

## HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, March 12, 2019)- APPROVED

Generated by Judy Kritikos on Wednesday, March 13, 2019

A. Call to Order at 4:31 pm at the Humboldt County School District office.

Board members present were: Vice President Nicole Bengochea, Clerk Boyd Betteridge, Chris Entwistle, Andy Heiser, and Abe Swensen.

Absent were: President Glenda Deputy and Sabrina Uhlmann.

Others present were: Jen Anderson (parent); Jon Burhans; Malinda Riemersma (HCEA Pres.); Nikki Bengochea, Chelsea Borowski, Lisa Weber (SHE), Serah Haun, Brian Myers (WJHS), Noel Morton, Amy Nelson (D.Ofc); Shanna Cummings (H-Sun); Supt. Dave Jensen, Asst. Supt. Dawn Hagness, Attorney John Doyle and Secretary Judy Kritikos.

Procedural: 1. Pledge of Allegiance: Acting President Nicole Bengochea opened the meeting with the Pledge of Allegiance.

Information: 2. Correspondence: None

### B. Public Comment

Procedural: 1. Public Comment Guidelines

Jen Anderson (parent) addressed the Board to discuss "Jeffy" video's, and provided a document with the words of one of the Jeffy videos, along with a copy of the HCS D Policy 5145, Safe and Respectful Learning Environment. Her 11 year old daughter is enduring sexual harassment at school by classmates imitating Jeffy in his videos, and asking what they mean. Ms. Anderson stated no adult or teacher would be subjected to this without a swift and decisive response, and the person would be fired or severely disciplined. She believes a specific policy needs to be developed with some "teeth" to it that addresses these behaviors with severe disciplinary actions and consequences, i.e. a verbal and written apology, in-house suspension, as well as parent notification of both students, etc. Boys will be boys has long been a response when young boys are acting out during their formative years, yet these actions go beyond that, and our students should not be subjected to this harassment. We respect our teachers and site administrators and have let them know in our conferences that we side with them. If they will let us know about any issues with our children, we will take action. We are bringing this to the Board as this is where action can be taken. We ask that the Board consider revisiting the sexual harassment policy, outlining specific consequences and disciplinary actions.

### C. Superintendent's Report

Information: 1. Activity Report

- If you have a chance to drive by GVES, the sidewalks along the perimeter of the facility are currently under construction.
- A review of the McDermitt roof is scheduled for 3/13/19. Based upon the recommendations of the roofing contractor, an update will be provided once recommendations are received.
- Progress is being made on the DO Single Point. Blueprints have been completed, with a copy up on the wall for review. The new front door has been ordered and will be in soon.
- On 3/4/19, Dr. Jensen and Ms. Hagness participated in a phone conference with ThoughtExchange regarding our last engagement. We are targeting to bring the findings of this event to the Board as part of the 26<sup>th</sup> meeting.
- On 3/5/19:
  - Meetings were finalized with site administration regarding the proposed staffing plan that will be discussed tonight. Dr. Jensen appreciated each of our administrators for their commitment and advocacy for their schools.
  - Engaged in a phone conference regarding the upcoming Orovada Community meeting scheduled for 6:00 pm 3/19/19 at the Community Center. This community conversation will revolve around Nevada Lithium and seeking input from the community on this issue.
- On 3/6/19 Dr. Jensen:

- Attended the RPen meeting held at the Martin where he was asked to discuss the state of Nevada education funding and also to address the importance of maintaining a strong PERS system.
- Traveled to Carson City and, along with 3 Superintendent colleagues, presented on the iNVEST document, and the importance of focusing on Base Funding as well as protecting the Ending Fund Balance. A copy of the statement was shared with the Board.
- Following the Wednesday presentation to the Senate Education Committee, the Superintendents group met with Senator Mo Dennis and Senator Joyce Woodhouse. We discussed the recommendations to modify the Nevada Plan.
- On 3/7/19 Dr. Jensen:
  - Attended their monthly NASS meeting in Carson City. A couple of key issues that came out of this meeting:
    - NASS has opted to separate from NASA effective immediately.
    - Discussed the Nevada Funding modification. Fortunately, he believes Clark County has come to the realization (they have been told) that without a unified NASS voice, any meaningful modification is not likely. After a great amount of conversation, NASS has agreed to work together with a focus on the Base. However, he stated that any such collaboration is contingent on seeing a proposal and insuring equity for the rural school districts. More to come.
  - That afternoon, presented to the Assembly Committee on Education on the iNVEST proposal. In both cases (Senate and Assembly), a great deal of positive feedback and support was received.
- On 3/8/19 Dr. Jensen met with Bruce Braginton regarding the upcoming Board retreat on 4/30/19. Mr. Braginton has committed to facilitating our retreat, and they reviewed/discussed the three topics for the retreat: 1) Cunningham Group Report, 2) Personalized Learning and 3) Social Media.
- On 3/9/19, Dr. Jensen was fortunate to be able attend the NASB training with Board members Ms. Deputy, Ms. Bengochea, Ms. Uhlmann, Mr. Swensen and Mr. Entwistle.
- On 3/11/19 Dr. Jensen:
  - Held the weekly cabinet meeting. This conversation spent a great deal of focus on the issue of our Distance Education Program and its connection to Personalized Learning as we consider various opportunities and directions for this new opportunity.
  - Met with Joe Brown regarding ERate and our direction for the upcoming school year. We received some bids for both in town and rural's, however based on cost projections, they are likely not viable. However, we are working on using Tier II E-Rate funding to increase our Firewall capabilities while opening our opportunities up to 10 gb in town.
  - Met with Jon Burhans and John Doyle to discuss issues with the bids and recommendations to move forward.
- In closing, we are moving forward on our vacancies which include the internal staffing adjustments. This will allow us to better prepare for our upcoming hiring fairs. Currently, we have just over 20 vacancies in the district that we are beginning to address.

#### D. Celebrations

Ms. Hagness recognized Lisa Weber, Nikki Bengochea, Chelsea Borowski and Jared Kifer for being examples and models of HCSD's commitment to a positive culture, which is the #4 goal of the board. Ms. Hagness reflected on a comment Ms. Bengochea made in a conversation with Sonoma staff, where Ms. Bengochea thanked her principal during a training session for not treating them like they were children. They were trusted and treated like professionals. Ms. Weber had asked the staff in that meeting, "what does it mean to be a Professional?" Nikki responded with "To be present, be in the moment - putting other things aside to focus on the present moment":t. Ms. Hagness commented that Ms. Borowski stated she'd never felt so safe and that it was ok to fail. It's always ok to make a mistake here, and know someone will have my back, and to say - I just did this wrong, and who can help me? Mr. Kifer is a questioner - he asks a lot of questions, always looking for advice. He said "I'm constantly learning and questioning but I always feel like I'm going to bother someone too much with my questions, so I do a really good job of spreading it out." He said he even asks Kindergarten teachers and got great advice from them. Sonoma Heights is a safe space for learning and a safe space for teaching. That safe space has been created because of Ms. Weber. What she brings to the

staff, the shared leadership style, and it's evident in the way she leads her staff. Ms. Hagness said these folks are examples of a positive culture in our District (collective commitment #1).

#### E. Consent Agenda

##### Action (Consent): 1. Approval of Warrants

Ms. Bengochea disclosed that her employer is a payee on one of the warrants, and will abstain from voting. Mr. Swensen disclosed he serves on the Board of one of the agencies on the warrants, and will not abstain from voting.

##### Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

##### Action (Consent): 3. Field Trip Request - Winnemucca Jr High School

Recommended Action: Recommend approval of trip by WJHS to Washington, D.C. and New York - World Strides

Brian Myers and Serah Haun addressed the Board with their request for approval of the trip to DC/NY. They confirmed there will be three chaperones (10/1 ratio), along with security at the hotel. While they will miss 2 days of school, Friday is only 1/2 day and work will be handled. The transportation to and from the Reno airport will be done by parents, not the District. Should an emergency arise, there are contingency plans in place.

##### Action (Consent): 4. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

Mr. Entwistle moved to accept the Consent Agenda as presented. Mr. Swensen seconded; motion carried with Ms. Bengochea abstaining.

#### F. Discussion and Possible Action Items

##### Discussion: 1. Review of Strategic Plan Work and Mid Year Review Efforts with Administrative Leadership Team - Noel Morton

Noel Morton addressed the Board to discuss the Strategic Plan, and provided the Board with a PPT presentation, reviewing the original concept, how the plan was put together, reviewed, discussed, refined and what the final document looked like. Ms. Morton explained how the first year was about the "why" - messaging, targeted PD, specific topics, professional discussions and a growth mindset. This included assessment strategies - what are we using, why are we using it, what assessments should be used to drive our instruction. The second year, our current year, it became data driven instruction with teachers learning and adjusting, and the "learning journey" with PD for the leadership team. It included the implementation of the new ELA curriculum. The next steps for FY19-20 centered around utilizing the data for targeted PD, revisions to the assessments and guidelines and continued support for individual school sites. The focus is on building Administrator capacity, leadership team capacity. Year 3 will be centered around building school site capacity, and lets all parents know what they should expect HCS D will offer.

##### Action, Discussion: 2. Formal Bid Results, Review and Discussion and Possible Authorization for LHS Electrical and FFMS EIFS

Recommended Action: That the Board consider awarding the bids on the LHS Electrical, FFMS Painting and FFMS CMU work and consider pursuing negotiations on the FFMS EIFS project.

Dr. Jensen and Jon Burhans addressed the Board with information on the status of the current projects, bids and bid results. The Board was given a document with the original budget for the projects, what the bid results were, the difference in those amounts, and what the recommendations are for each of the projects. No bids were received on the EIFS project. We received one bid (MGM) for \$593,000 on the LHS electrical project, over the estimate by \$116,000. One company submitted a bid to the wrong location, so it could not be considered. One bid was received on the CMU and painting project from Z7. The CMU bid was \$66,000, over the estimate by \$11,000. The painting bid was \$43,700, over the estimate by \$18,700. Dr. Jensen recommended that we reject the FFMS painting bid that it is not in the best interest of the public. We do recommend proceeding with both the CMU project and LHS electrical projects. The LHS project is essential in order to replace the HVAC unit, as it currently lacks capacity to do so. It is recommended to post an ad, per NRS 338, to allow us to seek additional bids. If none are received, individual negotiations can be started.

Consideration was given to the projects, the necessity of each project, the amount, the difficulty in getting bidders, what next steps would be if rejected, and which projects to move forward with given the bid results. Jon Burhans spoke to Z7 and offered his opinion on moving forward with the CMU project, which he also recommended. He agreed to rejecting the bid on the FFMS painting project. To get the LHS project finished on time, work will begin in the next few weeks. Construction fencing will be put around the work area to protect the students.

**Mr. Heiser moved to accept the bid from MGM for \$593,000 for the LHS Electrical project, accept the bid from Z7 for \$66,000 for the FFMS CMU Project, to place a notice for the EIFS project, and reject the FFMS painting project. Mr. Entwistle seconded; motion carried.**

Action, Discussion: 3. Second Reading 6000 Series Policy and Regulation 1 through 4 and Possible Adoption

Recommended Action: The Board of Trustees review the included 6000 series Policies and Regulations, to included recommended modifications, and adopt as presented.

The Board reviewed the documents with few comments, noting one minor typo in Regulation 6005-Instructional Materials.

**Mr. Entwistle moved to accept the 6000 Series with the typo correction. Mr. Heiser seconded; motion carried.**

The Board took a break at 6:04 pm

The Board resumed meeting at 6:12 pm

Action, Discussion: 4. Discussion regarding projected enrollment for the 19-20 school year and proposed staffing plan

Recommended Action: That the Board of Trustees Approve the 2019-2020 Staffing Plan as Presented Dr. Jensen provided several documents to the Board reflecting each school's current enrollment and staffing, as well as projections for the FY19-20 school year. Some positions will be lost due to attrition. Other positions will hopefully be filled by new hires from hiring fairs. Some positions may be eliminated if enrollment numbers do not increase, and other staff could move into other open positions. This is the last year of funding for Project Aware, so Jeanette Montero's position is no longer funded through that source. She will transition over to LHS for continuity of Tier III services and continue services at the FSC. Homeschool, Charter School and Distance Ed, ELL, and Counselors were discussed. We are looking to bring Distance Ed down to the K level. Amy Nelson will reach out to our current homeschool students to see if any are interested in becoming Distance Ed students, where they can receive support without attending classes at school. If the enrollment increases, this may require one more staff member in that area. The Board agreed that Dr. Leslie Molina needed assistance, as she was covering a lot of areas and would help with burn out under this load. Dr. Jensen and the Board will continue to look at ways to help in this area.

**Mr. Entwistle moved to accept the Staffing Plan as presented. Mr. Swensen seconded; motion carried.**

G. Public Comment: None

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

- Mr. Entwistle congratulated both the McDermitt and LHS girls basketball teams who went to the state championship games in Las Vegas. He wished the spring sports teams well and hoped the weather cooperated so they can practice and get ready for the season. Mr. Entwistle asked for an updated bullying report, and Dr. Jensen stated it would see that at the next Board meeting.
- Ms. Hagness attended the recent Youth Mental Health First Aid training along with outside agencies. She said it was great to see outside agencies participate and being trained in this area as well as the continued commitment to train all HCSD staff.
- Mr. Swensen congratulated the basketball teams on ending the season strong; he was very proud of our athletes.
- Ms. Bengochea received the weekly legislative update and will forward to the Board.

I. Adjournment: Ms. Bengochea adjourned the meeting at 7:44 pm.

Action: 1. Meeting Adjourned

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos

  
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Boyd Betteridge, Clerk

