

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held April 23, 2013 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President-John Seeliger, Clerk-Ann Miller, Boyd Betteridge, Bruce Braginton, Glenda Deputy, John Hill and Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Mike Mitchell, Kevin Monsey, Max Hershenow, Steve West, Mary Keith-HCEA President, Julia Topholm, Kim Rust, Debbie Carstensen, Todd Holden, Larry Renteria, Noel Morton, Shirley Evans, Danielle Garrett, Dee Holzel-Silver Pinyon Journal, Dustin Christean, Mike Michaelsen, other interested persons and Secretary Paula Wright.

President Seeliger opened the meeting with the Pledge of Allegiance.

Correspondence: Mr. Seeliger reminded the Board of an invitation to the Teacher Awards Banquet on May 9th. Please RSVP to Paula Wright.

Mr. Seeliger reported receiving several email regarding Winnemucca Junior High issues associated with the upcoming principal hiring.

Minutes: Mr. Hillyer moved to approve the April 9, 2013 minutes as written. Mrs. Miller and Mr. Hill seconded, motion carried.

Public Comment/Discussion Only: Mr. Larry Renteria, an English teacher at Winnemucca Jr. High, voiced his concerns regarding issues of scheduling for the upcoming school year. Mr. Renteria said that he has always had the opportunity to be involved in decisions that affect his classroom and putting students first. He feels that, with the current transition to a new principal, the teachers are being directed with no input from them in their school, their scheduling and how it may impact students. Mr. Renteria does not want to lose any instructional time with his students.

Mr. Todd Holden, a Science teacher at Winnemucca Jr. High, expressed his concern regarding the proposed late start Wednesdays. He feels it is a safety concern that junior high students will be out of school at the same time high school students are and will be unsupervised. He also expressed his concerns about the possibility of 7th and 8th graders having the same lunch period next year. He said he is all for more training, but not at the expense of losing class time with students.

Superintendent Report

- On April 10th, Dr. Jensen met with Jim Huge in Reno to work on the 360 Superintendent document. The document was completed and Mr. Seeliger, Mr. Hillyer and Mr. Braginton reviewed the document, made some changes, and the document has been released. Dr. Jensen and Mr. Huge also met to make some changes to the current Superintendent evaluation
- On April 11th, Dr. Jensen attended a Superintendent's meeting in Carson City. They discussed a number of the current bill drafts that will impact districts. The bill draft that concerns Dr. Jensen the most is a bill draft related to Net Proceeds of Minerals and the changes that are being proposed. In particular, a question that will be on the ballot in 2014. Because the majority of the

population in the State is not associated with mining, Dr. Jensen's fear is that voters will see it as an easy funding target. If the District's Net Proceeds of Minerals are retracted it will have a detrimental fiscal impact on the District. The rural school districts are banding together to oppose it, along with all the state's school superintendents.

- The evening of April 11th, Dr. Jensen gave a presentation on the District's School Safety Plan to a local church group. The presentation generated some excellent questions and suggestions.
- An Administrators meeting was held on April 12th. They reviewed a number of initiatives and issues that we are currently facing, in particular the close out of the school year and the number of vacant positions we will have for the upcoming school year. Mr. Novi shared information regarding testing.
- Also on April 12th, Dr. Jensen met with Mark Curtis, President of Great Basin College (GBC), and Lisa Costa Campbell (GBC), Bret Murphy (CTE program-Elko) and their finance manager to discuss the High Tech Center and the prospects of entering into an inter-local agreement between the District and Great Basin College. Great Basin has thrown their full support behind the proposal and has issued a written agreement. The agreement is in the process of being finalized. The next step will be to meet with the Mining Foundation to hopefully secure seed money to begin.
- On April 15th, the third table top discussion was held at Grass Valley Elementary School. Topics included a potential "shelter in place" scenario.
- On April 16th, Dr. Jensen and Mr. Novi began the morning by meeting with the Mining Foundation at 6 a.m. They discussed the upcoming Teacher Awards Banquet on May 9th, the Academic Assembly of Excellence on May 8th and the High Tech Center.
- Dr. Jensen has met with all Principals regarding their annual evaluation and reviewed their goals and objectives for the year.
- On the evening of April 17th, Dr. Jensen joined the Lowry High School PTO for a presentation on student health that was facilitated by Dr. Perkinson. We appreciate Dr. Perkinson's support of Lowry High School and Lowry athletics.
- On April 18th, the Newmont Community Breakfast was held. This provides the community with an update of Newmont's projects.
- On April 18th, Dr. Jensen met with Nicole Maher regarding the finalization of our new website. We are coordinating a final training with Blackboard in the next two weeks and hope to roll out the website prior to the conclusion of this school year.
- On April 19th, a meeting was held at Lowry High School to begin discussions on parking, in conjunction with the City of Winnemucca's request for an easement to extend Great Basin Drive and proposed improvements to athletic fields.
- After the meeting at Lowry on the 19th, Dr. Jensen and Mr. Novi traveled to McDermitt to meet with staff. There has been some discussion relative to the continuation of the 4-day school week in McDermitt, based on some academic concerns. When Dr. Jensen and Mr. Novi arrived, the staff had come to an agreement that they believe it is in the best interest of the school to revert back to a 5-day school week. There was discussion as to how the process to revert back to a 5-day school week would proceed. The next step will be to solicit input from the community. The information will be brought to the Board at the May 14th board meeting.

- On April 22-23rd, the “Every 15 Minutes Program” was implemented at Lowry High School. This was a very powerful program. It was very emotional and had the impact that everyone hoped for. The entire scenario was filmed and Dr. Jensen proposed the film be viewed by the Board at a later board meeting.
- Dr. Jensen and Mr. Novi will be attending the NOW Conference in Las Vegas, sponsored by Solution Tree and funded through NNRPDP from April 24-26th.
- Members of the District’s Administrative team will be attending a Solution Tree Conference on Common Core State Standards in Phoenix next week.

Discussion and Possible Action – Approval of Warrants

Mrs. Deputy questioned the warrants for Gary Romero for shampooers and the rolling of the baseball field. Mr. Novi and Dr. Jensen provided information regarding both.

Mr. Braginton moved to approve the warrants as presented. Mr. Hill seconded, motion carried.

Discussion and Possible Action – Approval of a Trip Request for the McDermitt High School Art Club to Travel to Salt Lake City, Utah on May 23-26, 2013 – Julia Topholm

Ms. Topholm approached the Board for permission for the McDermitt High School Art Club to take a trip to Salt Lake City on May 23-26th to visit the Utah Museum of Fine Art, a campus tour of the University of Utah, the Museum of Natural History and Hogle Zoo. Ms. Topholm has also secured tickets for students to attend “Les Miserable” at the Pioneer Theater. She is hoping to make the experience even better for students; she is currently in contact with the Pioneer Theater to get approval for the students to arrive early to the play and meet some of the actors back stage. Eleven students and two chaperones will be making the trip.

The club requested the use of two district vehicles. All costs will be paid by the group.

Mr. Hillyer moved to approve the trip request for the McDermitt High School Art Club to travel to Salt Lake City with the proposed itinerary. Mr. Betteridge seconded, motion carried.

Mr. Hillyer said that he and the Board appreciate everything Ms. Topholm has done for the students of McDermitt Combined School.

Discussion and Possible Action – Approval of a Request by the City of Winnemucca for a 30 Foot Easement for Roadway and Utility Purposes Along the East Boundary of the Lowry High School Property, to Allow for the Extension of Great Basin Drive – Steve West

Dr. Jensen said the District was notified that, in association with the project of Alan Means (The New Frontier), there was a desire to extend Great Basin Drive to East Winnemucca Blvd. Without the granting of a thirty foot easement by the school district, the extension of Great Basin Drive cannot move forward. Dr. Jensen noted that both the district and city was under the impression that such an easement had been granted. No documentation was discovered to support that an easement had previously been granted, requiring consideration of the board.

Dr. Jensen noted that, in the beginning, there was concern that the granting of the easement would require the District to move an existing fence and at who’s expense. In a discussion with Mr. West, the easement would not require movement of the fence. The subject of sidewalks was also discussed. Currently, there is no ability through the Alan Means project to put in sidewalks.

Mr. West said that upon approval by the Board of the easement, construction will begin. It will be very beneficial for alleviating some of the traffic around Lowry and at the east end of the city.

Mr. West asked the Board to consider granting the City's request for the thirty foot easement adjacent to Lowry High School and, if so, that the Grant of Easement documentation be signed by the Board.

Mr. Doyle reviewed a draft of the easement and said it looks fine. His only concern is that, on the schematics (nearest Kluncy Canyon Rd.), it shows Lowry's existing fence line as a straight line, when it actually "jogs out". It appears to him that the easement may encroach on some improved areas. Mr. West said that the intent is not to utilize the right of way right up to the fence, so there may be enough of a separation that it would not encroach on any improvements. He will be reviewing it.

Mr. Hill asked Mr. West if the City had ever discussed proposing impact fees to developers to help pay for the additional costs to police, hospital and schools. Mr. West said that impact fees are generally limited to metropolitan areas. He noted that the process to institute impact fees is quite a process and the Legislature has made it difficult to do.

Mr. Hillyer felt that a discussion for a later date would be to review the cost to add sidewalks to the District's portion of Great Basin Dr.

Dr. Jensen asked Mr. West that, if the easement is granted, it is with the understanding that there is no infringement onto the District's property line.

Mr. Hillyer moved to grant the request from the City of Winnemucca for a thirty foot easement for a roadway and utility purposes along the east boundary of the Lowry High School property in order to allow access to Great Basin Drive. Mr. Braginton seconded, motion carried.

Mr. Betteridge asked if Mr. West could look into making the speed limit sign on Kluncy Canyon Road more visible to motorists. Mr. West said that has been brought to his attention and crews have taken care of it.

Discussion and Possible Action – SIOP Professional Development Plan Proposal for 2013-2014 (McDermitt, Sonoma Heights School and Winnemucca Grammar School) – Noel Morton

The first year of SIOP has been completed. The staffs at McDermitt Combined and Sonoma Heights were trained in SIOP using the SIOP model during the 2012-13 school year.

This year's training plan consisted of two days prior to the beginning of school and three full release days throughout the school year for training, along with nine observations days. The observations were done by Kimberly Howland, the trainer. She would perform one full day of observations at McDermitt Combined and two full days at Sonoma Heights. Ms. Howland's trainings would then be geared to areas needing support observed in her observations. The trainings were geared toward improving math.

There is visible success with students being able to use academic language and are able to relate learning to "real life" topics. Mrs. Morton noted that, after completing the first year of SIOP, she would truly like to see it continue for two more years.

Mrs. Morton approached the Board for approval to allow two days of training prior to the start of the school year for any new staff members. She also requested four days of staff training for McDermitt Combined and Sonoma Heights; one day prior to the beginning of school and three release days throughout the school year. They will continue implementing math and adding the next two components

of the SIOP model; compressible input and strategies and then begin the first two components in language arts.

The total cost for the training for the 2013-14 school year is \$18,000 in training and \$825.50 in materials. Currently, two day sustainability training is planned for new staff from McDermitt Combined, Sonoma Heights and Winnemucca Grammar on August 19th and 20th. The additional four day trainings are scheduled for, either, August 22 or 23rd, and then one day in October or November, one day in February and one day in April.

Dr. Jensen said that the funding for the SIOP program last year at McDermitt Combined and Sonoma Heights came from Title III (LEP) funds. Dr. Jensen noted that a second year of the SIOP program will be extremely beneficial and believes a third year will become a foundation for long term success.

Mr. Hillyer moved to approve the SIOP Professional Development Plan proposal for 2013-14 and asked that Mrs. Morton return to the Board for approval of a third year of the program. Mr. Braginton seconded, motion carried.

Discussion and Possible Action – Discussion and Review of Proposed Single Point of Access Improvements – Dr. Dave Jensen, Kevin Monsey, Max Hershenow

Dr. Jensen introduced Max Hershenow with Hershenow and Klippenstein. Dr. Jensen told the Board that Max has donated many hours of his time drawing up the preliminary drawings for the proposed High Tech Center.

The principals at each site were asked to provide input on single point of access at their site. Mr. Hershenow went through the preliminary drawings of the single point of access remodeling at each in-town school site and McDermitt Combined School. Each site will have a set of locking doors and a controlled space to limit inside and inside out circulation of visitors to the school. There will be a single point of access control for the school and the rest of the school will be locked down in some fashion. There will be a small waiting area near the front office and someone will be a “gatekeeper” to allow access to the school. There will be free passage before and after school. Once classes begin, access will be very limited through the main entry point.

Projected costs for the remodel at each site are: French Ford (\$55,000), Grass Valley (\$25,000), McDermitt Combined (\$45,000), Sonoma Heights (\$45,000), Winnemucca Grammar School (\$25,000), Winnemucca Jr. High (\$55,000) and Lowry High School (\$435,000). Dr. Jensen stated that we would like to begin the projects this summer with Grass Valley Elementary School, Winnemucca Grammar and Winnemucca Jr. High. Cost of the projects will be approximately \$105,000, excluding a contingency factor.

Dr. Jensen said that the District will need to go through proposed projects and re-prioritize. Once projects are prioritized we will hold several community forums to garner community feedback. There was some discussion regarding whether to wait on the single point access remodeling at French Ford, Grass Valley and McDermitt Combined until the District holds the community forums for community input or to move forward with the projects, citing the security and safety of students. After a brief discussion, Dr. Jensen asked the Board to allow the District to move forward on the project planning, pending a final determination from the community in support of the projects.

Mr. Hillyer moved to accept the proposal from Hershenow & Klippenstein for the preliminary drawings for single point of access to our identified buildings as presented. Mr. Braginton seconded, motion carried.

Dr. Jensen, asking for clarification, asked if the Board's intent with the motion made was to allow the District to move forward with the projects. President Seeliger said that is how he understood the motion. Mrs. Mary Keith asked what would happen should the community reject the single point of access projects. Dr. Jensen said we would then need to revisit the project. Mike Mitchell noted that the Board is the stewards of the safety of the students and should do what they believe is in the best interest and safety of the students.

It was decided that, when the District holds the community forums, the single point of access projects not be included in the list of re-prioritized projects presented to the community. It will be presented as a stand-alone project.

Discussion and Possible Action – Facilities Master Plan Update – Dr. Dave Jensen, Kevin Monsey, Max Hershenow

Dr. Jensen noted that this agenda item is to inform the Board of how we would expand school buildings to accommodate growth, if there is a need to at a future point.

Mr. Hershenow provided the Board with some preliminary designs on how we could expand existing facilities at French Ford, Lowry High School, Sonoma Heights and Winnemucca Jr. High School. Total cost for the preliminary designs would be approximately \$29.6 million.

Dr. Jensen said that, if the District finds itself in the position to have to expand these sites, we will not be able to do the projects under our existing bond. It would require us to go to the voters and seek their approval on an enhanced bond project.

Mr. Betteridge asked Mr. Monsey to look into the heating and cooling systems at Grass Valley Elementary and Winnemucca Grammar School. His concern is that the two schools are consistently having problems with the heating and cooling. Mr. Monsey said there were issues early on with the design of the unit and the control sequencing. He noted that the issues should have been taken care of.

Mr. Monsey reviewed the projects that were done last summer and provided the Board with a proposed improvement projects list for each school site for the upcoming summer. Upcoming summer projects total approximately \$21.24 million.

After some discussion, it was decided to begin reviewing the \$21.24 million in projects to categorize/prioritize and return to the Board. It will then be determined how to proceed to present the needs to the community.

Discussion and Possible Action – Scheduling of Community Forums to Review and Discuss Proposed Master Plan Enhancements – Dr. Dave Jensen

Dr. Jensen asked to postpone scheduling the community forums until we reprioritize our projects.

Discussion and Possible Action – Graduation Assignments – John Seeliger

Lowry High School: May 30th at 7 p.m.

Attending: Mr. Hillyer, Mr. Seeliger, Mr. Betteridge, Dr. Jensen

McDermitt Combined-High School: May 29th at 7 p.m.

Attending: Mr. Hill, Mr. Braginton, Dr. Jensen

McDermitt Combined-8th Grade: May 28th @ 7 p.m.

Attending: Mrs. Deputy, Mr. Hill

Denio Elementary: May 23rd at 6 p.m.

Attending: Mrs. Deputy, Mr. Seeliger, Dr. Jensen

Kings River Elementary: No 8th graders

Orovada Elementary: May 23rd at 6 p.m.

Attending: Mr. Hillyer, Mr. Hill

Paradise Valley Elementary: May 29th @ 7 p.m.

Attending: Mrs. Miller, Mrs. Deputy

Discussion and Possible Action – Establish Public Budget Hearing Place and Time – Dr. Dave Jensen

The meeting for the public hearing on the FY14 Tentative Budget will be held on Wednesday, May 15th at 12:30 p.m. in the Lowry High School Library.

Discussion and Possible Action – Superintendent Evaluation Proposal - Dr. Dave Jensen

Dr. Jensen provided the Board with a copy of the Superintendent 360 Evaluation. The evaluation has been provided to Administrators for their feedback. The evaluation consists of eight questions and provides for several narrative responses. The evaluation is anonymous. Dr. Jensen believes that feedback from peers is very important.

Also provided were a copy of the Superintendent's Goals and Objectives and a copy of the modified Superintendent Evaluation template. The intent is for the current Superintendent Evaluation to be used for this year, which has been modified using Jim Huge's suggestions, and then next year a new evaluation will be used.

Dr. Jensen will be evaluated on 1) leadership and District culture, 2) policy and governance, 3) communications and community relations, 4) organizational management, 5) District goal development and attainment, 6) instructional leadership and 7) District goals.

President Seeliger will email the evaluation form to Board members.

At the May 14th meeting it will be decided whether to change the May 28th board meeting date and to establish the June meeting dates. Once the dates are confirmed it will be determined when Dr. Jensen's evaluation and contract will be reviewed.

Discussion and Possible Action – Scheduling of District-wide Late Start for 2013-2014 to Accommodate CCSS Pacing Guides and CCSS Preparation – Dr. Dave Jensen

Dr. Jensen said that he met with most Administrators on Friday, April 19th regarding a district-wide late start for 2013-14 regarding the benefits in terms of the Common Core State Standards. Those Administrators present recognized the need to provide staff with the time they need and are in support of the concept.

Dr. Jensen said that he would like to postpone the agenda item until he has time to calculate, by school site, the instructional time so we can determine whether we can ensure a continuation of instruction. Once that information is gathered, the specifics will be defined. It is hoped that the current minutes of instruction will be maintained. It is hoped that by providing advanced notice to parents and the community it will alleviate most problems. It will not impact schools on a 4-day week.

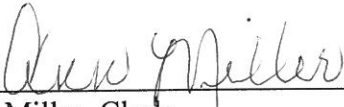
Public Comment/Discussion Only: None

Board/Staff Reports:

1. Mr. Braginton acknowledged that he has received several emails regarding issues/concerns at Winnemucca Jr. High School.
2. Mr. Braginton visited Sonoma Heights on Thursday, April 18th and read to students in Mrs. Fernandez's and Mrs. Dendary's classes. He visited some other classrooms and visited with Mrs. Morton. He also has scheduled a visit to Winnemucca Jr. High on Friday, May 3rd.
3. Mrs. Deputy said that she, Mr. Betteridge and Mr. Hill visited Sonoma Heights and visited with Mrs. Morton.
4. Mr. Betteridge thanked everyone who supported the Lowry Music Booster Club at the recent dinner. He said they had approximately 270 people attend. The music group will be attending the Heritage Music Festival in California.
5. Mr. Hillyer noted how powerful the "Every 15 Minutes" program was. He was impressed by the magnitude of the community first responders taking part and the portrayed realism on every level. He noted that the program sparked a reminder of discussions regarding the partnering of the school district with other community entities. Dr. Jensen said that he and Chad Peters have had conversations regarding that and will be moving forward.
6. Mr. Hillyer also acknowledged receiving emails regarding concerns within the District and noted that some good points were brought up.
7. Mr. Novi attended the hospital board meeting earlier in the evening. Lowry's EMT students were recognized at the meeting and awarded plaques.
8. Mr. Novi: This is testing week at all K-8 schools.
9. Dr. Jensen informed Board members that we will be agendizing a proposal for an enhanced partnership with Humboldt General Hospital and the school district at the May 14th meeting.
10. Dr. Jensen provided the Board with a program from the "Every 15 Minutes Program". "It was a very positive experience."
11. Dr. Jensen informed the Board of a notification from Rory Fitzpatrick, with the Department of Education, that the proficiency rates for math are being raised from 242 to 300. He believes there will be a significant drop in pass rates.
12. Dr. Jensen noted an overall decrease in graduation rates throughout the state. Humboldt County's remained relatively flat.
13. Mr. Seeliger reminded Board members of the Teacher Awards Banquet on May 9th. Please RSVP to Paula.
14. Mr. Seeliger reminded Board members that the May 14th board meeting will be in Paradise Valley and will begin at 4:30 p.m.
15. Dr. Jensen reminded Board members of Lowry's Academic Assembly on May 8th at 9:30 a.m.

Adjourned 8:29 p.m.

Submitted by Secretary, Paula Wright



Ann Miller, Clerk