

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held August 28, 2012 at 4:35 p.m. in the District Office Boardroom.

Board members present were: President-Shelly Noble, Clerk-Ann Miller, John Seeliger, Glenda Deputy, John Hill, and Boyd Betteridge. Absent: Andrew Hillyer.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dr. Bill Myhr, Director Kelly Novi, Attorney John Doyle, Jessica Powell-Humboldt Sun, Dorene Kitras, a representative from Janitorial Nia and Secretary Paula Wright.

President Noble opened the meeting with the Pledge of Allegiance.

Correspondence: None

Minutes: Mr. Hill moved to approve the August 14, 2012 minutes as written. Mrs. Miller seconded, motion carried. Mr. Betteridge abstained.

Public Comment: None

Superintendent Report

- 1) New teacher and sub training was held on August 15th – we had 12 new teachers in attendance. Teachers participated in a full day training with NNRPDP.
- 2) Met with Steve Lyon the new editor for the Humboldt Sun – will be providing a monthly editorial
- 3) August 16th and 17th were teacher work days. Mr. Novi, Dr. Myhr and Dr. Jensen met with all in-town schools as a welcome and to provide an update on state and local issues.
- 4) Monday August 20th was our first day of school. Dr. Myhr and Dr. Jensen traveled to be in McDermitt as school began. Though they are down two teachers (math and science) Mrs. Kennedy and the staff have worked extremely hard and had a successful first day. We then traveled to visit staff and students in Kings River and Orovada.
- 5) Tuesday August 21, Mr. Novi, Dr. Myhr and Dr. Jensen attended the monthly Mining Foundation breakfast.
- 6) The afternoon of the 21st, a Superintendent's Finance meeting was held. Dr. Jensen participated through Interactive Video. The meeting discussed the results of the recent Nevada School funding study and to provide feedback for the LCB to consider as they meet Tuesday the 28th. The study outlined 12 recommendations.
 - a. Recommendation 1 – Review and revise the teacher allotment tables and attendance areas
 - Generally agree with this recommendation, however, need to ensure a component of the analysis considers the need for classified personnel
 - b. Recommendation 2 – update the FTE staffing and expenditure data used in DSA calculations
 - Currently, there is inconsistency in what is considered a FTE. Some districts consider 8 hours a day as a FTE, while others may use 6 hours. Need to ensure they are updated to reflect the actual staffing costs, rather than old information.

- c. Recommendation 3 – replace the implicit wage differential adjustment in the DSA with a more objective measure of the geographic labor cost variation such as the comparable wage index (CWI)
 - To generally lump all the districts together in such a calculation is inadequate. In communities, such as Humboldt, with mining and mining related positions, wages vary based on gold price. In addition, this recommendation fails to consider collective bargaining.
- d. Recommendation 4 – Reconsider the way the DSA groups districts for calculations
 - Current groupings were designed to normalize wages among similar districts. Past review found that adjustments to this model significantly altered funding for districts.
- e. Recommendation 5 – Embed the pupil-weighted adjustments for low income and ELL students as well as scale/density into the DSA.
 - A formula based on program costs should be considered that reflects associated costs for meeting the needs of various sub populations.
- f. Recommendation 6 – Review how categorical funding might be used more flexibly
 - Though flexibility is sought for categorical funding, historically they often become part of the DSA which is subject to alteration in funding levels, and would then become subject to collective bargaining. In addition, as funding levels have decreased, the categorical funding becomes a basic support to meet our obligations. Additionally, categorical funding that may have been fully funded in the past has not kept pace with expenses: special education units and retiree costs for PEBP.
- g. Recommendation 7 – Document the current approach for funding special education
 - Ultimately, need to consider in conjunction with an adequacy study.
- h. Recommendation 8 – Consider one of the four special education funding options
 - Need to explore other funding models. Requires more information on the options.
- i. Recommendation 9 – Separate funding for gifted students
 - Agreed so long as separate funding does not impact existing funds.
- j. Recommendation 10 – Study census-based funding
 - Though agree on need to further study special education funding models, we are not certain that the census-based approach would accurately reflect changes in special education populations. Population shifts could dramatically impact funding.
- k. Recommendation 11 – Integration of special education into the DSA
 - Absolutely in opposition.
- l. Recommendation 12 – Funding sufficiency in Special Education
 - Necessary, although we already know that special education funding fails to come close to the actual cost to operate the program.

In response to this study, a partnership between Elko, Humboldt, Pershing and White Pine was developed to provide a written response to the recommendations of the study. This document was provided to the LCB as part of the study review. A copy of the comments has been provided to the Board.

Following the written document, a few select superintendent's were asked to attend the LCB and be prepared to testify to the impacts on rural districts should SB 11 be implemented. Dr. Jensen, as well as the superintendent's from Carson City, Douglas and Elko were in attendance. Testimony was provided on the superintendent's behalf by Rich Stokes, superintendent of

Carson City School District, and President of the Nevada Association of School Superintendents (NASS).

- 7) CCSS staff trainings began on Wednesday the 22nd with training provided to Lowry High School and French Ford Middle School. Schedules are being developed with other locations.
- 8) Newmont donated and delivered 145 desktop computer systems and a total of 15 laptops. We are very appreciative of Newmont for their kind consideration.
- 9) Friday, August 24th, Mr. Novi and Dr. Jensen visited with the staff of McDermitt, King River and Orovada. A great breakfast was provided.
- 10) The Humboldt Foundation provided a \$30,000 check to support the purchase of computer systems to facilitate the application of the A+ program.
- 11) Upcoming events – September 6th a Superintendent's meeting will be held in Las Vegas.

Discussion and Possible Action – Approval of Warrants

Mrs. Miller moved to approve the warrants as presented. Mr. Seeliger seconded, motion carried.

Discussion and Possible Action – Approval of French Ford Middle School Janitorial Bid – Dr. Dave Jensen

Last year the District entered into a one year contract with Janitorial Nia for custodial services for French Ford Middle School. Requests for bids were advertised for a one year and two year contract. The bid opening was held August 24th at 10 a.m. We received two quotes; Janitorial Nia and Qual-Econ USA. Janitorial Nia's bids for a one year and two year contract were under the bid proposals submitted by Qual-Econ USA.

Dr. Jensen noted that in review of the services provided by Janitorial Nia last year, all indications are that FFMS is pleased with the level of service the school has received.

Dr. Jensen recommended the Board accept the low bid and two year contract for Janitorial Nia.

Mr. Hill moved to accept the two year bid from Janitorial Nia. Mr. Seeliger seconded, motion carried.

Discussion Only – Schedule Date and Time for a Workshop to Establish Board Goals – Dr. Dave Jensen

The Board decided to hold a retreat on the next regularly scheduled board meeting, Tuesday, September 11th and to begin at 4:00 p.m.

Discussion and Possible Action - Approval of the Student Activity Fund Policy – Dr. Dave Jensen

Dr. Jensen noted several small changes to the Student Activity Fund Policy on recommendation of Shelly Drake with Drake Rose and Associates. Dr. Jensen reviewed each recommendation.

Mrs. Miller noted several grammatical errors and recommended changing the word "should" to "will" and recommended adding the words "two people" in several areas of the policy. She also voiced her personal feelings about the accountability that must be taken regarding vending machines; inventorying on a weekly basis and analysis' that must be done. She said she would find it cumbersome and frustrating for those involved. Dr. Jensen noted that the policy becomes more of an analysis to determine if the vending machines are profitable, plus, it aids in tracking inventory.

Dr. Jensen reported that Lowry is piloting some software that will track dances. If the software is successful we will explore the software for use in student stores. The software is approximately \$400-500. Scanners would need to be purchased separately and networked to a computer.

Mr. Seeliger moved to approve the Student Activity Procedure Manual with the modifications noted. Mr. Betteridge seconded, motion carried.

Discussion and Possible Action – SIOP Training for Winnemucca Grammar School – Dorene Kitras, Dr. Bill Myhr

The Sheltered Instruction Observation Protocol Model (SIOP) is a researched-based and validated instructional model that has proven effective in addressing the academics needs of English learners. There are eight components to SIOP; lesson preparation, building background, comprehensible input, strategies, interaction, practice and application lesson delivery and review and assessment.

Winnemucca Grammar staff attended an all day, Introduction to SIOP, training on August 17, 2012. Mrs. Kitras would like to bring a continuation of the training and introduction to the remaining components of SIOP to an additional all-day training on September 24th. Trainer, Kimberly Howland, will observe a teacher from each grade level on the morning of November 5th and provide feedback to the entire staff in the afternoon. She will repeat the observations and feedback on February 25th. These two days will require an early release day. Ms. Howland will return for final observations on May 6th, provide feedback and recommendations for the following year.

The staff will hold bi-monthly meetings focusing on SIOP components and strategies. Mrs. Kitras will do walk-throughs highlighting SIOP components utilized in the classroom.

Mrs. Kitras provided the Board with copies of the 2012 MAPS and CRT results for Winnemucca Grammar.

Mrs. Kitras asked the Board to consider her request for a full-day release on September 24 and a minimum day release on November 5, February 25 and May 6th for SIOP training. Cost for the training will come from Title I funds.

Mr. Seeliger moved to approve the SIOP training plan as presented for Winnemucca Grammar School. Mr. Hill seconded, motion carried.

Discussion Only – Review of the District Improvement Plan – Dr. Bill Myhr, Kelly Novi
Nevada Revised Statue requires school districts to submit a District Improvement Plan to the Department of Education annually.

Dr. Myhr presented the Board with the District's Improvement Plan Goals for 2012-13.

Priority Need/Goal I

- District-wide administrative and faculty professional development with District support for full implementation of the Common Core State Standards (CCSS) for the beginning of the 2013-14 school year.
 - Career and College Readiness Standards
 - Lowry and McDermitt High School Graduation Rates
 - Nevada School Performance Framework (NSPF)

Priority Need/Goal 2

- Creation and implementation of bi-monthly professional development for building principals, assistant principals and directors (HCSD Learning & Instruction Team) to support and implement building-based “continuous learning communities” focused on district-wide system of fidelity and alignment with curriculum instructional practices and assessment practices.
 - Site Improvement Plans (SIP’s)
 - Intervention and student enrichment program (SIOP)
 - Use of data to drive instruction
 - Increase district leadership capacity
 - E-walks
 - Exploration of student achievement “systemic” needs
 - Instructional Consultative Teams (IC)

Priority Need/Goal #3

- Creation and revision of District communication systems to incorporate a new district website, social networking (Facebook, Twitter and RSS feeds) and District messaging system to promote “real time” information, recognition, activities and professional growth for the greater HCSD School Community.
 - District website with building website capabilities
 - Social networking capabilities (Facebook, Twitter and blogs)
 - Mobile website capabilities
 - School Messenger
 - “Edmodo” – Professional Development Blog for HCSD Faculty
 - Parent and community involvement

The Board was comfortable with the goals. School Improvement Plans are due to the district by October 12th. Dr. Jensen has asked that every administrator participate in at least one Common Core State Standards training outside of the District.

As part of the development of the District Improvement Plan, Dr. Jensen feels it is critical to have board members on the team. He asked for volunteers. The first meeting will be held on, Tuesday, September 4th from 9-4 p.m. Mr. Seeliger and Mrs. Miller volunteered.

Public Comment: None

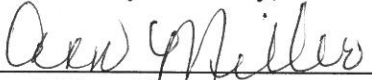
Board/Staff Reports:

1. Mr. Hill reported that McDermitt Combined School does not have the numbers to support a football team this year and the volleyball team will consist of four seniors and three freshmen. In all likelihood, they will not have a football or volleyball team for the 2013-14 school year.
2. Mr. Betteridge noted that the Truancy Board will meet September 18th at 3 p.m. in the junior high school library and will continue every two weeks. He reported that his work schedule has changed and it may not allow him to continue as a member of the Truancy Board. He said if anyone was interested in serving in his place they were welcome to.
3. Mr. Novi reported a great start to the school year. He noted that all computers for staff are up and running, including labs at all schools.
4. Mr. Novi reported that PASS #2 began the school year with approximately twelve students. Mr. Novi transported three of those students to Lowry High School last week to enroll as

- freshman because they had completed the necessary work. The Winnemucca Jr. High will be monitoring struggling students to get them into the program in a timelier manner.
5. Dr. Myhr reported that the first Learning and Instruction Team meeting will be held on Friday, September 7th.
 6. Dr. Jensen expressed his appreciation to classified, certified and administrative personnel for the great start to the school year.
 7. Dr. Jensen reported that he received an email from the Department of Education regarding the District's annual "true-up". The Nevada Department of Education notified the District that they overpaid the District in DSA by \$1,369,952. The District will be submitting a check to the Department of Education for that amount. This will leave the District with approximately \$900,000 in unreserved ending fund balance.
 8. Dr. Jensen told Board members that we are having some significant trouble with cell phones through AT & T, specifically Dr. Jensen, Dr. Myhr, Mr. Novi and Mrs. Owens. We will be making a change to Verizon.
 9. Mrs. Noble reminded everyone of the Fair and Rodeo this weekend. There will be pig wrestling with all monies going to local charities and the Jake Owens concert on Saturday night.

Adjourned 6:49 p.m.

Submitted by Secretary, Paula Wright



Ann Miller, Clerk