

**CAMPBELLSPORT SCHOOL DISTRICT**  
**NOTICE OF BOARD OF EDUCATION MEETING**

**Eden Elementary School Music Room**  
**210 North Elizabeth Street**  
**Eden WI 53019**

**Monday, November 18, 2019**  
**7:30 p.m.**

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**MISSION STATEMENT**

The mission of the Campbellsport School District is to develop each child into an adult who can stand confidently, participate fully, learn continually, and contribute meaningfully to our world.

**VISION STATEMENT**

The Campbellsport School District strives to create a safe and respectful school community where collaboration and professionalism promote the development of an inquisitive student body engaged in a challenging, dynamic curriculum enhanced by meaningful technology.

**AGENDA**

1. Call to order
2. Public notice of the meeting was provided in accordance with Chapter 19.84 of Wis. Stats.
3. Pledge of Allegiance
4. Comments by citizens: The school board may ask questions for clarification, briefly discuss, but may not take any action. All citizens are asked to identify themselves before speaking
5. Announcements/Recognitions
6. Approval of the November 4, 2019 meeting minutes
7. Approval of expenses, payroll vouchers, net receipts and net disbursements
8. Reports:
  - a. Board Committee Update
    - i. Curriculum and Technology Committee
    - ii. Policy Committee
    - iii. Personnel Committee
    - iv. Finance Committee
    - v. Facilities Committee
  - b. Administrative Report
    - i. Athletic Director – Fall Sports Report
    - ii. District Administrator
9. Unfinished Business:
10. New Business:
  - a. Discussion with appropriate action regarding donation to the District

- b. Discussion with appropriate action regarding staff handbooks
  - c. Discussion with appropriate action regarding field trips
  - d. Discussion regarding policies Vol. 28, No 2 (first reading):  
 po 0142.4 Oath; po 0165.1 Notice of Regular Meetings; po 0168.1 Meeting Minutes; po 2260 Nondiscrimination and Equal Access; po 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; po 2260.02 English Language Proficiency; po 2340 District Sponsored Trips; po 2411 School Counseling and Academic and Career Planning; po 2451 Program or Curriculum Modifications; po 3111/4111 Creating a Position; po 3132/4132 Vacancies; po 5111 Eligibility of Resident/Nonresident Students; po 5112 Entrance Age; po 5113 Open Enrollment Program (Inter-District); po 5340 Student Accidents/Illness/Concussions; po 5710 Student Complaints; po 5830 Student Fund-Raising; po 6152 Student Fees, Fines and Charges; po 6470 Payment of Invoices; po 6510 Payroll; Authorization; po 6610 Student Activity Fund; po 6630 Cash Handling and Deposits; po 6830 Audit; po 7300 Disposition of Real Property; po 7310 Disposition of Personal Property; po 7434 Use of Tobacco on School Premises; po 7455 Accounting System for Fixed Assets; po 7540.01 Technology Privacy; po 8210 School Calendar; po 8330 Student Records; po 8660 Transportation by Private Vehicle; po 9600 Staff/Student Participation in Community Event
  - e. Discussion with appropriate action regarding MS-HS schedule change
11. Items for Future Agenda's and/or Research
12. Reflection/Getting Better
13. Closed Session – the Board will convene into closed session pursuant to §19.85 (1); 19.85 (1) (c), Wis. Stats. for the purposes of:
- a. Approval of November 4, 2019 closed session minutes
  - b. Discuss District Administrator evaluation process
14. The Board will reconvene to open session and may take appropriate action as a result of discussion in closed session
15. Adjourn

*This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.*

*Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.*

**Executive Summary**  
***For the Campbellsport School Board***

***Comments by Citizens: Item 4***

***Date: November 18, 2019***

<b>Purpose:</b>	Review procedures and rules pertaining to public participation at Board meetings, as dictated by Board Policy 0167.3.
<b>Background:</b>	The Board may ask questions for clarification, briefly discuss the matter as permitted in accordance with State Statute, but may not take any action on an item unless it is on the agenda. All citizens are asked to identify themselves before speaking.
<b>Recommendation:</b>	None.
<b>Board Action:</b>	Information only.

**Executive Summary**  
***For the Campbellsport School Board***

***Announcements/Recognitions: Item 5***

***Date: November 18, 2019***

**Purpose:** Update Board members on upcoming events and recognition of significant accomplishments by staff and students.

**Background:** Administrators report announcements and recognitions to the Board at the beginning of each meeting.

**Recommendation:** None.

**Board Action:** Information only.

**Executive Summary**  
***For the Campbellsport School Board***

***Meeting Minutes: Item 6***

***Date: November 18, 2019***

<b>Purpose:</b>	Approval of November 4, 2019 meeting minutes.
<b>Background:</b>	The Board must approve minutes from prior meetings before they are published in accordance with state statutes.
<b>Recommendation:</b>	Information only.
<b>Board Action:</b>	Discussion/vote.

**Executive Summary**  
***For the Campbellsport School Board***

***Expenses, Payroll and Receipts: Item 7***

***Date: November 18, 2019***

- Purpose:** The purpose of this report is to review budgetary checks, payroll and receipts for the period of October 1 – October 31, 2019.
- Background:** Attached is the summary of expenditures, payroll and receipts for the prior month. If you have any questions, please contact Shelley at 533-1270 prior to the Board Meeting.
- Recommendation:** Administration recommends approval of net expenditures \$1,287,792.95; net payroll \$466,642.78 and net receipts \$66,555.59.
- Board Action:** Discussion/vote.

**Executive Summary**  
***For the Campbellsport School Board***

***Board Reports: Item 8(a)***

***Date: November 18, 2019***

**Purpose:** Board committee chairs will update the full Board on proceedings at recent meetings.

**Background:** Meeting dates and other informational updates for Board Committees:

**Curriculum & Technology** (Sharon Gazzola, Chair) (KP, CW) – The committee met Nov 6.

**Policy** (Keith Peters, Chair) (DS, MW) – The committee met Nov 11.

**Personnel** (Mike Bowe, Chair) (DN, DS) – No meetings are scheduled at this time.

**Finance** (Dani Neitzel, Chair) (MB, DS) – The committee will meet January 2020.

**Facilities** (Mike Weiss, Chair) (SG, CW) – No meetings are scheduled at this time.

**Recommendation:** None.

**Board Action:** Information only.

\* Need to schedule a meeting

**Executive Summary**  
***For the Campbellsport School Board***

***AD Report: Item 8(b)(i)***

***Date: November 18, 2019***

**Purpose:** The Athletic Director will update the Board on Fall Sports in the school district.

**Background:** Board members should seek clarification on the items reported and prepare questions pertaining to the reports.

Mr. Griesemer will give a general report on fall sports.

**Recommendation:** None.

**Board Action:** Information only.



**Executive Summary**  
***For the Campbellsport School Board***

***Administrative Report: Item 8(b)(ii)***

***Date: November 18, 2019***

**Purpose:** The District Administrator will update the Board on programs and activities in the school district.

**Background:** Board members should seek clarification on the items reported and prepare questions pertaining to the reports.

**District Administrator:** Mr. Amundson will give a general report on school operations including:

- Board election schedule
- State Report Card

**Recommendation:** None.

**Board Action:** Information only.

**Executive Summary**  
***For the Campbellsport School Board***

***Donation to the District: Item 10(a)***

***Date: November 18, 2019***

- Purpose:** The Classes of 2016, 2017 and 2018 would like to donate unused class funds to the Science Olympiad Club which will be established with these donations.
- Background:** After money is withheld for senior class pictures and all monetary obligations are met, funds left in the accounts can be donated to other programs.
- Recommendation:** Accept the donation from the Class of 2016 in the amount of \$1962.01; Class of 2017 in the amount of \$920.51; and the Class of 2018 in the amount of \$396.28 for a total of \$3,278.80.
- Board Action:** Discussion/vote.

**Executive Summary**  
***For the Campbellsport School Board***

***Staff Handbooks: Item 10(b)***

***Date: November 18, 2019***

**Purpose:** The Employee Handbook for Teachers has been reviewed by the Personnel Committee and is enclosed for your approval.

**Background:** Several changes have been discussed by the Personnel Committee. Those changes involve leave administration (sick, personal, and bereavement) and retirement benefits. These issues have been discussed over the past several years.

**Recommendation:** Discuss and approve.

**Board Action:** Discussion/vote.

**Executive Summary**  
***For the Campbellsport School Board***

***Field Trips: Item 10(c)***

***Date: November 18, 2019***

**Purpose:** Per Board policy (2340) some field trips need approval. As we reviewed current practice, several trips might need Board review.

**Background:** Execution of policies, guidelines and directives need constant review. In the past, several concerns around student trips have surfaced. A meeting with staff involved in overnight or out of state trips has been held.

**Recommendation:** None.

**Board Action:** Discussion/vote.

## **Executive Summary**

### ***For the Campbellsport School Board***

***Policies: Item 10(d)***

***Date: November 18, 2019***

**Purpose:**

The purpose of this report is to discuss the following policies:  
po 0142.4 Oath; po 0165.1 Notice of Regular Meetings; po 0168.1 Meeting Minutes; po 2260 Nondiscrimination and Equal Access; po 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; po 2260.02 English Language Proficiency; po 2340 District Sponsored Trips; po 2411 School Counseling and Academic and Career Planning; po 2451 Program or Curriculum Modifications; po 3111/4111 Creating a Position; po 3132/4132 Vacancies; po 5111 Eligibility of Resident/Nonresident Students; po 5112 Entrance Age; po 5113 Open Enrollment Program (Inter-District); po 5340 Student Accidents/Illness/Concussions; po 5710 Student Complaints; po 5830 Student Fund-Raising; po 6152 Student Fees, Fines and Charges; po 6470 Payment of Invoices; po 6510 Payroll; Authorization; po 6610 Student Activity Fund; po 6630 Cash Handling and Deposits; po 6830 Audit; po 7300 Disposition of Real Property; po 7310 Disposition of Personal Property; po 7434 Use of Tobacco on School Premises; po 7455 Accounting System for Fixed Assets; po 7540.01 Technology Privacy; po 8210 School Calendar; po 8330 Student Records; po 8660 Transportation by Private Vehicle; po 9600 Staff/Student Participation in Community Event

**Background:**

The Policy Committee has reviewed and is recommending approval of the policies listed at the December 9, 2019 Board meeting.

**Recommendation:**

**Board Action:**

Discussion.

**Executive Summary**  
***For the Campbellsport School Board***

***MS-HS Schedule: Item 10(e)***

***Date: November 18, 2019***

**Purpose:** Approve change from the current MS-HS schedule to a hybrid schedule. (8 period & block)

**Background:** The MS-HS schedule is not servicing students as well as we can. Changing a school schedule is a process with many complex issues. This has been discussed many times over the years with at least three presentations to former Boards. In the past several years this has been internally discussed. The main reasons for the choice of this schedule includes: shared staff, improvement and adjusting teaching styles. This change addresses these major concerns.

**Recommendation:** Approve changing to the proposed schedule format.

**Board Action:** Discussion/vote.