

**LEWIS COUNTY C-I SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
AUGUST 14, 2019**

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	NICOLE SIMMONS
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMAYER
TREASURER	KIM KRAMER

OPEN SESSION 5:30 P.M. (in Central Office, Board Room)

1. Call to Order

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 6 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Nicole Simmons - Yes.

Neil Jennings – Absent

2. Executive Session

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following items # 1, 3, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Nicole Simmons - Yes. Motion carried 6-0.

OPEN SESSION 6:00 P.M.

4. Pledge of Allegiance

President, Randy Sharpe asked for – Dr. Diane King and Ashley Phillips to lead the Board in the pledge.

5. Approve/Amend the Agenda

Motion was made by Sue Ann Gaus, seconded by Nicole Simmons to approve the agenda as presented. Motion carried 6-0.

6. Public Comment

- a. CTA/NEA – Angie Seals**

- b. **Public** - none

7. **Consent Items**

- a. Approval of minutes from the **July 10, 2019** open session Regular meeting.
- b. Approval of minutes from the **July 24, 2019** Special meeting.
- c. **Set next regular Meeting date – Wed., September 11, 2019 at 5:30 p.m.**
- d. **Set Special Tax Rate Hearing meeting date – Wed., 8-28-19 at 5:30 pm.**
- e. **Approve payment of Bills.**
- f. **Approval of the substitute lists.**

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to approve the consent agenda items as presented. Motion carried 4-0-2 abstain (Randy Sharpe, Nicole Simmons).

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to rescind the original consent motion. Motion carried 6-0.

Motion was made by Robert Reed Miller, seconded by Sue Ann Gaus, to approve the consent agenda items as presented with Dana Reid pulled from the Substitute list. Motion carried 4-0, 2 abstain (Randy Sharpe, Nicole Simmons).

Motion was made by Robert Reed Miller, seconded by Sue Ann Gaus to approve Dana Reid on the Substitute list. Motion carried 5-0, 1 abstain (Donna Reid).

8. **Superintendent's Report**

- a. **Monthly MSBA Board Report**

The Board viewed the August report.

- 1. **MSBA Critical Issue Alert** – regarding a recent Cole County Circuit Court Order.
- 2. **MSBA Board Discussion Questions** – regarding conducting school business in an ethical, legal, and transparent manner.

- b. **Budget Update** – Superintendent, John French reviewed the financial report as of the end of July 2019.

9. OLD BUSINESS**a. District Facilities and Capital Improvement updates –**

1. **Fuzzy's Trucking, LLC - \$ 3,387.49**
2. **Bleigh Construction - \$410,619.20**
3. **Deter's Construction - \$ 4,456.04**

Waiting on W-9 and/or invoice

4. **Two Guys Music (invoice)\$ 11,462.70**
5. **Joe Brumbaugh (W-9) - \$ 2,652.00**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to authorize the superintendent to sign and submit the payment authorizations for payment to be made to the vendors as presented from the lease proceeds. Motion carried 6-0.

6. **Track Timing System** – the purchase of this item is approximately \$9,500-\$10,000.

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to authorize the superintendent to use lease proceeds to cover the entire purchase of the timing system for Track and Field as it is equipment needed to hold track meets at the new facility. Motion carried 6-0.

b. School Lunch Accounts – Unpaid Charges and High Balances.

To bring a policy/procedure change to the Board in September
(Charges greater than \$20.00)

c. Copier Maintenance Contract

Motion was made by Sue Ann Gaus, seconded by Nicole Simmons to authorize the Board President to sign the Maintenance Contract as presented. Motion carried 6-0.

d. CSIP/Strategic Planning Committee – including Board members: Jamie Brennan, Randy Sharpe and Robert Reed Miller.

Motion was made by Sue Ann Gaus, seconded by Nicole Simmons to enter into a strategic planning process to create a multi-year, long-range plan and to develop a new Continuous School Improvement Plan for the district. Motion carried 6-0.

10. NEW BUSINESS

a. Softball Overnight Trip Request -

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to approve the overnight trip for the softball team to attend the Troy tournament as presented. Motion carried 6-0.

b. Establish District Tuition Rate–

Motion was made by Sue Ann Gaus, seconded by Donna Reid to set the district tuition rate at \$9,043.93 for the 2019-20 school year. Motion carried 6-0.

c. Douglass Community Services Memorandum of Understanding –

Motion was made by Sue Ann Gaus, seconded by Donna Reid to authorize the superintendent to sign and move forward with the MOU one the district's attorney is in agreement with the language. Motion carried 6-0.

d. Special Educaion Compliance Plan –

Motion was made by Robert Reed Miller, seconded by Donna Reid to adopt the state plan as our district Special Education Compliance Plan and authorize the board president to sign the Local Compliance Plan Certification Statement. Motion carried 6-0.

e. Athletic Supervision Contracts –

Motion was made by Sue Ann Gaus, seconded by Robert Reed Miller to authorize the superintendent to offer up to three Supervision contracts for each sports season for a stipend of \$500 per season to district employees that either have or are completing their administrator's certification. Motion carried 6-0.

f. Athletic Trainer Contract – tabled to a later date as an action item.

g. Time-clock Software -

Motion was made by Donna Reid, seconded by Nicole Simmons to authorize the superintendent in use of his best judgment in securing a time-clock program that meets the needs of the district at an affordable option or to bring something back to the board if an affordable or free option is not readily found. Motion carried 6-0.

h. MSBA Board Policy Updates Board Policy Updates**MSBA 2019B POLICY REVISIONS**

1. **BCC** – Appointed Board Officials
2. **DFA** – Revenues from Investments/Use of Surplus Funds
3. **DH** – Bonded Employees and Officers
4. **DI** – Fiscal Accounting & Reporting/Accounting System
5. **EBBA** – Illness and Injury Response and Prevention
6. **GBCB** – Staff Conduct
7. **GBCBB** – Protected Staff Communications
8. **GCL** – Professional Staff Development Opportunities
9. **JGGA** – Seclusion, Isolation, and Restraint
10. **JHC** – Student Health Services and Requirements
11. **JHCD** – Administration of Medications to Students
12. **KK** – Visitors to District Property/Events

PROCEDURES

1. **DC** - Taxing and Borrowing Authority and Limitations
2. **EBBA** – Illness and Injury Response and Prevention
3. **EHBC** – Data Governance and Security
4. **JHCD** – Administration of Medications to Students

FORMS

1. **JGGA – AF1** – Seclusion, Isolation, and Restraint

OUTSTANDING 2018D POLICY & PROCEDURE REVISIONS**POLICIES**

1. **GBEBC** – Criminal Background Checks - Revised
2. **IL** – Assessment Program (K-12 Districts) – Revised

PROCEDURE

3. **GBEBC – AP1** – Criminal Background Checks – Revised

Motion was made by Nicole Simmons, seconded by Sue Ann Gaus to adopt the remaining 2018D Policy revisions as presented. Motion carried 6-0.

11. Executive Session – back into closed 8:01 p.m.

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to go back into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following: Item#s 1, 3, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Nicole Simmons - Yes. Motion carried 6-0.

13. ADJOURNMENT – 8:15 P.M.

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to adjourn. Motion carried 6-0.

ITEMS DISCUSSED:

PLEDGE OF ALLEGIANCE

AGENDA

CONSENT

Approved – Minutes from Open Meetings July 10, and 24, 2019

Set next meeting dates – September 11, 2019 at 5:30 pm

Special Tax Rate Hearing meeting date August 28, 2019 5:30 pm

Approved payment of bills

Approval – Substitute List

MSBA BOARD REPORT

BUDGET UPDATE

PAYMENTS for completed Capital Improvements

TRACK TIMING SYSTEM

SCHOOL LUNCH ACCOUNTS

COPIER MAINTENANCE CONTRACT (The Business Centre)

CSIP-Strategic Planning Committee

SOFTBALL - Overnight trip request

2019-DOUGLASS COMMUNITY SERVICES - Memorandum of Understanding

SPECIAL ED - COMPLIANCE PLAN

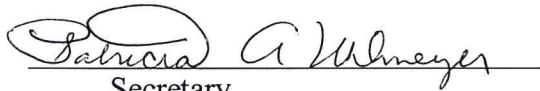
ATHLETIC SUPERVISION CONTRACTS

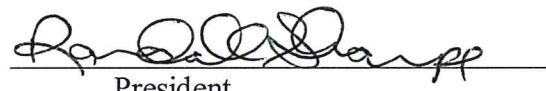
ATHLETIC TRAINER CONTRACT – tabled

TIME CLOCK SOFTWARE

MSBA 2018D updates (revised) - approved

MSBA 2019B - tabled


Secretary


President

9-11-19
Date