

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held January 8, 2013 at 4:30 p.m. in the District Office Boardroom.

Board members present were: Clerk-Ann Miller, Boyd Betteridge, Bruce Braginton, Glenda Deputy, John Hill, Andrew Hillyer and John Seeliger.

Others in attendance were: Superintendent Dr. Dave Jensen, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Pam Braginton, Sandy Hammargren-Silver Pinyon Journal and Secretary Paula Wright.

Vice President Seeliger opened the meeting with the Pledge of Allegiance.

Correspondence: Vice President Seeliger acknowledged that the Board was provided a copy of a letter received from Congressman Joe Heck, and an open letter from Forrest Heyne.

Minutes: Mr. Hill moved to approve the December 11, 2012 minutes as written. Mr. Betteridge seconded, motion carried. Mr. Braginton abstained. Mr. Hillyer was not present.

Public Comment: None

Superintendent Report

1. In support of our Bond Initiative, we have begun the process to update our facilities review. Mike Mitchell and/or Kevin Monsey will be meeting with each principal to discuss identified needs, as well as conducting an evaluation of site issues. Once completed, the finding will be brought to the Board for direction on moving forward.
2. On December 17th, two members of the Clark County School District staff provided training to our administrators and teacher representatives on the Curriculum Engine. The training was well received and we are moving forward with Clark County School District in making the Curriculum Engine available to staff. This tool will be made available at no cost to the district.
3. Also on December 17th, a meeting was held with law enforcement, EMS and the school district to review school safety. The meeting was productive and collaborative. It was agreed upon to schedule monthly table top discussions. The first one is scheduled for January 28th in McDermitt.
4. On December 18th we had a Christmas luncheon at the District office. Great food and great company.
5. Christmas break was December 19th through January 2nd.
6. We continue to work on our website development, reviewing current progress and outlining our next steps. We will be holding our next phone conference with Edline Wednesday, January 9th at 9 am.

4:36 p.m. Mr. Hillyer arrived

7. An administrative meeting was held on January 4th with an emphasis on CCSS rollout and looking at a framework template for our standards template. During our first L&I in February, a finalization of a uniform template will be completed and we will define our next steps for framework development.
8. Also on the January 4th, Mr. Novi and Dr. Jensen had a phone conference with Planware on the zoning software. Good progress is being made, although we are struggling matching all students

with addresses, given some of the new streets in Humboldt County. We will continue to move forward on this task.

4:40 p.m. Mr. Novi arrived

9. Dr. Jensen was able to attend the Newmont Community breakfast on Tuesday, January 8th. As part of that meeting, we have scheduled our next High Tech Center meeting for Tuesday, January 15th at 2 pm.
10. Congressman Mark Amodei, visited McDermitt Combined School and spent some time in the Government class. He and Dr. Jensen are scheduling a subsequent meeting, tentatively planned for late January, to discuss educational needs in Humboldt County and the State of Nevada.
11. DeAnna Owens, Kelly Novi and Dr. Jensen will be attending a Nevada School Performance Framework Workshop in Reno on Thursday, January 10th. This meeting is followed by a statewide Superintendent and Cabinet meeting on Friday and Saturday.
12. On January 9th the Calendar Committee will be meeting at 3:30 p.m. to review information collected from a survey sent out to the community. Currently, we have received 387 responses to the survey.
13. We had a broken pipe that flooded the kindergarten wing at Sonoma Heights. A demolition team has already removed the ceiling and insulation. We are allowing the rooms to dry and then the reconstruction will begin. The classrooms have been relocated to the literacy room and music room. We are also working with our insurance company to replace books that were damaged.
14. Dr. Jensen reminded Board members that they need to file a Financial Disclosure Statement by January 15th.

Discussion and Possible Action –Reorganization of the Board; Administration of Oaths of Office and Re-Organization of the Board to Include President, Vice President, Clerk, and Committee Representatives (Debt Management Commission, Legislative, NASB, Insurance, Negotiations, Truancy)

Mr. Seeliger administered an oath of office to Ann Miller, Boyd Betteridge and Bruce Braginton.

Mr. Betteridge moved to nominate John Seeliger as President. Mrs. Miller seconded, motion carried.

Mr. Hill moved to nominate Andrew Hillyer as Vice President. Mrs. Miller seconded, motion carried.

Mrs. Deputy and Mr. Hillyer moved to nominate Ann Miller as Clerk. Mr. Braginton seconded, motion carried.

Mr. Hillyer volunteered to remain as the Debt Management Representative. All Board members were in favor of Mr. Hillyer serving as the Debt Management Representative.

Mr. Hillyer moved to nominate Glenda Deputy as the Legislative Representative. Mr. Braginton seconded, motion carried.

Mr. Seeliger volunteered to remain as the NASB Representative. All Board members were in favor of Mr. Seeliger serving as the NASB Representative.

Mr. Braginton volunteered to serve on the Insurance Committee. All Board members were in favor of Mr. Braginton serving on the Insurance Committee.

Mrs. Miller and Mr. Hill volunteered to serve on the Negotiations Committee. All Board members were in favor of Mrs. Miller and Mr. Hill serving on the Negotiations Committee.

Mrs. Deputy and Mr. Hill volunteered to serve as Truancy Court Representatives. All Board members were in favor of Mrs. Deputy and Mr. Hill serving as Truancy Court Representatives.

Discussion and Possible Action – Approval of Warrants

Mrs. Deputy moved to approve the warrants as presented. Mr. Braginton seconded, motion carried.

Discussion and Possible Action – Review and Opportunity to Provide Input on the Development of a “What Every New Board Member Needs to Know” Document – Dr. Dave Jensen

Board members were given a document providing general information regarding the school district and Board of Trustees. The document was reviewed page by page to gather the Board’s input for changes, additions and deletions. The document will be revised with the suggestions made and brought back to the Board for final approval. The document is a working document and will be updated on an annual basis and provided to the Board.

Mr. Braginton thanked Dr. Jensen and Secretary Wright for putting together the document.

Discussion and Possible Action – Review of the Policy Manual, 4000 Series – Dr. Dave Jensen

The discussion began with policy 4030-Procedure for Submitting Resignations. The rest of the series is new language taken from a model policy from POOL/PACT. Each policy was discussed, ending with policy 4050-Social Networking-AR. The Board provided their recommendations. The item will be placed on the January 22nd agenda and hopefully wrap up the 4000 Series.

Public Comment:

None

Board/Staff Reports:

1. Mr. Hill congratulated Mr. Seeliger, Mr. Hillyer and Mrs. Miller on being named President, Vice President and Clerk. He welcomed Bruce Braginton to the board.
2. Mr. Betteridge said that he and Mr. Braginton will be visiting Grass Valley Elementary on Friday, January 11th at 10:30. He invited other board members to join them.
3. Mr. Betteridge said the basketball court looks great! He said the lines for volleyball, however, are light and not very clear. He congratulated Mrs. Miller and welcomed Mr. Braginton.
4. Mr. Hillyer said he is looking forward to the New Year with direction from colleagues to make the District even better. He appreciates the insight Mr. Braginton will bring to the Board.
5. Mr. Hillyer noted that one of the challenges for discussion in the future is community growth, which will lead to facilities growth.
6. Mr. Hillyer said he will be attending an NIAA meeting on January 14th and 15th. They will be addressing the issue of the “pod system”; realignment of schedules. Mr. Hillyer believes the schedules will return to the previous AA schedules, similar to what the football schedule is currently. He will provide an update at the next meeting.
7. Mrs. Miller welcomed Mr. Braginton.
8. Mrs. Deputy said she was looking forward to Mr. Braginton attending the NASB Conference, along with herself and Mr. Seeliger, on January 25-26, 2013.
9. Mr. Braginton thanked everyone for the warm welcome. He said he was impressed and valued the quality of the discussion on a couple of issues. He said he will enjoy the experience moving forward. He looks forward to the NASB Conference later this month.
10. Mr. Novi reported that the second meeting of the Calendar Committee will be held on January 9th from 3:30-5:30. A short survey was sent out and received 387 respondents to the survey. 57% were parents, 53% were staff and 12% were community (the 12% includes those that could select multiple categories (parent/community member)).
11. Mr. Novi sent out a thank you to all of our schools. We had schools contact parents to encourage them to complete a survey for our E-rate application. With the work of the administrators and secretarial staff, we currently qualify for a 90% E-Rate discount for next year, which is the highest we have reached.
12. Dr. Jensen noted that he will be attending the NASB Conference on the January 25-26th.

13. Dr. Jensen reminded everyone of the Open Meeting Law and Ethics training scheduled for January 23rd at 3 p.m. in the Court House. This is a combined meeting of the school district and City and County Commissioners. The meeting is not mandatory, but Dr. Jensen asked that Board members try to attend.
14. Mr. Seeliger said he would like to have a Board retreat and asked Board members to review their calendars for dates they will be available in February.
15. Mr. Seeliger reminded Mrs. Miller, Mr. Betteridge and Mr. Braginton that they needed to sign their oath of office before leaving the meeting.
16. Secretary Wright welcomed Mr. Braginton to the Board.

Adjourned 7:11 p.m.

Submitted by Secretary, Paula Wright



Ann Miller, Clerk