

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held October 9, 2012 at 3:30 p.m. in the District Office Boardroom.

Board members present were: President-Shelly Noble, Clerk-Ann Miller, John Seeliger, Glenda Deputy, John Hill, Boyd Betteridge, and Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dr. Bill Myhr, Director Kelly Novi, Jessica Powell-Humboldt Sun, Bruce Braginton, Paul Criddle and Secretary Paula Wright.

President Noble opened the meeting with the Pledge of Allegiance.

Correspondence: None

Minutes: Mr. Seeliger moved to accept the September 25, 2012 minutes as written. Mr. Betteridge seconded, motion carried. Mr. Hillyer was not present.

Public Comment: None

Superintendent Report

1. On September 26th, 2012, a presentation was provided to the Rotary Club regarding the District. There were a number of great questions and positive support for the District.
2. Pre-conference meetings have been scheduled and/or held with all members of the administrative team. Goals are expected to tie to the District Improvement Plan (DIP) and School Improvement Plan (SIP).
3. An RPDP Governance Board meeting was held on September 27th. Primary issues were related to the development and approval of the budget. In addition, they are addressing a collaborative effort to ensure RPDP continues to be available to our consortium during the upcoming legislative session.
4. On September 28th, a bi-monthly L&I meeting was held with the administrative team. The focus was on changes to the assessment process under Smarter Balanced Assessment Consortium (SBAC). This developed very interesting conversations as we consider alterations to our assessment practices. The SBAC website was reviewed and provides a strong resource for professional development activities at individual sites.
5. On October 1st, Dr. Jensen participated in a College and Career Readiness Taskforce meeting via interactive television. The focus was on the development of processes associated with ensuring that measurable criteria are developed regarding College and Career Readiness.
6. Dr. Myhr and Dr. Jensen conducted a phone conference with Susan Condrey, with ENI, regarding capacity building in connection with the Focus Plan development for McDermitt. Secondary conversations occurred regarding administrative capacity building utilizing Title II A funds.

7. A meeting was held on October 2nd regarding the development and implementation of an "Energy Dashboard" system to track energy savings through the solar panel implementation. The hope is to have a system in place by the end of this calendar year.
8. Mr. Hillyer, Mr. Jeppsen and Dr. Jensen met with Stephen Romero (Wells Fargo Insurance) regarding a concussion program and health benefit provided by Wells Fargo. The concussion policy has been implemented at Lowry High School and McDermitt Combined. Further discussion is scheduled.
9. On October 3rd, a Superintendent's fireside was conducted with training provided by Futures Education, which has a focus on Special Education.
 - a. Nations Report Card
 - i. More than 50% of people with disabilities are unemployed
 - ii. More than 50% of people incarcerated have disabilities
 - iii. Home ownership for people with disabilities is less than 5%
 - iv. National cost to provide services for people with disabilities is \$150 Billion + per year
 - b. We must change our conversation regarding special education
10. Thursday, October 4th was an all day workshop to begin the foundation of the iNVest proposal for the upcoming legislative session. Three primary areas of focus were established:
 - a. Funding – Adequacy, Nevada Plan and Capital Improvements
 - b. Reform – Provide teeth to the previous educational reforms and reduce associated unfunded mandates and reporting requirements that are repetitive
 - c. Curriculum – Drop the HSPE and move to "end of course assessments" supported with ACT testing
11. On October 8th, Mrs. Havens and Dr. Jensen participated in an audit exit interview with Drake and Rose. In general terms the audit was positive, with a couple of areas that we will be addressing. The formal presentation will be conducted on November 13th, 2012 during the Board meeting scheduled in McDermitt.
12. In conversations with Clark County School District, we may have an opportunity to access Clark County's curriculum engine to assist in our transition to Common Core State Standards. Dr. Jensen, Dr. Myhr and Mr. Novi will hold a phone conference on October 10th at 10 a.m. to discuss how we can gain access to their information.
13. The State Attendance Audit has been completed. On count day we showed a total enrollment of 3,504, however, the auditors have excluded two students, with the possibility of losing four additional students.
14. On October 11th, Dr. Jensen will be departing for the Annual Association of School Business Officers (ASBO) conference in Phoenix, AZ. This is the premiere educational business conference and he is looking forward to the various trainings and their application to our district.

Interview to Fill the Vacancy for Seat D on the Humboldt County Board of School Trustees – Bruce Braginton

3:47 p.m. Mr. Hillyer arrived.

Mr. Braginton is currently employed by Newmont Mining Company. He has been in the mining industry for approximately 30 years. He began as a geologist, working both mine and exploration geology. He transitioned to Newmont's Continuous Improvement Program for three years and then

transitioned again to their Human Resources Department, where he currently serves as their Regional Manager of Talent and Development.

He has lived in Winnemucca for the past 22 years. For the last 7-8 years he has done work on leadership development and training within Newmont. He believes he has a good understanding of educational principles. His wife has been an educator for a number of years. She is currently employed by Humboldt County School District.

He said he applied for the position because he didn't like to see a vacancy on the Board and found there was little interest in the position. Mr. Braginton ran for a school board seat several years ago. He felt this was a good time to step forward and give back to the community.

Mr. Braginton was asked several questions by the Board.

Discussion and Possible Action – Approval of Warrants

Mr. Hillyer moved to accept the warrants. Mr. Hill seconded, motion carried. Mr. Seeliger abstained.

Discussion and Acton – Appointment to Fill Seat D on the Humboldt County Board of School Trustees

After a brief discussion, Mr. Hillyer moved to accept the appointment to fill Seat D with Mr. Braginton. Mrs. Miller seconded, motion carried.

Everyone congratulated and welcomed Mr. Braginton.

Discussion and Possible Action – Approval of a Trip Request for the Lowry High School Band and Choir to Anaheim, California for the Heritage Music Festival – Paul Criddle

Mr. Criddle approached the Board for permission for the band and choir to travel to Anaheim, California to attend the Heritage Music Festival. The festival will be held April 24-28, 2013. Approximately 100 students and 10-12 chaperones will be attending. The group will assume all costs of the trip.

Mr. Hillyer moved to approve the trip request for the Lowry High School Band and Choir to Anaheim, California for the music festival. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – Clarification of Early Incentive Retirement Motion Made at September 25, 2012 Meeting – Dr. Dave Jensen

While preparing the minutes for the September 25, 2012, Secretary Wright found that the motion made regarding the early incentive retirement required clarification. The original motion read "I move to not approve the early incentive retirement for next year". Noting that applications are to be submitted January 7, 2013, clarification was needed to determine if the motion was meant for the 2012-13 school year or the 2013-14 school year.

In a conversation with Mr. Doyle, he asked that an amended motion be made to clarify the motion.

Mrs. Miller moved that we do not fund the Early Incentive Retirement for the current school year 2012-13. Mr. Hillyer and Mr. Betteridge seconded, motion carried.

4:14 p.m. Break

4:28 p.m. Return to session

Those in attendance: All Board members, Dr. Jensen, Dr. Myhr, Mr. Novi, Robert Lindsay, Michelle Garrison, Katie Donovan, Pam and Bruce Braginton, Jennifer Partee, Cristal Venzor and Secretary, Paula Wright.

Discussion Only – French Ford Middle School and Paradise Valley Elementary Presentation – Rob Lindsay, Michelle Garrison, Katie Donovan

Mr. Lindsay thanked Mrs. Noble for her service to the Board of Trustees.

French Ford Middle School's mission statement: "It is the mission of French Ford Middle School to develop competencies in academic and technological skills, demonstrate college and career readiness, know how to access information, be responsible for choices and actions, and be cognizant of what it means to be a conscientious member of the school, city, nation and world communities."

Enrollment is approximately 500 students. Mr. Lindsay noted that the school did not make AYP in math and ELA. The subgroups include students with IEP's, LEP, Hispanic population and free and reduced lunch.

A letter was sent home to parents explaining changes to school-wide grading practices. Tests and projects will be 60% of the grading practice, daily work will be 40% of the grading practice and a "minimum F" model (50-59) will be implemented. Students will also be given the opportunity to make up work.

The school has gone from team teaching to self-contained classrooms. It is hoped this will allow for more instructional time; students will not lose instructional time changing classrooms. The school schedule was also changed. It is hoped this will allow for opportunity to integrate curriculum, allow for more instructional time (fewer transitions) and dedicate instructional time to literacy, math, social studies and science.

Mrs. Garrison noted that the staff hopes to increase student achievement for all students in literacy and math on MAP's and CRT's, including students in targeted subpopulations of IEP and LEP. This will be done by 1) aligning the schedule, 2) utilizing IC teams to enhance, improve and increase student and staff performance, 3) increasing interventions to increase student achievement and 4) creating rigorous curriculum and assignments to match Common Core State Standards during PLC's.

Mrs. Donovan reported that, now that the Wifi problems have been resolved, staff will be able to access the A+ program once again to assist students.

Mr. Lindsay said they will increase parent and community involvement to improve education outcomes by 1) obtaining an onsite parent involvement coordinator through AmeriCorp, 2) conducting parent involvement workshops onsite and by 3) updating the school's website.

Jessie Westmoreland, with RPD, has been a great source of information and Dr. Myhr has begun his Common Core modules. Mr. Lindsay noted that training, resources and library texts would be

extremely helpful. Dr. Myhr reported that the District is lining up curriculum platforms that can be accessed and he is providing specific websites that teachers can access for further resources.

Mr. Lindsay invited the Board to join them for PLC meetings, which are held every Wednesday from 2:45-3:45 p.m.

Paradise Valley Elementary

Paradise Valley Elementary currently has 30 students, two teachers and one instructional aide. The school again made AYP. Mr. Lindsay said that Paradise Valley Elementary is fortunate that they have solid, dedicated parents and community, which makes for solid students.

Students were invited to French Ford to take part in "Louie the Fish", bone art carving for a 90 minute session.

All rural schools are meeting on October 11th in Orovada at 9:30-1:30. Mrs. Kennedy has set up a science day for the students.

Discussion Only – Update on the National FFA Competition to be Held in October – Jen Partee, Cristal Venzor

Churchill County was the state winner in the Livestock Judging competition, however they forfeited, which allows Lowry's Livestock Judging Team to represent the state in Indianapolis. Lowry will be competing in Livestock Judging and Ag Mechanics.

Next year the competition will be held in Louisville.

Discussion and Possible Action – Approval of the Application for AB1 One-Fifth and Incentive Credit – Dr. Dave Jensen

On an annual basis, the District must submit an application to the Nevada Department of Education for the One-Fifth and Incentive Credit. It was negotiated per statute in 2007; however, it requires approval by the Board each year.

The One-Fifth Incentive has already been submitted because of the due date. The One-Fifth is a phase out program. Once an employee receives one full year credit, they are no longer eligible for the 1/5th and it shifts to an incentive amount. The District had only one eligible employee. The amount applied for was \$1,500.

The Incentive Credit application is due October 31st. We are currently establishing a list of eligible employees who fall into a "hard-to-fill" or "at-risk" position. It provides a maximum of \$3500 to eligible employees. Once compiled, the application will be submitted.

Dr. Jensen asked the Board to allow him to move forward with the submission of the applications.

Mr. Seeliger moved to approve the submission of the application of AB1 One-Fifth and Incentive Credit. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – Approval of Progressive Discipline Plans – Kelly Novi

Each school is required to submit a Progressive Discipline Plan to the Department of Education on an annual basis. Most of the plans were a review of the current plan and, in some cases, minor

changes were made. All schools submitted their plans on time to Dr. Jensen for review and meet the intent of the law.

Mr. Seeliger moved to approve the Progressive Discipline Plans as presented. Mr. Betteridge seconded, motion carried.

Discussion Only – Ten Year Financial Presentation – Dr. Dave Jensen

Included in the information provided to the Board was 1) general fund revenue vs total expenses, 2) general fund cash flow, 3) general fund average daily balance (expense and revenue), 4) general fund cash flow history, 5) Net Proceeds of Minerals historical data, 6) salary and benefits (by the % of the total general fund expenditures), 7) enrollment trends, and 8) staffing patterns.

Dr. Jensen said that the District is reaching a “tipping point” in the way we think about budgeting. The District will need to be cautious in how we use Advanced Net Proceeds of Minerals to meet obligations, so as not to jeopardize our safety when we no longer receive Advanced Net Proceeds of Minerals funds.

Public Comment: None

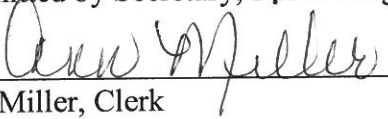
Board/Staff Reports:

1. Mr. Hill welcomed Mr. Braginton to the Board.
2. Mr. Hillyer reported that realignment and eligibility issues were discussed at the last NIAA meeting. The concussion policy has not changed and we are hoping to have a concussion policy by the end of November.
3. Mr. Hillyer asked if anyone had concerns regarding the proposed 83 unit hotel that is proposed for 460 E. Winnemucca Blvd., which is adjacent to the Winnemucca Police Station. Mr. Hillyer noted that the Fire Department had some concerns regarding the height of the building. His concern is having multi-unit hotels near a school.
4. Mrs. Deputy asked to have Mrs. Maestrejuan come before the Board to provide a school lunch update.
5. Mrs. Deputy reported that the Truancy Board met last week. They had two clients, one did not show and the other attended without his parents present. The Truancy Board meets every two weeks and there is the possibility that they will meet on the same day as school board meetings.
6. Dr. Myhr reported that SIOP training was held with McDermitt and Sonoma Heights in McDermitt. Not only did they have a good training, they were treated to Indian Tacos. Because Winnemucca Grammar School uses the same trainer, discussion is taking place to have trainings include all three schools.
7. Dr. Myhr said that Common Core continues with Module 3 and Module 4. Two or three more sessions will be conducted at each site on Common Core and then RPDP will be invited to work individually with building staff on implementation. He will report to the Board at the next board meeting.
8. Mr. Novi reported that the District was having wireless issues, as French Ford reported. The District was using home grade wireless access points; which cannot handle the load of some of the testing. An enterprise class system was tried and there were no problems. Mr. Novi and the Tech Department will be meeting with the vendor to review the product and possibly look at some indoor/outdoor units that would cover an entire campus. The rurals will also be considered.

9. Mr. Novi said that, after a meeting with the Department of Education and Alternative Ed, a policy will be brought to the Board for approval. It is hoped this policy will assist the District in not losing so many students to Adult Ed programs. This will allow the District to have some control in-house.
10. Dr. Jensen: Dr. Myhr had a conversation with another possible website vendor, Blackboard Edline. Dr. Jensen and Dr. Myhr had a follow-up meeting with the vendor and hope to make a decision on a website vendor by October 10th. The proposal is at a cost of approximately \$10,000. The options include a mobile platform and everything we are looking for.
11. Dr. Jensen encouraged everyone to sign up for the FFA Alumni raffle. He purchased one ticket and won a Savage 17 HMR rifle.

Adjourned 6:05 p.m.

Submitted by Secretary, Paula Wright


Ann Miller, Clerk