

Swan Valley School District Technology Acceptable Use Policy

Below is the acceptable use policy that students and parents sign and acknowledge every time they enter a new school building at Swan Valley Schools. It makes them aware that the use of the district's computer network, the Internet, and e-mail is a privilege being extended to them. It also grants permission for student's names, pictures, or original work to be used on the district website.

**Swan Valley Schools
Computer Workstation, Network, and Internet Agreement for STUDENTS**

The use of the district's computer network, the Internet and e-mail is a privilege being extended to staff, students, and community members. The following guidelines will apply to all individuals using school district computers.

Internet and Network Use Rules

The district reserves the right to amend these basic rules and guidelines on a regular, or as-needed basis. The following rules and guidelines apply:

1. Access only those places on the Internet, which are intended to be used for appropriate information retrieval, correspondence, and communication. Appropriate is defined as morally correct, free of antisocial behaviors, pornography, and any form of abusive or obscene behavior.
2. Follow the copyright laws dictated by current governmental regulations. Many things found on the internet are public domain. Downloading pictures, videos, articles, or sound files should be subject to approval of the lab supervisor.
3. Visiting internet sites that may charge for services, software, literature, or other products is against school policy and not allowed.
4. Altering or defacing the district's web pages in any way will subject one to disciplinary action.
5. Downloading of unapproved files, programs or applications is not allowed. Any downloading requires approval of the lab supervisor who will check for acceptability, legality, and lack of possible virus.
6. In the case of accidental involvement with a questionable site or situation, consult the lab supervisor.
7. Representing oneself as another person on the Internet is not allowed.
8. Personal profit gain by using the district's system is not allowed. It is possible to create advertisements for local businesses with permission of the lab supervisor.
9. Follow all outlined federal, state, and local laws pertaining to the use of the Internet.

Computer Workstation and Network Rules

It is the sole intent of the school district policy to provide and maintain the finest equipment and technology available to benefit students, staff and community members. To maintain this standard and preserve equipment, the following rules apply:

1. Treat all equipment with respect.
2. Login or falsification as another user is not allowed

Consequences of Breaking the Rules

Failure to comply with the computer and Internet rules and guidelines may result in a loss of computer and/or internet privileges.

I have received, read, and agree to abide by Swan Valley Schools Computer Workstation, Network, and Internet Agreement. I also give my son/daughter permission to use the Internet.

Student Signature	Date
Parent Signature	Date

I also give Swan Valley School permission to use my child's first name, picture, and original work on the district's website. At no time will home address, email address, or phone number be published on the school district website.

Parent Signature	Date
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