

HUMBOLDT COUNTY SCHOOL DISTRICT
310 East Fourth Street
WINNEMUCCA, NEVADA 89445

The regular meeting of the Humboldt County Board of School Trustees was held July 25, 2017 at 4:30 p.m. in the District Office Boardroom.

Board members present were: President Bruce Braginton, Vice-President Glenda Deputy, Nicole Bengochea, Boyd Betteridge, Chris Entwistle, John Hill and Dr. Carrie Stringham.

Others in attendance were: Superintendent Dr. Dave Jensen, Asst. Superintendent Dawn Hagness, Attorney John Doyle, Dr. James Denisar-Green and Dr. David Cummings-HGH, Joyce Sheen-Humboldt Sun, Mike Mitchell-Mike Mitchell Management, Max Hershenon-H&K Architects, and Judy Kritikos.

President Braginton opened the meeting with the Pledge of Allegiance.

Minutes:

Mr. Betteridge moved to approve the June 27, 2017 minutes as submitted if there were no corrections.

Mr. Hill indicated his report showed his leaving in 11-1/2 months, and it should be 10-1/2 months.

Dr. Stringham requested clarification on Page 2 to reflect the amount is "\$100.00 per student".

Mr. Betteridge requested clarification on Page 5 to reflect this is the "final budget augment".

Mr. Betteridge requested a correction on Page 7, Item 1, to reflect "Board of Trustees must earn" rather than "can earn".

Ms. Kritikos stated the date of the Minutes showed June 17, 2017 and it should be June 27, 2017.

Ms. Kritikos stated Ronda's name was shown as "Rhoda" and should be "Ronda".

Mr. Entwistle moved to approve the Minutes with the corrections and clarifications as noted. Mr. Hill seconded, motioned carried.

Mr. Doyle pointed out that Board members who were absent from the meeting can vote to accept the Minutes as long as they have read them.

Correspondence:

Mr. Entwistle received a message from Marianne Dente, A&H Insurance, confirming that HCSD is covered for damage due to water backing up.

Public Comment – Discussion Only:

Dr. Denisar-Green and Dr. David Cummings introduced themselves. They are the 2 new rural residents, part of the Family Medicine Growth program, and will be in our area for the next two years. Dr. Denisar-Green wanted to know who his contact would be for his patients with IEP's, etc. Dr. Jensen directed him to DeAnna Owens.

Superintendent's Report:

- Dr. Jensen attended the AASA Advocacy Conference in Washington, DC and met with several legislators/staff, to discuss educational issues that may impact Nevada and Humboldt County.
- Dr. Jensen and the central office team met with Jim Huge on the Strategic Plan, documents provided.
- Met with Angela Prindle, Newmont, to provide a year-end Summary for the \$35,000 received and used for mini-grants in the district.
- Opened bids for WJHS asphalt project. The bid was significantly higher than anticipated and will be discussed further during the meeting.

- Met with Transportation Dept to discuss bussing for the school year. The Early Childhood (EC) program is moving to GVE where there will be an EC Center through a Preschool Development Grant. The cost of the bussing is paid by the grant. Because the program ends early, a route will be created in the afternoon that picks up at all the schools except FFMS and LHS, and drops off at the Boys & Girls club. We hope our community will take advantage of this program so children will be in a supervised environment with an academic component. There will not be a morning pickup at the Boys & Girls club, as the numbers don't warrant this service at this time.
- The cabinet had a full day planning meeting to prepare for the upcoming school year, and to work on the vision for the upcoming year, as well as the Superintendent's vision and goals, tied to the Strategic Plan and the State's goals.
- On August 1, 2017, we will have the first New Administrative team training, meeting on a monthly basis, mentoring new administrators and targeting administrators who have been in their current position three years or less.
- On August 2, 2017, Dr. Jensen will travel to Ely for a NASS meeting on August 3.
- The official return date for Administrators is August 8, 2017. All administrators are expected to be on site and available as we start to plan for the upcoming year.
- On August 23, 2017, Dr. John Draper is scheduled to present from 9:00-10:30 am at the LHS gym. There will be a breakfast at 8:00 am, and you are welcome to attend the event. He has offered to do an additional presentation locally on August 24th, and Dr. Jensen will work with him on the opportunity for the community/community leaders to engage with Dr. Draper on key educational issues.

Consent Agenda

Discussion and Possible Action – Approval of Warrants

Mrs. Bengochea moved to approve the warrants as presented. Mr. Hill seconded, Dr. Carrie Stringham abstained, seconded, motion carried.

Discussion Only – Staffing Review for the 2017-2018 School Year – Dr. David Jensen

Dr. Jensen provided a handout encapsulating what's occurred in this hiring session. Dawn Hagness discussed open and filled positions, and the status of interviews for positions. Most all of the positions have been filled by certified staff. Of interest, there have been 22 transfers within the District. Also noted was the hiring of 24 certified teachers, which may be due in part to Washoe County's financial situation, career fairs, and teachers who are spouses of new hires at local mines. A few new teachers have been hired via the \$1,000 bonus program from another teacher's recommendation. Discussion was held on the counselor vacancies and possible solution to fill those positions.

Discussion/possible action – Update on Summer Projects and Consideration of Accepting the WJHS and GVES Asphalt Bid – Dr. David Jensen

Dr. Jensen gave an update on the WJHS asphalt project (Estimate was \$60,000) and provided the bid amount (\$89,124.15) received by the only bidder, Hunewell. There is an additional add on (\$17,081.14 at GVE) to handle the wide cracks and grinding, which are safety issues. After viewing the site and seeing the bids, considering the work to be done and the safety issues, it is Dr. Jensen's and Mike Mitchell's recommendation that the work be done.

Mr. Entwistle moved to accept the bid as presented and move forward with the asphalt repairs. Ms. Bengochea seconded, motion carried.

Septic System King's River: Mike provided an update on moving the portable from the Transportation Dept. to King's River. After an exhaustive search for both the physical location and paperwork, the septic tank/system has not yet been located. Options include hiring another contractor who can "charge" the line and follow it to locate the system, or abandoning the system and installing a new

system. Mike feels abandoning the system isn't called for yet, and believes the contractor will locate the tank and work will be completed and the portable will be moved by the start of school. Based on the difficulties associated with the septic system and the need to locate the system, combined with the need to place the portable for the upcoming school year, this project has been deemed as an "emergency" project to expedite completion allowing for the start of school as scheduled.

Turf: Denio & Paradise Valley: Dr. Jensen reported we are doing repair work from flood damage, and will submit the cost to the insurance company at PVES. As a result, prior to laying the sod, work on the retaining wall is currently being completed.

Mike reached out to three possible bidders and only one responded, Humboldt Lawn & Landscaping. Considering the budget, cost of turf and playground equipment, etc., both locations have funds available and want the turf work done this year rather than getting playground equipment. The costs for Denio (6,200 sf) is approximately \$47,000 and Paradise Valley (6,400 sf) is approximately \$37,000, and the work can be completed before school starts.

FFMS: Exterior Finish (EIFS) - Max Hershenon provided a document on the projects, noting the project went to bid and had no bidders/attendees at the opening. They did reach out to several EIFS contractors, but due to their busy schedules and the finish cannot be applied in winter, it was decided to re-bid the project in winter and do the work early that next year.

HVAC – A pre-bid project is set for August 1, 2017, bids due August 8, and anticipate a Notice to Proceed August 21. LHS will be done the end of October and FFMS should be completed in November. To mitigate the lack of heat in classrooms during installation, the switch out of the 10 units will take place between late Friday-Sunday.

Dr. Jensen provided an update to Mike Mitchell's replacement. One or more local contractor may be interested in the position. The job will be posted in August and will have a one-month overlap transition period.

Central Office Organizational Chart Review - Dr. David Jensen

Dr. Jensen provided an updated organization chart and discussed various changes. Of note, Kelly Novi is now the WJHS Principal, and Amy Nelson has taken over the majority of his duties. Pending board approval, the School Resource Officer (SRO) position may be under the direction of the Police Dept. Dr. Jensen let the Board know a new SRO vehicle is needed, and he will bring a request to them for approximately \$30-\$40,000 at some point in the near future.

Review and Solicitation of Input on the Draft District Strategic Plan – Dr. David Jensen

A skeleton Strategic Plan was provided to the Board for their review. While much work remains to be done, this is a good starting platform. A more finalized document will be presented to the Board on either August 8 or 22, 2017. Using the overarching guidelines of the plan in conjunction with the Board's feedback, as well as the NDOE's goals for the state, the question is "Do we think these are viable goals?" and Dr. Jensen believes they are. We are focusing on the next 3-5 years, shifting the District from where we are now to a better place, and have narrowed this down to two primary areas: (1) Improving academic achievement at all levels for all students, and (2) Continuing the development of leadership at all levels throughout the district, especially at the building level.

The proposed focus of the Strategic Plan is on these two core areas, which also drive the Superintendent's goals. The four primary areas in the draft Superintendent's goals are: (1) Academic improvement, (2) Communication, (3) Fiscal responsibility, and (4) Social-Emotional supports. These goals will drive the Executive Cabinet's goals, and together with the Strategic Plan, will drive what is

expected of school sites, providing clear alignment across all levels. As the Board works on their own goals, by accepting the Strategic Plan, they should be mindful of how will their goals align with that plan. In discussing the Strategic Plan and the Superintendent's goals, it was acknowledged that the graduation rate dropped last year from 82.99% to 76.44%, which, for several reasons, including paperwork on students transferring out of the district, was expected. However, the trend data overall is up. Preliminary indicators for the 2017 cohort are promising, and the goals, Strategic Plan and other factors are designed to bring those numbers up.

Review of Key Legislative Issues Impacting Public Education – Dr. David Jensen

Dr. Jensen provided an Abbreviated Legislative Review handout, which was then broken into three categories: Areas of Focus, Areas to be Aware of, and Not Applicable. Some of the bills will require work on the part of the District, which will have an impact on time and finances. Other bills have already been addressed and the District is complying with the legislation. Plans will be developed for implementation of each of these issues.

Review of the 2016-2017 Bullying Data by School Site – Dawn Hagness

The Board was provided with a handout on the number of reports of bullying. The information was broken into site, investigation vs substantiated, type and time of year. FFMS had the highest number of reports, 10, all of which were substantiated as actual bullying. WJHS had a decrease in reports from last year. LHS had a slight increase from the previous year. Overall, there is a decline in the number of investigations and substantiated reports of bullying.

There will be an all-day Bullying training for administrators and cabinet on August 8, 2017.

Mrs. Hagness has been working with POOL-PACT to update our procedures, and there will be an updated training in October 2017.

We received funding from Mike Dennis, Project Aware, for Rachel's Challenge which will fund community, school and teacher events.

Closed Session to Discuss Negotiations with the HCEA and HCSSO Pursuant to NRS 288.220 – Dr. David Jensen

7:25 p.m. Mr. Entwistle moved to enter Closed Session to discuss negotiations with the HCEA and HCSSO Pursuant to NRS 288.220. Mr. Betteridge seconded, motion carried.

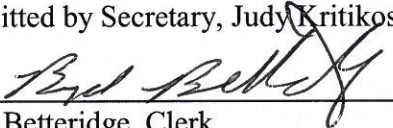
8:11 p.m. Returned to Open Session

Board Reports/Requests – Information Only/No Action

1. Mr. Entwistle understood that Mr. Gillen has retired since the last Board meeting. He wanted to thank him for his 35+ years of service at WGS music department.
2. Mrs. Deputy suggested everyone attend the August 8, 2017 training if you were unable to attend the training in Reno.
3. Dr. Jensen provided a copy of a parent's religious exemption from immunizations.

8:16 p.m. Mr. Braginton adjourned the meeting.

Submitted by Secretary, Judy Kritikos


Boyd Betteridge, Clerk