

HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, September 11, 2018) - APPROVED

Generated by Judy Kritikos on Tuesday, September 18, 2018

A. Call to Order: The meeting was called to order at 4:32 pm at the Humboldt County School District office.

Board members present were: Nicole Bengochea, Clerk Boyd Betteridge, Acting President Glenda Deputy, Chris Entwistle, Andy Heiser, John Hill, Abram Swensen.

Others present were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Attorney John Doyle, Shanna Cummings (Humboldt Sun); Josiah Brown, Michael Formby, DeAnna Owens (D.Ofc); Jonathan Reynolds (WG), and Secretary Judy Kritikos

Procedural: 1. Pledge of Allegiance: Acting President Deputy opened the meeting with the Pledge of Allegiance.

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes for August 28, 2018

Ms. Bengochea requested a clarification/addition to her Board report to reflect that she had taken the concerns raised by parents about the parking/traffic at GVE, to the Superintendent. Mr. Entwistle moved to accept the Minutes as amended. Mr. Hill seconded; motion carried

Information: 3. Correspondence: None

B. Public Comment: None

Procedural: 1. Public Comment Guidelines

C. Superintendent's Report

Information: 1. Activity Report

- Dr. Jensen opened his report honoring the memory of those lost and impacted by 9/11, 17 years ago today, and he remembered watching the events in this very room. He expressed his appreciation to the men and women in uniform that have fought and defended our country.
- On 9/10/18, Dr. Jensen provided a link to the Trustees to allow tracking/monitoring of the approved Supt. goals.
- On 9/12/18, community members are invited to attend a community economic development open house will be held at the courthouse from 6-8:00 pm.
- Dr. Jensen is currently working with the maintenance dept to implement modifications to the HVAC system at the District Office. This may provide a mechanism for finalizing the installation of HVAC at both the WJHS and LHS, completing the efforts to have cooling in all schools.
- Each Board member was given a binder, "What every school board members needs to know". For those who've served for awhile, they were asked to bring it in for repurposing, and new information was placed in the new binder for the board. Once the leadership restructuring is complete, Dr. Jensen will forward that page to the members.
- On 9/6/18, Dr. Jensen attended the monthly NASS meeting in Eureka, NV. An area of strong discussion was ACT and the differences in scoring. Given the discrepancies with scores in various agencies, this will be a critical conversation and many are working with NDE to address this.
- On 9/7/18, Dr. Jensen provided the enrollment figures for the current school year. Being down 102 students, this has a direct affect on revenue and this will be monitored throughout the year. Compounding the reduction, the DSA's per student reduction could potentially mean a \$2.4mm loss. Preliminary and final budgets will reflect these changes, as well as figures provided by NDE and the Dept. of Taxation.
- The District Office is moving forward with plans for single point of entry and plans will be available soon.
- Finally, Dr. Jensen welcomed Abram and Andy, and looks forward to working with the newest Board members.

D. Celebrations: Two employees were recognized: Josiah Brown (Technology) and Michael Formby (Maintenance & Transportation). Dr. Jensen acknowledged the amount of work and effort required at the start of each school year, prep work at each campus - not just site/facilities, but over 4,000 computers. Most of work in these areas is done behind the scenes, rarely seen by the end user. Dr. Jensen commended both Joe and Mike for their efforts and results in getting our schools and offices up and running - and maintaining these areas throughout the year. Ms. Hagness stated she's had more positive feedback from Administrators and teachers than she can ever remember. She thanked Joe and Mike for their efforts and their contributions to the success of another return to school and maintaining these areas all year long.

E. Consent Agenda

Action (Consent): 1. Approval of Warrants

Mr. Hill moved to approve the Warrants as presented. Ms. Bengochea seconded; motion carried.

Action (Consent): 2. Approval of Field Trip: McDermitt Girls Basketball

Recommended Action: Approve field trip request

There was considerable discussion about this request, ranging from whether this was actually a Field Trip, who was going, why they were going, the impact of the trip, etc., There were reservations by some of the Board members, which was ultimately reflected in the final vote. Dr. Jensen had spoken to Leslie Molina for additional information on the student, the family, the trip, etc., and felt, in this instance, the request be approved.

Mr. Hill moved to approve the request. Mr. Betteridge seconded. The motion carried on a split vote. Mr. Hill, Mr. Betteridge and Ms. Deputy voted to approve the request; Ms. Bengochea and Mr. Entwistle voted not to approve. Motion carried.

Action (Consent): 3. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

F. Discussion and Possible Action Items

Action, Discussion: 1. Administration of Oath of Office for Abram Swensen and Andy Heiser as new Trustees

Recommended Action: That the two newly appointed board members for Seats D and E be sworn in and begin their service.

Dr. Jensen provided the Oath of Office to Abram Swensen and Andy Heiser, who then signed the Oath document.

Action, Discussion: 2. Board Leadership Re-Organization

Recommended Action: That the Board of Trustees review and reappoint Trustee leadership organization and committees.

The Board then discussed, nominated and confirmed the new leadership of the Board. This reorganization was done at this time to fill the vacancies left when Mr. Braginton and Dr. Stringham left the Board. This process will be performed again in January, after the elections have been decided, and in case of any change in the Board personnel.

Mr. Entwistle nominated Ms. Deputy as President. Ms. Bengochea seconded; motion carried. Mr. Entwistle nominated Ms. Bengochea as Vice-President. Mr. Hill seconded; motion carried. Ms. Bengochea nominated Mr. Betteridge as Clerk. Mr. Hill seconded; motion carried. Mr. Entwistle nominated Mr. Swensen as Debt Management representative. Mr. Hill seconded; motion carried. Ms. Bengochea nominated Mr. Betteridge as the NASB Legislative representative. Mr. Entwistle seconded; motion carried. Ms. Bengochea nominated Mr. Heiser as the Humboldt Foundation representative. Mr. Hill seconded; motion carried.

Action, Discussion: 3. Approval of Signers on the Districts Wells Fargo Account

Recommended Action: That the board authorize two signers for the Wells Fargo Account, to include the Board President and Superintendent of Schools.

The Board discussed who the two signers on the account would/should be. Given Ms. Deputy lives so far out of town, and other Boards have their Superintendent as one of the co-signers, the Board agreed that Clerk Boyd Betteridge would remain as a signer, and Dr. Jensen would be the second co-signer.

Mr. Entwistle moved to approve the two signers as the Clerk, Mr. Betteridge, and the Superintendent, Dr. Jensen. Mr. Hill seconded; motion carried.

Action, Discussion: 4. Board Authorization to Enter into Inter-local Contract with Department of Health and Human Services Division

Recommended Action: That the Board authorize entering into an inter-local contract between HCSD and Department of Health and Human Services for the procurement of Medicaid reimbursement for eligible services provided in the district.

Ms. DeAnna Owens addressed the Board to review and provide information about the contract. Ms. Owens stated that with Medicaid in Humboldt County, there are three working pieces that we can bill for: Humboldt (service providers), Medicaid Language (Speech pathologists) and Occupational therapists. We contract with PCG who acts as our intermediary - they run the bill cycle, and are the direct contact with the State. We are only reimbursed for students with disabilities, and written in their IEP. We have a 60/40% partnership with the State. PCG bills for us, and for every dollar brought in, we retain 60% and the State retains 40%. In FY17-18, we cleared approximately \$100,000. Every four years, we enter into a new agreement, where PCG projects amounts coming in during the upcoming four year timeframe. They've estimated a range of \$140,000 to \$165,000 in the next four year period. Ms. Bengochea acknowledged that her employer provides physical and occupational therapy services for the District.

Mr. Hill moved to approve entering the contract as presented. Mr. Entwistle seconded; motion carried.

Action, Discussion: 5. Critical Labor Shortage Request - McDermitt Combined English

Recommended Action: That the Board of Trustees designate a critical labor shortage for the McDermitt English vacancy allowing applications from retired teachers to fill the positions as permitted under NRS 286.523

Dr. Jensen explained the background which leaves McDermitt in need of an English teacher, the NRS statute where a retired employee could be brought back to teach, if certain criteria were met, and the steps that have been taken to help fill that position. We currently have a long term sub in the position, and we have an opportunity to hire a retired former teacher with an English endorsement to fill this position, without the person losing her retirement benefits. A one year term will be offered, though this could be a two year position. The Board is asked to rule that this meets the critical labor shortage criteria, and show what has been done to fill the position. Dr. Jensen contacts PERS, and enters into a contract with the retired teacher, who would receive medical, consistent with our practice with Long Term Substitutes, however, would not be eligible for PERS benefits.

5:45 pm: Ms. Bengochea left the meeting.

Mr. Hill moved to approve the Critical Labor Shortage request. Mr. Swensen seconded; motion carried.

Action, Discussion: 6. Board of Trustees Goals for the 2018-2019 school year

Recommended Action: That the board review the proposed goals and consider finalizing for the 2018-2019 school year. The Board read and agreed the Goals document was acceptable as presented.

Mr. Entwistle moved to accept the Goals as presented. Mr. Swensen seconded; motion carried.

Discussion: 7. Second Reading of Policy 1-8 of the 5000 Series Policy and Regulations

References to the NRS statutes are included in policies so if the NRS statute changes, the Policies/Regulations would automatically change to be in agreement, and wouldn't need to be amended.

Mr. Betteridge did request that any comments Mr. Doyle makes be shown in red so they can be seen.

The Board had no changes or comments to the second reading of the first set of documents.

Discussion: 8. First Review of Section 2 of 4 Sections of the 5000 Series of Policies and Regulations
Dr. Jensen stated that this section was reduced from 8 to 4, given the depth of the topics this set contained. The Board read and reviewed Policies/regulations 9 through 12. Mr. Doyle felt there were many outdated items in the student discipline area that could and should be updated. The second reading will be at the next Board meeting.

G. Public Comment: None

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

- Mr. Hill read a letter he received regarding the Lithium update; he congratulated Mr. Swensen and Mr. Heiser and welcomed them to the Board.
- Mr. Betteridge also congratulated Mr. Swensen and Mr. Heiser and welcomed them; He wanted to confirm the Board retreat is on 9/25/18 from 9-3:00 pm, and that he might be late due to work obligations; He also thanked Dr. Jensen and all those who've been working on the parking/traffic issues at GVE.
- Mr. Entwistle congratulated Mr. Swensen and Mr. Heiser and welcomed them; He congratulated Ms. Deputy, Ms. Bengochea and Mr. Betteridge on their Board leadership appointments; He stated he and Ms. Bengochea met with Ms. Holden and Ms. Garrison at GVE regarding the parking/traffic issues and stated they were both very open and available to meet and discuss the issues.
- Mr. Swensen congratulated Mr. Heiser on his appointment and thanked the Board for their welcome; He congratulated Ms. Deputy, Ms. Bengochea and Mr. Betteridge on their Board leadership appointments and looks forward to working with everyone.
- Mr. Heiser congratulated Mr. Swensen on his appointment and also congratulated Ms. Deputy, Ms. Bengochea and Mr. Betteridge on their Board leadership appointments; He'll be reaching out to the Board to learn as much as he can about the Board duties.
- Ms. Hagness welcomed Mr. Swensen and Mr. Heiser.
- Dr. Jensen let the Board know the ID System for badges had been ordered and received, but had issues, and the replacement is due any day; He reminded everyone of the Retreat on 9/25/18, 9:00, and Mr. Huge would be facilitating the meeting. Additionally, this would provide 6 hours of training to meet the NASB legislative requirement; Dr. Jensen reminded everyone of the Community open house on 9/12/18, 6:00 pm; He congratulated Ms. Deputy, Ms. Bengochea and Mr. Betteridge on their Board appointments; Finally, he welcomed Mr. Swensen and Mr. Heiser and asked that they feel free to reach out to him or any of the Board if they have questions.
- Ms. Deputy requested that everyone stand and say the Pledge of Allegiance once again, in honor of 9/11/18.

I. Adjournment

Action: 1. Meeting Adjourned: President Deputy adjourned the meeting at 7:18 pm

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk