



For Office Use Only:

Verified by: _____

Date: _____

2023-2024 Residency Requirements

(New Students, Re-enrolling after withdrawal, or Returning Students who have moved)

Student Name(s): _____

Parent/Guardian Name(s): _____

Address: _____

In order for a parent, guardian, or person seeking to enroll/register a student into Paw Paw Schools for the first time, after a child is withdrawn and wishes to re-enroll or for returning families who have moved, the following documentation from each section is required to verify residence is in Paw Paw School District.

Category 1 (One Document Required):

- Real estate tax bill
- Mortgage papers with parent/guardian's name listed as homeowner
- Signed and dated lease
- Landlord Verification Form (form available in this packet or at the school)
- Letter of residence to be used when the person seeking to enroll a student is living with a District resident (form available in this packet or at the school)

Category 2 (Two Documents Required):

- Driver's License or State ID Card with current address
- Vehicle registration
- Voter registration
- Library card
- Unexpired Illinois DNR hunting / fishing license
- Homeowner/renter/auto insurance policy and premium payment receipt
- Most recent cable, satellite or credit card bill
- Most recent gas, electric, and/or water bill
- Current public aid card

This proof of residency form attests that the above child(ren) is not being enrolled in District #271 solely for attending Paw Paw Schools and is living on a permanent basis in the district with the person who is registering the child(ren). The person enrolling child(ren) must have the ability to make all school related and medical decisions for the child(ren). Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be dropped from the attendance rolls immediately. A person who fraudulently registers a child will be subject for payment of retroactive tuition charged for non-resident students not to exceed 110% of the per capita cost. A person who knowingly or willfully presents District #271 any false information regarding the residency of a pupil for the purpose of enabling that pupil to attend school in the Paw Paw District shall have committed a Class C misdemeanor and may be referred to the State's Attorney for prosecution.

I certify that I understand the residency requirements and that I know the penalties for fraudulent registration.

Signature of Parent/Guardian

Relationship

Date



2023-2024 Residency Verification
Landlord Verification
(form as needed)

To be used to verify a current lease if you are renting in the school district.

A person who knowingly or willfully presents to any school district any false information regarding the residency of a pupil for the purposes of enabling that pupil to attend any school in that district without the payment of a non-resident tuition charge shall be guilty of a Class C misdemeanor. (Public Act 89-0480).

To comply with Paw Paw School District #271's proof of residency requirement I verify the following information:

I *(Property Owner/Landlord Name)* _____ am the property owner at

(Rental Property Address/City/State) _____.

I am currently renting to *(Tenant(s) Name(s))*: _____

am they have been renting and residing at this property since *(Month/Date/Year)* _____

and to the best of my knowledge will reside at this address until *(Month/Date/Year)* _____.

Signature of Landowner

Printed Name

Landlord Telephone Number

Date



2023-2024 Residency Verification

Letters of Residence to be used when the Person Seeking to Enroll a Student is Living with a District Resident (form as needed)

To be completed if the student/family is living in a residence that the parent/guardian is not the current homeowner/leaseholder.

In addition, the current homeowner/leaseholder must provide documentation for the categories listed on the **Residency Requirements** page.

A person seeking to enroll a child should use this form as evidence of residency when he or she cannot produce a lease, purchase property agreement, or other similar document - other documents will also be required to establish residency. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

To be completed by the individual enrolling the child and returned to the school.

Child _____ Phone _____

Individual enrolling the child _____ Relationship to the child _____

Residence address (street, city, zip) _____

Signature of the individual enrolling the student _____ Date _____

To be completed and signed by the individual who is responsible for the residence.

Name of the individual who is responsible for the residence _____ Phone _____

I am responsible for this residence by ownership, lease, or other _____

Total number of: Persons living at this residence _____ Rooms in residence _____ Bedrooms _____

State the reasons for this living arrangement, including your relationship to the individual enrolling the child:

I certify that this information is true and that the individuals named above are living in my residence.

Signature of the individual who is responsible for the residence _____ Date _____

WARNING:

If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State Law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district.