

**HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, December 12, 2017)
- APPROVED**

Generated by Judy Kritikos on Thursday, December 14, 2017

A. Call to Order: The meeting was called to order at 4:32 pm at the Humboldt County School District office.

Board members present were: President Bruce Braginton, Vice-President Glenda Deputy, Nicole Bengochea, Clerk Boyd Betteridge, John Hill, and Dr. Carrie Stringham.

Absent were: Chris Entwistle.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness (joined the meeting at 5:00 pm), Attorney John Doyle, Shauna Cummings (Humboldt Sun), Ronda Havens (HCSD), Michael Raver (Chartwells), Tyrell Lucas, Madison McClellan, Hailey Fernandez, Sydney Connors, Dorsey Naveran, Alyssa Kuskie, Caleb Sanchez, Joseph Peterson (HS Sports Medicine), Secretary Judy Kritikos.

Procedural: 1. Pledge of Allegiance: President Braginton opened the meeting with the Pledge of Allegiance.

Action, Minutes: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

As no edits were noted, **Mr. Hill moved to accept the November 28, 2017 Minutes. Ms Deputy seconded, motion carried with Mr. Betteridge abstaining.**

Information: 3. Correspondence: None

B. Public Comment: None

Procedural: 1. Public Comment Guidelines

C. Superintendent's Report

- Dr. Jensen thanked the maintenance crew for their work in updating the Board room. It should be completed over the Christmas break.
- Dr. Jensen let the Board know there have been ongoing issues with the water system at Kings River, and Amy Nelson, Bryon Krell and Dr. Jensen are working with a specialist to resolve the issues.
- A Youth Mental Health First Aid training (YMHFA) was held the mornings of 12/11 and 12/12/17. Dr. Jensen attended and appreciated Mike Dennis and Officer Jones for their time and efforts put into this training.
- Dr. Jensen let the Board know that the Commission on Professional standards (COPS) has made a shift in teacher licensure from the current K-8 and 7-12 licenses to K-5, 6-8 and 9-12. Dr. Jensen feels this will cause issues, especially for rural schools. NASS will be addressing this concern.
- In the last legislative session, a bill was passed requiring training in Middle and High Schools to teach CPR and the use of defibrillators. Working with Humboldt General Hospital (HGH), the EMS department will be at WJHS on 1/16/18 and 1/17/18 to meet this training requirement.
- The Nevada Department of Education (NDE) has notified Superintendents they are making changes to Class Size reduction (CSR) funding mechanism. Our rural schools operate under an Alternative Plan, which allows higher class sizes. Should this change go through, we will see a 30% reduction in funding in CSR, equating to about \$300,000 or four teaching positions. A group of Superintendents are working aggressively to get this resolved, and will keep the Board informed.
- The NDE requires an annual CTE Program Review. This review is comprehensive and requires quite a bit of time and effort. Given the modifications year to year are minor, Dr. Jensen has requested a shift from annually to every three years, which was unanimously agreed upon by the state superintendents and NASS will be petitioning the NDE to make an adjustment.

- Earlier today, Dr. Jensen participated in a phone conference with the State Board of Education (SBE) regarding the selection of schools into the Alternative School District (ASD). We currently have one school (McDermitt) that is eligible, however, the general intent is that ten schools located in Clark County will be nominated to be a part of this ASD group.
- On 12/14/17, Dr. Jensen will be in Carson City to participate in the SBE meeting.
- On 12/11/17, Dr. Jensen was updated on a determination by the County Commissioners regarding the use of the Events Center for graduation. Historically, the fees have been waived for this use. Per the update, \$1,500 of the \$3,000 has been waived for this year, with the potential of no waiver in subsequent years. This will necessitate a conversation on how to respond to this information.
- Graduation rates for FY16-17 will officially be released on 12/14/17 at 4:00 pm. Graduation rates can be found at www.nevadareportcard.com and then select the MORE tab. Our official statement announcing the rates will be released on 12/15/17.
- As a reminder, the 12/26/17 Board meeting has been canceled. The next meeting will be 1/9/18. The Board Retreat will be held from 9-3:00 pm that day, preceding the regular Board meeting.
- Dr. Jensen wished everyone a Merry Christmas and a Happy New year and looks forward to seeing everyone in 2018.

Information: 1. Activity Report

D. Celebrations: None

E. Consent Agenda

Action (Consent): 2. Lowry Sports Medicine - Field Trip Request (Given there was a group attending the meeting for this item, President Braginton opted to address item 2 first.)

Recommended Action: Recommend approval of Trip Request by Lowry Sports Medicine group to Arizona State University, March 17-21, 2018.

Tyrell Lucas, a LHS teacher, let the Board know that the group has previously been given the opportunity to check out collegiate levels of Sports Med/athletic training. This year, they had the opportunity to visit Arizona State University (ASU) and are asking the Board for permission to visit ASU for this purpose. They will see what a trainer goes through, to see varieties of equipment, modalities that are used in trainings, 1:1 interactions with trainers, a career exploration opportunity which will give them a better idea where this career path will take them. There are several previous LHS students who have taken this career path. They will cover their own costs with various fundraising, etc. The loss of school days is minimal, and they will maintain their school responsibilities, homework, etc. After the school visit, the students will also return and present to the Board. **Ms. Bengochea moved to approve the field trip. Mr. Betteridge seconded, motion carried.**

Action (Consent): 1. Approval of Warrants

President Braginton reminded the Board that due to the lack of a quorum with his abstaining from approving one warrant, check #140469 was not processed at the previous meeting, and will be heard tonight. **Dr. Stringham moved to approve the warrants, including check #14049. Mr. Hill seconded, motion carried with Mr. Braginton and Mr. Betteridge abstaining.**

Action (Consent): 3. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

F. Discussion and Possible Action Items

Discussion: 1. Food Service Department Presentation - Laura Jensen/Michael Raver

Ms. Jensen was not present, and Ms. Raver, Chartwells, presented to the Board. Ms. Raver introduced herself and provided a bit of her background to the Board. A graph was provided to the Board with various Food Service information. It was noted that the food counts have risen significantly: breakfast and lunches served, average lunch days, and while enrollment is up, that increase is only partially responsible for the rise in numbers. The Health Department inspections have given four perfect scores within the District, which speaks to the dedication of the staff. Four employees who don't currently have their national certification will attend a training in February 2018 here in Winnemucca at Winners. The additional culinary training will be held at LHS, which is great for keeping cost and travel time to a

minimum. Ms. Raver said that she's not seen such committed and dedicated staff as she's seen here in HCSD. Dr. Jensen reminded the Board that we are currently ending our fourth year with Chartwells, and it's been a great relationship. Due to requirements, at the end of year five, we will need to go out for RFP (Request for Proposals) for the bidding process. It is a requirement, not a statement that we are unhappy with Chartwells or their service.

Action (Consent): 2. Approval of the Malheur County School District Tuition Agreement - Dr. David Jensen (10 minutes)

Recommended Action: Approve the Malheur County School District Tuition Agreement

Dr. Jensen stated that currently only two students are being served, and we provide no transportation to the parents. The billing is done twice per year, which would be adjusted if they increase or decrease students. Dr. Jensen recommended the Board approve the Agreement.

Mr. Hill moved to approve the Tuition Agreement with Malheur County. Ms. Bengochea seconded, motion carried.

At 5:11 pm the Board took a short break.

At 5:21 pm the Board resumed Open Session.

Action (Consent): 3. Budget Augment

Recommended Action: Approve the augmented/amended FY18 Budget as presented.

Dr. Jensen let the Board know there are two opportunities to Augment the Budget: December and June. The cycle is: tentative budget in April, the final Budget in May, in June the Legislature sets the DSA rate, from June-December the budget is the guideline used for expenditures, in December, the revenues/expenditures are evaluated and the following June a final augment is presented to close the school year. Tonight's meeting provided the FY18 augmented Budget to the Board. Dr. Jensen lead the Board through the document, reviewing the budget and the proposed changes. Following a review of the budget, the required resolutions were read into the minutes.

Dr. Jensen read Resolution #1:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2017-2018 Budget of the Humboldt County School District

WHEREAS, the revenues of the General Fund, Humboldt County School District were budgeted to be \$32,702,748 on May 17, 2017, and

WHEREAS, the revenues are now determined to be \$36,504,068 and

WHEREAS, said sources are as follows:

Local Sources	\$ (38,341)
State Appropriations	\$ 2,490,494
Federal Sources	\$ 3,812
Opening Fund Balance	\$ 1,345,355
TOTAL	\$ 3,801,320

WHEREAS, there is a need to increase the appropriations in the General Fund. Now, therefore, it is hereby RESOLVED, that the Humboldt County School District shall augment and/or amend its 2017-2018 budget by increasing appropriations in the amount of \$3,801,320 in the General Fund from \$32,702,748 to \$36,504,068. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Dr. Stringham moved to pass Resolution #1 as read. Mr. Hill seconded, motion carried.

Dr. Jensen read Resolution #2:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2017-2018 Budget of the Humboldt County School District

WHEREAS, the revenues of the Debt Service, Humboldt County School District were budgeted to be \$1,760,993 on May 17, 2017, and

WHEREAS, the revenues are now determined to be \$1,672,959 and

WHEREAS, said sources are as follows:

Local Sources	\$ - 0 -
Opening Fund Balance	\$ (88,034)
TOTAL	\$ (88,034)

WHEREAS, there is a need to decrease the appropriations in the Debt Service Fund. Now, therefore, it is hereby RESOLVED, that the Humboldt County School District shall augment and/or amend its 2017-2018 budget by decreasing appropriations in the amount of \$88,034 in the Debt Service Fund from \$1,760,993 to \$1,672,959. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Mr. Hill moved to pass Resolution #2 as read. Mr. Betteridge seconded, motion carried.

Dr. Jensen read Resolution #3:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2017-2018 Budget of the Humboldt County School District

WHEREAS, the revenues of the Special (Other) Funds, Humboldt County School District were budgeted to be \$13,530,689 on May 17, 2017, and

WHEREAS, the revenues are now determined to be \$16,935,595 and

WHEREAS, said sources are as follows:

Special Education Fund	\$ 325,146
Federal Funds	\$ 782,303
State Funds	\$ 978,056
Gifts and Donations Funds	\$ 208,935
Food Service Fund	\$ 104,944
Capital Projects Funds	\$ 928,819
Private Purpose Trusts Funds	\$ 3,048
Workers Compensation Fund	\$ 72,277
Unemployment Compensation Funds	\$ 1,378
TOTAL	\$ 3,404,906

WHEREAS, there is a need to apply these increased proceeds in the Special (Other) Funds. Now, therefore, it is hereby RESOLVED, that the Humboldt County School District shall augment and/or amend its 2017-2018 budget by appropriating \$3,404,906 for use in the Special (Other) Funds, thereby increasing its appropriations from \$13,530,689 to \$16,935,595. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Mr. Hill moved to pass Resolution #3 as read. Ms. Bengochea seconded, motion carried.

Dr. Jensen read Resolution #4:

RESOLUTION TO AUGMENT AND/OR AMEND THE 2017-2018 Budget of the Humboldt County School District

WHEREAS, the transfers from the General Fund to various Special (Other) funds were budgeted to be \$2,457,304 on May 17, 2017, and

WHEREAS, the transfers from the General Fund are now determined to be \$2,678,665 and

WHEREAS, said sources are as follows:

Food Service	\$ 33,671
Special Education	\$ 187,690

TOTAL

\$ 221,361

WHEREAS, the expenditures were more than anticipated in the Food Service Fund and Special Education Fund, now therefore it is **RESOLVED**, that Humboldt County School District shall increase Food Service Transfers by \$33,671 to \$149,624 and increase Special Education Fund transfers by \$187,690 to \$2,529,041. A detailed schedule is attached to this Resolution and by reference is made a part hereof.

IT IS FURTHER RESOLVED, that the clerk shall forward the necessary documents to the Department of Taxation, State of Nevada.

Mr. Hill moved to pass Resolution #4 as read. Mr. Betteridge seconded, motion carried.

Dr. Jensen thanked Ronda Havens for knowledge and hard work. He also expressed his appreciation to the Board, who holds the ultimate fiduciary responsibility for the District, which is sometimes a hard seat to sit in.

The Board then reviewed the Augmented budget document and voted to approve the budget as presented. **Dr. Stringham moved to accept the Augmented Budget as presented. Ms. Bengochea seconded, motion carried.**

Discussion: 4. Board Retreat Discussion - 1/9/18

Dr. Jensen reiterated what he understands regarding the topics the Board would like to discuss at the 1/9/18 Retreat, to include Facilities. He has spoken with several folks, obtained various pieces of information, various costs, etc. The Board wants to discuss physical construction vs portables, attaching to current buildings, expanding existing buildings, etc. The Board also wants to know the number number of, location of and age of portables. Dr. Jensen spoke to Traci Davis (Superintendent from Washoe County) about their funding initiative and how they went about that, and she will provide information to Dr. Jensen so he can provide it to the Board. The Board didn't feel this initiative would be of value to them at this time. The Board felt they needed to determine how to maintain the existing structures and what new infrastructure might be considered. Until that was decided, it wouldn't be worth spending time on this issue at this stage. The issue of land: what we have, where it's located, what use it could provide, etc. Dr. Jensen stated he would provide an update on the County issue regarding graduation/Events Center. The final item would be to provide the results of the information from ThoughtExchange with our students. The date and time was confirmed as Tuesday, January 18, 9:00 - 3:00 pm with lunch provided.

Discussion: 5. A Review of the Determination of Star Ratings Under the NSPF

On Friday, 12/15/17, the State will release the official Star ratings. Before this occurs, Dr. Jensen wanted to provide more information to the Board on how the State looks at the ratings, provide background information, changes, etc. The Board has been provided with a graph and a PPT document which provided in-depth information on how it's evolved from the percentage of whether students were "proficient" or not. There are now several components that go into the rating, which are quite complex, showing how students should grow through 2022. Ms. Hagness explained in depth how these ratings were set up, what each one means, how schools are rated. The development of the rating system and the resulting ratings are deep, complex and very statistical, and should not be taken only on face value without more in-depth knowledge on how the ratings are determined. Ratings can be found at: <http://nevadareportcard.com/di/>.

G. Public Comment: None

Procedural: 1. Public Comment Guidelines

H. Board Reports

Information: 1. Board Reports

- Mr. Betteridge: Wished everyone a Merry Christmas and a Happy New Year.
- Mr. Doyle: Thanked the board for the chocolates, the snacks and wished everyone a Merry Christmas and a Happy New Year.
- Ms. Bengochea: She wished everyone a Merry Christmas and a Happy New Year. She reminded everyone of the WGS second grade play on Thursday, 12/14/17 at 1:30 pm. She indicated she had done a classroom site visit at WGS on 12/8/18 for their pajama party and read to the students for their Christmas celebration. Ms. Bengochea asked about the District's policy on Social Media. Per Ms. Hagness, there is Policy which all staff read and sign, indicating they understand the policy.

- Ms. Deputy: Thanked Dr. Jensen for providing information on the various school events. The Band/choir will perform at WJHS on Wednesday, 12/13/17. Ms. Deputy has held the At Large Liaison on the NASB and the position is open at this time. If anyone wishes to apply, please let her know, otherwise she will submit her name for that position. The new NASB training dates are now out. Paradise Valley's Christmas program is Wednesday, 12/13/17, 7:00 pm.
- Dr. Stringham: Thanked everyone for all the work done on the Augmented Budget - it's a very big deal and takes a lot of work. She expressed her thanks to Dr. Jensen and Ronda Havens.
- Ms. Hagness: Let the board know there is a Read By Grade 3 training on great literacy practices at the B&G Club on Wed-Thurs, 12/13-12/14/17, between 8-3:00 pm, lunch will be provided. She wishes everyone a great holiday, and hopes everyone comes back rested and ready to kick off the second half of the year.
- Mr. Doyle: Wished everyone a Merry Christmas.
- Dr. Jensen: Wished everyone a happy Christmas, thanked everyone for providing the snacks and chocolates. He expressed his appreciation and congratulations to all of the staff as the graduation rates are released on Friday. It is a reflection of the work from pre-K through 12th grade, the growth we're showing can't be done in isolation.
- Mr. Braginton: Also congratulated everyone on the soon-to-be-released graduation rates. Merry Christmas, Happy New year, and stay safe and looks forward to seeing everyone on January 9, 2018.

I. Adjournment

Action: 1. Meeting Adjourned

The meeting was adjourned at 7:15 pm.

J. Notice

Information: 1. Notice to Persons with Disabilities

K. Postings

Procedural: 1. Public Posting of Agenda

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk