



Swan Valley School District Online Course Enrollment Request Form & Learning Agreement

The purpose of this agreement is to acknowledge acceptance of the identified roles and responsibilities for students and parents that request to enroll in online courses under Section 21f of the State School Aid Act.

Student Name _____ Grade _____

I would like to enroll in **ONLINE** for **1st & 2nd** Semester OR **1ST, 2ND & 3RD** Trimester **2022-2023** school year.

(Student signature)

I consent to this request _____
(Parent signature, if student is under 18)

Student – Online Learning Agreement

I need support in the following areas:

I agree to maintain a schedule and spend at least **30** hours (Alt Ed) or **6** hours (HS) a week on my online courses.

I agree to keep up with assignments, tests and quizzes.

I agree to communicate with my instructor regularly and whenever I have a problem.

I agree to communicate regularly with my mentor and whenever I have a problem.

Other _____

Parent – Online Learning Agreement

My child has access to a computer with Internet connection at home.

I can arrange for my child to have regular access to a computer with Internet connection at the local library, community center or other location.

I do not have access to a computer for my child to access online learning and request the school provide one or a place in the school to access the online learning as part of my child's school day.

I agree to support my student's success in online learning by

Setting up a study space

Monitoring his/her progress

Helping maintain his/her study schedule

Encouraging him/her to communicate with the mentor and instructor whenever he/she has a question or a problem.

We acknowledge that we have reviewed this agreement together and understand our responsibilities.

Student _____ Date _____

Parent _____ Date _____

School Representative _____ Date _____

Official School Response

The Student's request to enroll in **ONLINE CURRICULUM**

1st & 2nd semester OR **1st, 2nd & 3rd** Trimester **2022-2023 school year** has been ____ accepted ____ denied.

(Reasons cited below.)

- The student already earned credits for the course (so the student would be repeating a course).
- The online course would not generate credits for the student's transcript.
- Enrollment in the online course is not consistent with the student's graduation requirements or with the student's career interests.
- The student does not have the prerequisite knowledge or skills for the course.
- The student has failed a previous online course in the same subject.
- The online course is of insufficient quality or rigor. We will make a reasonable effort to find an alternative online course that meets the school's requirements for quality and rigor.
- The cost of the course exceeds what the school receives in foundation allowance.
- The request to enroll was made outside the established time for enrollment and schedule changes.
- Other _____

Additional Comments _____

Please direct questions related to this denial to _____ (name) at _____ (contact info).

If you would like to appeal this denial, you must write to (name and address of ISD superintendent).

Your letter must

1. Include the reason (noted above) that the enrollment request was denied and
2. Explain why the student should be allowed to take the course.

Name of School Representative _____