

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

West Snyder Elementary School

Music Room

Monday, August 26, 2019

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **EXECUTIVE SESSION: 6:30 p.m.**

II. **OPENING CEREMONY**

III. **CALL TO ORDER: 7:06 p.m.**

Mr. Victor L. Abate

Mr. Abate stated we have our student because school has started this evening, and that is Barry Pennypacker. Where's Barry? How are you doing? Thanks for coming. Now, Barry, you're in fifth grade here at West Snyder. Is that correct?

Master Pennypacker responded uh huh.

Mr. Abate stated and you were nominated to say tonight's pledge by two separate staff members; Mr. Greg, our custodian, and Ms. Billie, our cashier. Both individuals nominated Barry for all of his hard work and always volunteering to help clean up in the cafeteria. You're also West Snyder Elementary mailman. He collects the school mail every morning, and what do you do with it after you collect it?

Master Pennypacker responded I take it to the office, and then Ms. Tan separates it.

Mr. Abate stated you have four sisters and a nephew, and you love being outdoors. What do you like doing outdoors?

Master Pennypacker responded learning about the outdoors.

Mr. Abate stated cool. All right. You were the resident?

Master Pennypacker stated trout expert.

Mr. Abate inquired oh, you're a resident trout expert? Let's hear a little more about that. What do you know about trout?

Master Pennypacker responded well, last year I had a trout in my classroom, and every time I had free time, I was normally back at the trout asking questions.

Mr. Abate inquired and that was in Mrs. Sheaffer's class?

Master Pennypacker responded uh huh.

Mr. Abate stated there's the flag, and whenever you're ready, you start, and we will follow you.

A round of applause occurred at this time.

IV. **ROLL CALL:**

Mr. Victor L. Abate

<u>BOARD OF SCHOOL DIRECTORS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE ARRIVAL</u>
Mr. Victor L. Abate, President	X		
Mr. Donald D. Pinci, Vice President	X		
Mr. Shawn A. Sassaman, Treasurer		X	
Mrs. Stephanie M. Bowersox	X		
Mrs. Wyona P. Lauver	X		
Mr. Tony G. McKnight	X		
Mr. Christopher T. Nesbit	X		
Mr. Thomas J. Rubillo	X		
Mr. Ronald E. Wilson	X		
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)	X		
Ms. Allyson L. Folk, Secretary (Non-Member)	X		

OTHERS

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mrs. Amy B. Simmons, Business Manager
- Attorney Orris C. Knepp, III, Solicitor
- Mr. Dane S. Aucker, Principal, Midd-West Middle School
- Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
- Mrs. Lee C. Bzdil, Supervisor of Special Education
- Mr. Thor R. Edmiston, Principal, Midd-West High School
- Mrs. Julie L. Lohr, Principal, Middleburg Elementary School
- Miss Erin C. Sheedy, Principal, West Snyder Elementary School
- Mrs. Bree A. Solomon, Athletic Director
- Mr. Joel Bowersox
- Mrs. Tammy Dietz
- Mrs. Kristy Etzler
- Mrs. Jennifer Miner
- Mrs. Heidy Oldt
- Master Barry Pennypacker
- Three Interested Female Citizens

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There were no public comments.

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Joseph D. Hostetler and Jacob C. Richard, Farm Managers and Mckena N. Jordan – Midd-West High School Livestock Learning Facility – Farm Activities Over the Summer and Plan for the 2019-2020 School Year

Mr. Richard stated hi, I’m Jacob Richard. I am the former Agricultural Learning Lab Farm Manager.

Mr. Hostetler stated hi, I'm Joseph Hostetler. I am the new Agricultural Learning Lab Farm Manager.

Miss Jordan stated I'm Makena Jordan. I shear the sheep at the farm.

Mr. Richard stated I will cover barn and ground maintenance. With a huge help from Kuhns Brothers Lumber, we were able to finish our paddock area which connects the barn with the two pastures. Throughout the process, we were able to include freshman members as well as upcoming members that are currently in middle school, and they're deeply interested in the future of our organization and the Learning Lab. On June 4, Joe and I got to learn first-hand about corn planting when we planted our corn crop with the help of Seedway and our grandfather, Dan Hostetler. We are planning on harvesting this crop and using the profits to further benefit the Learning Lab. This summer through grants and the help of B & R Farm Equipment, we were able to secure a compact tractor, a sprayer and a bush hog mower for use at the Learning Lab. We have used the bush hog mower already to maintain the riparian buffer and to keep our fields and pastures to a presentable standard. Here we have pictured on the left is the bush hog, and on the right is our sprayer. With a huge help from the District maintenance department, we were able to get lights and fans installed in the barn. With the fans we are able to keep the animals in a properly vented and cooled facility to give them a much better living habitat.

Mr. Hostetler stated the show chicken flock. This year I had decided to take on a new challenge by purchasing market chickens to show at the Beaver Community Fair. Requirements to show these chickens at the Fair are to get blood test – test for Avian flu to make sure that these birds are allowed to come out of the flock and go to Fair and raise them to a market weight between 7½ pounds and 8½ pounds, and that's just feeding and watering and maintaining health among the flock.

Miss Jordan stated upcoming sheep show. Good evening, Midd-West School Board. I'm Makena Jordan, an active FFA member, who had the awesome opportunity to travel to Indianapolis, Indiana, for the 91st National Convention. When you hear the word "agriculture," what do you think of? What comes to my mind when I hear about agriculture, I think of opportunity because agriculture is so much more than just farming. For some of us, it's a passion. For others, it's a way of life. During the summer, I was asked if I wanted to show the school sheep at the Beaver Fair which I attend every when I show my rabbits. I thought to myself, "Wow. Agriculture has so many different opportunities I'd never even think about." So, I took the opportunity to show the sheep. This summer I started working with the sheep at the livestock Learning Lab. Unfortunately, my family doesn't have space at home to raise sheep, but I've been asking my parents for some time now if I could raise sheep to show. This gives me the opportunity to work with animals that I otherwise wouldn't be able to work with, and there's a picture of me with Delilah, my sheep that I'm showing.

Mr. Hostetler stated dairy feeder steer. So, I presented to you guys awhile back about Tiny, the dairy feeder steer. Tiny has been doing very well at the Learning Lab as he is getting closer to his show and sale. Tiny will be shown as my project at the 2019 Beaver Community Fair in just a couple of weeks. My goals for this project are to grow a healthy and productive project for the 2019 Beaver Fair. As of now, I have worked hard to complete these goals and maintain a healthy animal. His current weight is 570 pounds, and his show weight is required to be between 350 to 650 pounds. So, hopefully, he stays under that 650 pounds.

Laughter occurred at this time.

Mr. Hostetler stated I hope to come home with the Grand Champion Feeder Steer banner, but more than anything, I would like to come home from Fair wiser about raising and selling market projects and to gain knowledge about animal health and welfare for use later in my chosen career as a farmer.

Mr. Richard stated we would like to thank you guys as the Board and also the staff in the District. Without you guys' help, we would not be able to have this opportunity up there that we currently have, and we're open to answer any questions you guys have.

Mr. Rubillo inquired what will you do if old Tiny starts to tip the scales?

Laughter occurred at this time.

Mr. Rubillo inquired exercise him, or?

Mr. Hostetler responded I plan on bringing him back to the Learning Lab to raise him out and finish him, and then send him to auction.

Mr. Musselman inquired have you had a lot of other students that have shown interest as far as doing some more things because you guys are kind of leading the way on this? So, some of your peers, do they think they may be able to start to do some things with animals back there?

Mr. Hostetler responded we actually have another person that's going to show; Caroline Zerby, but she was unfortunately not able to make it tonight to present and also, we have a couple of middle schoolers that are showing interest, and there's a couple younger high schoolers, and we're hoping that we can sort of lead the way for them to become more involved in it and keep growing as the years go.

Mrs. Lauver inquired now, there's other students that have their own, have the land and have their animals at their farms? It's not just there at the Lab, right?

Mr. Hostetler responded it's not just at the Lab. We offer the opportunity for kids like that live in town that don't have the space to raise a project, and a lot. Joe has been the first one that has taken the charge on that one.

Mr. Pinci inquired how did that work out during the summer taking care of the animals?

Mr. Hostetler responded so, I would go in every day sometimes two times a day to make sure everything was maintained in there not just for the benefit of my own for my dairy beef but also for the benefit of the FFA for the sheep and the cornfield. It was not that big of a task at hand. I would go in and did the chores just as they needed done and just made sure everything was sustainable out at the farm. Made sure there was no come aparts or anything like that.

Mrs. Lauver inquired the cornfield project, is that a project as a group or individuals or?

Mr. Hostetler responded that's a project for the FFA as a whole.

Mrs. Lauver stated as a whole. Is that funded by the FFA individually, or was it funded by the District? How?

Mr. Hostetler responded well, actually, Seedway gave us the opportunity through donated corn.

Mr. Richard stated we're running test plots. We have four different germination rates of corn back there. So, what will happen is Seedway will come out and probably test these different germination rates so that it can benefit their research towards their seeds.

Mr. Hostetler stated well, thank you for having us, and it's always a pleasure to let you guys know what's going on out there, and if you guys have any questions, let us know.

Mr. Abate stated you'll have to let us know how you made out at the Fair.

Mr. Rubillo stated yeah, how Tiny made out at the Fair.

Various conversations and laughter was occurring at this time.

Mr. Rubillo stated thank you very much.

VII. **OATH OF OFFICE – STUDENT REPRESENTATIVES**

Miss Makenna M. Dietz – Junior, Student Representative, Midd-West High School
Master Andrew B. Oldt – Senior, Student Representative, Midd-West High School

Mr. Abate administered the Oath of Office to Miss Dietz and Master Oldt.

Master Oldt reported on the following items:

1) 12th Grade Fundraisers

The twelfth grade class is currently selling R & K sandwiches as their fundraiser. In September, seniors will be selling Freckled Moose butter braids.

2) 11th Grade Fundraisers

Our junior class, in October, will be selling Gertrude Hawk Chocolate. Then in February, they will be selling Deppen's pies.

3) 10th Grade Fundraisers

Tenth grade class at Easter will be selling chocolate and flowers out of the Kidz First.

4) Boys Soccer Scrimmage

The boys soccer team scrimmaged State College, West Perry and Camp Hill. They won both against State College and West Perry but tied Camp Hill. They said it was a good start to the season for them.

5) Football Team

The football team played Friday night beating Marian Catholic. Their next game is at Blue Mountain Friday.

6) Golf Team

The golf team started its season last week with a Tri-Valley League match against EJ, Millersburg and Newport. They beat Newport, tied Millersburg and lost to EJ.

Miss Dietz reported on the following items:

1) Girls Soccer Team

Girls soccer started their season with a few scrimmages that didn't necessarily result how they were hoping, but good things happened. They start their season off at Jersey Shore September 4.

2) Field Hockey Team

Field hockey has a scrimmage tomorrow at Greenwood at 4:00. They will officially start their season on August 31 at home against Forbes Road.

3) Cross Country Team

Cross Country will begin their season at Bloomsburg on September 3 where they will compete against Bloomsburg and Jersey Shore.

4) FFA Chapter

The FFA is in the middle of their mum sale right now, and they are anxiously preparing for the Beaver Fair which you heard already which is from September 14 to September 21, and many students will be competing there.

5) Student Council

Student Council is also preparing for a big event as Homecoming is coming soon. The theme this year is Welcome to the Jungle. The Homecoming football game will be held on Friday, October 18, and the dance will be held at the high school on Saturday, October 19.

6) DECA Club

DECA does not have any events right now. In December, they will compete in Districts which will be held at Susquehanna University.

7) Fall Play

The theatre department will be holding a fall play with the dates of November 14 through the 17th, but they haven't released what that will be yet.

Mr. Abate stated thank you very much. Do we have any questions for our students this evening? Well, it's good to have you both on board. We look forward to a great year.

VIII. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Mr. Abate stated Mr. Sassaman is out this evening. We will take Items on Page 2., A.. Business and Fiscal, 1. and conclude on Page 4., on Item 13. with the Change Order for the Stadium. Does anybody wish anything to be removed to vote it on separately at this time?

Mrs. Lauver responded I would like to have the List of Bills separate.

Mr. Wilson stated Item 12.

Mr. Abate inquired you want Item 12.?

Mr. Wilson responded yes.

Mr. Abate stated okay. We will take Items 1., 3., 4., Page 2; 5. through 11. on Page 3 and Item 13. on Page 4. Is there a motion to accept?

Mr. Nesbit moved and Mr. Rubillo seconded.

IX. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Victor L. Abate

1. **MINUTES**

- a. Approval is recommended of the minutes of the June 24, 2019, regular meeting of the Midd-West School District Board of Directors.
- b. Approval is recommended of the minutes of the July 2, 2019, special meeting of the Midd-West School District Board of Directors.
- c. Approval is recommended of the minutes of the August 12, 2019, work session of the Midd-West School District Board of Directors.
- d. Approval is recommended of the minutes of the August 12, 2019, regular meeting of the Midd-West School District Board of Directors.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending June 30, 2019.

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending July 31, 2019.

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2019-2020 school year:

Weikel Busing, LLC

Tiffany L. Beaver effective August 20, 2019
Kevin R. Ditty effective August 20, 2019
Nicole L. Zimmerman effective August 20, 2019

5. **BUS STOPS**

Approval is recommended for the following bus stops:

Copper Lane & Ridge Road, Beaver Springs
Valley View Lane & Stull Road, Beaver Springs
7520 Middle Road, Beavertown
5138 Route 522, Middleburg
Fire Stone Lane & Water Tower Road, Middleburg
Hackenburg Road & Starlight Drive, Middleburg
Heister Valley Road & Spriggle Lane, Mt. Pleasant Mills

6. **FALL ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the fall athletic transportation bids from Hunters Valley, Inc., in the amount of \$1,686.00.

7. **2019-2020 TUITION AGREEMENT – NEW STORY**

Approval is recommended of the 2019-2020 Tuition Agreement between New Story and the Mid-West School District for one (1) student at the \$370.00 high rate per day for attendance that includes all services to be effective on August 26, 2019, through May 29, 2020.

8. **2019-2020 TERMS AND CONDITIONS OF SERVICE DELIVERY – CSIU**

Approval is recommended of the Terms and Conditions of Service Delivery between the Central Susquehanna Intermediate Unit (CSIU) and the Mid-West School District for special education programs and services for the period of July 1, 2019, through June 30, 2020.

9. **OCCUPATIONAL THERAPY AND PHYSICAL THERAPY SERVICES SCHOOL-BASED CONTRACT – KIDSWORK THERAPY CENTER**

Approval is recommended of the School-Based Contract between Kidswork Therapy Center and the Mid-West School District to provide occupational therapy and physical therapy services at a rate of \$75.00 per hour and \$20.00 per hour for travel between buildings for the 2019-2020 school year to be effective July 1, 2019, through June 30, 2020.

10. **SOFTWARE & GENERAL SERVICE AGREEMENT**

Approval is recommended of the Software & General Service Agreement with Apptegy for web hosting and alerts to be effective for three (3) years

beginning on January 1, 2020, through January 1, 2023, at a total cost of \$34,126.00.

11. **QUOTE FOR LAPTOP COMPUTERS**

Approval is recommended of the quote to purchase an additional 48 HP ProBook x360 11 G3 laptop computers at a per unit cost of \$311.00 from Best Buy, Richfield, MN, in the total amount of \$15,123.82 for Grade 1 and Grade 2 at Middleburg Elementary School and West Snyder Elementary School. *{This will be paid with 2018-2019 Title I funds.}*

13. **CHANGE ORDER 1 – HIGH SCHOOL STADIUM PROJECT – PHASE I**

Approval is recommended of Change Order 1 for Keystone Sports Construction to extend a 3.5' high vinyl coated chain link fence along the new CIP (Cast in Place) wall in the amount of \$1,207.68.

Discussion:

None

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

2. **LIST OF BILLS**

Mr. Pinci moved and Mr. Nesbit seconded approval of the list of bills for the period June 25, 2019, through August 22, 2019.

Discussion:

Mrs. Lauver stated I have a few questions. I know we're going back here a little bit here, but I counted. There's 113 charges to the cards. I just. Can anyone enlighten me as far as when we use the cards how the? Are they done by purchase order numbers, or do people just charge things, and then they turn the slips back, or? A lot of companies will have like purchase order numbers that they submit what they're going to purchase, and then get a purchase order number, and then they purchase the items. After they're approved, I understand, then they're given a number.

Mrs. Simmons stated we do both. A lot of the maintenance stuff has what we call "blanket purchase orders" where they put in a total at the beginning of the year with certain vendors, and then they draw down on that, but it's done both ways.

Mr. Abate inquired is that a blanket P.O., Mrs. Simmons?

Mrs. Simmons responded yeah.

Mr. Abate inquired so is that for the entire year or month?

Mrs. Simmons responded most of them are for the entire year.

Mrs. Lauver stated I see a lot of like. For me just sitting and looking at it, as keeper of the funds which is what the Board's part of its purpose is, you know I see a lot of Best Buys. I assume that. I don't know.

Mrs. Simmons stated several of those were scanners, new desktop scanners for the new system so that when we're working in Skyward we can, the secretaries don't have to constantly get up and go to the closest copier to scan. It allows us to scan documentation right into the system. So, that was one of the Best Buy. I don't know what else was done at Best Buy.

Mrs. Lauver inquired was that in June or would that be since June?

Mrs. Simmons responded it would have been in June, and there was one I think in July. There's Amazon.

Mrs. Lauver stated the other thing I find confusing as a Board member there's no. When I was on the Board before, I had memorized like the building so I kind of knew, but now with the new buildings, I don't know, but Activity Fund versus buildings and.

Mrs. Simmons stated Activity Fund starts with an 80.

Mrs. Lauver inquired 80?

Mrs. Simmons responded uh huh.

Mrs. Lauver stated okay. That's helpful to know. Because I know. I assume the one like for the food services.

Mrs. Simmons stated uh huh.

Mrs. Lauver stated so I assumed that, but I didn't.

Mrs. Simmons stated yeah, because of the way the credit card is set up, it all, the credit cards automatically through the General Fund. So, then at the end of the month, we do a transfer via the bank from Food Service and from Activity for anything purchased with the card.

Mrs. Lauver stated I remember you saying that before, and then things like I saw just like a \$33,000.00 charge for Boards, BoardWorks. I'm sorry. I assumed that was for 610. Was that the?

Mrs. Simmons responded 610 is a supply account. What page is that on?

Mr. McKnight responded 10.

Mr. Stroup stated BoardWorks is curriculum that we bought. It was approved back in April or May. It was taken from the curriculum fund that was put in the Capital Reserve.

Mrs. Lauver stated okay. But it was charged to the card, but that's okay. I just wondered.

Mrs. Simmons stated yeah. We get a better rebate from the card. So, we can get a 1, 2, possibly 3% back rebate with the card, or we can write a check.

Mrs. Lauver stated yeah, I didn't count the rebates as far as the charges. I took them all out so I could see.

Mrs. Simmons stated oh, we haven't gotten any rebates.

Mrs. Lauver stated I mean refunds.

Mrs. Simmons stated we have some refunds where the vendor charged sales tax, and we had to separate that out.

Mrs. Lauver stated okay, and then I saw Blick Art Material. I see that's art classroom supplies.

Mrs. Simmons stated yeah, art supplies.

Mrs. Lauver stated yeah, and things like that. Laguna Tools. I thought maybe that was. That's on Page 10 also. That may have been something that because it says tools, I was just thinking supplies.

Mrs. Simmons stated Laguna Tools, that's was a curriculum purchase.

Mr. Musselman stated that was for Mr. Snyder's class. It's a CNC router that you guys approved, and we used the card to pay for it. It's just a different way of paying for it. Instead of a traditional check, we're using the cards so we can get that rebate.

Mrs. Lauver stated and I assumed some of the Sunoco things may have come like when the track team. Track team had meet, but some students then went to Chicago for senior trip.

Mrs. Simmons state yeah, because of the senior trip and everything, and I have allowed FFA for a trip this past month.

Mrs. Lauver stated I saw that.

Mrs. Simmons stated yeah.

Mrs. Lauver stated it didn't have a date, but I kind of remembered some of the things we approved, but those were just some of the questions I had. So, and I just wondered if the policy was to give purchase orders out for some things. I could see why you're saying some things we do.

Mrs. Simmons stated small purchases like when we go on Amazon, we can actually. We haven't set it up completely yet, but we can actually order it right though the software while we put it into the system so it knows to punch out to Amazon for that now, but some of them it's just the way to order when we need something quick, but I have been trying

to get larger purchases on the card. That's why as far as putting computers on there; the Best Buy and Amazon.

Mrs. Lauver stated well, sometimes you get discounts such as free shipping. Amazon Prime is shipping savings and sometimes 2-day shipping. Those are just a few questions I had.

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

12. **CONTRACT FOR PROFESSIONAL SERVICES – PSBA**

Mr. Rubillo moved and Mr. Nesbit seconded approval of the Contract for Professional Services with PSBA for the conversion of the Mid-West School District School Board's adopted Board policies into the District's web-based policy system provided through the PSBA Policy Maintenance Program subscription at a one-time fee of \$750.00.

Discussion:

Mr. Wilson stated the question I have is the policy fee was included with this year's as part of the maintenance fee. What happened?

Mr. Abate, Mr. Rubillo, I believe we discussed this at the work session. Would you like to just?

Mr. Rubillo responded yes, yes. What this is an on-line way for us to bring up our policies to review them, to make any changes, edit, and everything is just completely viewable on-line, and I would possibly like to.

Mr. Abate stated absolutely.

Mr. Rubillo stated refer to Miss Sheedy if she would help to explain as well.

Mr. Wilson inquired and is it addition to? We already paid everything else.

Mr. Rubillo responded yes, this is a one-time fee for all of our policies to where we would not have to have that big honking book that we got to lug around and constantly update. We get them. Remove a sheet of paper out of it and replace it with another. This is a one-time fee that we would have to do this.

Mr. Wilson inquired this is on the computer?

Mr. Rubillo responded yes, and then everything would be on-line.

Mr. Abate inquired if I understand, you also have a pretty powerful search function?

Mr. Rubillo responded yes, and if you bring up, if you wanted anything to do with drugs, you plug in the word “drugs,” and every policy that has anything to do with drugs or nicotine or anything, it pops right up instantly.

Mr. Abate inquired, Miss Sheedy, do you have anything else you’d like to add, ma’am?

Miss Sheedy responded just that the \$750.00 fee is for BoardDocs to take our hard copies and for them to put it electronically. So, we’re still getting everything we used to pay for. We’re just paying for the one-time service of taking all the policies.

Mr. Wilson inquired is it an annual fee?

Miss Sheedy stated no, just one time.

Mrs. Lauver inquired does everyone have access to the search feature? Is it everybody? Like all parents?

Miss Sheedy responded everyone.

Mrs. Lauver’s inquiries and/or statements were inaudible.

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo,
Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

B. PERSONNEL

Mr. Donald D. Pinci

Mr. Pinci stated we’ll take 1. through 4. first; Employment 1., 2. – Employment – Classified; 3., Professional Contracts and 4., Appointments – Extra-Curricular, b., Extra-Curricular – Volunteers, c., Homebound-In-home Instruction Instructors and d., After-School Tutors.

Mr. Abate inquired is there a motion to accept under B., Personnel, Items 1. through 3. on Page 4 and Item 4. on Page 5 continuing until the middle of Page 6?

Mr. Nesbit moved and Mr. Abate seconded the motion.

1. EMPLOYMENT – CERTIFICATED

Approval is requested to employ the following individual:

- a. Long-term Substitute – Jennifer L. Miner – Elementary Guidance Counselor – Middleburg Elementary School – Effective: September 3, 2019, through the remainder of the 2019-2020 school year only pending receipt of Act 24 and 31 – Salary: \$47,787.00 pro rated
{Replacement/Lohr}

2. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Anita M. Kropf – Personal Care Assistant – Transition/Work Study/Learning Support Program – Mid-West High School – Effective: September 5, 2019 – Salary: \$13.20 per hour
{Replacement/Bzdil}

3. **PROFESSIONAL CONTRACTS**

Approval is recommended to grant a professional employee contract to the following individuals:

Trisha L. Bailey	Special Education Teacher Mid-West High School
Alexis M. Bixler	Instrumental Music Teacher Middleburg Elementary School West Snyder Elementary School Mid-West High School
Marissa D. Keller	Special Education Teacher West Snyder Elementary School
Megan K. Matrey	Special Education Teacher West Snyder Elementary School
Caitlan M. Messimer	Elementary Teacher West Snyder Elementary School
Jesse M. Renninger	Elementary Teacher West Snyder Elementary School
Holly J. Rorke	Special Education Teacher Mid-West Middle School
Jena M. Stauffer	Elementary Teacher Mid-West Middle School

4. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2019-2020 school year:

Erica L. Wagner*	Girls Basketball Coach – Head	MWHS	\$4,330.00
Christopher D. Romig*	Assistant Jr. High Boys Basketball Coach	MWMS	\$1,396.00

**Pending receipt of Act 34, 151, 114, 24, 31 and 168*

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2019-2020 school year:

Alexander A. Callender*	Volunteer Assistant Boys Soccer Coach	MWHS
Shannon T. Pyle	Volunteer Cheerleading Coach	MWHS
Orry M. Walter**	Volunteer Mascot	MWHS
Nathaniel L. Zechman	Volunteer Football Coach	MWHS

**Pending receipt of Act 24 and 31*

***Pending receipt of Act 151*

c. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTORS**

Approval is recommended of the following individuals as homebound/in-home instruction instructors for the 2019-2020 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Matthew M. Dietz
Kristy L. Etzler
Jenna E. Hackenberger
Stacey E. Hawk
Kelsey N. Kline
Tamie R. Kratzer
Melodee A. Minium
Heather F. Portzline
Tina M. Spatz
Jena M. Stauffer
Adam D. Steininger, Jr.
Julie A. Stugart
Daniel G. Wilson
Debra D. Wilson

d. **AFTER-SCHOOL TUTORS**

Approval is recommended of the following individuals as after-school tutors for the 2019-2020 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Melinda A. Callender
Loren E. Collins
David A. Fadale
Stacey E. Hawk
Kelsey N. Kline
Tamie R. Kratzer (substitute)
Melodee A. Minium
Heather F. Portzline
Holly J. Rorke
Andrea R. Seebold
Chandler M. Sheaffer
Kathy E. Shellenberger
Tina M. Spatz
Jena M. Stauffer
Tracy J. Vargas

Debra D. Wilson

Discussion:

None

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

Mr. Abate inquired, Mr. Musselman?

Mr. Musselman stated and we would like to welcome Jennifer who's going to be with us at the elementary school to help fill in for our guidance counselor. So, welcome aboard, Jennifer. It's a pleasure to have you. Thank you.

Mrs. Miner stated thank you.

Mr. Pinci stated if I may take Number 5. through 9.; Additions to Substitute Lists – Certificated, b. Classified/Health Room Technician/LPN, c. Classified/Instructional Assistant; 6. Athletic Event Personnel; 7. Fitness Center Supervisors, 8. Leaves of Absence and 9. Uncompensated Leave of Absence.

Mr. Abate inquired is there a motion to accept Item 5. on Page 6, Item 6., 7. and 8. on Page 7 and Item 9. on Page 8?

Mr. Rubillo moved and Mr. McKnight seconded the motion.

5. **ADDITIONS TO SUBSTITUTE LISTS**

a. **CERTIFICATED**

Approval is recommended of the following individuals as certificated substitutes at a rate of \$90.00 per day for the 2019-2020 school year:

Area of Certification

Chelsey R. Beaver	English 7 – 12
Paula J. Shaffer	Music PK – 12
Adam O. Strawser*	Music PK – 12
Lacey J. Trautman	Grades PK – 4

**Pending receipt of Act 114, 24, 31, 168, School Personnel Health Record, Employment Eligibility Verification Form and photocopies of driver's license, social security card and/or birth certificate*

b. **CLASSIFIED/HEALTH ROOM TECHNICIAN/LPN**

Approval is recommended of the following individuals as health room technician/LPN substitutes at a rate of \$16.20 per hour for the 2019-2020 school year:

Jennifer M. Henderson
Darlene M. Kuhn*

**Pending receipt of Act 151 and School Personnel Health Record*

c. **CLASSIFIED/INSTRUCTIONAL ASSISTANT**

Approval is recommended of the following individuals as instructional assistant substitutes at a rate of \$13.20 per hour for the 2019-2020 school year:

Tracey A. Blair-Loss*
Darlene M. Kuhn**
Lisa M. Wagner

**Pending receipt of School Personnel Health Record*

***Pending receipt of Act 151 and School Personnel Health Record*

6. **ATHLETIC EVENT PERSONNEL**

Approval is recommended of the following individual as fall athletic event personnel for the 2019-2020 school year:

Clock Operator Erik M. Markley
(\$25.00/game)

7. **FITNESS CENTER SUPERVISORS**

Approval is recommended of the following individuals as fitness center supervisors for the 2019-2020 fiscal year at the hourly rate of \$16.00 for a maximum of 460 hours:

Brooke J. Keister
Denya L. Burris (*alternate when needed*)

8. **LEAVES OF ABSENCE**

Approval is recommended of the following medical leaves of absence:

- a. West Snyder Elementary School – Effective: August 5, 2019, through September 2, 2019
- b. Middleburg Elementary School – Effective: August 5, 2019, through approximately November 5, 2019
- c. West Snyder Elementary School – Effective: August 19, 2019, through September 30, 2019

- d. Mid-West High School – Effective: August 30, 2019, through approximately September 15, 2019
- e. West Snyder Elementary School – Effective: August 30, 2019, through October 29, 2019
- f. Mid-West High School – Effective: On or about September 19, 2019, through approximately October 3, 2019
- g. Mid-West Middle School – Effective: On or about November 15, 2019, through approximately January 10, 2020

9. **UNCOMPENSATED LEAVE OF ABSENCE**

Approval is recommended of the following uncompensated leave of absence:

- a. Mid-West Middle School – Effective: Approximately January 11, 2020, through January 14, 2020

Discussion:

None

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

Mr. Pinci stated and finally Number 10. Through 12. If I could take those all together. School District. Excuse me. School Dentist, 11. Resignations and 12. Change in Assignment.

Mr. Abate inquired is there a motion to accept Items 10., 11. and 12. on Page 8?

Mr. Nesbit moved and Mr. Rubillo seconded the motion.

10. **SCHOOL DENTIST**

Approval is recommended entering into a contract with Dr. Joshua P. McMillen to do school dental examinations at \$6.00 per student plus up to an additional \$2.00 per student for supplies to be effective on September 1, 2019, through August 31, 2020. *{Includes one examination for K, 1, 3 & 7.} (It was a \$6.00 per student plus up to an additional and \$2.00 per student for supplies for 2018-2019.)*

11. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Yes: Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson
No: Abate
Absent: Sassaman
7-1-1-0
MOTION CARRIED

X. **CLOSING CEREMONIES**

XI. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.
There were no public comments.

XII. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers

XIII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) Random Drug Policy

I did want to let the Board know I did have a parent that came and talked to me about our random drug testing policy. So, we are looking at that as far as defining what extra-curricular activities actually means because our drug policy states that any student that is involved in extra-curricular activities as well as if they want to park on our campus that they have to sign a release to do a random drug testing. So, the question is is that what exactly does that include. We all could probably agree that sports and different things like that would be extra-curricular, but then you get into what about certain trips? What about other events that may be going on? So, we're going to be looking with the Policy Committee here and actually reviewing that. Also, the other thing is we want to look at is our data and look at the data that we have, data to include our pays data. Also, our data we submit to the state every year and just to take a look at are we seeing an increase or a decrease? What is the effect of the random drug testing? So, it was a parent who did come in and made basically a complaint that they felt that their rights were being infringed upon because they kind of felt like they had to sign this for their child, but yet he didn't have a problem necessarily if it was an extra-curricular or something above and beyond, but like field trips and different things like that shouldn't be included in that. So, we'll be looking at that and getting back to the Board. Obviously, it will come to the Board for approval. We'll be working through the Policy Committee for that as well. So, that will be forthcoming.

2) Individual Apprehended at Football Game on Friday, August 23, 2019

The other thing is is I did want to let the Board know that our police officer did assist in actually apprehending someone at our football game on Friday night. So, I will say that it's a positive thing is that we took somebody that

could have been a problem. We took them out of our game, but the other thing is I think, too, is even though he did it very discreetly, it also brings some credibility to us having a police officer. So, I wanted to thank you for moving forward and allowing us to have a police officer because the individual had some felony accounts. So, thank you very much for doing that.

3) Update on High School Stadium Project – Phase I

I have a little bit of sad, bad news. I told you guys that the carpet for the stadium would be here last Monday, and then they put it off until this Monday, and now it's on Wednesday. So, they were up there today. They have some final little touch-ups to do, but apparently it's because of their crews that do the installations in other locations have had bad weather, and they've not been able to finish up those projects, and they still say they can have it done by the 13th, but I just wanted to let you know. Today, there's no carpet up there.

Mr. Nesbit stated I don't have a question just a comment regarding the event that took place at the football stadium on Friday night. I just want to compliment Officer Mall and the security that we have at the football games. They did an excellent job in handling the situation and keeping it very low key so everybody was safe, and it was very well done. So, compliments to everybody.

Mr. Musselman stated thank you.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup stated I have no written report this evening, but I would like to tell you that school's off to a great start, and I'd like to thank the principals and Lee for their efforts in getting everything ready to go to make sure we're heading in a positive direction. Thank you, guys.

Mrs. Lauver stated I'd just like to give a compliment to Mr. Stroup because I think, and our District. I heard from a parent this past week that their daughter went to college and because they were able to do. They called it dual enrollment. I'm not sure what you call it; up at Bloomsburg. They were able to take enough credits. The college accepted all of the credits, and she entered college as a sophomore thanks to our program here. *Parts of this were inaudible*, and so I thank the Board for all of your efforts and the efforts of our school district, past Boards and present Board for what they've done. So, I think that really means a lot.

Mr. Stroup stated yep. Thank you.

3. **BUSINESS AND FISCAL** Mrs. Amy B. Simmons

Mrs. Simmons reported on the following items:

1) Local Audit

The auditors will be at the District Office September 13 for preliminary audit work, and then they will also be in tentatively for the entire last week of September to do more testing for the audit.

2) Update on Additional Audit by Stambaugh Ness, Inc. – West Snyder Elementary School Renovation Project

I did receive the PlanCon update on their audit for West Snyder. Right now we're just finalizing the couple of missing invoices that I found on a spreadsheet that we needed to add in. So, we're just finalizing that, and hopefully, it will be done tomorrow. Waiting to hear back from Krista. I just e-mailed her.

3) Update on Refinancing of 2012A General Obligation Bonds and the 2017 Note

Also, on August 13, RBC went out to bid on those two bonds that we were looking at having refunded. ACNB (Adams County National Bank) came back with the best rates. For the 2019 loan which would be the 2017, the smaller one, that looked like it would originally only be about \$50,000.00 in savings, that came in at 2.25%, which would be \$100,000.00 savings during this fiscal year of 19-20. The 2012A Bonds, that bid also came back with ACNB (Adams County National Bank), and they actually went with a 2.1% in case the "Fed" lowers their rate at the next meeting. This bond refunding is not eligible to be signed and completed until February because of the May call, and with that 2.1% interest rate, we're looking at a total savings of \$350,000.00 which would be \$232,000.00 roughly for the 19-20 year, and then \$100,000.00 in the 20-21 year, and then going into 21-22, we would be back to our normal bond payment cycle. So, the savings would be this year and next year. They originally estimated \$250,000.00 in savings and came in around \$450,000.00.

Mr. Abate stated, Mrs. Simmons, we are going to. The Finance Committee will meet this evening after the Board meeting. Mr. Sassaman is aware. I just talked to him on the phone.

Mrs. Simmons stated okay.

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

Mrs. Solomon reported on the following items:

1) Fall Sports Season

First, I apologize for being late. I had a jv football game tonight. The fall season is just getting underway. We did have a successful football game Friday evening. We beat Marian Catholic which was a good start. This Friday they'll be off to Blue Mountain for their second game. Everybody else's regular season starts this Friday. Boys soccer will be playing Shamokin on our practice fields, and then Saturday, actually our field hockey team will be playing at the Selinsgrove turf stadium. We're waiting

word when we can get on ours which Mr. Musselman said September 13.
We're hopeful, and we're looking very forward to getting on that new field.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Due to Mr. Rosselli's absence, there was no report.

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate reported I was unable to attend the meeting. I was in Pittsburgh.

7. **SUN AREA TECHNICAL INSTITUTE** Mr. Tony G. McKnight

Mr. McKnight reported Mr. Wilson and I went. Everything is in the book, but remember the Open House.

Mr. Abate inquired when is that
Mr. McKnight responded October 2, and that's from 9:00 a.m. to 8:00 p.m.

8. **PSBA LIAISON** Mr. Donald D. Pinci

Mr. Pinci reported on the following items:

1) Leadership Conference on October 16, 2019, through October 18, 2019

Reminding you that the Leadership Conference is October 16th to the 18th,
and they already have four speakers for that time period, and the Delegates
Assembly is in on that Friday, the 18th, October.

2) Act 16

There's something about Act 16. Act 16, Compulsory School-Age and
Flexible Instruction Days, are coming up. So, that's something that we got
to think about.

9. **POLICY COMMITTEE** Mr. Thomas J. Rubillo

Mr. Rubillo stated I don't have much to report other than I'd like to thank
everybody on that \$750.00. This is going to help immensely with the Policy
Committee, and there's going to be policies coming through the pipeline as
usual.

10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Thomas J. Rubillo

Mr. Rubillo stated as far as Buildings and Grounds, I don't have anything to
report other than what was reported at the last meeting.

11. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman

Due to Mr. Sassaman's absence, there was no report.

12. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman

Due to Mr. Sassaman's absence, there was no report.

13. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci

Mr. Pinci had no report.

14. **TRANSPORTATION COMMITTEE** Mrs. Amy B. Simmons

Mr. Abate inquired, Mr. McKnight, do you have anything moving on the Transportation Committee?

Mr. McKnight responded no.

Mrs. Simmons stated I haven't heard anything yet.

Mr. McKnight stated I only heard one kid got on the wrong bus.

15. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Mrs. Bzdil had no report.

Mr. Edmiston stated the high school is great. A great start to the year. Gearing up to choose our clubs. Everything is going well.

Mr. Brown stated it's been one of the smoothest transitions from middle school students to the high school since I've been at the high school. So, it's wonderful, and I'll have a Board report for you from the high school at the next meeting.

Mr. Aucker stated as with the high school, and I'm sure you'll hear in the other buildings, off to a great start.

Miss Sheedy stated West Snyder's great. It's like we didn't even leave for the three months. We're right back at it.

Mrs. Lohr stated we are rocking it. It's been a smooth five days. Testing is underway. We're getting it done.

XIV. **ADJOURNMENT** Mr. Victor L. Abate

Mr. Nesbit moved and Mr. Pinci seconded a motion to adjourn the regular meeting at 7:57 p.m.

Yes: Abate, Bowersox, Lauver, McKnight, Nesbit, Pinci, Rubillo, Wilson

No: None

Absent: Sassaman

8-0-1-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:
