

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday October 9, 2019 at 5:30pm in the Multi-purpose Room, Rhame Campus. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand, 7-12 Principal Tyler Senn & Business Manager Debbie Bucholz.

Guests present: Jon Brosz, Brosz Engineering, Betty Heinrich & Jason Waskiewicz.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Gaebe moved, seconded by Bowman to approve the agenda with the addition of Building Fund CD renewal under New Business item 9(c). Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Bowman moved, seconded by Janikowski to approve the following minutes: Regular Board Meeting Sep 11, 2019. Discussion was held. All in favor, motion carried.
 - b. Bills: Homelvig moved, seconded by Stafford to approve the district bills. Discussion was held. All in favor, motion carried.
 - c. Financial Reports & Quarterly Budget vs Actual: Discussion was held. Approved as presented
5. **Committee Reports:**
 - a. Policy Committee: See Unfinished Business item 8(d) and New Business 9(b). No further discussion.
 - b. School Leadership Committee: Written reports distributed with school board packet information. Additional item included professional development survey for technology needs. No further discussion.
 - c. Technology Committee: Discussion was held with no motions being made.
 - d. Transportation Committee: To be discussed later in agenda.
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.
7. **Administrative Reports:**
 - a. Elementary Principal Report: Written report distributed with school board packet information. Additional item included the Fall Education Conference scheduled for this week was cancelled due to weather. Discussion was held.
 - b. 7-12 Principal Report: Written report distributed with school board packet information. Additional items included schedule changes due to weather and Veteran Day program will be moved from Fri, Nov 8th to Thu, Nov 7th. Discussion was held.
 - c. Activities Director Report: Written report distributed with school board packet information. Additional items include schedule changes due to weather. Drama performances for 7-12 grade and public performance dates were discussed. Discussion was held.
 - d. Superintendent Report: Written report distributed. No additional items were added. Discussion was held.
8. **Unfinished Business:**
 - a. Asbestos Abatement Project & Roof Repair Project Update: Spreadsheet of expenditures to date on project were part of school board packet. Jon Brosz, Brosz Engineering gave an update on the project. Discussed was held with no motions being made.
 - b. Chip Seal West Parking Lot Update: Discussion was held with no motions being made.
 - c. Transportation Routes: Discussion was held regarding # of pickups per route as well as seat time for students. Options were discussed to address the transportation concerns such as Administrators continuing to drive bus or discontinuing bus routes within one-mile of city limits. Further discussion was held regarding challenges of finding bus drivers as well as further public discussion about these issues. No motions were made.
 - d. School Board Policies – 2nd Reading:
 - i. ABAB – School Year & Calendar: Andrews moved, seconded by Homelvig to adopt policy as presented. Discussion was held. All in favor, motion carried.

- ii. ABCE – Prohibition on Aiding Sexual Abuse: Janikowski moved, seconded by Bowman to adopt policy as presented. Discussion was held. All in favor, motion carried.
- iii. ACEA – Bullying Policy: Andrews moved, seconded by Stafford to adopt policy as presented with grammar changes. Discussion was held. All in favor, motion carried.
- iv. DE – Staff Code of Conduct: Bowman moved, seconded by Gaebe to adopt policy as presented. Discussion was held. All in favor, motion carried.
- e. NDSBA Annual Convention: To be held on Thu & Fri, Oct 24-25, 2019 in Bismarck, ND.

9. New Business:

- a. Superintendent Evaluation – Due to Business Manager by Fri, Nov 1, 2019. No further discussion.
- b. School Board Policy 1st Reading:
 - i. ACBA – Automated External Defibrillators (AED’s): Andrews moved seconded by Bowman to approve policy as presented. Discussion was held. All in favor, motion carried.
 - ii. ACBF – Medical Marijuana: Janikowski moved seconded by Gaebe to approve policy as presented. Discussion was held. All in favor, motion carried.
- c. Building Fund CD Renewal: Andrews moved, seconded by Homelvig to renew the Building Fund certificate of deposit for \$3,000,000 for a 12 month term with Dakota Western Bank. Discussion was held. All in favor, motion carried.

10. Other Items:

- a. Board Directives for Superintendent.
- b. Committee meetings: Policy Committee Sep 26 – Andrews & McGee; Transportation Sep 26 – Andrews & Homelvig; School Leadership Oct 1 – Bowman.

11. Future Meeting Date/Location:

- a. NDSBA Annual Convention Thu & Fri Oct 24-25, 2019, Bismarck, ND.
- b. School Board Retreat: Rescheduled to Mon, Nov 4, 2019 @ 5:30pm @ Bowman County High School FACS Room.
- c. November Regular Meeting: Wed, Nov 13, 5:30pm @ Bowman County High School Conference Room.

12. **Adjournment:** With no further business, meeting was adjourned at 7:22pm.

Stacy McGee, President

Debbie Bucholz, Business Manager