

## HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, October 23, 2018) - APPROVED

Generated by Judy Kritikos on Wednesday, October 24, 2018

A. Call to Order: The meeting was called to order at 3:55 pm at the Kings River Community Center, Kings River.

Board members present were: President Glenda Deputy, Chris Entwistle, Andy Heiser, John Hill and Abram Swensen.

Board members absent were: Vice President Nicole Bengochea, and Clerk Boyd Betteridge. Also absent were Asst. Superintendent Hagness and Attorney John Doyle.

Others present were: Diana Allen and Lacey Thompson (Kings River), Supt. Dave Jensen and Secretary Judy Kritikos.

Procedural: 1. Pledge of Allegiance: President Glenda Deputy opened the meeting with the Pledge of Allegiance.

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

**As there were no edits, Mr. Hill moved to approve the meeting minutes as presented. Mr. Swensen seconded; motion carried.**

Action (Consent), Minutes: 3. Correspondence

1. Ms. Deputy received a letter addressed to her from Malinda Riemersma, HCEA, notifying the Board they desire to negotiate matters subject to collective bargaining as required by NRS.

B. Public Comment: None

Procedural: 1. Public Comment Guidelines

C. Superintendent's Report

- On 10/15/18, Dr. Jensen:
  - Participated in the Infrastructure School Safety Task Force meeting in Carson City. They have finalized their recommendations which will be submitted to the entire Task Force on 10/25/18 at the final meeting. Additional information will be provided at our next meeting regarding the final recommendations as submitted to Governor Sandoval.
  - Returned late afternoon to continue work on the Food Service RFP which was released last Friday, and submitted to Chartwell's, Sodexo and Aaramark.
- On 10/16/18:
  - The HCSSO leadership was at the District Office continuing their hard work on the update and modification of our classified job descriptions. Dr. Jensen appreciates the time all are taking to move forward with these important modifications.
  - The NDE provided Chronic Absenteeism training at the B&GC for our administrators and members of their site teams. We all know the impact absences have on both academic growth of our students as well as the negative impact on individual schools star ratings, so this has been made a pivotal point of focus.
  - That afternoon, he participated in the attendance audit exit interview with representatives from NDE. Dr. Jensen thanked both the WGS and WJHS staff as well as Shelly Wilhite and Jennifer Wilhite for their time and efforts to prepare. We had one minor finding that will reduce a total of 11 student days.
- On 10/17/18, Dr. Jensen:
  - Reviewed and finalized the 5000 series of board policies that will return to the board on November 13<sup>th</sup>.
  - That afternoon, met with representatives from Chartwell's as part of their ongoing review and support of our program.
  - Following that, met with the representatives from the HCEA as part of our ongoing commitment to open dialogue.
- On 10/18/18, Dr. Jensen:
  - Spent much of the day completing the Food Service RFA and working with Nevada Division of Agriculture (NDA) for approval to release the RFP.



- That evening, attended B&GC recognition dinner. Trustee Heiser attended as well.
- On 10/19/18, Dr. Jensen:
  - Began working on the 1<sup>st</sup> quarter Class Size Reduction report, which will be finalized and submitted shortly.
  - Submitted a grant to the POOL for just under \$10,000. If awarded, this request will place security cameras in the Boys and Girls Club to monitor the equipment that is owned by the school district, as well as to provide protections for our students while they are on the BGC campus. In addition, funds were requested to cover the expense for the ID badge making system recently implemented in the district.
- On 10/21/18, Dr. Jensen traveled to Las Vegas for Superintendents meetings starting that evening with a discussion panel on the role of NASA.
- On 10/22/18, Dr. Jensen attended the regular NASS meeting, which started with a closed session regarding the expectations of the NASS group and NIAA. The catalyst for this conversation was the incident at Incline involving a parent and one of our coaches. As part of the regular meeting, the superintendents discussed proposed allocations for the upcoming legislative session. Dr. Jensen is waiting to review the proposed figures. One area that is being recommended is a total of \$58mm out of the Marijuana rainy day fund for SRO, Mental Health and Infrastructure. In terms of Infrastructure, they are being told that the recommendation is to provide 25 million over the biennium. Dr. Jensen has been asked to update the distribution chart based on this figure and will disseminate to the NASS group when completed, which he anticipates would provide slightly over \$500,000 that could be used for infrastructure upgrades based on some to-be-established criteria.

D. Celebrations: None

E. Consent Agenda

Action (Consent): 1. Approval of Warrants

Action: 2. Trip request for FFA to attend Lassen College Field Trip

Recommended Action: That the board approve the trip request for FFA to attend the field trip opportunity at Lassen College

Action (Consent): 3. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

**Mr. Entwistle moved to approve the Consent Agenda as presented. Mr. Hill seconded. Motion carried.**

F. Discussion and Possible Action Items

Action, Discussion: 1. Consideration to Refinance the 2008 Bond to Incur Interest Savings for the Community

Recommended Action: That the Board authorize moving forward with securing bids to refinance the outstanding 2008 Bond to incur interest savings.

Dr. Jensen reminded the Board that they had discussed refinancing the final 10 years of the Bond, which would incur a \$92,000 savings. Since the time of the last review, bond rates have risen enough to negate any savings. As a result, Dr. Jensen recommended removing this item from discussion and not refinance at this time.

**No action taken.**

Action, Discussion: 2. Approval of a Resolution providing support to the iNVEST Document in preparation for the 2019 legislative session.

Recommended Action: That the board authorize a resolution providing support of the iNVEST document as primary areas of emphasis for the 2019 legislative session.

Dr. Jensen stated the Superintendent's organization begins work on the document 9-12 months prior to the legislative session. iNVEST is the platform for what is to be proposed to legislators for their review as they begin their discussions. There are five key areas of focus, which Dr. Jensen reviewed for the Board. There needs to be a commitment to increasing basic support to accomplish what needs to be done in Nevada school districts. Increased per-pupil spending; Stabilize funding for long-term funding; Increase local control; Protect ending fund balances; and Create budgets in partnership. Each district



has been asked to sign a Resolution to support the Document. Ms. Deputy suggested that the word "countless" Nevada classrooms be modified to perhaps state "numerous".

**Mr. Hill moved to approve the Resolution in Support of iNVEST 2019 as presented. Mr. Swensen seconded. Motion carried.**

Action, Discussion: 3. Proposed Bond Projects Manager Contract Adjustment

Recommended Action: That the Board of Trustees approve the modified contract for services provided by Jon Burhans as Bond Projects Manager

Dr. Jensen provided background information as to why we have a Projects Manager (PM). In 2008, when the community supported the roll-over bond, the District anticipated \$800-\$1.2mm annually to support our facility needs. As a reminder, the median age of our buildings is 58 years. The District didn't have the capacity to manage that level of funds and the complexity of bidding and managing the projects. Mike Mitchell, from Reno, was hired as the PM, and when he retired, the District sought out individuals who might be interested. We secured Jon Burhans, who is a local construction company owner. When we started working with Mike Mitchell, the District looked at the total amount of projects and ran a reimbursement/ compensation rate of 5% of the total, which for the prior year was \$74,000, spread over 10 months. Projects have now expanded to 12 months, versus the prior focus over the summer months. Jon Burhans worked without compensation for two months because his contract started in January and work continued two additional months. As a result, Dr. Jensen recommended that the modified contract be developed which considers this in determining an appropriate compensation structure. In addition, it was suggested that rather than a % calculation, compensation be provided on a flat amount. They looked at the per month allocation for the 10 months, added two additional months at the same ratio, creating a new contract for \$92,700. We are working on bond projects ranging from \$1.2 - \$1.5mm for this year. Given the number of hours worked, Jon's put in approximately 825 hours, so approximately \$112/hour which is deemed consistent with the rate for such services. The Board will continue monitoring the work and the time invested in the projects. As the contract ends in October, Dr. Jensen recommended the Board approve the contract.

**Mr. Hill moved to accept the Bond Projects Manager Contract (Jon Burhans) for FY18-19 as presented. Mr. Heiser seconded. Motion carried.**

Action, Discussion: 4. Approval of 2018-2019 Indian Policies and Procedures (IPP) Policy as part of the Impact Aid Application

Recommended Action: That the board approve the 2018-2019 Indian Policies and Procedures document as presented.

A few months ago, Dr. Jensen brought the Indian Policies and Procedures Policy to the Board in order to meet Federal requirements to update the IPP as a requirement to last year's submission. We are now working on this year's submission. There have been no changes to the IPP, yet it must be on record that the Board has reviewed, agreed and approved the IPP. Dr. Molina, the principal of McDermitt, is working on securing the tribal signatures. It will then be given to the Board and Superintendent to sign, and will then be submitted. Ms. Deputy questioned policy 2.1 where it states the School Board will hold an annual meeting where commentary can be opened and provided to Indian parents, Tribal officials and the Board. She wondered if the annual meeting would be in conjunction with a regular Board meeting or a separate meeting. Dr. Jensen noted that typically, while invited, no one tends to attend meetings in Winnemucca. He suggested the Board go out annually to meet at that location. The Board will be meeting in McDermitt in February, and this item will be an agenda item. This can be shown to the Federal agencies to show the Agenda where input has been sought.

Ms. Deputy also questioned the grammar in policy 4.1 where it states "tribal officials may make recommend changes to ...." and it should state "... make recommended changes to...".

Dr. Jensen reminded the Board that every September, a Title I meeting is held which is combined with the IPP meeting, showing that the parents have been invited to attend and provide input.

**Mr. Hill moved to approve the FY18-19 Indian Policies and Procedures (IPP) Policy as part of the Impact Aid Application as presented. Mr. Entwistle seconded. Motion carried.**

Action, Discussion: 5. Discussion Regarding Filling Board Vacancy For Seat A, Serving McDermitt-Orovada District



Recommended Action: That the board review, discuss and authorize the process to solicit, interview and select board trustee appointment for Seat A.

As we near the end of board member Hill's term, the Board needs to discuss filling the seat. We posted for the seat in conjunction with the appointment of Trustee's Hieser and Swensen and had no interest in the McD/Orovada vacancy, yet we have an obligation to try and get folks to express an interest in filling this seat. Dr. Jensen recommended re-posting it in the paper on 10/31/18, 11/7/18 and 11/17/18 asking for new nominations or Letters of Intent submitted by 11/30/18. If that happens, the Board has time to consider the applicants, schedule interviews earlier in the day of 12/11/18 Board meeting, and potentially could appoint a candidate at the Board meeting. If no interest is expressed, the ad would not need to be run again. The posting is recommended to state "open until filled" so the position could be open until filled without continually running ads in the paper, which does have a cost associated with it. The Board and District can continue to recruit and speak to community members about filling the vacancy.

**Mr. Hill moved to approve seeking interest in filling the Seat A vacancy by advertising with "open until filled". Mr. Swensen seconded. Motion carried.**

G. Public Comment: None

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

- Mr. Swensen appreciated the opportunity to visit Kings River and tour the school and meet some of the folks associated with the school.
- Mr. Heiser attended the first annual awards night at the Boys and Girls Club and noted that it was a great event. He felt the kids were happy to be recognized, and he is looking forward to the event continuing.
- Mr. Entwistle wished the LHS football good luck in their next game.
- Mr. Hill also wished the LHS team good luck; he thanked Kings River for hosting the meeting; he thanked Mr. Bob Ellis for his donation to McDermitt.
  - As the Board was unaware of this, Dr. Jensen provided background information. Mr. Ellis is a prolific businessman in Clark County and read an article on the McDermitt football team. He was so moved by the article, that he reached out to Dr. Jensen. In wanting to help the McDermitt football team, he is donating \$10,000 to be used specifically for athletics. Not stopping there, after further communication with Dr. Jensen, Mr. Ellis is providing shoes for every student, and Christmas toys for every K-6 student. Dr. Jensen wants to send a picture to Mr. Ellis with the students recognizing Mr. Ellis' generous donation.
- Dr. Jensen thanked Kings River for hosting the meeting. He hadn't seen the portable since it had been moved from the District office to Kings River and set up. It's being well used and looks great.
- Ms. Deputy reminded everyone of the King's River Halloween event on Saturday, 10/27/18; On Thursday, 10/25/18, Paradise Valley is having a Bingo/Spook Night event, at 7:00 pm; She attended an excellent Safety Conference and it was excellent - providing many new ideas and information.

I. Adjournment: President Deputy adjourned the meeting at 5:05 pm.

Action: 1. Meeting Adjourned

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos

A handwritten signature in cursive script, appearing to read "Boyd Betteridge". The signature is written in black ink and is positioned above a horizontal line.

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Boyd Betteridge, Clerk

