

HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, May 22, 2018) - APPROVED

Generated by Judy Kritikos on Wednesday, May 23, 2018

A. Call to Order: the meeting was called to order at 4:33 pm at the Humboldt County School district office.

Board members present were: President Bruce Braginton, Nicole Bengochea, Glenda Deputy, Chris Entwistle, John Hill and Dr. Carrie Stringham. Absent was: Clerk Boyd Betteridge.

Others present were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, John Doyle, Attorney, Gail Janhunnen (WGS), Pam Bidart (LHS), Shanna Cummings (Humboldt Sun), and Secretary Judy Kritikos

Action, Discussion, Procedural: 1. Pledge of Allegiance: President Braginton opened the meeting with the Pledge of Allegiance.

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

As there were no edits, Mr. Entwistle moved to approve the 5/8/18 Board meeting Minutes. Mr. Hill seconded, motion carried.

Action, Minutes: 3. Approval of 4-24-18 Board Retreat Minutes

Recommended Action: Recommend approval of Board Retreat Minutes

As there were no edits, Mr. Hill moved to approve the 4/24/18 Board Retreat meeting Minutes. Mr. Entwistle seconded, motion carried.

Information: 4. Correspondence

Dr. Jensen read a letter from Stacey Van Diest regarding her daughter Jacey, and the tremendous efforts the staff has put forth for her daughter at SHE. She commended the staff, including the lunch staff, educators and aides, for never giving up on her daughter even though she has been a challenge. She thanked Ms. Weber, Ms. Carolyn, Ms. Pickett, Ms. Mecklenburg, Ms. White, Ms. Casey, Ms. Nelson and Ms. Christean. Her daughter is an example of a success story, and couldn't have been done without the help of all of them.

B. Public Comment: None

Procedural: 1. Public Comment Guidelines

C. Superintendent's Report

Information: 1. Activity Report

- Dr. Jensen congratulated the LHS Girls track team for winning the state championship. He also congratulated the Lady Bucks softball team for an excellent season and runner-up recognition at the state championship. He congratulated all the other teams for a great season and strong representation of their schools and HCSD.
- On 5/14/18, Dr. Jensen was interviewed on Buckaroo Radio on a variety of topics from year end activities to summer projects. The District appreciates the support of Buckaroo Radio.
- On 5/15/18, Dr. Jensen attended the administrative meeting to discuss/work on the strategic plan, and to address the introduction to staff of both the strategic plan and the Assessment Guidance Document.
- On 5/16/18:
 - Dr. Jensen, Ronda Havens, Linnea Cochrane and Shana Lewis met with representatives of our new Workman's Comp company, CCMSI, and is impressed with their level of support during the transition.
 - Dr. Jensen attended the Staff Recognition Banquet at the B&G Club. Dr. Jensen congratulated all the staff that were recognized. He extended his sincere appreciation to the

Mining Foundation for their support and overwhelming support from the community leaders. We had over 200 people in attendance for the event.

- On 5/17/18:
 - Dr. Jensen met with Becky Coleman, Director of FSC as they work to coordinate the final year of the grant and the provision of services for HCSD. We appreciate our ongoing partnership with FSC.
 - Dr. Jensen and Ronda Havens met with Drake and Rose staff, preparing for the audit of FY17-18.
 - Dr. Jensen and the Facilities Naming Committee met to review the nomination received to name the LHS old gym floor. The recommendation will be presented to the Board on 6/12/18.
- On 5/18/18:
 - The CSR (class size reduction) plan was submitted to NEA for the FY18-19 school year. At this time, we report 6 grade levels not being in full compliance. Three are in Kindergarten, and NDE is working with Districts to correct the legislative language that should have been removed with the removal of KCSR funds. The other grade levels are SHES-1st grade (.4 over); GVES-2nd grade (.25 over); FFMS-5th grade (.45 over).
 - Dr. Jensen participated in the GVES reading celebration, and appreciated the opportunity to participate in a worthwhile event. Dr. Jensen thanked community leaders and members of WPD for making the event a success.
 - Mr. Paul Criddle's final choir and band concert was held at LHS, and Dr. Jensen was fortunate enough to attend. Mr. Criddle has done an outstanding job and has made such a profound impact on the lives of countless students, and we wish him all the best.
- On 5/21/18:
 - The final Thought Exchange of the year was released. We are asking for perception on ways we can work to continue our efforts to increase safety of staff and students.
 - Big Sonia was shown at the B&GC. There were over 200 students, staff and community members present. This was a wonderful film, had a powerful message, and Dr. Jensen encouraged everyone to take the opportunity to watch it. Dr. Jensen thanked Todd Milton for his securing this opportunity for HCSD.
- On 5/22/18:
 - Dr. Jensen met with Pam Bidart and the school Librarians from the District. This is an amazing group of professionals and we are fortunate to have them on our team. The group coordinated recommendations for the finalization of the policy, which will be reviewed later in tonight's meeting.
 - Dr. Jensen met with Jon Burhans and Max Hershenow, who were on site reviewing options to meet the Board's expectation of a single point of entry at the District Office. The general concept is similar to WGS and will be introduced to the Board at a later date.
 - Walk-throughs were held today for the three upcoming summer bond projects: LHS electrical; SHE kindergarten; WGS concrete. We anticipate the bid opening at 11:00 am on 6/7/18. As a side note, Dr. Jensen will make the recommendation to move forward with the FFMS EFFIS project. We've been working with a contractor who is interested, and Dr. Jensen will review it with the Board at the 6/12/18 meeting.
- As a reminder, the final budget hearing is scheduled for tomorrow, 5/23/18, 12:00 noon at the LHS library.

D. Celebrations: None (See Correspondence item above.)

E. Consent Agenda

Action (Consent): 1. Approval of Warrants

Action (Consent): 2. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

President Braginton disclosed that his spouse is a payee of one of the warrants, and will abstain from voting.

Mr. Hill stated that he checked on the Harney Electric bills and the last bill seems to be more in line. Dr. Jensen will forward the information he received from Margaret Ashby.

Mr. Hill moved to approve the warrants. Dr. Stringham seconded, motion carried with the abstention of President Braginton.

F. Discussion and Possible Action Items

Action, Discussion: 1. Second Reading of Library General Policies

Recommended Action: That the board of trustees approve the proposed Library General Policies as presented.

Pam Bidart addressed the Board, thanking Dr. Jensen for attending today's meeting with the school Librarians. This is the first such meeting in 8 years and going forward, they will meet twice a year to discuss procedures, ideas, etc. The only area edited from the initial policy was the Checkouts-Fines-Lost or Damaged Items. Wanting consistency among the schools, Pam wanted to know how each policy was created - grandfathered in, handed down, set by Policy, etc. It's nice to have a policy that is clear, especially for a new Librarian coming into the District. They made the loan period more consistent - Elementary will allow two weeks and high school will be three weeks. Fines won't be charged at the elementary level, however at the higher levels, there will be a minimal fine. Should the student not be able to pay, the Librarian will work with them.

Dr. Stringham moved to approve the Library General Policy as presented. Mr. Entwistle seconded, motion carried.

Action, Discussion: 2. Approval of New Science Course At Lowry High School - Introduction to Engineering Design

Mrs. Hagness provided the Board with a copy of the letter to the NDE stating the District has approved a new course for credit at LHS - Introduction to Engineering Design through Project Lead the Way. It will be one of the required science courses, starting with the class of 2022 (Freshman class of FY18-19). Mrs. Hagness provided background info to the Board, stating that LHS and WJHS were awarded College & Career Readiness Grants, and as part of the grant, additional courses were offered through Project Lead the Way. As the teachers dug deeper into the materials, and will be taking an intense two week training this summer, they wanted to offer the course to all students, not just some students. Mr. Parks asked if this could be one of the approved science courses at LHS, rather than the course that's on the list currently. The Board is being asked to approve this course, and if approved, a letter is sent to the State to add the course to the list. Once the State reviews the information and confirms it meets the rigor levels, Mrs. Hagness has been told this is very likely to be approved. This class adds to both science and math pathways for our students.

Ms. Bengochea moved to approve the Request for the Introduction to Engineering Design course at LHS. Mr. Entwistle seconded, motion carried.

Discussion: 3. 2017-2018 Update on SB391 HCSD Read By Grade 3 (RBG3)

Gail Janhunnen addressed the Board to discuss the RBG3 data. The data presented to the Board was as of 5/18/18, but not the final. It is basically close to the final report. The State has asked schools to measure reading successes in grades K through three, and provide the percentages of deficiencies. All students are tested with MAP in the Fall. In Fall, 45% of first grade students, 53% of second grade students, and 52% of third grade students were deficient in reading. Goals were set in the three grades of 34%, 40% and 39%, respectively. Testing in Spring showed the percentages were 54%, 45% and 35%, again respectively. This showed that third graders didn't meet, but exceeded the goal. Second grade was within 5% and first grade was within 9% of meeting the goal. Kindergartners aren't tested in Fall, but the goal of 30% was set, and their Spring testing showed 29% deficiency rate, exceeding their goal by 1%. Mr. Entwistle asked if these results mean a student would be held back. Mrs. Janhunnen said no, this is not the only indicator that would hold a student back. There is a lengthy process, and other factors and testing to take into consideration, so these results alone do not automatically indicate a student should remain in the same grade. Early intervention in the classroom, various programs programs, communication with teachers and parents, parent's helping their children at home, and training/assistance for teachers to help their students will all work together to help students. Overall, our test scores are on par, and perhaps slightly above other districts in Nevada.

Action, Discussion: 4. Approval of the 2018-2019 Alternative Schedule Application pursuant to NRS 388.090

Recommended Action: Approve as submitted.

Mrs. Hagness reported this is a procedural document we submit to the state each Spring. We report the 4-day work week, pre-school starts late/ends early, LHS/WJHS have shorter minutes on Thursday, all of which is to be approved by the Board and submitted to the DOE.

Ms. Deputy moved to approve the Alternative Schedule. Ms. Bengochea seconded, motion carried.

5:54 pm The Board took a break.

6:05 pm The Board resumed the meeting.

Action, Discussion: 5. 2017-2018 Superintendent Evaluation

Recommended Action: That the board of trustees review and discuss the annual evaluation of the superintendent of schools based on the approved 2017-2018 goals.

The Board had evaluated Supt. Jensen and provided their evaluations to President Braginton, who compiled the Evaluation Document with the scores/ratings. Possible overall ratings range from 1-6, and the overall rating given is 5. President Braginton noted that on item J: Modify the pay for performance plan shifting to school wide supports based on start rating growth analysis - two evaluators left them blank. The Board discussed this item, and some felt that since this item was not able to be accomplished, not rating the item would create an artificially low score on this item, and perhaps this item should be removed. This particular item was not going to be completed, which Supt. Jensen and the Board have discussed previously. Dr. Jensen stated that if the Board decided to leave it or removing it, he honors whatever decision the Board decides to take. Given the overall average, he is more than happy with the score as it is, but is happy with whatever decision the Board makes. After further discussion, the Board determined that removing this item is the correct action. President Braginton will remove this item from the Matrix and recalculate the overall score. Dr. Jensen stated that each year the comments are the area that mean the most. He reads them and takes them very seriously. The theme he takes from this year's comments is communication. Dr. Jensen prides himself on communication, and if some feel the communication could be better, he will certainly take this discussion up with the Board. There is a fine line between overwhelming the Board with the day to day items vs letting the Board know the pertinent issues taking place in the District. Ms. Bengochea mentioned that some of the community asks her questions that she may not have an immediate awareness of or answer for when asked. Dr. Jensen stated that while he's living in the job, the day to day common information that he's aware of, may not be information others aren't aware of. If the Board has any question, or is asked any question, and doesn't have a ready answer, they can contact Dr. Jensen at any time and he will get back to them with a response as quickly as possible.

Mr. Entwistle moved to approve the Evaluation. Mr. Hill seconded, motion carried.

Action, Discussion, Procedural: 6. Superintendent Contract Renewal

Recommended Action: That the board of trustees take action in regards to the potential renewal of the superintendent's contract.

President Braginton reviewed the background information regarding the renewal of the Supt. contract. Dr. Jensen confirmed that he does intend to remain in the position. The Board then decides if they wish to retain the Supt. in the position. Ms. Deputy asked that Dr. Jensen let the newer members of the Board know how the contract works, with regard to extending it. Dr. Jensen stated this is a four-year rolling contract, and each renewal extends the contract by one year. Should the Board opt to not extend the contract, Dr. Jensen would have three years left on the contract. Dr. Jensen stated he hopes to remain in the position for 8 more years, at which time he plans on retiring.

Mr. Hill moved to extend Dr. Jensen's contract for another, per the terms of the contract. Ms. Deputy seconded, motion carried.

Discussion: 7. Board Self Evaluation Discussion and Review

Dr. Jensen provided a copy of the Board's self-evaluation, dated June 2017. The document reflected how each Board member evaluated their own self. Their overall rating was 82.65%, which is slightly higher than last year, which was 82.14%. One area the Board feels is a strength is Board/Staff Relations, and gave themselves 92.07%. Ends - the Board rated themselves at 87.86%, which is about 5% higher than the prior year, which was 82.14%. The area of lower ranking was Board/Community Relations, which was 76.79% this year, up slightly from 73% the year before. Overall, the general trend

has been flat, or a slight increase. The comments seem to mirror the general theme in the Supts evaluation - communications could be improved. Dr. Stringham suggested that at their next retreat, or sooner, Communication is an area they should consider discussing. The Board discussed the 5/8/18 meeting and how communication flowed at the meeting.

G. Public Comment

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

- Ms. Bengochea thanked the LHS art club for their work on the walls at the District Office which looks awesome. She congratulated the LHS girls track and softball teams on their success, and congratulated the staff who were recognized at the Recognition Banquet.
- Ms. Deputy asked about the start of school - if another get together would take place. Dr. Jensen said no, due to contracts and extra days. She mentioned the NASB conference in Nov 16-17, 2018 in Las Vegas, the new Board members should be attending, and there may be paperwork to do, which will help them meet the legislative requirements of training.
- Dr. Stringham echoed Ms. Bengochea's various congratulations. She liked hearing the letter thanking the SHE staff and how they were each recognized. Dr. Stringham will tour WJHS tomorrow, and invited other Board members to attend with her. She inquired about a work-study type program for LHS students to help at elementary schools, which provided 1:1 instruction which helps the students, and perhaps could help the HS student consider a path to teaching.
- Mr. Hill wished Ms. Bengochea a happy birthday. He also congratulated the various sports teams, and was sorry that he wasn't able to attend the Staff Recognition dinner.
- Mr. Entwistle congratulated the girls track and softball teams. He enjoyed the Staff Recognition event and the dinner was very good. Mr. Entwistle said Mr. Criddle will be missed very much.
- Mrs. Hagness also congratulated the girls sports teams. She thanked all those who helped with the Staff Recognition event, and how special each person was. She thanked Todd Milton for bringing the movie Big Sonia to LHS. It was very well attended, is a powerful movie, and like Rachel's Challenge, had a big impact.
- Ms. Kritikos thanked Dr. Jensen for his help with a last minute issue that helped make the Staff Recognition a great night.
- Dr. Jensen provided copies of the feedback culture information from Mrs. Hagness, as well as the graduation assignments and year end assemblies. The purple binder contains the new insurance renewal information which removes the \$25 employee-paid portion, resulted in a 3% cost savings to the District, and now contains coverage for Lasik and hearing aids. Dr. Jensen reminded the Board of the 5/31/18 LHS Art/CTE showcase. He congratulated Doc Welter and wished him well on his upcoming retirement. He wished Ms. Bengochea a happy birthday and thanked Ms. Deputy for providing the birthday cake.
- Mr. Braginton congratulated the Lady Bucks and the girls track teams. He also congratulated those recognized at the Staff Recognition banquet. He reminded the Board of the 12:00 noon budget meeting the next day, 5/23/18, at the LHS Library.

I. Adjournment

Action: 1. Meeting Adjourned: President Braginton adjourned the meeting at 7:20 pm.

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk

