

HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, February 13, 2018) - APPROVED

Generated by Judy Kritikos on Wednesday, February 14, 2018

A. Call to Order: The meeting was called to order at 4:33 pm at the Humboldt County School District office.

Board members present were: President Bruce Braginton, Vice-President Glenda Deputy, Nicole Bengochea, Clerk Boyd Betteridge, Chris Entwistle, John Hill, and Dr. Carrie Stringham.

Others in attendance were: Superintendent Dr. Dave Jensen, Attorney John Doyle, Shauna Cummings (Humboldt Sun), Lisa Evatz and Tammi Francis (WGS), Mark Evatz, Melissa Harmon and Angela Prindle (Newmont), Todd Hagness (WJHS), Shelley Bare (HCSSO), Paul Criddle (LHS), Ashley Salgado, Ali Wirthlin, Kyron Williams, Mateo Hernandez, Christian Olson, Stacey Horton, Matthew Munk, Ariana Galindo, Natalie Zuniga, Ophelie Tomlinson, Taylie Hoyt, Rachel Metzker and Murissa Watling (LHS Swing Choir), and Secretary Judy Kritikos.

Procedural: 1. Pledge of Allegiance: President Braginton opened the meeting with the Pledge of Allegiance.

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

Action, Minutes: 3. Approval of Minutes - 1/9/18 Board Retreat

Recommended Action: Recommend approval of Board Retreat meeting Minutes

As no edits were noted, **Mr. Hill moved to accept both the 1/9/18 Board Retreat Minutes and the 1/23/18 Board meeting minutes. Ms. Bengochea seconded, motion carried.**

Information: 4. Correspondence

Mr. Betteridge received a letter from Mr. Doyle with a summary of all claims against the District for tortious conduct in 2017.

B. Public Comment

Procedural: 1. Public Comment Guidelines

Tammi Francis (WGS) addressed the Board with her concerns regarding a shortage of substitute teachers. She indicated there are often times when, due to the shortage of substitutes, classes are doubled up, split up, canceled, etc. Tammi provided a copy to the Board of her letter dated 2/12/18, outlining her concerns and comments over this shortage. Ms. Deputy stated that at the recent NASB conference, they learned that several junior high school students had set up a table at the hiring fair and spoke directly to potential teachers, which resulted in five teachers being recruited. This might be worth considering at hiring fairs when recruiting for HCSD teachers.

C. Superintendent's Report

Information: 1. Activity Report

- Dr. Jensen wished everyone an early happy Valentine's Day.
- Dr. Jensen offered his, the Board's and the District's thoughts and prayers to the family of Roberta Campbell for their loss. GVES staff/students were released for half day to attend the Celebration of Life, held in Reno.
- The Board was provided the enrollment figures for staffing for the upcoming school year.
- On Monday, 2/8/18, Dr. Jensen met with support staff to discuss the development of job descriptions for classified staff.
- Dr. Jensen reported that good progress is being made on the McDermitt greenhouse project.
- The delivery and construction of the playground equipment at McDermitt is on schedule and scheduled for completion in Spring.

- Tomorrow, 2/14/18, is the due date for early notice of retirement. As a result of the Board's approval of the \$500 early notification incentive, several more notices have been provided to the District. We currently have 18 vacancies for the upcoming school year. As a result, the District will participate in four-five hiring fairs.
- Dr. Jensen reminded the Board that the next Board meeting, 2/27/18, will be held in Orovada. Those Board members wishing to carpool, please let Judy Kritikos know, and we will depart the District office at 3:00 pm.
- As a reminder, next Monday, 2/19/18, is President's Day holiday, and schools will be closed.
- Dr. Jensen will be leaving tomorrow, 2/14/18, for Nashville, TN to attend the AASA meeting.

D. Celebrations:

Dr. Jensen surprised Lisa Evatz by recognizing her tonight. When the District finds itself in need of outreach to support staff, students or parents, Lisa is the first person Dr. Jensen turns to. Lisa has a phenomenal feel for this process, and it's a pleasure working with her and watch her interact with staff and students. She brings a level of ease that otherwise wouldn't be there, in some of the most difficult circumstances. It's because of that, and the fact that we can count on her at any time, that we celebrate Lisa Evatz as an outstanding counselor and an individual that makes a difference in Humboldt County School District.

E. Consent Agenda

Action (Consent): 1. Approval of Warrants

President Braginton and Ms. Bengochea each disclosed there were warrants that were paid, respectively, to their spouse/employer. As there was a quorum present, both abstained from voting on approval to pay these warrants.

Action (Consent): 2. Field trip; Lowry High School Music Dept - March 6-11, 218 - Oregon

Recommended Action: Recommend approval of field trip request

Mr. Criddle spoke to the Board about the field trips and what a wonderful experience it is for the students. Over a dozen of the LHS Swing choir were present and beautifully performed "When I Fall In Love". The trip to Oregon is for the Swing Choir. The trip to California is for the Swing Choir and the band. Mr. Criddle indicated that if the student's grades are not up, they will not be allowed to attend the field trip.

Action (Consent): 3. Field trip; Lowry High School Music Dept - April 19-22, 218 - California

Recommended Action: Recommend approval of field trip request

Action (Consent): 4. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

Ms. Deputy moved to approve the warrants as presented, and both the March and April LHS Music Dept field trips. Mr. Hill seconded, motion carried with Mr. Braginton and Ms. Bengochea abstaining.

F. Discussion and Possible Action Items

Information: 1. WJHS Student Presentation: Newmont Grant Recipients Recognize Newmont for their Partnership.

Todd Hagness brought two students, Peter Munk and Zoey Thies, to perform Edelweiss. As they began to perform, the music stand was moving, falling over and they were unable to play. Zoey stated: "I think we need a 3D-printed washer from Mr. Hagness", who responded: "You know, I just happen to have one of those designed" and held one up for the Board to see! Mr. Hagness indicated there are 35 stands in some state of disrepair, and Mr. Novi would need \$1,260 to replace all of them. Peter and Zoey came up with the solution: design a part that would perfectly fit the stands, and replacement would not be needed - all for less than \$15 in materials. Mr. Hagness thanked the staff members and Newmont for the grant. He'd wanted the 3D printer for several years, and was truly moved by other schools who developed problem-solving solutions and how they can use it. They even solicited problems from the community and came up with solutions for helping the elderly. It was inspiring to

have Peter come to him telling him he could help the schools save money. Mr. Hagness provided several examples of products from the 3D printer that are being used in various classes - cell models, drone frames, computer cable holders, dice with math operations, etc.

Dr. Jensen reminded the Board that Newmont provides an annual \$35,000 donation to HCSD. A committee reviews the grants and this year, over \$100,000 in requests were received. The funds are very competitive, the guidelines are very specific, and it must have a direct impact on instruction and make a difference. Looking at this 3D printer - it supports many of the initiatives and goals set for our students. Dr. Jensen expressed his appreciation to Newmont, who was present at the meeting. The Board also echoed their appreciation as well.

Action (Consent), Discussion: 2. Review of Building Naming Policy and Approval of Placement in Policy Recommended Action: That the Board approve the recommended Board Policy as Policy 1130 and include into the existing 1000 series of policies.

Dr. Jensen stated that several years ago, Mr. Hart was a long-time coach and teacher at LHS, and he recently passed away. An inquiry was made to name the floor of the gym at LHS after Mr. Hart, and the question arose of whether a policy for naming facilities existed. Dr. Jensen discovered that on 2/9/09, the Board adopted a Facilities Naming Policy. It had never been given a number and not placed in the Policy Manual. Dr. Jensen is recommending that the Board name this already-adopted policy #1130, adding it to the policy manual, and discuss the policy, as a request may be coming. The Board reviewed the policy, and Dr. Jensen pointed out that sections C and D would apply to this possible naming request. As part of the process, a committee would need to be formed, made up of two Board members. The Board needs to determine if they want to form the committee at this time, or wait until a request is actually received. Dr. Jensen and the Board reviewed the process as presented in the document provided. The Board had a few options, and after discussion, decided to approve placement of the policy, and defer setting up the Committee at this time.

Mr. Entwistle moved to approve naming the previously-approved Building Naming Policy as #1130 and postpone naming any committee members until an application comes forward. Ms. Bengochea seconded, motion carried.

Action (Consent): 3. Update and Discussion Regarding 2018 Summer Bond Projects

Recommended Action: That the Board approve moving forward with presented plans for the 2018 Summer Bond Projects.

Dr. Jensen informed the Board that issues have arisen with the capacity for the LHS gym project. HCSD does not have the necessary \$1.2m to complete the old gym project. It is proposed separating this out, and upgrading the electrical service first, which will cost approximately \$435,000. Dr. Jensen recommends it be done in phases. The HVAC upgrade for the old gym/locker rooms will cost \$1.1m. There is asbestos abatement to be done as well. Next year, Dr. Jensen suggests they separate the projects and do them separately, and reduce this year's costs to \$435,000.00. At the time, the assumption was made that the existing units would be sufficient; however, they are over 30 years old, and the service needs to be upgraded. If the Board agrees, the project could be completed by the start of the next school year.

Dr. Jensen reminded the Board they have previously authorized the following: \$155,000 FFMS; \$120,000 WGS; \$170,000 SHE; \$100,00 (as a placeholder) for WJHS evap cooler pilot. Combined, the total expenditures are \$980,000 plus soft costs, equal approximately \$1.1m. There may be a bit more to put toward the LHS issues, or consider more asphalt.

Dr. Jensen went over the work to be done at WGS - sidewalk, curb area, including drainage. The time line would be - out to bid 3/21/18 with bids due 4/10/18. If all goes as planned, completion on 8/17/18, prior to school starting on 8/27/18.

The work to be done at SHE - asphalt in the existing Kindergarten area, retaining wall, AC restructure/replacement. The time line would be the same as WGS.

Mr. Entwistle moved to approve the LHS electrical service component as well as moving forward with the other projects previously approved. Mr. Hill seconded, motion carried.

Action (Consent), Discussion: 4. Consideration of Proposal for Facilities Needs Assessment by the Cuningham Group

Recommended Action: The Board consider approval of the proposed facilities need assessment.

At the 1/19/18 Board meeting, Dr. Jensen was asked to reach out and find one/more agencies to provide an analysis of our District. After a search, the Cuningham Group (CG) was recommended, and a proposal of \$43,200 has been provided by them. Dr. Jensen went over the proposal and what it entails. If authorized to move forward, Dr. Jensen will clarify that we also need to have information on space - portables, placement, deferred maintenance, replacement, etc. CG would look at all the in-town schools and McDermitt, but not the other rural schools. They will consider the growth data of enrollment, review plan documents, travel to each school site, meet with key leadership and a four-hour workshop for leadership/teachers/students/community members to develop a facility vision and principles, and define educational delivery needs. To secure further input from the community, Dr. Jensen stated we would extend this through the ThoughtExchange process. A draft report, including capitol needs analysis, would be discussed with HCSD, and then return to Winnemucca for a formal presentation to the Board, and facilitate a one-two hour community information session to share the findings. Once all feedback is obtained, they will finalize the report and deliver it to the District/Board in a final presentation. Once approved, they would start in March and be completed by June, 2018.

Mr. Entwistle moved to approve the proposal for facilities needs assessment from the Cuningham Group as presented. Ms. Deputy seconded, motion carried.

G. Public Comment: None

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

Ms. Bengochea offered condolences to the family of Robbie Campbell in their loss. She also thanked the teachers and staff for all they do. She would also like to further discuss Tammi Francis's issue of the shortage of long term subs. Mr. Entwistle suggested we place a FB notice looking for substitutes. Dr. Jensen stated this is also posted on our HCSD website.

Ms. Deputy provided several handouts: Safe2tell, school safety, etc.

Dr. Stringham had sent an e-mail to the Board with information from the Feb 3, 2018 NASB meeting.

Mr. Entwistle thanked the teachers and subs for their work during this flu season; Congratulated Ms. Evatz, the LHS wrestlers at the State meet, the Lady Buckaroo basketball team for making regionals and playoffs; He also extended his thoughts to friends and co-workers of Robbie Campbell.

Mr. Hill wished the McDermitt sports kids well in their playoffs: the girls are #1 and the boys are #2. He offered his congratulations to the LHS girls basketball team.

Ms. Kritikos asked the Board if they had set a date for the next retreat.

Dr. Jensen also congratulated the wrestling team on a great season; good luck to McDermitt's boys and girls and Lowry girls in the playoffs.

Mr. Braginton attended the Celebration of Life in Reno for Robbie Campbell which was very well attended. While it was a sad occasion, it was a wonderful celebration of her life. On 2/1/18, he taught at the WJHS and it was very rewarding. Two Newmont employees commented that their children came home and talked about what they'd learned that day. It was very gratifying. He gave a shout out to Mr. Hagness for a great presentation, and Mr. Criddle and the Swing Choir.

I. Adjournment

Action: 1. Meeting Adjourned: The meeting was adjourned at 6:33 pm.

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk