

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held December 11, 2012 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President-Shelly Noble, Clerk-Ann Miller, John Seeliger, Glenda Deputy, John Hill, Boyd Betteridge, and Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dr. Bill Myhr, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Jennifer and Ed Partee, Bruce Braginton, Sandy Hammargren-Silver Pinyon Journal, Dawn Hagness-NNRPDP, Stella Maestrejuan, Sarah Custer, Josh Dufurrena, Cristal Venzor, Ashley Bresssem, Kylie Lewis, Jeremiah Maestrejuan, Meghan Brennan, Ronda Havens and Secretary Paula Wright.

President Noble opened the meeting with the Pledge of Allegiance.

Correspondence: None

Minutes: John Seeliger moved to approve the November 27, 2012 minutes as written. Mr. Hill seconded, motion carried.

Public Comment: None

Superintendent Report

1. We have begun the parent CCSS trainings throughout the district. Training was conducted at Lowry High School on November 28th, Sonoma on December 3rd, Grass Valley on December 5th and the Rurals on December 6th. French Ford is scheduled for Wednesday, December 12th and Winnemucca Grammar School on Thursday the 13th.
2. On November 29th, an all-day administrators meeting was held with Pam Salazar. The focus was on the results of the Teachers and Leaders Council recommendations followed by tools administrators can use with the Common Core State Standards roll out.
3. Friday afternoon, November 30th, Newmont delivered a truckload of new toys to be distributed to families/students in need. Newmont has been a wonderful partner and we appreciate each of their staff for the support of Humboldt County students.
4. On December 3rd and 4th, Mr. Novi and Dr. Jensen attended an Assessment Summit called by Governor Sandoval and facilitated by West Ed. The purpose was to identify the purposes, needs and challenges associated with the CCSS and SBAC roll-out.
5. The morning of Dec 3rd was comprised of a Superintendent's meeting. In addition to regular agenda items, there was continued work on the iNVEST proposal. This continues to be a living document that is being adjusted in preparation for the upcoming Legislative session.
6. NASB has scheduled a School Board Orientation, Part II for January 25th and 26th. Copies of the draft agenda were provided to the Board. Board members were asked to contact Paula if they are interested in attending.
7. The annual Superintendents Cabinet Work Conference will be held January 11th and 12th in Reno at the Nugget. This will be combined with the School Performance Framework Conference on January 10th.
8. We have received notice that PERS will be increased effective July 1, 2013. The current rate is 23.75% and will be increased 2% to 25.75%. In terms of cost, based on current employees, total

impact is factored at \$379,082. By job category, this represents: \$26,760 for administration, \$252,102 for certified and \$100,220 for classified personnel.

9. On December 8th, 2012, Mike Bumgartner walked across the stage in Lawlor Events Center for his Doctorate. He is making the final changes to his dissertation. Congratulations to Dr. Bumgartner!
10. Our first Calendar Committee meeting was held Tuesday, December 11th. We look to finalize the calendar early in the New Year and bring the committee recommendations to the Board for ratification in January, or shortly thereafter.
11. In collaboration with the City and County, an Open Meeting Law and Ethics training has been scheduled for January 23, 2013 at 3 p.m. The training will be provided by Pool/Pact and will be conducted in the County Courthouse.
12. We have received official notice that we have surpassed the 75% participation rate requirement on the Cigna Survey. This will provide a 2% rate reduction on our renewal rate for the upcoming fiscal year.

4:38 p.m. Mr. Hillyer arrived.

Dr. Jensen presented President Shelly Noble with a plaque thanking her for her service to the staff and students of Humboldt County School District. Mrs. Noble has served on the board for six years and four of those years in the capacity of Board President. We wish her well.

Public Comment: None

Discussion and Possible Action – Approval of Warrants

Mr. Seeliger moved to approve the warrants as presented. Mrs. Miller seconded, motion carried.

FFA Nationals Update – Jen Partee, Meghan Brennan, Ashley Bressem, Sarah Custer, Josh Dufurrena, Kylie Lewis, Jeremiah Maestresjuan, Cristal Venzor

The students thanked the Board for the opportunity to attend the FFA National finals in Indianapolis October 24-27, 2012. The group competed in several areas; marketing, genetics, ag mechanics and livestock judging to name a few. They came home with the following awards: Livestock Judging Team-bronze, Jessica Partee-silver and several top twenty individual places, Blake Duncan-silver, Cristal Venzor-bronze, Ag Mechanics Team-silver, Josh Dufurrena-silver and several high scores, Meghan Brennan-bronze, Jeremiah Maestresjuan-bronze and Mark Linnell-bronze. While some members competed, other members took advantage of some sightseeing. They visited urban farms, the Indianapolis Motor Speedway, the Duncan Miniature Donkey Farm, attended a rodeo and a Band Perry/Bradley Gilbert concert.

RPDP Information and Update – Dawn Hagness

NNRPDP was established in 1999 to serve teachers and administrators in Elko, Eureka, Humboldt, Lander and White Pine counties. The focus was to improve student learning and achievement through the Nevada State Standards. There are currently three regional training programs servicing the 17 school districts in Nevada.

Director, Dawn Hagness, reports to a Governance Board which includes Superintendents, a teacher from each district and a representative from the Nevada System of Higher Education. Eight coordinators serve a 56,000 square mile area of the state.

Assembly Bill 579 provided \$100,000 to the state for training opportunities for administrators in Nevada. The funds help support the Superintendent's Academy, travel and conference expenses, ongoing training opportunities and mentoring.

Senate Bill 14 requires the State Board to develop an ELA math model curriculum using the CCSS as the framework. The RPDP will provide professional development to teachers and administrators using the curriculum model.

Under Assembly Bill 224, a statewide training program for teachers and administrators concerning effective parental involvement will be provided by RPDP.

To date, RPDP has provided 18 trainings to school district staff this school year. They offer district wide classes for credit, site specific training and administrative support. As we finalize our Common Core, the District has several trainings scheduled for the second semester.

NASB Conference Review – John Seeliger, Glenda Deputy, Boyd Betteridge

Mr. Seeliger reported it was a good conference. It began Thursday with a new school board member orientation.

Mr. Braginton attended and was appreciative of the overview of Nevada's ethics laws and open meeting law. He thanked the Board for the opportunity to attend.

Mr. Seeliger reported that Davis W. Campbell, former Executive Director with the California School Boards Association, was the keynote speaker on Friday and talked about "Leading Our Schools in the 21st Century: The True Meaning of Trusteeship". He discussed the importance of Board of Trustees in providing direction. Assistant District Attorney (Washoe County), Paul Lipparelli discussed "Nevada's Open Meeting Law". Nevada Superintendent of Public Instruction, Dr. James Guthrie spoke on the "Goals for Public Education in Nevada". Douglas County school board member and Churchill County School District's legal counsel, Sharla Hales, discussed the "Legal Potholes: What to Do to Avoid Falling In". Dr. Delaine Eastin, former legislator and California Superintendent of Public Instruction, spoke on "Budgets are Value Statements: The Choices We Are Making".

Mrs. Deputy reported that Dr. Richard Mayer talked about "How NOT to be a Terrible School Board Member".

Dr. Jensen said that everyone who attended the conference felt it was a very beneficial conference. He noted that Part II of the conference is being held in Reno on January 25-26th and encouraged everyone to attend.

Mr. Seeliger reported that on Saturday of the conference, keynote speaker, Dr. Stephen Sroka, talked about "The Power of One: Making Choices That Improve Learning and Success". The conference concluded with Nevada State Senator, Debbie Smith, talking about choices you make as a school board member, the challenges you face, and the consequences for students.

Discussion and Possible Action – Approval to Cancel the December 25, 2012 Board Meeting – Dr. Dave Jensen

Mr. Hillyer moved to cancel the December 25, 2012 board meeting. Mrs. Deputy and Mr. Seeliger seconded, motion carried.

Discussion and Possible Action – Approval of the Malheur County, Oregon Tuition Agreement – Dr. Dave Jensen

We currently have ten Malheur County students attending school at McDermitt Combined School. The current contract, approved by the Malheur County School District Board of Trustees, provides a payment of \$7,581.26 per pupil 1st through 12th grade and at a factor of .6 for kindergarteners.

Mr. Seeliger moved to approve the Malheur County, Oregon tuition agreement. Mr. Hillyer seconded, motion carried.

Discussion and Possible Action – Approval of Changes Made to 3040 Policy - Unused Sick Leave Retirement Incentive – Dr. Dave Jensen

Dr. Jensen returned to the Board regarding the Early Retirement Incentive Plan-Unused Sick Leave PERS Purchase. Dr. Jensen noted that the various negotiated agreements reference that an employee must have a minimum of ten years with the District to be eligible for early retirement. Dr. Jensen asked the Board to approve the recommended change of a minimum of ten years with the District to be eligible for the unused sick leave retirement incentive to ensure consistency between policy and negotiated agreements.

Mr. Seeliger moved to approve the 3040 policy, with the change noted. Mr. Betteridge and Mr. Hillyer seconded, motion carried.

Discussion and Possible Action – Support of a Resolution in Opposition to Sequestration – Dr. Dave Jensen

NASB Executive Director, Dottie Merrill, sent out an email asking board members across the state to adopt a resolution to oppose the sequestration of funds. The resolution urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect all school districts. The across-the-board cuts to federal education programs would occur under a process called sequestration; defined as the cancellation of budgetary resources. This would mean a decrease of 8.2% of our federal funds or approximately \$166,000 for Humboldt County School District. Funds included in this sequestration would be: Title I, IDEA, CTE and Title III. Dr. Jensen asked the Board to consider support of the resolution.

Mr. Seeliger moved to approve support of a resolution in opposition to sequestration. Mr. Hill and Mrs. Deputy seconded, motion carried.

Discussion and Possible Action – Suburban Purchase Approval – Kelly Novi

The District went out to bid to purchase used suburbans. We received bids from Bosch Motors (\$32,800 each), Champion Chevrolet (\$32,786 each, without options package, \$34,202 each, with options package), Delong Ford (one at \$20,000) and Fallon Auto Mall (each ranging from \$33,017.25-\$36,978.25).

Dr. Jensen noted that originally the District had hoped to purchase four suburbans, however, the prices were above what we had anticipated. Mr. Novi, noting the mileage associated with the suburbans, recommended the District purchase the two new (2012) suburbans, with 50 miles on each, from Champion Chevrolet, with the addition of the options package.

Dr. Jensen said that \$72,000 has been set aside in the budget for fleet enhancement.

Mrs. Deputy moved to approve the purchase of two suburbans from Champion Chevrolet with the options package included. Mr. Hill seconded, motion carried.

Discussion and Possible Action – Audit Corrective Action Plan – Dr. Dave Jensen

As part of the recent fiscal audit completed by Drake Rose & Associates, a finding related to compliance with Nevada Revised Statutes and Nevada Administrative Code was identified. The findings were in relation to summer projects funded through the District Bond Initiative Fund and Building and Sites Fund. In preparing for summer facilities improvements, projects were developed anticipating completion levels by the conclusion of the 2012 fiscal year. The pace for completion and subsequent billing exceeded projections leading to the accrual of costs in FY12 that had been projected to become payable in FY13. This led to ending fund balances lower than had been projected, leading to a finding.

Dr. Jensen provided the Board with a copy of the corrective action plan, which states that the District will assure that safe guards are in place to ensure that future violations do not occur.

Mr. Hillyer moved to approve the corrective action plan as presented. Mr. Seeliger and Mr. Hill seconded, motion carried.

6:23 p.m. Break

6:30 p.m. Return to meeting

Discussion and Possible Action – FY13 Augmented Budget – Dr. Dave Jensen, Ronda Havens

Dr. Jensen went over the budget and presented the amendments to the FY13 Budget as follows: Resolution #1) authorization of transfer of appropriations by increasing the General Fund by \$880,783, Resolution #2) an increase in the Debt Service of \$777,056, and Resolution #3) an increase in Special (Other) Funds of \$434,122.

Dr. Jensen read Resolution #1 into the record:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2012-2013 Budget of the Humboldt County School District

WHEREAS, the revenues of the General Fund, Humboldt County School District were budgeted to be \$30,132,945 on May 16, 2012, and

WHEREAS, the revenues are now determined to be \$31,013,728 and

WHEREAS, said sources are as follows:

Local Sources	\$ 1,261,604
State Appropriations	\$ (961,593)
Federal Sources	\$ 45,486
Opening Fund Balance	\$ 535,286
TOTAL	\$ 880,783

WHEREAS, there is a need to apply the increased proceeds in the General Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2012-2013 budget by appropriating \$880,783 for use in the General Fund, thereby increasing its appropriations from \$30,132,945 to \$31,013,728. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 11th day of December, 2012 by the following vote.

President Noble asked for all those in favor. Resolution #1 passed with all members in favor.

Dr. Jensen read Resolution #2 into the record:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2012-2013 Budget of the Humboldt County School District

WHEREAS, the revenues of the Debt Service, Humboldt County School District were budgeted to be \$2,330,006 on May 16, 2012, and

WHEREAS, the revenues are now determined to be \$3,107,062 and

WHEREAS, said sources are as follows:

Opening Fund Balance	\$ 480,135
Ad Valorem Revenue	\$ 296,921
TOTAL	\$ 777,056

WHEREAS, there is a need to apply the increased proceeds in the Debt Service Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2012-2013 budget by appropriating \$777,056 for use in the Debt Service Fund, thereby increasing its appropriations from

\$2,330,006 to \$3,107,062. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 11th day of December, 2012 by the following vote:

Mr. Hill moved to approved resolution #2. Mr. Hillyer seconded, motion carried.

Dr. Jensen read Resolution #3 into the record:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2012-2013 Budget of the Humboldt County School District

WHEREAS, the revenues of the Special (Other) Funds, Humboldt County School District were budgeted to be \$11,844,150 on May 16, 2012, and

WHEREAS, the revenues are now determined to be \$12,278,272 and

WHEREAS, said sources are as follows:

State Funds	\$ 111,807
Special Education Fund	\$ 187,033
Gifts and Donations Funds	\$ 45,098
Federal Funds	\$ (102,192)
Food Service Fund	\$ 6,828
Capital Projects Funds	\$ 149,165
Private Purpose Trusts Funds	\$ (8)
Workers Compensation Fund	\$ 35,980
Unemployment Compensation Funds	\$ <u>411</u>
TOTAL	\$ 434,122

WHEREAS, there is a need to apply these increased proceeds in the Special (Other) Funds. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2012-2013 budget by appropriating \$ 434,122 for use in the Special (Other) Funds, thereby increasing its appropriations from \$11,844,150 to \$12,278,272. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 11th day of December, 2012 by the following vote:

President Noble asked for all those in favor. Resolution #3 passed with all members in favor.

Dr. Jensen thanked Ronda Havens for the countless number of hours she spent in preparing the budget.

Discussion and Possible Action – Review of the Policy Manual, 4000 Series – Dr. Dave Jensen

At their December 11th meeting, the Board agreed to all of the recommended deletions. They began walking through changes, if any, to the policy. The primary changes to the document are recommended policies and procedures by Pool/Pact.

The Board reviewed sections 4000-4030. The remainder of the policy will be reviewed at the January 8th meeting.

Public Comment: None

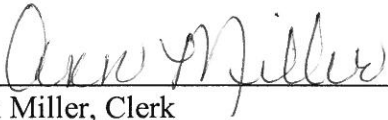
Board/Staff Reports:

1. Mr. Hill asked if Dr. Jensen had checked on whether the city imposes impact fees. The question has prompted the possibility of having an open discussion with the City regarding the assessment impact fees.

2. Mr. Hill said it has been a pleasure working with Mrs. Noble and wished everyone a Merry Christmas.
3. Mr. Betteridge asked if the right of way easement documents, regarding the property next to the junior high, had been signed. Mr. Doyle said he is working on it.
4. Mr. Betteridge thanked Mrs. Noble for her service to the Board and wished everyone a Merry Christmas.
5. Mr. Hillyer send out his thoughts and prayers to those that knew Jerry Ogolin, Principal of Yerington High School. Mr. Ogolin passed away recently.
6. Mr. Hillyer reminded everyone to get their fireman's tickets.
7. Mr. Hillyer wished Mrs. Noble good luck. He said she has provided good, calm leadership and has been a good influence on the board.
8. Mr. Seeliger thanked Mrs. Noble for her service and professionalism while on the board.
9. Mr. Seeliger thanked Dr. Myhr for his educational training and wished him luck.
10. Mrs. Deputy thanked Dr. Myhr for getting the District "up to speed" in technology and wished everyone a Merry Christmas.
11. Mrs. Miller expressed her appreciation to, both, Mrs. Noble and Dr. Myhr and wished them well.
12. Mr. Novi wished Mrs. Noble and Dr. Myhr well and wished everyone a Merry Christmas.
13. Dr. Myhr reported he is attempting to transfer everything from the old website to the new District website.
14. Dr. Myhr said he appreciated the opportunity to work with everyone at Humboldt County School District.
15. Dr. Jensen reminded the Board of the NASB Orientation-Part II being held in Reno on January 25-26, 2013.
16. Dr. Jensen reported that staff from Clark County School District will be arriving on Monday to provide an all-day training with administrators and teacher leaders for instruction on their curriculum engine. We will get access to hundreds of thousands of dollars worth of work that they have compiled. The only cost to the district will be to fly the two gentlemen up (and back), car rental and motel for one night.
17. Dr. Jensen thanked Mrs. Noble for her four years of leadership.
18. Dr. Jensen wished Dr. Myhr the best of luck.
19. Mrs. Noble thanked everyone on the Board, administrators and staff. She welcomed Bruce Braginton.

Adjourned 8:15 p.m.

Submitted by Secretary, Paula Wright


Ann Miller, Clerk