't want to go over \$750.00 at all. So, if we have to drop one of those other activities to keep it under \$750.00, we're going to because we want to make sure that everybody that wants to go on the trip is able to go on the trip. With these 12 fundraisers that we have, it should be possible for everybody to go which we have a spaghetti dinner coming up at the high school. So, we're really hoping to make some profit off that, and for our trip we're hoping to foster social and academic experiences in Boston to engage classmates so that later on in the years we can come back to our class reunion, and say, hey, like, have good memories to share together and oh, that was really fun on our senior trip. Do you have any questions?

Mr. Pinci inquired how many students usually go?

Mrs. Stugart responded the current Board policy requires 50% of the senior class. Available number of students would take us to 79. Our problem is, and I was just speaking with Mrs. Sheedy about maybe considering taking a look at our policy as a whole, is that the policy requires 50%, but we're also sending very close to 50% of our current available student number to tech. Somehow, once they get to tech, despite our best efforts to keep everyone invested in, involved and engaged with the class, it doesn't always work that way, and we're finding it more and more difficult every year to try to get the 50% mark simply because their interests shift when they get to the tech school. So, we're kind of hoping that that's something that we can revisit a little later on in the year. As of right now, we have 54 deposits. We need

79, so. We're hoping over the course of the next two weeks to make it up to the 50% mark and not have to ask you to consider an exception for us.

Mr. Pinci stated thank you.

Mr. Nesbit inquired how many students are attending vo-tech?

Mrs. Stugart responded I think we have 60.

Mr. Brown stated about 70.

Mrs. Stugart stated we have 163 technical students. Two of them due to the circumstances, a variety of situations, we have approximately 159 students that would be eligible to attend the trip. Fifty percent of them are SUN Tech students. To give you an idea, out of the 54 deposits that I've received, I am going to say maybe 10 of them are tech kids, and that's an exceptionally large number. We never. That was because back in May we met with the juniors, did our first fundraiser and started talking with them about the benefits of staying connected to their classmates and not forgetting that they are Mustangs first and that they will wear our colors when they walk, and started really trying to build that connection with them. These seniors have done a wonderful job keeping in contact with their classmates and their friends in trying to really maintain those friendships and let them know, hey, missing you at lunch, and, you know, I'd love to room with you, and so, we are. I have a lot of kids who have told me they're planning on going on the trip, but I haven't received any deposits yet, so. That's kind of where we are.

Mr. Musselman stated well, it has been a tradition after you come back from your trip that if we could get somebody to come back and give us a little report how the trip went, and if you have any pictures, that would be great as well. So, that would be great.

Mrs. Stugart stated we will do our best, but the problem with that.

Mr. Musselman stated I know is time. I understand that, so.

Mrs. Stugart stated well, the problem is now that we're going about a week and a half before they graduate. So, we would have to get.

Mr. Musselman stated well, we'll see what we can do if it's possible.

Mrs. Stugart stated maybe they will come back and visit, and if not, Miss Gaugler and I will come.

Mr. Musselman stated okay. Thank you.

Mrs. Stugart stated sure.

Mr. Musselman inquired anything else? Thank you for your time. Good luck.

**VI. ITEMS FOR WORK SESSION**

**A. BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the September 23, 2019, regular meeting of the Mid-West School District Board of Directors.
- b. Approval is recommended of the minutes of the October 7, 2019, work session of the Mid-West School District Board of Directors.
- c. Approval is recommended of the minutes of the October 14, 2019, work session of the Mid-West School District Board of Directors.

Discussion:

None

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period September 21, 2019, through October 25, 2019.

Discussion:

None

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending September 30, 2019.

Discussion:

None

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2019-2020 school year:

Hunters Valley, Inc.

Karen S. Bentz effective September 24, 2019

Rohrer Bus Service

Heather A. Oberdorf effective October 1, 2019

Weikel Busing, LLC

Robert J. Rines effective September 24, 2019

Nathan T. Witmer effective October 7, 2019

Discussion:

None

5. **BUS STOP**

Approval is recommended for the following bus stop:

20090 Route 522, Beaver Springs

Discussion:

None

6. **QUOTES FOR SNOW REMOVAL SERVICES**

Approval is recommended to accept the quote from the following vendor for snow removal services for the 2019-2020 school year:

Blesst Landscapes, Middleburg, PA

District Administration Building, Middleburg Elementary School, West Snyder Elementary School, Midd-West Middle School and Midd-West High School

\$45.00/hour – Skidsteer Loader  
\$55.00/hour – Pick-up with Plow  
\$65.00/hour – Front-end Loader  
\$85.00/hour – Tri-axle Dump Truck

*{The 2018-2019 rates for Mid-State Paving & Excavating, LLC, were \$45.00/hour – Skidsteer Loader; \$60.00/hour – Pick-up with Plow; \$80.00/hour – Front-end Loader and \$100.00/hour – Tri-axle Dump Truck.}*

*{The 2018-2019 rates for Edmiston’s Construction were \$56.00/hour – Truck with Plow/Skidsteer Loader/ATV and \$65.00/hour – Heavy Equipment.}*

Discussion:

Mr. Sassaman inquired I guess they (Blesst Landscapes) were the apparent low.

Mr. Musselman responded uh huh.

7. **RENEWAL FOR SWIFTMD – HEALTHCARE ON DEMAND**

Approval is recommended of the renewal for SwiftMD to provide a telemedicine service for health care for Midd-West School District to be effective \_\_\_\_\_, 2019, through \_\_\_\_\_, 2020, at an annual cost of \$\_\_\_\_\_.

Discussion:

None

8. **QUOTE FOR EPSON BRIGHTLINK PROJECTORS**

Approval is recommended of the quote to purchase three (3) Epson Brightlink Projectors from Whitlock for Midd-West High School at a total cost of \$5,049.00.

Discussion:

None

9. **QUOTE FOR QUICKREADS**

Approval is recommended of the quote to purchase three (3) QuickReads (Levels A-E) from Pearson for Middleburg Elementary School (2 sets of each level) and West Snyder Elementary School (1 set of each level) to be used as RTII/MTSS resources at a cost of \$10,844.55. *{This will be paid with Title I funds.}*

Discussion:

Mr. Pinci inquired are these computer programs? Is that what that is, or reading books, whatever?

Miss Sheedy responded it's for fluency. It's building fluency for students.

10. **QUOTE FOR WHOLE NUMBER FOUNDATIONS**

Approval is recommended of the quote to purchase four (4) Whole Number Foundations Level K sets from Curriculum Associates for kindergarten to be used as a strategic intervention at Middleburg Elementary School and West Snyder Elementary School at a cost of \$1,596.00. *{Both schools will receive two (2) sets.} {This will be paid with Title I funds.}*

Discussion:

None

11. **QUOTE FOR EARLY NUMERACY INTERVENTIONS**

Approval is recommended of the quote to purchase four (4) Early Numeracy Interventions Level 1 and Level 2 from Psycho-Educational Services for Kindergarten and Grade 1 to be used as a strategic intervention at Middleburg Elementary School and West Snyder Elementary School at a cost of \$1,396.00. *{Both schools will receive two (2) sets.} {This will be paid with Title I funds.}*

Discussion:

None

12. **QUOTE FOR READING A-Z AND RAZ-KIDS**

Approval is recommended of the quote to purchase 30 Reading A-Z and 30 Raz-Kids on-line reading resources licenses from Learning A-Z for

Grades K – 5 at Middleburg Elementary School and West Snyder Elementary School for a three-year period beginning October 17, 2019, through October 17, 2022, at a total cost of \$9,501.30. *{This will be paid with Title I funds.}*

Discussion:

None

13. **QUOTE FOR ZERO-TURN RIDING MOWER FOR MIDD-WEST SCHOOL DISTRICT**

Approval is recommended of the quote to purchase a Toro Z Master 7500 Series Diesel Commercial Zero-Turn Riding Mower under Co-Stars from Hilly Ridge Sales and Service, Mt. Pleasant Mills, PA, for the Mid-West School District in the amount of \$28,072.87.

Discussion:

None

14. **QUOTE FOR START-STOP GOLDENEAR R44 DIGITAL PRO 4-CHANNEL CONFERENCE RECORDING SYSTEM, EXTRA CM1000 MICROPHONES AND 25-FT EXTENSION CORDS**

Approval is recommended of the quote to purchase the Start-Stop GoldenEar R44 Digital 4-Channel Conference Recording System, Extra CM1000 Microphones and 25-ft Extension Cords from HTH Engineering, Inc., to record and transcribe School Board meetings at a cost of \$2,124.90.

Discussion:

Mr. Sassaman inquired I'm assuming that's for the Board meetings?

Mr. Rubillo responded yes, if I can make a comment on that.

Mr. Sassaman stated sure.

Mr. Rubillo stated there were some hand-outs that went out at the meeting that we were at. The last meeting that we were at that not everybody was here, and there's some in your packet, but they are available for any questions that anybody might have. I can call the guy tonight. He's down in Florida on standby if anybody has any questions, but I guess the main one we were looking for approval from that it's going to work is Allyson, and she seemed pleased with it that it would fit the needs.

Mr. Sassaman inquired any other comments on that? Questions? Okay.

15. **PROPOSAL FOR REPOINTING OF PILLARS AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the proposal to repaint both pillars at the front entrance of West Snyder Elementary School from Willow

Stoneworks, LLC, Mifflinburg, PA, at a cost of \$3,350.00.

Discussion:

Mr. Sassaman stated I do have a question on that. Is that? Where is that exactly?

Mr. Musselman stated it's right at the end of the, or at the beginning of the driveway where you come in there. They have brick pillars that are built. I think they were donated by the Class of '57, I believe, around that timeframe. We had talked. There's some of the bricks are actually pushed in, and so they're in pretty bad disrepair. They're in disrepair right now. So, there was discussion later on as far as getting a quote to do that, and so, the quote to have them repointed, so the repair of the bricks, put them back in and repoint the whole thing, and so, that's where it's at right there. Right there where you drive in the end of the driveway.

Mr. Sassaman inquired not at the building?

Mr. Musselman responded no, no, not on the building. It's right at the end of the driveway there.

16. **2019-2020 ADDITIONAL STUDENT ACTIVITY ACCOUNT**

Approval is recommended of the following additional student activity account for Midd-West High School for the 2019-2020 school year:

Choir

Discussion:

*Mrs. Bowersox made a statement that was inaudible.*

Mr. Sassaman stated oh, okay.

Mr. Pinci inquired what's that?

Mrs. Bowersox stated with the Music Boosters, they had separated the band and choir. Would you like me to go into more detail with that?

Mr. Pinci responded yeah, because I didn't understand why we didn't have a choir.

Mr. Musselman stated we do have a choir.

Mrs. Bowersox stated yeah, we do. Last year it was determined to separate the band and the choir from each other when it came to doing fundraising, and we had separated the accounts this year. We're going a step further, and I think there should be some follow-up information coming that we are going to actually be making two separate accounts, and the band will be the Music Boosters, and the choir will have their own separate choir. They will be listed as their own separate individual. We looked into the entity. The numbers. I can't remember what it is.



Mr. McKnight stated EIN number.

Mrs. Bowersox stated the EIN numbers that we have, and we had to do some refiguring on some things anyway because there was some differences that came up when we looked at the tax numbers and different things with the band anyway. So, looking to have to get new numbers with everything anyways, it was determined at this point it would be a good time to separate everything. A new choir as one point as one activity, and the band has something else entirely that because now the band has so much further expanded with having the marching band, the concert band, all the different ones, different groups of band. So, that's kind of where things are at with those.

Mr. Pinci stated thank you.

**B. POLICY AND PROGRAMS**

Mr. Donald D. Pinci

**1. FIELD TRIPS**

Approval is recommended of the following field trips:

- a. Varsity Wrestling Team – Midd-West High School – Woodbridge, VA – December 27, 2019, through December 28, 2019 – \_\_ Students/2 Adults – Cost to Organization: \$0.00 – Cost to District: \$213.44
- b. Varsity Wrestling Team – Midd-West High School – Severn, MD – January 16, 2020, through January 18, 2020 – \_\_ Students/2 Adults – Cost to Organization: \$0.00 – Cost to District: \$163.56
- c. DECA Club – Midd-West High School – Hershey, PA – February 18, 2020, through February 21, 2020 – 40 Students/3 Adults – Cost to Organization: \$8,000.00 – Cost to District: \$5,331.34
- d. Senior Class – Midd-West High School – \_\_\_\_\_ – \_\_\_\_\_, 2020, through \_\_\_\_\_, 2020 – \_\_ Students/ \_\_ Adults – Cost to Organization: \$\_\_\_\_\_ (\$\_\_\_\_\_ per student) – Cost to District: \$\_\_\_\_\_

Discussion:

Mr. Pinci stated and finally this is the senior class trip to Boston which we just heard about. This will be in May, I guess. Right?

Mr. Musselman responded yes.

**2. REVISED POLICY GUIDE 113.2 – BEHAVIOR SUPPORT**

Approval is recommended of revised Policy Guide 113.2, Behavior Support, on second and final reading.

Discussion:

None

3. **REVISED POLICY GUIDE 213 – ASSESSMENT OF STUDENT PROGRESS**

Approval is recommended of revised Policy Guide 213, Assessment of Student Progress, on second and final reading.

Discussion:

None

4. **REVISED POLICY GUIDE 222 – TOBACCO/NICOTINE USE**

Approval is recommended of revised Policy Guide 222, Tobacco/Nicotine Use, on second and final reading.

Discussion:

None

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENT – CERTIFICATED**

Approval is requested to employ the following individual:

- a. Extended-rate Substitute – Jennifer L. Hostler – Special Education Teacher {Learning Support} – Midd-West High School – Effective: September 26, 2019, through November 24, 2019 – Salary: \$100.00 per day for the first thirty (30) consecutive days and \$249.82 per day for the remainder of the assignment {Replacement/Edmiston}

Discussion:

None

2. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – \_\_\_\_\_ – Part-time Cafeteria Worker – Midd-West High School – Effective: \_\_\_\_\_, 2019, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$11.45 per hour {Replacement/Rosselli}

Discussion:

None

3. **PROFESSIONAL CONTRACT**

Approval is recommended to grant a professional employee contract to the following individuals:



Discussion:

None

5. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$130.00 per day for the 2019-2020 school year:

Area of Certification

Melanie D. Kerstetter      School Nurse K-12

Discussion:

None

b. **CLASSIFIED/CLERICAL**

Approval is recommended of the following individual as a clerical substitute at a rate of \$13.20 per hour for the 2019-2020 school year:

Bobby J. Willow\*

*\*Pending receipt of School Personnel Health Record*

Discussion:

None

c. **CLASSIFIED/FOOD SERVICE**

Approval is recommended of the following individual as a food service substitute at a rate of \$11.45 per hour for the 2019-2020 school year:

Lisa M. Boyle\*

*\*Pending receipt of Act 168*

Discussion:

None

d. **CLASSIFIED/HEALTH ROOM TECHNICIAN/LPN**

Approval is recommended of the following individual as a health room technician/LPN substitute at a rate of \$16.20 per hour for the 2019-2020 school year:

Allison A. Knepp

Discussion:

None

e. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individuals as instructional assistant substitutes at a rate of \$13.20 per hour for the 2019-2020 school year:

Amanda K. Graybill  
Bobby J. Willow\*

*\*Pending receipt of School Personnel Health Record*

Discussion:

None

6. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. Mid-West High School – Effective: October 14, 2019, through October 20, 2019
- b. Middleburg Elementary School – Effective: October 22, 2019, through October 30, 2019

Discussion:

None

7. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Malachi J. Treaster	Effective: September 21, 2019
Technical Director (play)	
Technical Director (musical)	
Midd-West High School	

Discussion:

None

D. **OTHER** Mr. Donald D. Pinci

1. **AMENDMENTS OF PUBLIC UTILITY EASEMENTS**

- a. Approval is recommended to authorize the Superintendent of Schools to sign an Amendment of Public Utility Easement for Parcel ID# 06-12-026, thereby amending the prior easement granted to PPL Electric Utilities Corporation recorded in the Office of Recording of

Deeds in and for Snyder County, Pennsylvania, in Deed Book 16, Page 419.

Discussion:

None

- b. Approval is recommended to authorize the Superintendent of Schools to sign an Amendment of Public Utility Easement for Parcel ID# 06-12-026A, thereby amending the prior easement granted to PPL Electric Utilities Corporation recorded in the Office of Recording of Deeds in and for Snyder County, Pennsylvania, in Deed Book 16, Page 419.

Discussion:

None

- c. Approval is recommended to authorize the Superintendent of Schools to sign an Amendment of Public Utility Easement for Parcel ID# 10-02-087, thereby amending the prior easement granted to PPL Electric Utilities Corporation recorded in the Office of Recording of Deeds in and for Snyder County, Pennsylvania, in Deed Miscellaneous Book, Volume 16, Page 394.

Discussion:

Mr. Pinci inquired does this have to do with next year with moving those poles?

Mr. Musselman responded this has to do. They're moving the poles, and what this does is this gives them the ability, I guess easement, to come in and be able to do that work. So, Orris has looked over them. They're asking me to sign them. I just want the Board to be aware of it and also give me the approval to sign it. Yeah, but it's, I believe, it's supposed to happen next year, but is about getting rid some of the poles up at the stadium and putting new poles in, and they'll relocate those. So, they're going to be in an area which is not going to be a problem, but it's going to, I think, it's going to make it look better out here as well. So, there will be a lot less poles or fewer poles. Not a lot less. Not enough. There shouldn't be any. It should all be underground, but that's just my opinion.

Mr. Nesbit inquired so, this has been reviewed, and it's not going to obstruct? It will be well enough from the potential stadium?

Mr. Musselman responded yeah, I passed it onto our engineer, to ELA as well as to Jay Darkey. So, they've looked at it. They feel good about it, but I wanted to make sure that they were okay with it as well, so, yeah. It's still going to be in the front there, but they'll be fewer poles. They'll be bigger poles, and they can have a longer stretch that goes there and they'll take it actually out of the stadium which is good, the current stadium.

Mr. Nesbit stated right.

Mr. Musselman stated yeah.

Mr. Nesbit stated with the right-of-way, it looks like it's. You've got three different maps here. Looks like an existing right-of-way 50 feet, but the new one is 100-foot right-of-way.

Mr. Musselman stated with the longer poles it's the sway of the wires. When you go longer, rather than 50 foot of sway, they need to have 100 foot of sway.

Mr. Nesbit stated okay. It's not going to have any impact on anything on the ground?

Mr. Musselman responded I don't think so unless we were going to build some kind of big building in that area, but we're not looking at building anything large in that area. That's mostly parking.

Mr. Nesbit stated okay. So, you don't see any worries about any practice fields or anything?

Mr. Musselman responded no, we already have wires that are running overhead anyway. So, you already have those. It would just be less poles to run into, I guess.

Mr. Nesbit stated okay.

Mr. Musselman stated I think you should be okay.

Mr. Nesbit stated thank you.

2. **AGREEMENT FOR CONSULTING, DESIGN AND CONSTRUCTION SERVICES – PLAYGROUND REHABILITATION AND EXPANSION AT WEST SNYDER ELEMENTARY SCHOOL**

Approval is recommended of the Agreement for Consulting, Design and Construction Services with ELA Sport for the playground rehabilitation and expansion at West Snyder Elementary School at a cost of \$7,200.00.

Discussion:

Mr. Musselman stated if anybody has any question on it, that's what we had talked about before about utilizing some of our ACCESS funds to put in a playground that was handicapped accessible, and what this does is actually in that area we already know we have some. It can lay wet a little bit. It wasn't addressed necessarily when we did all that work out there because it's where the current playground was, but we wanted to have the engineering service come in here and look at runoff, look at some of the other things, maybe be able to take care of a few things. They'll also then be able to site exactly where the play elements go. So, it's a little bit of extra money and may not have had to do all of that, but I think with all the runoff that goes there, that parking area, I think it behooves us in the long run to make sure that we have that looked at as far as runoff and water retention there in that area.

Mr. Nesbit stated we definitely have an issue there because of the water coming off the main section of the building and then the wing going down the 400 hallway, and then from the parking lot, it all funnels across there, and there's no drainage to adequately handle that. So, something's got to be done to address that.

Mr. Musselman stated so, that's what we've asked them to do is tell us what we need to do, and this is basically then to draw up the plans, and figure out, and then we have to obviously get the cost of it. We do have a significant amount of money set aside for this playground, but before we put something down, I want to make sure everything is right underneath before we move or put something over it, and then we have more problems.

Mr. Nesbit inquired when we had the work done over there, though, I thought they were supposed to have addressed that water runoff issue in that area?

Mr. Musselman responded well, there are drains there, and there are pumps there, but it's not sufficient quite honestly. You're right. It's not, and it does lay wet. We did have Reynolds come out and look at it as well. They did recommend like a short-term fix was putting a pump inside one of those areas and actually run electricity out to it, put a pump in, and that would keep it pumped out, but we would like to have a little bit. We'd like something maybe a little bit more substantial than that to take care of it. It's just not taking the water away fast enough, and the problem is is that you don't have a lot of drop there. It's fairly flat and so it's difficult to direct that water. You know they have a stream over there. I wished we would have caught it, but it would have been nice if we would have extended it out a little bit further where it comes out onto the ground there, but Todd's going to be looking at all that, and we'll see what he recommends to move forward.

Mr. Nesbit inquired and then he'll bring it to the Board for us to look at what their plan is to address the runoff and the drainage?

Mr. Musselman responded yeah, once. This is for him to do the work for that and also get all the permits and everything else that's for the playground because we want to move forward with the playground, but I want to make sure that we have this opportunity here to maybe fix some of that stuff underneath and make sure that it's taken care of because I don't want it to cause more problems in the future.

Mr. Nesbit stated okay. Thank you.

3. **POWER SERVICE AGREEMENT**

Approval is recommended of the Power Service Agreement with GreenWorks Development, LLC, to \_\_\_\_\_.

Discussion:

Mr. Pinci stated that is for the solar field. I just wanted to say that I'm glad we waited. I've got notes here. Let me just find them. It appears to



be a very fine program. Source of. It's not only a source for Middleburg, but it's going to be a source of electricity for Middleburg and West Snyder. It's a cash flow for 40 years, and we have the six-year buyout that we're looking at with an average of 2.6¢ per kilowatt hour for the full 40 years. So, I'm impressed.

Mr. Musselman stated and Orris has been in contact with them as far as looking at the Agreement. He should know something maybe later this week. So, if that passes muster through their office, we'll have that on here to be approved then unless anybody has any questions.

VII. **CLOSING CEREMONIES**

VIII. **PUBLIC COMMENT**

Mr. Donald D. Pinci

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

*There were no public comments.*

IX. **SCHEDULED SPEAKERS**

Mr. Donald D. Pinci

*There were no scheduled speakers.*

X. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) PSBA Approved as a Provider of Required School Director Training

I did want to let the Board know that I had some visitors from PSBA come and visit this week, and they provided these little pamphlet, or well, it's a booklet or whatever, with some of the resources that they have, but I wanted to, in particular, talk about the one thing that's in there, and this is the required school director training. I know we had had some discussion on that. There was a law that was passed that required School Board, new School Board members, and even current School Board members, when you're reelected. So, PSBA has finally come out with now their training, and it's paid for as far as the training. You have one year to complete the training. So, from the time you're elected for one year, you're required to either attend an in-person training or an on-line training, and then if you're a reelected, and that's a five-hour training. If you're a current director, and you run. You get reelected, it's a three-hour training for those, and those can be in person or on-line as well. So, once you successfully complete that, you'll get a certificate, and that needs to be kept on file at the school district because if we get audited by the state, and they come in, and they say, "We want to see the certificates from the Board members," those certificates we have to be able to produce those, so. I know there was a lot of concern on that. The Legislation put out that you had to have training, but nobody really provided anything, and it was supposed to be paid for by the state. So, PSBA finally now has those trainings that are set up for new Board

members and so, we will go ahead and probably use those services once we have Board members. They need to be done.

2) Pennsylvania Commission on Crime and Delinquency (PCCD) Grant

Did want to let the Board know that we had in-service today. Joe will talk a little bit more about it, but quite honestly, I think we have a great opportunity here to possibly move forward with some things that might help our students. I'll let him go into a little bit more detail. I know his report talks a little bit more about it, but I was very impressed with what I heard today, and if you remember last year, we had the PCCD. It's a Safe Schools Grant. We have that again. There's two parts; Part A and Part B. Part A is basically everybody will get that grant. So, all I'll have to do is apply for it, and we get that grant, and it's either going to be around \$30 to \$40,000.00 which is significantly more than what it was last year. Last year was \$25,000.00, but the other part is, the other part of the grant, Part B, is a competitive grant, and what we would possibly want to look at is, you know, we could get. Last year we got a grant for walkie talkies and for radios on our buses, and which is, you know, we've got those installed now. We're going through some training and moving forward with using those, but the PCCD Grant for this year, maybe what we want to do is look at how do we train our teachers to deal with some of the mental health issues and some of the struggles that our students are having. You know we had, you know, last year was a tough year, and so what we want to do is try to give tools to the folks that are in the trenches with our kids and be able to identify those and maybe be able to provide or eliminate some of the risks that that may have to make decisions that some of them had to make last year. So, just wanted to let the Board know we'll be moving forward with those grants here coming up, but I thought the training today, and we'll be talking more with our Administration as far as how we want to try to move forward with that, but rather than looking at equipment like more cameras and more stuff, maybe what we want to do is really look at a program that really addresses and actually help our teachers and us as well become better trained on how we can meet the needs of our kids, so. Any questions?

Mrs. Bowersox stated, Mr. Musselman.

Mr. Musselman stated yes, ma'am.

Mrs. Bowersox inquired may I ask you a question? I know at the one football game. I forget which one it was. There was United Way, I think it was, was there, and they had a program with some training things there. I don't know if you were there that night or not, but they had a lot of good information. I was really impressed with the young man that I talked to about some of the trainings that they had for people with regards to the suicide prevention and different things like that. I didn't know if you were aware.

Mr. Musselman responded yeah. Actually, the folks from United Way actually came in and even after the second suicide, we had a lot of different organizations that came in, and they've been partnering with us as far as to help provide training and support. So, they're very open to different things, and I know Lee has been working on trying to get some more kids or. Kids. Some more people trained in becoming trainers to help identify students

with mental health, but we've been working hand-in-hand with United Way for several different things, and we'll continue to look at them as a resource.

Mrs. Bowersox stated anyhow I was very impressed with everything that they had to say that night. They really have a very good program.

Mr. Musselman stated good.

Mrs. Bowersox stated so.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup reported on the following items:

1) **Mid-West Student Enrollment Attending Outside Cyber Schools**

I have three things that I have to report on. The first thing there is the Mid-West Cyber Academy Numbers. That's not really true as the heading, but it is the outside students that are placed in outside cyber schools. As of 9/26, September 26, there were 70 kids going to the outside cyber schools which is a big reduction over where it was five to six years ago. We consistently had over 100 students going to outside cybers. Now, we're down to 70 which is a really good thing. You can see them broken out on the table by grade level. Of the 59 students in Grades 6 to 12 which is what our cyber program offers, and we not offer cyber with our K to 5 population as of yet, but of the 6<sup>th</sup> to 12<sup>th</sup> students, six of them had already been and were cyber programmed, and for whatever reasons weren't able to be successful so they went elsewhere. If they're not keeping up with work, we require those students to come into the brick and mortar building, do classes in the library with instructors that are going there. Some of them don't comply with that, and then eventually if they don't keep up, then they have to be removed from the program. So, some of those students that even attempted ours is my point. So, we're trying. Those are the numbers still outside. They've come down some in the past, and I think ours is serving its purpose and picking up those kids and giving them opportunity and truly want to be successful in a cyber format for whatever reason.

2) **Move Up/Stay Up Day**

The second thing I want to talk about is Move Up/Stay Up Day. Move Up Day in the District is where our principals have their students go to the next grade level for a day during the spring semester to acclimate them and get familiar with their new schedule. We have talked about during the summer, and I have actually mentioned this once to the Board before about expanding it to the more than one-day experience, and what we did to prepare for that, the principals shared it with their building staffs, and they came up with some troubles or problems that might be related to this. Things such as bussing. We have kids at West Snyder in fifth grade that would actually have to move up to the middle school. There would be things like recording attendance. How would we handle that necessarily if we did it for two or three days? So, we have this whole list of problems we got to troubleshoot. We're going to work through that, and if we come up with solutions to these, and the faculty is then receptive of trying it, we'll bring it back to you and let you know our plan, but we're still looking at that. The idea behind it is after

the PSSA and Keystone tests anyway have been taken, we are now working on content curriculum that will be tested the next go around. So, let's move them up. Get them acclimated to the new teacher, the new grade specifications, the new standards that are going to be taught and expose them to some of the programs and things that they'll be using. Technology and our Board purchasing this technology has allowed us to have many programs that are available to kids 365 days of the year. They can work from home. They can get practice and things like Get More Math, a program like Study Island. They can be working on and doing over the summer if we had the opportunity to see them before they get out the door and show them how it would work. So, that's the little bit behind that process.

3) Trauma Informed Classroom Care at October 14 In-Service

And the last thing, Rick did touch upon, Trauma Informed Classroom Care. We had that in-service today. Joshua MacNeil presented. He is from Lakeside Learning, and this is the second time I've seen him, and he's truly a great presenter. The basis for this training is that there are ten different types of trauma that kids experience that really impact their learning and their social development, and the more of these factors, these risk factors, that they experience, the greater the struggles in school and the probability of them having their own crises in their own life are likely to happen, and you sit and you think about those risk factors, and some of them are like alcoholism in the family, divorce, a parent deceased, and we have kids that have multiple of these things going on. We have some kids that meet every criteria, and how do we make learning a priority to them when they have so much going on in their home life, and schools can't overcome that. Schools can't prevent some of these things from happening. They can't prevent divorce. They can't prevent some of these things that these kids go through, but the idea behind the training is to provide teachers with the skills to be effective in providing an environment that can be an insulating factor or protective factor, building strong relationships, allowing students the ability to interact with them in a more positive and personal manner, and that's what we're developing and working on. The principals and I will be discussing how we can implement this more effectively in the District. Some of the strategies aren't your traditional school-type setting in rows with students, quiet, hand up, no talking. They're a little bit different. So, we're going to see how we can work with our staff and make the best out of it because ultimately we're trying to provide a safe, nurturing environment for all our kids regardless of what stressors they've been placed through in their life. So, those are the three things I'm reporting on. They're pretty broad topics, and I'll take any questions you have on them. Thank you.

3. **BUSINESS AND FISCAL** Mrs. Amy B. Simmons

Due to Mrs. Simmons' absence, there was no report.

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

Due to Mrs. Solomon's absence, there was no report.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Due to Mr. Rosselli's absence, there was no report.

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate  
 Due to Mr. Abate's absence, there was no report.
7. **SUN AREA TECHNICAL INSTITUTE** Mr. Tony G. McKnight  
 Mr. McKnight reported on the following item:  
 1) Meeting on October 17  
 The meeting is on Thursday.
8. **PSBA LIAISON** Mr. Donald D. Pinci  
 Mr. Pinci reported on the following items:  
 1) STEM Grant  
 There is a STEM Grant for gardens. I don't know if anybody's heard about it but just something to keep your eyes open for.  
 2) PSBA Conference  
 We are going. I'm going to the morning session at the conference on Friday, and I'll be meeting up with Mr. Abate at the Delegates Meeting there as well in the afternoon.
9. **POLICY COMMITTEE** Mr. Thomas J. Rubillo  
 Mr. Rubillo reported on the following item:  
 1) Meetings  
 We met briefly tonight. We'll be meeting again prior to actually the next voting meeting as well. So, you've seen the policies that are coming through.
10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo  
 Mr. Rubillo had no report.
11. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman  
 Mr. Sassaman had no report.
12. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman  
 Mr. Sassaman had no report.
13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci  
 Mr. Pinci had no report.

14. **TRANSPORTATION COMMITTEE** Mr. Tony G. McKnight

Mr. McKnight had no report.

15. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Donald D. Pinci

Mrs. Bzdil stated I would just add to what Mr. Musselman said, three staff members and myself are becoming certified instructors in the QPR which is Question Persuade Refer Suicide Awareness and Prevention training. That's the training the entire District staff received last year, and then we will be certified instructors to continue recertifying our staff and just networking with other districts and agencies to continue to support that initiative.

Mr. Pinci inquired now is this for students, too, that you're?

Mrs. Bzdil responded uh, so, we'll probably, I think, just be training staff members, but there are some students, I believe, involved somehow in the program. I've heard them on the radio talking about it actually.

Mr. Edmiston reported the high school is in the midst of homecoming festivities. Each day this week there's a different theme. We have a homecoming/pep rally assembly on Friday. There's a homecoming football game Friday evening where the Court will be introduced to the public, and then there's a homecoming dance on Saturday evening from 7:30 to 10:30. Additionally, I just want to report for the FFA that they received a donation of \$1,447.42 from an organization called Tractor Swingers. So, they wanted me to let you know that they received that amount of money, and I think that's it from me.

*Mr. Brown directed a question to Mr. Edmiston that was inaudible.*

Mr. Edmiston stated yeah, so, the gift from the senior class from last year, they purchased an aluminum Mustang, and that has arrived as well, and it's in the lobby, and we have some of Mr. Dietz's students creating a base for that. So, that's going to be kept in the lobby. So, that's a new addition for us.

Mr. Brown stated we were originally going to put it outside, but we wanted to keep it inside somewhere where it's safe and won't get weathered, and it won't be graffitied or anything outside. So, that's where we keep it. We have chosen some excellent high school students to go to Outdoor Ed for Middleburg Elementary this week and West Snyder next week to assist the fifth graders with all of their needs while they're there. Great kids going, and they're looking forward to helping out.

*Mr. Aucker arrived at 7:47 p.m.*

Miss Sheedy reported Middleburg Elementary is going to Outdoor Ed this week, and West Snyder is going next week. Both elementary buildings will be doing Red Ribbon Week the last week in October. So, a lot of stuff going on.

Mr. Aucker stated you have my report in front of you. If you have any questions, I'll gladly answer anything I can.

*Laughter occurred at this time.*

Mr. Pinci stated I do want to mention that no one mentioned the stadium. There's going to be a gathering on Wednesday, I guess.

Mr. Musselman stated yes, there's a little ceremony on Wednesday. There's the girls soccer game, and they're going to just have a little ceremony about the initial development of the athletic park and then also the renovations that just occurred. Bree has kind of coordinated that and setting it up, but it should be good.

Mr. Pinci stated okay. Any additions or subtractions? Alright. I thank you for coming out. Is there a motion to adjourn?

Ms. Folk responded don't need it.

Mr. Musselman stated don't need it. It's a work session.

Mr. Pinci stated okay. Adjourned.

XI. **ADJOURNMENT**

Mr. Donald D. Pinci

There being no further business, Mr. Pinci adjourned the work session at 7:49 p.m.

Recording Secretary:

Chairperson:

Date:

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