

HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, December 11, 2018)- APPROVED

Generated by Judy Kritikos on Wednesday, December 12, 2018

A. Call to Order: The meeting as called to order at 4:31 pm at the Humboldt County School District office.

Board members present were: President Glenda Deputy, Vice President Nicole Bengochea, Clerk Boyd Betteridge, Chris Entwistle, Andy Heiser, John Hill and Abe Swensen.

Others present were: Deb Hill; Jon Burhans (JR Builders); Michelle Booth, Michaela Tonking (Educate NV Now); Jonathan Reynolds, Rhonda Stevenson, Julie Elordi (WGS); Lisa Weber, Jennifer St. Germain (SHE); Kristen Holden, Michelle Garrison, (GVE); Robert Lindsay, Dan LaRose (FFMS); Kelly Novi, Laura Molini (WJHS); Ray Parks, Tim Connors, Dustin Christean (LHS); Leslie Molina (McDermitt); Shelley Wells (Pres. HCSSO); Malinda Riemersma (Pres. HCEA); Shanna Cummings (H-Sun); DeAnna Owens, Ronda Havens, Amy Nelson, Noel Morton (Dist Ofc); Supt. Dave Jensen, Asst. Supt. Dawn Hagness, Attorney John Doyle and Secretary Judy Kritikos.

Procedural: 1. Pledge of Allegiance: President Glenda Deputy opened the meeting with the Pledge of Allegiance.

Information: 2. Correspondence: None

B. Public Comment

Procedural: 1. Public Comment Guidelines: Ray Parks addressed the Board to thank John Hill for his years of service to the District and students as a Board member. He presented Mr. Hill with a beautiful metal piece of artwork as a thank you and gift, as this is Mr. Hill's last Board meeting.

C. Superintendent's Report

Information: 1. Activity Report

- Dr. Jensen welcomed everyone to the final board meeting of 2018. As a reminder, the 12/25/18 board meeting has been canceled and our next board meeting will be 1/8/19. We've received two applications for Mr. Hill's Board seat, and we will schedule interviews for that day, prior to the Board meeting.
- Dr. Jensen extended his sincere thanks and appreciation to John Hill for 12 years of outstanding service to the students, staff and community of Humboldt County. A small celebration will be held at the conclusion of the meeting.
- Dr. Jensen thanked Newmont for their delivery of crossing guard vests, stop signs and flags to enhance the safety of our students. Their desire to partner with us, supporting their goals tied to safety, is greatly appreciated. We are in the process of delivering the vests at this time. In addition, Newmont has notified us of the intent to provide a "toy delivery" on Monday. We will be working with our staff to distribute these donations prior to the Christmas break. Thank you!
- On 12/3/18:
 - Dr. Jensen met with Rene Mayo who will be assuming administrative responsibilities for the Family Support Center (FSC). We appreciate the positive relationship and look forward to continuing our work with them. In addition, Dr. Jensen hopes to meet with the FSC board in January as we start to plan for the conclusion of the Project Aware grant.
 - Met with Erik Jimenez with the Nevada State Treasures Office. He is planning to bring the state treasurer to our county in the spring for a tour of our facilities.
- On 12/5-12/6/18, Dr. Jensen attended the NASS meeting. It started Wednesday night with a Fireside Chat with former superintendent Dr. Jim Hager (Washoe County), as well as Dr. Gene Hill (UNLV), and others to discuss the upcoming legislative session. This was followed by the regular superintendent meeting on Thursday. A great deal of time was spent reviewing proposed by-laws for the organization and structure of the organization.
- On 12/7/18, it was our privilege to hold a special graduation ceremony for Bailey and Riley Reynolds. This is just an example of what makes our community so great. Dr. Jensen thanked Lowry Administration, Dana Peters and LHS staff in planning this memorable occasion in under a

week. Thank you to our Board members who were able to attend for your support in this unique circumstance. We wish the Reynold's family our best.

- On 12/10/18, Dr. Jensen attended the New Nevada Plan Funding discussion in Las Vegas. Throughout the conversation, he expressed his concern with uncertainty in relation to the plan development and the fiscal impact on rural districts. Clearly defined is an effort to increase the funding for Clark County.
- On 12/11/18, Dr. Jensen attended the NIAA meeting in Reno in which a discussion regarding our coaching situation was discussed. Along with Mr. Parks and Ed Partee, Dr. Jensen was able to engage with the NIAA board of directors. They appreciated the support of the Board in seeking to provide a stronger direction in terms of the role the NIAA plays in ensuring that incidents such as occurred with Mr. Partee, are addressed appropriately.
- On 12/13/18, Dr. Jensen will be attending his final SBOE meeting in Carson. He thanked the Board for their support of his attendance over the past 3 years. He has frequently received comments of appreciation for providing a strong rural voice to discussions that are often introduced, but fail to recognize the potential impact on our rural communities, and he is glad to have played a small role in supporting our rural school districts.
- On 12/19/18, Dr. Jensen will be meeting with the HCEA Board of Directors as they collectively discuss and seek options to address issues associated with substitute teacher shortages. He appreciates each of their desires to support Humboldt's students.
- In closing, Dr. Jensen wished everyone a Merry Christmas and Happy New Year and look forward to seeing everyone in 2019.

D. Celebrations: None

E. Consent Agenda

Action (Consent): 1. Approval of Warrants

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

Action (Consent): 3. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

Mr. Hill moved to approve the consent agenda as presented. Ms. Bengochea seconded; motion carried.

F. Discussion and Possible Action Items

Discussion: 1. Presentation by Fund Our Future NV regarding Nevada Education Funding
Michelle Booth and Micaela Tonking addressed the Board as they provided a PPT document for their presentation, which included their Mission. They discussed funding and funding formulas, for Nevada students, stating that NV ranks 48% in funding for students. Given the upcoming leadership changes due to the election, they work with several school districts and organizations to discuss collaborations as they all work together for funding NV students. The Board took no action at the meeting and at President Deputy's suggestion, moved this item to the January 8, 2019 meeting to discuss signing the Resolution at that time.

5:51 pm: The Board took a break.

5:55 pm: The Board resumed the meeting

Action, Discussion: 2. Budget Augment

Recommended Action: That the Board of Trustees approve the Budget Augment as presented.

Dr. Jensen welcomed Ronda Havens from the Accounting dept as the Board reviewed the Budget Augment documents. The Board was reminded that the first augment takes place in December, where revenue/expenses can be adjusted, and the final is done in June. Dr. Jensen went through the document explaining reasons for certain expenditures, as well as other modifications to match revenue to expenditures, etc. One item which was noted was that enrollment was down about 100 students from what was originally budgeted. Dr. Jensen stated that he believed the next few years will see a flat or slight decline in enrollment. On a positive note, transfers to charter schools is down quite a bit from

previous years. One of the biggest budget modifications was in employee benefits. This budgetary increase is a projection, based on the buyouts for early retirements and paying out on unused sick leave. Dr. Jensen then read each of the four resolutions.

Dr. Jensen read Resolution #1:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2018-2019 Budget of the Humboldt County School District

WHEREAS, the revenues of the General Fund, Humboldt County School District were budgeted to be \$38,409,865 on May 23, 2018, and

WHEREAS, the revenues are now determined to be \$39,735,645 and

WHEREAS, said sources are as follows:

Local Sources	\$ 4,293
State Appropriations	\$ (1,222,813)
Federal Sources	\$ - 0 -
Opening Fund Balance	<u>\$ 2,544,300</u>
TOTAL	\$ 1,325,780

WHEREAS, there is a need to increase the appropriations in the General Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2018-2019 budget by increasing appropriations in the amount of \$1,325,780 in the General Fund from \$38,409,865 to \$39,735,645. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Mr. Entwistle moved to approve Resolution #1 as read. Mr. Betteridge seconded; motion carried.

Dr. Jensen read Resolution #2:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2018-2019 Budget of the Humboldt County School District

WHEREAS, the revenues of the Debt Service, Humboldt County School District were budgeted to be \$1,964,071 on May 23, 2018, and

WHEREAS, the revenues are now determined to be \$2,255,674 and

WHEREAS, said sources are as follows:

Local Sources	\$ 1,550
Opening Fund Balance	<u>\$ 290,053</u>
TOTAL	\$ 291,603

WHEREAS, there is a need to increase the appropriations in the Debt Service Fund. Now, therefore, it is hereby **RESOLVED**, that the Humboldt County School District shall augment and/or amend its 2018-2019 budget by increasing appropriations in the amount of \$291,603 in the Debt Service Fund from \$1,964,071 to \$2,255,674. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada

Mr. Entwistle moved to approve Resolution #2 as read. Mr. Betteridge seconded; motion carried.

Dr. Jensen read Resolution #3:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2018-2019 Budget of the Humboldt County School District

WHEREAS, the revenues of the Special (Other) Funds, Humboldt County School District were budgeted to be \$16,723,578 on May 23, 2018, and

WHEREAS, the revenues are now determined to be \$18,414,925 and

WHEREAS, said sources are as follows:

Special Education Fund	\$	(78,443)
Federal Funds	\$	904,104
State Funds	\$	19,028
Gifts and Donations Funds	\$	1,566
Food Service Fund	\$	(7,385)
Capital Projects Funds	\$	597,929
Private Purpose Trusts Funds	\$	2,895
Workers Compensation Fund	\$	249,366
Unemployment Compensation Funds	\$	<u>2,287</u>
TOTAL	\$	1,691,347

WHEREAS, there is a need to apply these increased proceeds in the Special (Other) Funds. Now, therefore, it is hereby **RESOLVED**, that Humboldt County School District shall augment and/or amend its 2018-2019 budget by appropriating \$1,691,347 for use in the Special (Other) Funds, thereby increasing its appropriations from \$16,723,578 to \$18,414,925. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Mr. Entwistle moved to approve Resolution #3 as read. Mr. Swensen seconded; motion carried.

Dr. Jensen read Resolution #4:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2018-2019 Budget of the Humboldt County School District

WHEREAS, the transfers from the General Fund to various Special (Other) funds and the transfers from the Debt Service Fund to the District Bond Initiative Capital Projects Fund were budgeted to be \$4,140,464 on May 23, 2018,

WHEREAS, the transfers from the General Fund and Debt Service Fund are now determined to be \$4,193,370 and

WHEREAS, said sources are as follows:

Food Service	\$	(83,363)
Special Education	\$	(96,382)
District Bond Initiative Capital Projects	\$	<u>232,651</u>
TOTAL	\$	52,906

WHEREAS, the expenditures were less than anticipated in the Food Service Fund and Special Education Fund and more than anticipated in the District Bond Initiative Capital Projects Fund, now therefore it is **RESOLVED**, that Humboldt County School District shall decrease Food Service Transfers by \$83,363 to \$66,231 and decrease Special Education Fund transfers by \$96,382 to \$2,504,158 and increase District Bond Initiative Capital Projects transfers by \$232,651 to \$1,572,981. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada

Mr. Entwistle moved to approve Resolution #4 as read. Mr. Swensen seconded; motion carried.

The Board then reviewed the Augmented budget document and voted to approve the budget as presented. **Mr. Entwistle moved to accept the Augmented Budget as presented. Ms. Bengochea seconded; motion carried.**

Discussion: 3. Individual School Presentations Focusing on Implementation of Strategies Associated with the Strategic Plan Regarding Guaranteed Learning.

As there were several guests in attendance for this item, the Board agreed to change the order of the Agenda to have this item heard second. Ms. Hagness opened this item by thanking Noel Morton, Amy Nelson and DeAnna Owens for all of their work over the last year in starting the process, as directed by

the Board, in directing the vision for the next five years. The Principals and Vice Principals from each school each had five minutes to address the Board, choosing one topic from GL1, GL2 or GL3 (Guaranteed Learning) from the Strategic Plan, provide a PPT presentation to the Board, updating them on the plan and specifically how they are implementing it at their school. A common comment was how difficult it was to start a new curriculum with few practical examples to see/view in other classes or schools. It was also commonly stated that teachers and administrators dug in, planned how to use the curriculum, with teamwork, coordination, partnering and communication. The results were no less than great, across the classes and across the schools, as they are all working on the same curriculum. Several principals stated they've already seen improvement in student's grades, learning - as well as teachers noticing how well it works for those students leaving another school in the district and coming to theirs. The transition has been so much more smooth.

Ms. Hagness concluded the presentation by sharing how very proud she is to see the leadership team so committed to guaranteed learning and building curriculum, seeing all the hard work showing great results. Equity across the schools and consistency is no longer just a plan - it lives in every school. Dr. Jensen complimented the leadership team for rising and meeting this huge challenge. We are truly reaping the benefits with student results.

Discussion: 4. Second Review of the 5000 Series Draft Policy and Regulations 25 through 30

This was the last item of discussion on the Agenda, as there were no guests waiting to speak on this issue. The Board reviewed the final documents and had no changes.

Dr. Jensen reminded the Board they have now reviewed all the 5000 series policies and regulations. It is intended that at the 1/8/19 meeting, they will have the opportunity to make any last changes, and then potentially vote to approve and accept the entire 5000 series. The Board would then move to the 6000 series in February.

Action, Discussion: 5. Discussion Regarding 2019 Summer Bond Projects - First Review

Recommended Action: That the Board of Trustees provide guidance and direction regarding key summer projects for the summer of 2019.

As Mr. Burhans was in the audience, the Board agreed to move this item to be heard after agenda item 2, Augmented Budget.

The Board was given documents on various projects at the schools, and the status of each project. The Board was given a brief update on each of the projects, cost, scope of work, time to complete, etc. During the conversation, LED lights at LHS football field was brought up. While it will cost approximately \$200,000 to install, the overall cost savings make this a very worthwhile project for consideration. Splitting the EFIS project at FFMS was agreed to, given the state of construction, the escalating costs, the project needing to be done, and the inability to procure one contractor to do all the work. It was agreed the project would be split into three areas of work, and put out to bid in mid-January 2019. The WJHS HVAC project is still in consideration. Individual heating/cooling units have been installed in offices at the District office, scheduled to be fully functional in a month +/- . This method of heating/cooling will provide information as to whether it will be feasible for the WJHS. If so, it is much less expensive and could be done relatively easily and quicker than an entirely new system. Dr. Jensen updated the project by Audio Enhancement (LHS/WJHS/SHE) for the cameras, audio, speakers, etc.,

Action (Consent): 6. Approval of the Malheur County School District Tuition Agreement - Dr. David Jensen

Recommended Action: Approve the annual Malheur County School District Tuition Agreement as Provided

Mr. Hill moved to approve the tuition agreement with Malheur County school district. Ms. Bengochea seconded; motion carried.

G. Public Comment

Procedural: 1. Public Comment Guidelines: None

H. Board Reports

Information: 1. Board Reports

- Ms. Deputy: Wished the Board a very merry Christmas and presented everyone with a beautiful poinsettia plant. Ms. Deputy gave Mr. Hill a card signed by the group, and a gift package which included a tee shirt, slippers and a box of candy.
- Mr. Hill: Stated it has been a pleasure serving as a Board member the last 12 years. Those years seemed to have flown by. He then addressed each person individually with personal, heart-felt comments to each one. He then wished everyone a merry Christmas and a happy new year.
- Mr. Betteridge: Acknowledged it has been a pleasure working with John, he loved serving with him and wished him well; He wished everyone a merry Christmas and a happy new year.
- Mr. Entwistle: Wished everyone a merry Christmas and a happy new year; Thanked LHS, Mr. Parks/Mr. Connors/Dr. Jensen for fighting for our coaches at the NIAA meeting; Thanked everyone involved for the very memorable graduation ceremony for the Reynolds family; He thanked Mr. Hill for his time and support on the Board, and for him being instrumental in Mr. Entwistle running for a seat on the Board - he and his insight will be missed.
- Ms. Bengochea: Thanked Mr. Hill for his time serving on the Board, taking her under his wing and providing valuable information as she began serving on the Board; Wished everyone a merry Christmas and happy new year; Reminded everyone of the 1/26/19 new Board orientation meeting in Reno; She has the 2019 committee assignments for the upcoming legislative session and has their contact info if needed; The LHS girls and boys basketball teams have their first home opener this weekend; the Wrestling team had their opening last weekend and she helped out a bit at the event.
- Mr. Heiser thanked John for his 12 years of service; He attended the Humboldt Foundation meeting last night. They received a letter from a man who received a scholarship from the Foundation, and was the first in his family to graduate from college and it was nice to hear that news; He wished everyone a merry Christmas and happy new year.
- Mr. Swensen wished everyone merry Christmas; He wanted to comment on the special graduation ceremony. He appreciated so many community members who saw the need, moved quickly, and the District helped make that happen; He thanked Mr. Hill for his service. He appreciates John for doing what he feels is right and correct, and that's something he wants to carry on as he starts his tenure on the Board.
- Mr. Doyle thanked Mr. Hill for his time serving on the board. He is a man of few words, yet they are well considered, and brought wisdom to the Board. He wished everyone a merry Christmas.
- Ms. Hagness wished everyone a safe and relaxing vacation with family and friends; Having come from a rural side, she loves that Mr. Hill has been such an advocate for McDermitt and rural students.
- Ms. Kritikos thanked John for his patience and making her duties so easy. He is a very thoughtful person, in words and deeds, and we appreciate traveling in so far, often in the dark, to participate in the meetings; She thanked Ms. Deputy for being so thoughtful - always remembering birthdays and treats, and for the flowers she brings; She wished everyone safe travels over the holidays.
- Dr. Jensen was very moved as he addressed Mr. Hill. They've known each other for many, many years, and have not only developed a professional relationship, but a personal friendship as well, starting with "chick" the horse. He knows that Mr. Hill will continue to be an advocate for students in our District, and thanked him for all that he's done over the years; He wished everyone a merry Christmas and thanked Ms. Deputy for the beautiful flowers.
- Mr. Hill stated that our District has a lot to be proud of. Nevada may be 48th in the US in terms of dollars provided to our students, but we've done a lot with the funds we have. He reminded everyone that about four years ago, LHS set 9 academic sports records in one year - which is a record itself.
- Ms. Deputy reminded everyone to check the programs for the various Christmas programs; Dr. Jensen will e-mail that out; on 12/21/18 WGS 4th grade play; 12/19/18 Kings River sing along is at 5:00 pm, and Paradise Valley is at 7:00 pm

I. Adjournment

Action: 1. Meeting Adjourned: President Deputy adjourned the meeting at 7:50 pm.

J. Notice

Information: 1. Notice to Persons with Disabilities


1/11/2019

BoardDocs® LT

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk

