

**HUMBOLDT COUNTY SCHOOL DISTRICT**  
**310 East Fourth Street**  
**WINNEMUCCA, NEVADA 89445**

The regular meeting of the Humboldt County Board of School Trustees was held October 10, 2017 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President Bruce Braginton, Vice-President Glenda Deputy, Chris Entwistle, Dr. Carrie Stringham and John Hill. Absent: Nicole Bengochea, Clerk Boyd Betteridge.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Attorney John Doyle, DeAnna Owens, Malinda Riemersma, Amy Godinez (HCEA), Christine Begay (HCSSO), D. Jenkins, Laura Molini, Mary Jo Dufurrena (Denio), Shanna Cummings-Humboldt Sun, and Judy Kritikos.

President Braginton opened the meeting with the Pledge of Allegiance.

**Minutes:**

After discussing with John Doyle, Dr. Jensen agreed that the Minutes required further editing in the Ratification section of the minutes to change “we” to clarify who the “we” are, i.e. Negotiations team, the District, etc. After the Board was assured the only changes were only to provide clarification, and Ms. Deputy moved to approve the September 26, 2017 minutes as presented with the clarifications noted. Mr. Hill seconded, motioned carried.

**Correspondence: None**

**Public Comment – Discussion Only: None**

**Superintendent’s Report:**

- Dr. Jensen noted that work continues on the cohort graduation rate for the class of 2017. Figures are not yet ready for release, yet strong growth over last year is anticipated, and when the figures are ready, a public announcement will be scheduled. Dr. Jensen thanked Ruth Fitzpatrick for her work on this project.
- On 10/5/17, Dr. Jensen attended the Nevada Association of School Superintendents (NASS) meeting. Several topics were discussed, among them:
  - ELL exit criteria – a formal recommendation will be made to the State Board of Education to use an exit score of 4.5, along with additional reclassification options.
  - There is a 21<sup>st</sup> Century Learning Centers Grant that may support afterschool programming, and partnering with the B&G Club might be worthwhile.
  - Information on Competency-based education (AB110) was discussed. The State is seeking pilot programs, yet given the items we’re currently working on, we won’t seek being a part of the pilot program at this time.
  - End of Course (EOC) as a component of the final grade was also addressed. For FY17-18, no percentage will be applied toward the final grade. High School teachers will have access to the EOC and may opt to administer this year to become familiar with the assessment, as next year EOC will occupy 10% of the course grade, the following year 15%, and then 20% in FY20-21 of the course total. At this time, EOC Science is participation only.
  - With the removal of the High School Proficiency Exam (HSPE), districts now have the option to issue diplomas to former students who didn’t graduate simply because they didn’t

meet the HSPE. There will be challenges, as the State has not yet clarified how far back this goes, and the former student must initiate the request.

- On 10/6/17, Dr. Jensen met with Tom Klein to discuss seeking donor requests for the construction of the McDermitt greenhouse. To complete the construction, \$50-\$60,000 is needed.
- Also on 10/6/17, Dr. Jensen and Mike Dennis were on a conference call with the NDE regarding Project Aware funding. Allocations have been reduced, and clarification was needed on how to meet the line items in the budget. Budget adjustments will be needed if the carry-over dollars are not received. As we have a few years left in the five-year grant, our question was whether the Federal government will continue to fund it.
- The first complete audit of our self-insured worker's compensation program was completed, and we have been told it went well. We did have nine findings which require corrective action. Last week, Dr. Jensen, Ronda Havens and Shauna Lewis held a phone conference with Nelson Davidson Administrators (NDA), our Third Party Administrator. The majority of the corrections are for NDA to handle, and they will submit a corrective action plan to meet the requirements. We did incur one fine of \$375 for missing a document on a current Chartwell employee.
- Dr. Jensen reminded the Board that BoardDocs training will be at the district office at 4:30 pm on Monday, 10/16/17, as we transition to the new system of distributing Board documents.

### **Consent Agenda**

#### **Discussion and Possible Action – Approval of Warrants, Approval of one Field Trips**

Warrants: Both Mr. Braginton and Dr. Stringham acknowledged they had conflicts with certain warrant items. Mr. Braginton moved that the Board approve all of the warrants except those in conflict - 19300, 139732 and 139733 - which was accepted and the motion carried.

Dr. Stringham moved to approve warrant 19300. Mr. Hill seconded, motion carried.

Ms. Deputy moved to approve warrants 139732 and 139733. Mr. Entwistle seconded, motion carried.

Field Trip: Denio's request for their field trip to Reno was approved.

Mr. Hill moved to approve the Denio field trip to Reno. Mr. Entwistle seconded, motion carried.

#### **Discussion and Possible Action – Consideration of Superintendent Salary – Mr. Bruce Braginton**

A few years ago, the Superintendent's contract was modified to reflect a concern that the Board not create a situation where Superintendent appeared to be negotiating for him or herself while negotiating salary increases on behalf of other Administrators. It was determined and reflected in the superintendent contract that the Board would discuss salary adjustments for the Superintendent after those negotiations were completed. Mr. Doyle pointed out a critical point is that the Board has the option of approval or to choose not to provide an increase to the superintendent, and Mr. Braginton acknowledged they have exercised that option to approve at the same level as administrators over the last few years. For this biennium, the administrators were granted a 3% based increase for 2017-2108 and a 2% increase for 2018-2019. In addition, and as a result of the impact of the existing step equating to a 1.3% annual step increase, a one-time .02 adjustment to the responsibility index for administrators was granted. Dr. Stringham moved to approve the base increase for the Superintendent's salary of 3% in 2017-18 and 2% in 2018-2019, in addition, a 0.02% responsibility coefficient increase, which takes the Superintendent's coefficient from .7% to .72% as stated in the document the Board had been provided. This is commensurate to what was provided to administration. Mr. Hill seconded, motion carried.

#### **Discussion Only – Update Regarding Work on the Strategic Plan and Proposed Modifications – Dr. David Jensen**

Dr. Jensen gave a brief overview, letting the Board know this item will be discussed in more depth in two weeks. Two primary goals have been encapsulated in the original strategic plan document: (1) Improve academic achievement at all levels for all students, and (2) Continue the development of academic leadership at all levels, especially at the site level. While working through these goals, it became clear that a third goal is needed. A recommendation has been made, and is currently being worked on, which will be

brought back to the Board. The third goal will establish a safe and respectful learning environment at all sites, schools and classrooms. This was embedded in goal one, yet from various discussions, it warranted being its own goal. The Board was given a document which reflected the goals, tracking, action steps, responsibility of each group, etc. Over the next two weeks, various groups will meet and discuss and continue to refine the goals before coming back to the Board.

#### **Discussion and Possible Action –Approval to Submit Federal Grants and Discussion of Program Supervision Requirements – Mrs. DeAnna Owens**

Dr. Jensen acknowledged that the Board had previously authorized the District to submit state grants. “Federal” had not been included in that authorization, so the Board is being asked to give their authorization for the District to apply for federal grants as well. Dr. Jensen asked Mrs. Owens to give an overview of her role as the Director of Special Services, which encompasses most of our federal programs, and provide information on what the expectations associated with the various grants include.

Mrs. Owens provided a handout on the presentation she was about to give. Mrs. Owens explained:

Title 1 grants - what they are, what their purpose is, the qualifications, requirements, who is eligible to receive the funds and the items, reporting, etc., how difficult competitive grants are to get, etc.

Program supervision – assurances that are guaranteed and must be met, which require certain meetings are attended, not just for the grantor, but any other agencies attached to that grant.

Migrant program – we have fewer than 20 migrant students, yet we have a greater percentage of migrant students than any other county in NV. Our enrollment has declined due to the loss of agricultural jobs, yet we still need to identify those students/families to continue the funding we receive.

McKinney Vento – While we don’t have many students in this area, there are still multiple layers of reporting, a lot of training that Mrs. Owens must receive, as well as each site, support and training requirements.

Rigorous interventions required with grants from ESSA approved vendors – requires onsite monitoring visits, and additional of-site required meetings.

Title III – Language instruction for English learner and immigrant community. Mrs. Owens went thru the rigorous requirements, which include identification processes, policies and procedures, multiple meetings, classifications and monitoring.

IDEA – Special Education is part of IDEA, and HCSD work with Parts B and C. This covers students Pre-K-12. The bulk of her work is in this area. Multiple meetings, very minute detail reporting, testing, tracking, assessments, and professional development including the legal aspects/case law for the staff.

Pre-K Grants – 5 full day pre-K programs, utilizing braided funds are currently in place. Multiple agencies are involved in funding and oversight of these programs. This requires close monitoring, reporting, testing, rigorous registration requirements, assessments, and coaching and professional development of staff.

Dr. Jensen explained to the Board that there are some grants/funding that the District determines doesn’t meet/align with our goals, and in the long run, are not grants we feel are worth applying for. As such, a careful consideration is given for each grant prior to making a determination to pursue.

Mr. Hill moved to approve the submittal of federal grants as discussed. Mr. Entwistle seconded, motion carried.

#### **Discussion and Possible Action – Discussion Regarding the Establishment of Dates for Rural School Board Meetings – Dr. David Jensen**

Dr. Jensen reminded the Board that one of the goals set by the Board was to have two rural school visits for purposes of holding the board meeting, this school year identified as Paradise Valley and Orovada. Historically, one has been held in Fall and one in Spring. It has been suggested to go in November – either the 14<sup>th</sup> or 28<sup>th</sup> (before/after Thanksgiving). Dr. Jensen suggested February 27<sup>th</sup> for the Orovada visit, as the budget discussions are generally held in March. The Board felt November 14<sup>th</sup> worked best for the Paradise Valley visit, and February 27<sup>th</sup> worked well for the Orovada visit. The 4:30 pm meeting time will remain the same for the two meetings.

### **Discussion and Possible Action – Discussion Regarding Establishment of Dates and Focus of board Retreat(s) – Dr. David Jensen**

Dr. Jensen reminded the Board that strategic professional development was another Board goal, and a Board retreat provides an opportunity for the Board to meet and discuss topics of interest. Dr. Jensen shared that Mr. Betteridge hoped that the Board would address our current roll over bond and the current funding level in terms of meeting our facility needs. Mr. Betteridge would also like to discuss the recommended replacement of the recently fire-damaged portable with another portable, and begin discussion of more fixed construction projects. The cost of these are significantly higher, and would not be possible under the current bond rate. Mrs. Deputy would also like the Board to discuss future building; Sonoma won't be getting smaller and getting restroom facilities to their portables needs to be discussed.

Dr. Jensen stated the current approved roll-over bond of \$0.135 is good through 2028, and any changes would need voter approval.

Mr. Braginton stated the WC1 initiative in Washoe County was quite successful, though it did take more than one try to pass. Our Board may consider speaking with them to see what they did to successfully pass the initiative.

Mrs. Deputy asked if we're really listening/hearing/understanding when we're speaking with our Administrators/teachers. Perhaps some developmental training in this area would be helpful.

Dr. Stringham expressed a growing level of anxiety about staffing key positions that will be vacant when personnel leave the District in the next few years. Perhaps we should consider/discuss succession planning, to ensure we have the right people in place to meet future vacancies. Dr. Jensen stated he shares those thoughts, and he is constantly reviewing staffing, positions, professional development, capacity building, five-year plan, etc.

Mr. Braginton stated he felt these three topics could each easily fill a retreat agenda. Getting Mrs. Bengochea's ideas, as well as any additional thoughts from Mr. Betteridge on these and other topics would be good.

Discussion was held on meeting on a Saturday or a full day on a regular Board meeting day. The Board had agreed to hold two-three retreats during the FY17-18 year. Dr. Jensen will send an e-mail and poll the Board on their preference of Saturday vs a full day retreat combined with the regular Board meeting on a Tuesday, identify the three topics of discussion, and provide an opportunity to add other items of focus at the retreat.

**Public Comment – Discussion Only: None**

### **Board Reports/Requests – Information Only/No Action**

1. Mrs. Hagness reported she was just notified that we received \$776,372 for the Read By Three grant, which may cover some of the costs of the F&P purchase the Board recently approved. We received 38 pallets of materials within the past two days, and more will be arriving in about two weeks. Gail Janhunen and Sarah Fernandez organized and sorted the materials going through every pallet and arranged for the delivery of the materials to each site. Until those deliveries were made, Mr. Sheppard agreed to our storage of materials at his warehouse down the street. Mrs. Hagness also expressed her appreciation to the maintenance department for delivering the materials. Mr. Braginton suggested a letter be written to Mr. Sheppard thanking him for allowing the storage of the materials.
2. Mr. Braginton asked if anyone is unable to attend the 10/16/17 BoardDocs training, and Mrs. Deputy stated she is unable to attend.
3. Mr. Doyle let the Board know that they continue to work with the City regarding the agreement for the SRO, and an agreement should be reached very soon.



4. Dr. Jensen expressed his appreciation to Amy Nelson, Bryon Krell, Mike Fornby and crew in their efforts to improve the Maintenance Dept.
5. ThoughtExchange will roll out this week, to open dialogue with students to hear what the District is doing well and what could be improved from the student perspective.
6. Dr. Jensen stated he will be in Carson City on 10/12/17 for a State Board of Education meeting.
7. Dr. Jensen shared a Successory from Sara Sirotek and family to Mrs. Stevenson at WGS, thanking her for taking the time to work with her grandson's needs to move him into first grade.
8. Dr. Jensen reported that the NSBA will be held in San Antonio, TX April 7-9, 2018, and reminded the Board that last year the Board authorized a few Board members to attend the next conference. Registration opens 10/25/17, and the Board should consider who will attend so registration and travel arrangements can be made. Last year, Mr. Braginton, Mrs. Deputy and Dr. Jensen attended.
9. Mr. Braginton echoed the recognition of the progress made in several areas, and congratulations to those involved in obtaining the grant.

6:41 p.m. Mrs. Betteridge adjourned the meeting.

Submitted by Secretary, Judy Kritikos

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Boyd Betteridge, Clerk



**HUMBOLDT COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES (Tuesday, October 24, 2017) - APPROVED MINUTES**

Generated by Judy Kritikos on Thursday, October 19, 2017

A. Call to Order: The meeting was called to order at 4:30 pm in the District Office Boardroom

Board members present were: President Bruce Braginton, Vice-President Glenda Deputy, Nicole Bengochea, Clerk Boyd Betteridge, Chris Entwistle, Dr. Carrie Stringham and John Hill.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Attorney John Doyle, Shauna Gilboy (HCSSO), Aime Godinez and Michele Hammersmark (LHS), Mike Mitchell and Jon Burhans, Shanna Cummings (Humboldt Sun), and Judy Kritikos.

Procedural: 1. Pledge of Allegiance: President Braginton opened the meeting with the Pledge of Allegiance.

Action: 2. Approval of Minutes

Recommended Action: Recommend approval of prior meeting Minutes.

A correction was noted on page 3: Federal "grand" should be Federal "grants". Another correction was discussed under the Consent Agenda item for approval of warrants. It was listed that Mr. Braginton moved that the Board approval all the warrants except those in conflict. Mr. Braginton believed Mr. Hill made that motion. (Upon review of the notes and audio file, Mr. Braginton did make that motion; no correction needed.)

Mr. Entwistle moved to accept the Minutes with the correction noted. Dr. Stringham seconded, motion carried with one abstention by Mr. Betteridge

Information: 3. Correspondence: None

B. Public Comment

Procedural: 1. Public Comment Guidelines

Ms. Aime Godinez addressed the Board, asking if AC is scheduled to be installed at Lowry High School (LHS) this summer. She stated that teaching in an 85-90 degree classroom is an inappropriate learning environment. There are over 400 students in the main building, along with teachers, the building is soon to be 50 years old, and modernization in the area of cooling is a much needed item.

C. Superintendent's Report

Information: 1. Superintendent Meeting

Information: 2. Activity Report:

- Dr. Jensen reported that preliminary graduation rates for the class of 2016 have been released. He is pleased to report that our preliminary rate is 88.7%, a 12% growth from the prior year. This figure will remain preliminary until finalized in December.
- On 10/24/17, Dr. Jensen and John Doyle met with Kent Maher and Chief Bill Daley regarding the School Resource Officer MOU. They believe all issues have been addressed, and are moving forward. It is anticipated this will be agendized for 11/28/17.
- On 10/16/17, the central office and the Board met for training on BoardDocs, our new electronic Board agenda format. A connection has been placed on the HCSD website, encouraging the public to view the documents this way.
- On 10/17/17, Dr. Jensen met with Play and Park Structures, looking at options for playground equipment. This may be something to consider as a summer project. We are also looking at a potential grant opportunity for playground equipment.
- Following that meeting, Dr. Jensen attended the monthly administrative meeting, and felt the team accomplished a lot.
- Following the administrative meeting, Dr. Jensen and the cabinet team met with ANET to continue work on the Strategic Plan. It became clear there is significant work still to be done. Dr. Jensen will recommend that the discussion on tonight's agenda be postponed until a later date.
- On the evening of 10/17/17, Dr. Jensen attended the performance of Beowulf at LHS. Dr. Jensen commended Mrs. James and her students for an outstanding performance. He was amazed by the quality of the performance.
- On the morning of 10/18/17, at the request of Buckaroo radio, Dr. Jensen gave an interview discussing the preliminary graduation rates.
- On the afternoon of 10/18/17, Dr. Jensen met the Presidents of both HCSSO and HCEA to discuss the finalization of the contracts and address any questions they might have.
- On 10/23/17, Dr. Jensen and Ronda Havens met with Drake & Rose for the audit exit interview. Dr. Jensen reported this was a positive review - there were no findings. The audit presentation is scheduled to be heard at the 11/28/17 Board meeting.
- Doc Welter, Principal at McDermitt Combined Schools reported the following information, and Dr. Jensen is happy to share it with the Board: 12 of their 15 seniors have received acceptance letters to colleges in Nevada and Utah. Each morning, one of these students makes the morning announcement over the school intercom, by saying: Good morning, my name is \_\_\_\_\_, and I am going to college at \_\_\_\_\_, and I'm going to study \_\_\_\_\_. The seniors are excited for their future and a college-going culture is blossoming throughout the school, beginning in kindergarten. Dr. Jensen commended Mr. Welter, the staff and the students at McDermitt Combined, and applaud the fact that 12 of 15 students are college-bound, and look forward to celebrating with the other 3 as well.

Information: 3. Travel Update Report

D. Consent Agenda



Action (Consent): 1. Approval of Warrants

Action (Consent): 2. Approval of Consent Agenda

Recommended Action: Recommend approval of consent agenda items as presented.

As there were no conflicts noted, Mrs. Deputy moved to approve the warrants. Mr. Hill seconded, motion carried.

#### E. Discussion and Possible Action Items

Action, Discussion: 1. Update and Review of Strategic Plan Development - Dr. Dave Jensen, Dawn Hagness, Amy Nelson, DeAnna Owens and Noel Morton (45 minutes)

Recommended Action: Authorize approval of the revisions to the Strategic Plan.

**As Dr. Jensen stated earlier in the meeting, given the amount of work yet to be done on the Strategic Plan, it was his recommendation that this item be postponed for another meeting.**

Action, Discussion: 2. Discussion and Review of Upcoming Summer Projects to be Bid Early Spring 2018 - Dr. Dave Jensen, Mike Mitchell and Jon Burhans (45 minutes)

Recommended Action: Approval to move forward with identified projects for Spring 2018.

Dr. Jensen invited Mike Mitchell and Jon Burhans to assist in this discussion. As Mike is retiring very soon, Dr. Jensen thanked Mike for his years of service to the District, and reminded the Board that Mike has been with the District since 2008, when the Bond was passed. Dr. Jensen introduced Jon Burhans as our new Projects Manager. Jon has lived in Winnemucca most of his life and has owned his company, JR Builders, for 32 years. In 2008, when going to the voters for the Bond measure, the District wanted to make strategic moves on providing cooling to our buildings. As Ms. Godinez pointed out, some of the classrooms can be stifling, and very uncomfortable for teachers and students. The District decided to start with the youngest ages and move forward. \$1.2 million was spent at GVE which is now completely air conditioned, as are WGE, SHE, FFMS and McDermitt. This leaves WJHS and LHS without air conditioning. Tonight we will discuss the recommendation of a pilot program at WJHS, to put evaporative coolers in the school. When an evaporative cooler is placed in the gym, it is found that the classrooms around the gym are also being cooled down. This is a faster/cheaper opportunity to address the cooling issue while a more long term solution is found. If this works well at WJHS, the next step is to do the same at LHS the following summer. Our total annual revenue is approximately \$1.2 million, and the question is - how long will it take to generate enough money? Could we give up one entire year of revenue to put in an HVAC system, and forego other projects? The evaporative cooling may be a resolution while a long term solution is found. There is discussion of doing some form of cooling at LHS in the gym and the project will be out for bid in Feb 2018, award in March 2018 and work to begin in June 2018. The current HVAC system is in failure, has been piece-mealed for the short term, and needs to be replaced as soon as possible.

Mike Mitchell reported that the HVAC work slated for the summer of 2017 at FFMS was awarded about a month ago and materials ordered. Rooftop prep will be done mid-November, equipment is due on site approximately 12/5/17, and work is scheduled to be completed by Jan 2018. The rooftop unit at LHS is a stand-alone unit to cool the office area. The gym area is under design and should be completed by Summer 2018.

At Kings River, the portable has been placed. There was an issue with the handicap ramp and the new ramp should be delivered/installed the end of October. The electrical is ready to be connected and should be complete soon. The one issue is the fire alarm system. There are only smoke alarms in each classroom. There is no Fire Dept. and no viable water source nearby, so we are working with the County to resolve the issues and provide a safe environment for the students.

Dr. Jensen requested the addition of a fifth project - the evaporative cooling system at WJHS.

- Lowry High School Old Gym HVAC - replacing the 3 units and the duct work, circa 1960's and must be replaced
- FFMS Effis Exterior Work - put out to bid this year and no bids were received. This will be rebid in early 2018
- WGS Concrete and Drainage (front of school) - curb and sidewalk is needed on the lower section, and the upper section also needs to be addressed with drainage through both areas
- SHES - Kindergarten Play Area Asphalt and Retaining Wall
- WJHS - Evaporative cooling system

Dr. Jensen and Jon Burhans will meet with the architect, Max Hershenow, on 11/1/17. If the Board gives preliminary authorization to begin that process, the intent is to begin the preliminary work to be able to put these projects out to bid in February 2018, receive bids in March, and start work in June 2018. In addition to these projects, Dr. Jensen discussed allocating a sizeable amount toward playground equipment, which will be discussed soon. Due to the design work needed on the other projects, Dr. Jensen is asking the Board for their approval to begin the process of meeting with the Architect, as there will be costs associated with the engineering work needed to begin the bidding process with these projects.

Dr. Jensen updated the Board on the status of the replacement of the portable at SHE. We have not yet heard from the Insurance company with the claim amount, and it may be that some of the bond money will be used to off-set the amount not covered. We've received costs on used portables (\$100,000) vs new (\$180-\$200,000), so the options are being looked at. Once Dr. Jensen knows what the insurance coverage will provide, he will notify the Board.

**Dr. Stringham moved to authorize Dr. Jensen to move forward with the various processes needed to bid the five projects stated above. Mrs. Bengochea seconded, motion carried.**

Action, Discussion: 3. Update on Submission of Progressive Discipline Plans in Accordance with NRS 392.4644 - Dawn Hagness (15 minutes)

Mrs. Hagness informed the Board that every year each school must form a committee of staff members to meet and create or revise their plan. The committee must be composed of teachers, other support staff, and at least a parent, and is to be signed. Typically, the form is in place by 10/15, yet this year it was due 9/15. This year, they needed to address and include how to address student behaviors on a school related trip to ensure transportation is provided for the student to and from. For the removal of student from the classroom, a hearing must be held that includes a committee from the school site. The committee members must be listed in the plan. To date, all administrators have submitted their plans as required by the State Dept. The next step is to report to the Board that this has been done. As this is being done at tonight's meeting, Mrs. Hagness will now submit a report to the State that all the administrators are compliant and have added all the required information, in accordance with NRS 393.4644. These have



been posted on each of the school websites, as well as our HCSD website on the tab noted as Progressive Discipline Plans. Mrs. Hagness let the Board know that in the last four years, this disciplinary hearing committee has not had to hear one case.

Action, Discussion: 4. Approval of Activity Report of NNRPDP for FY16-17 in Accordance with NRS 391.556 - Dawn Hagness (20 minutes)

Recommended Action: Approve the NNRPDP Activity Report as presented.

Mrs. Hagness reminded the Board that every year the NNRPDP is obligated to provide this information to the District, who then must report it to the Board of Trustees, and then submit a report to several agencies, including the NDOE, reporting that the NNRPDP has done work in our District. All information in the report is self-reported by the coordinators, based on their work in the field, requests that may come in from administrators, evaluations that people submit following a training, etc. For a historical reference, Mrs. Hagness noted that 3 years ago, 1500 hours was done with the RPDP, two years ago it was 1,000 hours, and last year it was 500 hours. In researching the reduction in numbers, it was found that previously, RPDP was being used for Late Start Thursdays to create the trainings and work with facilitators at each site. This last year, this was left to the learning strategists and RPDP was used at each site to develop the training and present it. It was pointed out that we still received 18% of their service hours across the region, and have 20% of the students. The bulk of training was provided to staff working towards earning their literacy endorsements.

**Mrs. Deputy moved to accept the NNRPDP Activity Report. Mr. Hill seconded, motion carried.**

Action, Discussion: 5. Finalization of Dates and Topics for Scheduled Board Retreats - Dr. Dave Jensen (30 minutes)

Recommended Action: Approve dates and topics for Board Retreats

Dr. Jensen reported that he received three responses to the request for preferred Board Retreat dates, all indicated that Tuesday dates were preferred over Saturday. There were three areas of discussions: (1) Facilities, to include tax rates and future needs for construction, (2) Training on reaching out to staff and community, succession planning, and (3) District and school culture. It was felt that an entire retreat could be devoted to the Facilities topic. Mr. Hill commented that it would be good to know what land is owned by the District, possibly consolidating/trading it, etc., so if there are future funds for brick-and-mortar buildings, the necessary information on District property will be available. The Board felt they would like information on bonds, what the process is, and knowing how the previous bond was handled, it would be helpful for the item on the retreat agenda. Dr. Jensen summed up the two topics: (1) Facilities, and (2) Culture/outreach to community. In previous discussions, the goal was two-three retreats, and he suggested the first two retreats focus on these two areas, and could move forward with the third if needed.

The next step will be to find dates and facilitators for the retreats. Dr. Jensen stated the facilities information is mostly internal and he will gather the information that's user friendly for the Board. As he worked on the 2008 bond, he can provide that information as well. Mr. Braginton felt an outside facilitator would be helpful, providing external resources. Several suggestions were made on persons who might suit the needs of a facilitator, i.e., Mike Bumgartner, Jim Huge, Jean Farr, reaching out to the City of Winnemucca/County for facilitators they may have used, etc.

Dr. Jensen recommended, and the Board agreed, that starting with the Culture topic rather than the Facilities topic might be better, given the background and information that needs to be gathered to prepare for the Facilities retreat. The discussion turned to length of time for the Retreat, perhaps 9-3:00. It was suggested that rather than having one long meeting, perhaps have shorter meetings to address smaller informational items, as they begin to understand all the needs and suggestions before moving forward. Given the information needed, the upcoming holidays, and the cancellation of the 12/26/17 meeting, it was felt that the first meeting would be held in January 2018, perhaps meet from 12:00-3:00 pm mainly for information gathering, and understanding what they need to know in order to plan the next steps.

Dr. Jensen reiterated the conclusion of the Board: Tuesday, January 9th, 2018, 12:00-3:00 pm, as a preliminary information gathering meeting where no facilitator will be needed, and the Board will then determine the plan forward.

Turning to the second topic, culture and communicating with various stakeholders/community, the Board discussed meeting prior to 1/9/18 or after. As ThoughtExchange has just gone out to the students, it might be wise to wait before working on that item. Jim Huge's name was offered as the facilitator for this discussion and given the cost for the facilitator, it was felt a longer meeting would be more advantageous. Dr. Jensen will reach out to Mr. Huge for available dates and provide them to the Board, as well as reaching out to Elko District to see who they may have used. Mrs. Hagness suggested Aaron Hanson, Adam Young, or someone from ANET. A date for the retreat on the culture topic will be chosen after the 1/9/18 Facilities meeting. A third retreat date is likely to be set to follow-up on the Facilities topic.

F. Public Comment - None

Procedural: 1. Public Comment Guidelines

## G. Board Reports

### Information: 1. Board Reports

1. Dr. Stringham: A huge congratulations to the seniors, teachers and staff on the numbers of McDermitt college-bound students, who are moving forward with their education and have a plan. Saturday night, Spook Night at WGS was so much fun and had a great turn out.
2. Mrs. Deputy: Paradise Valley Bingo night is Thursday, 10/26/17, 7:00 pm. She received a message on AB451, regarding Board member training. Dotty Merrill indicated that the legislature will come back and possibly appoint a Board seat to replace the Board member who does not comply with the required training. The Board discussed in-house training and exactly what comprises officially-recognized training; Dr. Jensen will reach out to Dotty to ask if in-house trainings meet the requirement. The Nov 2018 NASB conference will count toward the hours needed to fulfill the AB451 requirement.
3. Mrs. Bengochea: also sent her congratulations to the senior students and staff at McDermitt. She also thanked those volunteers for the Spook Night, which was a great event with an excellent turn out.
4. Mr. Hill: Wanted to give a pat on the back to the McDermitt seniors for their efforts and success in going to college.
5. Mr. Betteridge: Also gave his congratulations to those McDermitt seniors who received their college acceptances, and looks forward to hearing about the same success for the remaining three students. While he and his family were in Washington DC, they were able to meet with Congressman Amodei and provide his opinion on public schools.
6. Mr. Entwistle echoed his congratulations to McDermitt and the seniors, and to the staff who've made that culture a priority. Great job. Congratulations also to HCSD for the preliminary increased graduation numbers, a 12% increase is great. He also



wanted to thank the HCSD kitchens who donated various items to help with the Spook House, as well as Kinner Concrete and C.B. Browns for the pipe. It saved a lot of time and money this year with their help. Spook Night was a great success, and he wanted to thank the students and staff who helped - Kay Billingsly, Crystal, and Jose - their help was appreciated very much. Mr. Entwistle commented on the huge donation by Nate Blaton and his wife for the soap box derby items for the technology project.

7. Mrs. Hagness: Congratulated Mrs. James, the Stagecraft crew and the students in the production of the phenomenal Beowulf. Thank you to the WGS staff, students, staff and community who put on a great Spook Night. If you haven't had a chance to watch the LHS girls senior volleyball - those girls are amazing and so fun to watch! Sharing a successory - From Justin Sherburn, a student at WJHS: He wanted to thank Fleur Jensen, who is always kind and helpful. She always takes time out of her day when they need help. Mrs. Hagness suggested at another Board meeting, we return and share the great news received from the Humboldt Foundation for the various schools.
8. Judy Kritikos: Asked the Board how they like the new BoardDocs program, and the Board indicated they love it and have had no issues logging in or accessing the documents.
9. Dr. Jensen: Reminded the Board that the next Board meeting (11/14/17) is in Paradise Valley. We will carpool in a District vehicle, leaving the HCSD office at 2:30 pm so there is time to tour the community gym prior to the start of the Board meeting. Each Board member should have received an invitation to the seafood buffet at the NASB meeting on Friday, 11/17/17; Please RSVP to Dr. Jensen soon. For the NASB in San Antonio (April 7-9, 2018), we need to finalize who will be attending, so travel/registration can be handled.
10. Mr. Braginton: Congratulated the McDermitt seniors and staff, as well as the increase to the HCSD graduation rate. He also wanted to express his appreciation of the other Board members for the excellent discussions held tonight.

#### H. Notice

Information: 1. Notice to Persons with Disabilities

ADJOURNMENT: Mr. Braginton adjourned the meeting at 6:28 pm.

Submitted by Secretary, Judy Kritikos

  
Boyd Betteridge, Clerk